

June 18, 2020

Virginia:

AT A CONTINUED MEETING of the Nelson County Board of Supervisors at 10:00 a.m. in the Old Board of Supervisors Room located on the fourth floor of the Nelson County Courthouse, in Lovingston Virginia.

Present: Jesse N. Rutherford, East District Supervisor
Thomas D. Harvey, North District Supervisor – Chair
Ernie Q. Reed, Central District Supervisor – Vice Chair
J. David Parr, West District Supervisor
Robert G. “Skip” Barton, South District Supervisor
Grace Mawyer, Administrative Assistant/Deputy Clerk
Candice W. McGarry, Director of Finance and Human Resources
Martha Eagle, School Division Superintendent

Absent: Stephen A. Carter, County Administrator

I. Call to Order

Mr. Harvey called the meeting to order at 10:07 am, with all Supervisors present to establish a quorum.

II. Fiscal Year 2020-2021 Budget Work Session

Ms. McGarry went through the FY21 General Fund Summary as of June 18, 2020:

| | |
|---|----------------------------|
| FY21 General Fund Budget Advertised | |
| Revenues and Expenditures | \$36,943,981 |
| | |
| FY21 CARES ACT Funding Added: | \$1,000,000 |
| Revenues: Federal Revenue | |
| Expenditures: Non-Departmental | |
| | |
| FY21 Revised General Fund Budget | <u>\$37,943,981</u> |
| | |
| FY21 Revised Total of all Funds | |
| General | \$ 37,943,981.00 |
| VPA | \$ 1,632,740.00 |
| Debt Service | \$ 3,176,552.00 |

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| | |
|-------------------------|-------------------------|
| Capital | \$ 705,251.00 |
| School | \$ 26,762,803.00 |
| Textbook | \$ 644,000.00 |
| Cafeteria | \$ 274,838.00 |
| Piney River Water/Sewer | <u>\$ 350,235.00</u> |
| | \$ 71,490,400.00 |

FY21 RECURRING CONTINGENCY

FY21 Budgeted Recurring Contingency **\$ 1,020,347.00**

Suggested Staff Changes:

*FY21 Data Costs for ACO Mobile Data Terminals Animal Control Budget - Telecommunications

\$ (1,502.00)

Commonwealth Attorney Salary & Benefits Adjustment for Body Worn Camera MOU

\$ (8,603.00)

Jail Expense Amount Adjustment

\$ (60.00)

Subtotal after Staff Changes **\$ 1,010,182.00**

BOS Changes

TBD

FY21 Adjusted Recurring Contingency

TBD

* Note \$17,070 in ACO MDT Equipment & Installation is proposed to be paid for with CARES ACT Funds

Mr. Parr asked if the CARES Act funding of the MDT equipment and installation (\$17,070) is included in the numbers that Ms. McGarry just read. Ms. McGarry noted it is included in the \$1 million that would be added to the total General Fund budget, and this number would be discussed later in the meeting when they discuss the CARES Act funding plan.

The Board then discussed proposed changes to the budget.

Mr. Barton noted that proposed funding for the Community Development Foundation (NCCDF) was lowered by 30%. He stated that affordable housing is very important, and this is an organization that works towards that. He added the foundation has had a change in leadership, and that change in leadership needs to know that the Board supports them. Mr. Harvey noted that the reason for the proposed \$17,000 decrease in funding was due to the fact that the assistant position for the Foundation is

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going away, so the money was pulled due to expected personnel cost decreases. He added it has nothing to do with the housing part of the foundation, but rather the salary structure they have. Mr. Barton requested level funding the NCCDF. Mr. Rutherford noted that the NCCDF has been a big asset when it comes to affordable housing. Mr. Reed and Mr. Parr agreed and were in concurrence with level funding the NCCDF.

