

NELSON COUNTY ELECTORAL BOARD

Meeting Minutes

September 1, 2020

I. Call to order

Chairman Bailey called to order the regular meeting of the Nelson County Electoral Board at 10:00 am on September 1, 2020 at the Nelson County Office of the Registrar.

II. Roll call

Chairman Bailey conducted a roll call. Present: Don Bailey, Chairman; Linda Hughes, Vice Chairwoman; Susan Greene, Secretary; and Jacqueline Britt, Director of Elections.

III. Approval of minutes

The minutes from August 19, 2020 were approved.

IV. Old Business

A. Officers of Election

All precincts are fully staffed with experienced Officers of Election to work the General Election on November 3rd 2020. There is an ample list of people who are available to serve as alternates, and they will receive online training prior to the election.

B. SB 5120/HB 5103 Update

Both bills passed their respective houses, but have not yet been signed into law by Governor Northam. The bills cover voter protection measures for the November 3rd 2020 election including absentee ballot drop boxes at all precincts on Election Day, drop boxes in the vicinity of the General Registrar's office during the 45 day early voting period and pre-paid postage for the return of absentee ballots.

C. No Excuse/Early Voting update

Staffing for early voting- Officers of Election will be hired for the 45-day period of in-person early voting at the Registrar's Office. The layout of the space that will be used for voting was reviewed, along with logistics to ensure a safe and efficient voting process.

Pre-processing of absentee ballots- If a high volume of absentee ballots is received, pre-processing of the ballots will be done by two Officers of Election from opposing political parties along with the Assistant Registrar at the Office of the General Registrar.

D. Logic & Accuracy Testing

Testing will take place on September 8th at 11:00 am at the Registrar's Office, and one Electoral Board member from each political party will observe the testing.

E. Security Update

Discussions are taking place with local law enforcement regarding traffic control and parking during the period of early voting along with Election Day security.

F. General Registrar Annual Evaluation

The evaluation was completed and reviewed with the General Registrar, and signed by the Registrar and Electoral Board members.

V. New Business

A. Electoral Board Budget/CARES ACT Award

The Electoral Board Budget and the CARES ACT Award Expenditure Summary were reviewed. The CARES ACT funds need to be spent by November.

B. Public Information/Education

A news release was sent to eight media outlets regarding information on the November 3rd 2020 election.

VI. Good of the Order

Distribution of Ballots

Vice Chairwoman Hughes moved to authorize the Director of Elections and staff of the Registrar's Office to divide and distribute ballots to each polling precinct for the November 3rd 2020 General election. Chairman Bailey seconded the motion, and it was unanimously approved by the Board.

VII. Adjournment

Chairman Bailey moved that the meeting be adjourned at 11:43 am. The motion was seconded by Vice Chairwoman Hughes and unanimously approved by the Board. The next scheduled meeting is Tuesday, October 6, 2020 at 10:00 am at the Bridge Room in the Courthouse.