

Tent and Other Temporary Structure Permits

Permits are required for temporary structures.

The category of “temporary structures” includes tents, temporary bleachers / grandstands, temporary stages/platforms, portable buildings, amusement devices, and other temporary structures.



Permit Applications for tents and other temporary structures **must be submitted prior to the event and a permit and final inspection obtained.**

The building permit application can be found [here](#) at: [Permit Application](#)

The building permit application proposed work (Description) is for placement of **Temporary Structure(s)** please state the use and size of the tent(s) or other structures. Please use extra sheets if needed.

Fees: \$500 for tent permits, \$100 for other temporary structures. For tents over 1000 sq ft, an additional fee of \$100 per 1000 sq ft or portion thereof applies. For tents over 1000 sq ft, an additional fee of \$100 per 1000 sq ft or portion thereof applies.

All other supporting documents (e.g., certificates of flame resistance, plans/sketches, etc.) may be:

- emailed to the following address: permits@nelsoncountyva.gov, or
- submitted via fax, 434 263-7086 or
- mail or otherwise deliver in hard copy to:

Nelson County
Department of Inspections
P O Box 558
Lovingson, Virginia 22949

For tents specifically, the following supporting documents are required as a minimum:

- Site Plan, showing tent location and adjacent structures *
- Floor Plans, with Exits shown
- Floor Plans, with Furnishing Layouts/Setups shown (e.g., tables, chairs, stages, food service, etc.)
- Certificates of Conformance with NFPA 701 for Flame Resistance, if applicable

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* - Additional requirements regarding Site Plans:

- Temporary Structure Site Plans shall indicate distances from other occupied Buildings and Structures and the Use Group of these structures, if within 40 feet of the permit requested Temporary Structure.
- Indicate on Site Plan(s) other site occurring/affecting items, such as: general site slope(s) and ground cover, sidewalks, paths, stairs, ramps, wheelchair egress/access, roadways, drives, trees, bushes, landscaping, bodies of water, other temporary structures and site improvements.