

NELSON COUNTY ELECTORAL BOARD

Meeting Minutes
September 7, 2021

I. **Call to order**

Chairman Bailey called to order the regular meeting of the Nelson County Electoral Board at 9:06 am on September 7, 2021 at the Nelson County Office of the Registrar.

II. **Roll call**

Chairman Bailey conducted a roll call. Present: Don Bailey, Chairman; Linda Hughes, Vice Chairwoman; Susan Greene, Secretary; and Jacqueline Britt, Director of Elections.

III. **Approval of minutes from last meeting**

The minutes from July 6, 2021 were approved as presented.

IV. **Old Business**

A. **Website Update**

The re-designed Voter Registration and Election website is nearly complete. A link to the website will be sent to Board members for final review before launching it.

B. **Electronic Pollbook**

EPB demos were performed by KNOWiNk and Demtech. The Board will continue to review the options presented by both companies before making a final decision, and the current equipment will be used in the November General Election.

C. **Personnel Matter**

There is an applicant for the position of part time Assistant Registrar and an interview will be conducted this week.

V. **New Business**

A. **Election Update**

All of the ballots for the November General Election have been received from the printer, and sample ballots of the six different ballot styles have been posted on the County website. Early voting begins on September 17.

B. Third party mailings/FOIA Requests

Various third party mailings and FOIA requests were discussed.

C. Officers of Elections and early Voting Staffing

Staffing of Officers of Election for Election Day and during Early Voting is nearly finalized.

D. Delegation to issue Ballots

Chairman Bailey moved to authorize the staff at the Registrar's Office to distribute ballots to each precinct for the November General Election.

Vice Chairwoman Hughes seconded the motion and it was unanimously approved by the Board.

VI. Good of the Order

VEBA Meeting

The VEBA Western District meeting will be held on September 11, in Verona, VA. An option to attend remotely via Zoom is being worked on.

VII. Adjournment

At 9:42 am Chairman Bailey moved that the meeting be adjourned. The motion was seconded by Secretary Greene and unanimously approved by the Board. The next meeting is scheduled for Tuesday, October 12, 2021 at 10:00 am at the Nelson County Office of the Registrar.

Approved: October 12, 2021