Mr. Rutherford noted that it had been discussed to not include any new Sheriff's Office vehicles in the FY21 budget. Ms. McGarry noted this is correct, however, she doesn't believe the funds will be expended this year for the couple vehicles they have on order, so that will get carried over to FY21. She reiterated there are no new vehicles in the FY21 budget. Mr. Rutherford suggested including two vehicles in the FY21 budget for the Sheriff's Office. Mr. Harvey noted this is something that doesn't have to be done right now, and they have two vehicles coming; this can be done any time of the year. Mr. Rutherford asked how many vacancies the Sheriff's Office has currently, and Ms. McGarry stated maybe one or two road positions. Mr. Harvey asked how many SROs there are, and Ms. McGarry stated there are 4, so one for each school. She added the middle school has a grant position. Mr. Reed noted that he feels it is appropriate to put this off at this point, but to keep it under consideration. Mr. Rutherford agreed and asked that the Board keep this at the back of their minds going forward. Mr. Parr noted he is fine with this as long as they are not closing that door for the future.

Mr. Reed noted there is nothing more critical during this time than the schools. He advised that their budget that they gave us compared to what we've given them is still short by \$573,069. Mr. Harvey noted this number has grown. Ms. McGarry noted that a recent email from Dr. Eagle listed some other expenses that brought the number to a deficit of \$678,069 as of June 15th. She advised that number includes \$65,000 for unemployment insurance costs, \$20,000 for the Virginia Institute of Autism due to tuition increases above the cap allowed by CSA, and \$20,000 for a car for Driver's Education Behind the Wheel, if the program is reinstated.

Mr. Rutherford asked Dr. Eagle if the \$400,000 the School Division received from the CARES Act will be used to help supplement some of the \$678,069 because, as he has read, the funds can be used to help make up loss of revenue. Dr. Eagle noted that the School Division had to apply for that money, and it's based on technology, cleaning supplies, PPEs, and other things. She stated it is over a two-year period, and they don't know what's going to happen with state revenues and lottery funds, adding that they need to get a balanced budget to begin with. Mr. Rutherford asked if the state has given any commentary on what they expect to happen with the lottery and sales tax money, and Dr. Eagle stated they have not reestablished their calc tool that they provide. Mr. Rutherford noted it would be valuable going into the year to know what is happening with this, as that may impact the County as well.

Ms. McGarry stated that in the same email from Dr. Eagle, it was noted that the School Division may have approximately \$150,000 left at the end of the fiscal year, which could be approved by the Board for their use for nonrecurring items.

Mr. Barton agreed that this virus is a crisis but even more so in the schools, and it is indeterminant if they'll be able to have regular school, have it online, or make other arrangements. He stated education is

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critical for our children and society, adding it would be best to give the School Board and Administration as much leeway as possible to act as quickly as they can. He urged that it is in the best interest of the County to go ahead and make that money available to them.

Mr. Reed noted that he believes the Board should consider the full \$678,000 that the schools asked for. He stated the County has a contingency fund, and while this would take a lot of it, that is exactly what the contingency fund is for: dealing with emergency situations that have to be dealt with quickly.

Mr. Parr stated this number has doubled from where they were talking at the last meeting, whereas it was in the \$340,000 range. He noted that he believes this warrants additional discussion, and he understands where the need is coming from, but at the same time, he also sees other departments that have needs as well, which are being level funded. He added he is not suggesting level funding the schools, but rather that the Board should be fiscally responsible.

Mr. Rutherford noted that it is important to know that the \$340,000-\$678,000 is getting close to 70% of the budgeted recurring contingency amount, and the Board needs to be conscientious of how much is left for other expenses that may come up during the year.

Regarding budgetary changes, Mr. Parr noted that everything on his list has been covered except for one thing. He stated he would like to add a capital outlay item back in to the budget: \$3,000 for firearms and training for Animal Control.

Mr. Barton asked if this is a CARES Act item, and Mr. Parr stated no, adding it is a General Fund item. Mr. Barton urged that Animal Control officers should not be asked to go into situations where they need guns, and if the situation has any possibility of violence, the Sheriff's Office should be called. He added that he is opposed to this.

Mr. Rutherford noted that a lot of times, our Animal Control officers don't have enough time from the point of the phone call to getting to the scene to address something with Dispatch before something goes wrong. He added the last thing he wants to see is having an Animal Control officer get killed because they couldn't get trained and properly equipped.

