

NELSON COUNTY ELECTORAL BOARD

Meeting Minutes

May 11, 2021

I. **Call to order**

Chairman Bailey called to order the regular meeting of the Nelson County Electoral Board at 10:00 am on May 11, 2021 at the Nelson County Office of the Registrar.

II. **Roll call**

Chairman Bailey conducted a roll call. Present: Don Bailey, Chairman; Linda Hughes, Vice Chairwoman; Susan Greene, Secretary; and Jacqueline Britt, Director of Elections.

III. **Approval of minutes from last meeting**

The minutes from April 14, 2021 were approved as amended.

IV. **Old Business**

A. **Local Budget Update**

The budget request for Nelson County was approved and will go into effect on July 1, 2021

B. **Absentee/Early Voting update**

Absentee/early voting is underway and running smoothly. Voter turnout is on par with past primaries.

C. **Security Plan**

The Voting Systems Security Plan was reviewed and approved by the Board.

D. **Website Update**

The Office of the registrar has been working with CTCL on re-designing the Voter Registration and Election website, and the re-designed version will be rolled out shortly.

V. **New Business**

A. **Officer of Election Assignments/Training Schedule**

The list of Officers of Election was reviewed for each precinct and training dates have been scheduled for Officers of Election for the June Primary.

B. Absentee Certification/Canvass Schedule

Absentee Certification will take place on Monday, June 7, 11:00 am at the Office of the Registrar. The Primary Election Canvass will begin on Wednesday, June 9, 10:00 am at the Office of the Registrar.

C. Registrar's Office Update

Construction work on the sidewalk in front of the Registrar's Office will commence after the June primary and will be completed prior to the beginning of absentee/early voting for the November 2021 election.

D. Personnel Discussion

Chairman Bailey moved that the Electoral Board of Nelson County go into closed session of the meeting as authorized in subsection A of § 2.2-3711, applicable exemption from open meeting requirements to discuss a personnel matter. The motion was seconded by Secretary Greene and unanimously approved by the Board. The Board went into closed session at 10:39 am. Chairman Bailey conducted a roll call. Present: Don Bailey, Chairman; Linda Hughes, Vice Chairwoman; and Susan Greene, Secretary.

At 11:10 am Chairman Bailey moved that the closed meeting of the Nelson County Electoral Board stand adjourned. The motion was seconded by Vice Chairwoman Hughes and unanimously approved by the Board. At 11:11am Chairman Bailey moved that the meeting of the Nelson County Electoral Board reconvene in open session. The motion was seconded by Secretary Greene and unanimously approved by the Board and a roll call was taken to certify the closed meeting. All members of the Board were present and each Board member certified that to the best of that member's knowledge, the meeting heard, discussed and considered only the personnel matter.

VI. Good of the Order

No other business was presented.

VII. Adjournment

At 11:13 am Chairman Bailey moved that the meeting be adjourned. The motion was seconded by Vice Chairwoman Hughes and unanimously approved by the Board. The next meeting is scheduled for Monday, June 7, 2021 at 11:00 am at the Nelson County Office of the Registrar.

Approved: June 7, 2021

