

NELSON COUNTY ELECTORAL BOARD

Meeting Minutes

September 12, 2017

I. Call to order

Chairman Bailey called to order the regular meeting of the Nelson county Electoral Board at 9:15am on September 12, 2017 at the Nelson County Registrar's office

II. Roll call

Secretary Catron conducted a roll call. The following persons were present: Don Bailey, Chairman; David McBee, Vice Chairman; Karen Catron, Secretary; and Jacqueline Britt Director of Elections

III. Approval of minutes from last meeting

Secretary Catron presented the minutes from June 6, 2017 and June 14, 2017. The minutes were approved as amended.

IV. Old Business

A. November 7, 2017 General Election update

1. Late candidate campaign finance filling was discussed. Two candidates have been notified of assessed penalties. One remains unpaid.
2. There will be six different ballot styles for the 2017 November General Election due the Split House of Delegate districts and local races in the North, East, and Central districts. Ballots have been ordered.
3. Voting Machine programming and Logic and Accuracy testing will be done on Wednesday, September 13, 2017. The deadline to begin Absentee Voting is September 22, 2017. Nelson will begin prior to the deadline on September 14, 2017.

B. Officer of Election update on availability and appointments

Training schedule will be established based on response to survey sent by Jacqueline Britt, Director of Elections and meeting space availability at the Nelson Memorial Library.

C. Machine Technician

Contract and Oath requirement were reviewed. The technician shall be sworn in prior to each election.

V. New business

A. Registrar's Office update

The Registrar's Office is in the process of transitioning to electronic recordkeeping and is currently scanning all voter registration applications and other documents into the State's VERIS system. Recordkeeping requirements were reviewed

VI. Adjournment

Chairman Bailey asked if there was any further business, there was none. Chairman Bailey moved that the board adjourn. Vice Chairman McBee seconded the motion and without further comment the board voted unanimously to adjourn at 11:40am. The next meeting is scheduled for Oct. 10, 2017 at 9:00 am.

Respectfully submitted,

Karen Catron
Electoral Board Secretary

Approved: October 10, 2017