

NELSON COUNTY ELECTORAL BOARD

Meeting Minutes

November 1, 2021

I. **Call to order**

Chairman Bailey called to order the regular meeting of the Nelson County Electoral Board at 11:09 am on November 1, 2021 at the Nelson County Office of the Registrar.

II. **Roll call**

Chairman Bailey conducted a roll call. Present: Don Bailey, Chairman; Linda Hughes, Vice Chairwoman; Susan Greene, Secretary; and Jacqueline Britt, Director of Elections.

III. **Approval of minutes from last meeting**

Vice Chairwoman Hughes moved that the minutes from October 12, 2021 be approved as presented. The motion was seconded by Chairman Bailey and unanimously approved by the Board.

IV. **Old Business**

A. Staffing Update

Staffing of Officers of Election for Election Day, November 2, 2021 was reviewed for each precinct, and all positions are covered.

Pre-processing Update

Pre-processing of absentee ballots was done on Tuesday, October 26, 2021 and Saturday, October 30, 2021 in compliance with State law mandates.

B. Election Canvass

The Electoral Board will meet on Wednesday, November 3, 2021 at 10:00 am and Friday, November 5, 2021 at 1:00 pm to canvass the results of the November 2, 2021 General Election. The canvass will take place at the Nelson County Office of the Registrar.

V. New Business

A. ADA Survey

As part of the Help Americans Vote Act outreach, the Disability Law Center of Virginia will be visiting several polling places in the district on November 2. They will be conducting a survey to assess whether each location is accessible in accordance with the Americans with Disabilities Act with regard to features such as accessible parking, ramps, path of travel and the availability of curbside voting. Any issues that are found will be reported directly to the Office of the Registrar.

B. Election day Travel

Board Members' Election Day travel schedules were reviewed and finalized.

C. Certifying Absentee ballots

The Board certified absentee ballots for the General Election which will be held on November 2, 2021.

VI. Good of the Order

No other business was presented.

VII. Adjournment

At 12:03 pm Chairman Bailey moved that the meeting be adjourned. The motion was seconded by Secretary Greene and unanimously approved by the Board. The next meeting is scheduled for Wednesday, November 3, 2021 at 10:00 am at the Nelson County Office of the Registrar.

Approved: February 2, 2022