Mr. Barton stated it is not a done deal that a gun would provide the officer with safety. Mr. Parr noted it is definitely a done deal that the absence of a gun would not provide them any safety.

Regarding school funding, Mr. Harvey suggested the Board budget \$500,000 in additional funding. He noted that the schools have no idea how many students they will have or the logistics of how they will be teaching, adding this should be more than adequate for them to operate the School System next fiscal year.

Regarding the NCCDF funding, Mr. Harvey noted he is willing to level fund them like the other agencies.

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Regarding the Animal Control firearms training, Mr. Harvey noted that the timing couldn't be any worse, but it must be something that does work because many localities adjacent to us have this in place. He stated the climate is not the best for this yet, however, it can work if Staff can come up with a policy. He suggested the County Administrator oversee this, not the Sheriff, adding that the policy should be almost identical to the Sheriff's Office policy. Mr. Harvey noted that the officers would need super training, and maybe not every person will carry a firearm. He stated he believes this would be more used for the officer's protection from domestic or wild animals. He reiterated that he supports this, but first wants to make sure that Mr. Carter and this Board are comfortable with it. He added that the officers carry stun guns currently, and he's unsure of any case where they have discharged a taser, adding he would certainly hope the taser would be in front of the gun.

Mr. Parr noted that not everybody on the Board may agree on all of the discussed subjects, but it would be nice to have a Board willing to give up and support on certain subjects so that they can have a solid vote.

Mr. Barton then moved to level fund the Nelson County Community Development Foundation budget and Mr. Parr seconded the motion. There being no further discussion, Supervisors voted unanimously (5-0) by roll call vote to approve the motion.

Regarding the Animal Control firearms training, Mr. Parr noted that the Sheriff has already agreed to sponsor Animal Control for their training. He added that he did some research on 13 local counties, noting that we are the only county of the 13 that does not provide firearms to Animal Control, and 3 of those 13 report to the County Administrator and already have a template in place that could be modeled.

Mr. Parr then moved to reinstate line item 91050-7157 for firearms and training for Animal Control officers in the amount of \$3,000 and Mr. Rutherford seconded the motion. Mr. Barton noted he was moved by Mr. Harvey's suggestion of unity and also understands Mr. Parr's information, but he believes putting guns in the hands of Animal Control officers would be more of a danger to them. There being no further discussion, Supervisors voted 3-2 by roll call vote to approve the motion with Mr. Rutherford, Mr. Parr, and Mr. Harvey voting Yes and Mr. Barton and Mr. Reed voting No.

The Board then discussed school funding. Mr. Parr noted that the Board was discussing an increase of around \$342,000 at the last meeting, and what they are asking for now is \$678,069. Mr. Harvey noted that he doesn't believe the Board has given an increase of more than \$500,000 since this all started many years ago, adding that \$500,000 is a good compromise. Mr. Reed stressed that the County and School Board can't afford to be furloughing or not filling positions during this critical time when we need everybody on board for the schools. He added if the County gives the School Division the money that they believe they will need, this gives them the opportunity to dictate their future in a lot of ways. Mr. Reed stated he is still in favor of funding the \$678,069 increase for the schools.

Mr. Rutherford then moved to supply an additional \$500,000 to the School System for this upcoming fiscal year. Mr. Harvey asked Ms. McGarry for an updated contingency figure with this number taken out. Ms. McGarry noted if the Board is agreeable to the staff changes, the contingency would be

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\$1,010,182, and with the NCCDF money, the \$3,000 for Animal Control, and \$500,000 for the schools, the recurring contingency would now be \$489,953. Mr. Parr seconded the motion. Mr. Barton noted that he thinks the County can afford to give the schools the full amount and allow them during this crisis to make the kinds of decisions that are necessary to make to look after the best interests of our children. Mr. Reed suggested adding an amendment that the County fund the schools an additional \$100,000 to make it \$600,000. Mr. Rutherford noted there is a motion and a second, and the motion can only be amended before the second. Mr. Harvey stated they will vote on the motion that is on the floor right now, which is for a \$500,000 increase in funding for the schools. There being no further discussion, Supervisors voted 3-2 by roll call vote to approve the motion with Mr. Parr, Mr. Rutherford, and Mr. Harvey voting Yes and Mr. Reed and Mr. Barton voting No.

Ms. McGarry asked the Board if they are agreeable to the staff changes in the budget presented earlier, bringing the contingency to \$1,010,182 prior to the approved changes. She noted the adjusted recurring contingency would now be \$489,953 after the approved changes. Mr. Rutherford moved to approve the staff changes as presented and Mr. Parr seconded the motion. Mr. Reed asked Ms. McGarry to review the staff changes. Ms. McGarry reviewed the following:

Suggested Staff Changes:

| | |
|---|---------------|
| *FY21 Data Costs for ACO Mobile Data Terminals Animal Control Budget - Telecommunications | \$ (1,502.00) |
| Commonwealth Attorney Salary & Benefits Adjustment for Body Worn Camera MOU | \$ (8,603.00) |
| Jail Expense Amount Adjustment | \$ (60.00) |

Subtotal after Staff Changes \$ 1,010,182.00

Ms. McGarry noted that staff is suggesting paying for the equipment costs associated with the ACO mobile data terminals with CARES Act funding, and the \$1,502 would be recurring costs going back in their budget.

There being no further discussion, Supervisors voted unanimously (5-0) by roll call vote to approve the motion.

Mr. Rutherford noted this is a tough and complicated year for the budget, adding he hopes as the year goes on that they can get more clarity as to what the future looks like. He added he hopes the schools will keep the Board apprised of their needs throughout the year.

Mr. Reed stated he would like to be sure that the Board's communication with the school superintendent this year is seamless, and he advised there will be needs that arise, and the Board needs to be receptive

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and look at those needs with discretion and empathy. He also urged that the two boards have joint meetings to take a closer look at the budget throughout the course of the year.

Mr. Parr echoed Mr. Reed's comments about communication and encouraged County Administration and the School Administration to continue and improve upon meeting in the middle and having those meetings, as well as having both formal and informal communication between the two administrations. He noted disappointment that the two boards have not been more proactive in having 2 x 2 meetings, adding that they are important and a lot of good work happens in them. Mr. Parr noted that he feels cheated in the budget process this year because of COVID-19, and he hopes next year will be more normal. He concluded by stating he looks forward to more transparent communication on the budget process when it comes to changes that the Board needs to be made aware of.

Mr. Barton stated he is very much impressed with the School Board and Administration with their conviction of wanting to make Nelson County schools better. He advised the possibilities of the education system in Nelson County are enormous, adding that money spent on education is well spent.

Mr. Rutherford welcomed Mr. Parr and Mr. Barton to their first budget session on this board, adding that this has not been a normal budget session. He agreed with Mr. Barton's comments on education and thanked Staff for doing an excellent job during this trying time. He noted he is also grateful for the School System for being actively open to conversation and echoed Mr. Parr's comments about 2 x 2 meets with the School Board. Mr. Rutherford then thanked the Chairman as well.

Mr. Harvey noted that the rules pertaining to 2 x 2 meetings are real; if there is a third person, it counts as a meeting. Mr. Rutherford agreed and noted his disagreement with the formality of having to coordinate a 2 x 2 meeting through a third party.

Ms. McGarry thanked the Board on behalf of the Staff for bearing with them during this unusual and challenging budget season. She noted that staff welcomes any feedback on information board members may like to see, and staff wants the Board to be the most informed they can be so that they can make the best decision possible.

Mr. Harvey echoed that Staff has done a tremendous job and then noted his disappointment over the school funding vote, adding he thought the Board had come to some kind of a consensus that they can work together. He stated that he doesn't know any locality that has funded any school system exactly what they ask for. He noted that he has been very supportive of the schools and believes they have plenty of funds to do what they need to do, adding that the stimulus money will be additional money that will be spent with the School System. He stated this is a remarkable budget for the times that we are in and the things the Board has been able to accomplish.

III. New & Unfinished Business

A. Adoption of FY21 County Budget – All Funds (R2020-23)

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Ms. McGarry noted the items in red are items that had the potential to change at today's meeting, adding that they did change. She advised that the School Fund amount should have \$500,000 added, with the new total being \$27,262,803. She added that in the explanation below the fund totals, \$500,000 needs to be added to the transfer number, and the remaining amounts would need to be adjusted as well.

Mr. Rutherford then moved to approve Resolution **R2020-23**, Adoption of FY21 Budget, based off of the amendments of the prior motions made today and Mr. Reed seconded the motion. There being no further discussion, Supervisors voted unanimously (5-0) by roll call vote to approve the motion and the following resolution was adopted:

**RESOLUTION R2020-23
NELSON COUNTY BOARD OF
SUPERVISORS ADOPTION OF BUDGET
FISCAL YEAR 2020-2021
(JULY 1, 2020-JUNE 30, 2021)**

WHEREAS, pursuant to the applicable provisions of Chapter 25, Budgets, Audits and Reports of Title 15.2 of the Code of Virginia, 1950, the Board of Supervisors of Nelson County, Virginia has prepared a budget for informative and fiscal planning purposes only and has also established tax rates, as applicable, for Fiscal Year 2020-2021 (July 1, 2020-June 30, 2021); and

WHEREAS, the completed Fiscal Year 2020-2021 Budget is an itemized and classified plan of all contemplated expenditures and all estimated revenues and borrowing; and

WHEREAS, the Board of Supervisors has published a synopsis of the budget, given notice of a public hearing in a newspaper having general circulation in Nelson County and, subsequent thereto, convened a public hearing on the Fiscal Year 2020- 2021 Budget on June 9, 2020.

NOW, THEREFORE, BE IT RESOLVED by the Board of Supervisors of Nelson County, Virginia that the Fiscal Year 2020-2021 Budget be hereby adopted in the total amount (all funds, revenues and expenditures) of \$71,490,400. The individual fund totals are denoted as follows:

| <u>Fund</u> | <u>Budget</u> |
|-------------------------|-------------------------|
| General | \$ 37,943,981.00 |
| VPA | \$ 1,632,740.00 |
| Debt Service | \$ 3,176,552.00 |
| Capital | \$ 705,251.00 |
| School | \$ 26,762,803.00 |
| Textbook | \$ 644,000.00 |
| Cafeteria | \$ 274,838.00 |
| Piney River Water/Sewer | \$ 350,235.00 |

- 1) The General Fund includes **\$19,989,113** in local funding transferred to: The Reassessment Fund (\$85,000), the Debt Service Fund (\$3,176,552), the Piney River Water & Sewer Fund (\$0), and the **School Fund (\$14,929,887 for general operations and \$164,935 allocated for school nursing)**. Also included is \$1,632,740 in local, state, and federal funds transferred to the VPA Fund and contingency/reserve funds

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of: **Recurring Contingency (\$1,020,347)**, Non-Recurring Contingency (\$0), School Resource Officer Reserve (\$207,132), and School Capital Reserve (\$0).

2) The School Fund includes a transfer of \$170,769 to the Textbook Fund.

BE IT LASTLY RESOLVED, that adoption of the Fiscal Year 2020-2021 Budget shall not be deemed to be an appropriation and no expenditures shall be made from said budget until duly appropriated by the Board of Supervisors of Nelson County, Virginia.

B. Appropriation of FY21 County Budget – All Funds (R2020-24)

Mr. Rutherford moved to approve Resolution **R2020-24**, Fiscal Year 2020-2021 Appropriation of Funds, based off of the amendments of the prior motions made today and Mr. Parr seconded the motion. There being no further discussion, Supervisors voted unanimously (5-0) by roll call vote to approve the motion and the following resolution was adopted:

**RESOLUTION R2020-24
NELSON COUNTY BOARD OF
SUPERVISORS FISCAL YEAR 2020-2021
APPROPRIATION OF FUNDS**

WHEREAS, the applicable provisions of Chapter 25, Budgets, Audits and Reports of Title 15.2 of the Code of Virginia, 1950 require the appropriation of budgeted funds prior to the availability of funds to be paid out or become available to be paid out for any contemplated expenditure; and

WHEREAS, the Nelson County Board of Supervisors has heretofore approved the Fiscal Year 2020-2021 Budget (July 1, 2020 to June 30, 2021) for the local government of Nelson County and its component units; and

WHEREAS, the Board of Supervisors now proposes to appropriate the funds established in the Fiscal Year 2020-2021 Budget;

NOW, THEREFORE, BE IT RESOLVED by the Nelson County Board of Supervisors that the Fiscal Year 2020-2021 Budget be hereby appropriated on an annual basis by fund category, as follows:

| <u>Fund</u> | <u>Revenue(s)</u> <u>(All Sources)</u> | <u>Expenditure(s)</u> <u>(All Departments)</u> |
|--------------------|---|---|
| General | \$ 37,943,981.00 | \$37,943,981.00 |
| VPA | \$ 1,632,740.00 | \$ 1,632,740.00 |
| Debt Service | \$ 3,176,552.00 | \$ 3,176,552.00 |
| Capital | \$ 705,251.00 | \$ 705,251.00 |
| School | \$ 26,762,803.00 | \$26,762,803.00 |

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| | | |
|-------------------------|----------------------|----------------------|
| Textbook | \$ 644,000.00 | \$ 644,000.00 |
| Cafeteria | \$ 274,838.00 | \$ 274,838.00 |
| Piney River Water/Sewer | <u>\$ 350,235.00</u> | <u>\$ 350,235.00</u> |
| | \$ 71,490,400.00 | \$71,490,400.00 |

BE IT FURTHER RESOLVED by the Board of Supervisors that:

1. The General Fund appropriation includes the transfer of: \$1,632,740 (4-100-093100-9201) to the VPA Fund (3-150-004105-0001), \$3,176,552 (4-100-093100-9204) to the Debt Service Fund (3-108-004105-0100), **\$15,094,822 (4-100-093100-9202/Nursing \$164,935, 4-100-093100-9203/Operations \$14,929,887**, 4-100-093100-9205/Buses \$0, 4-100-093100-9206/Capital \$0) to the School Fund (3-205-004105-0001), \$0 (4-100-093100-9114) to the Broadband Fund (3-114-004105-0100), \$85,000 (4-100-93100-9101) to the Reassessment Fund (3-101-004105-0001) and \$0 (4-100-093100-9207) to the Piney River Water & Sewer Fund (3-501-004105-0001).
2. The amounts transferred from the General Fund to the VPA Fund, Debt Service Fund, School Fund, and Piney River Water & Sewer Fund are also included in the total appropriation for each of these funds.
3. The Textbook Fund appropriation includes the allocation of \$170,769 from the School Fund.
4. The appropriation of funds to the School Fund, Textbook Fund, Cafeteria Fund, and VPA Fund shall be in total and not categorically.
5. The appropriation and use of funds within the General, Debt Service, Capital, and Piney River Water & Sewer funds shall adhere to the amounts prescribed by the Board of Supervisors for each department therein unless otherwise authorized by the Board of Supervisors.

IV. Other Business (As May Be Presented)

A. Appointments

Ms. Mawyer presented the following table:

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| (1) New Vacancies/Expiring Seats & New Applicants : | | | | | |
|--|----------------------|---|-----------------------------------|-----------------------|-----------------------------------|
| Board/Commission | Term Expiring | Term & Limit Y/N | Incumbent | Re-appointment | Applicant (Order of Pref.) |
| NC Social Services Board | 6/30/2020 | 4 Years/ 2 term limit | Darlene Smith (T1) | Y | N/A |
| | | 3 Years/ 2 term limit unless no other person meets criteria | | | |
| T.J. Community Criminal Justice Board | 6/30/2020 | 4 Years/ No limit | James E. Hall (T5) | Y | N/A |
| NC Service Authority Board | 6/30/2020 | 4 Years/ No limit | Gary L. Sherwood-South District | Y | N/A |
| | 6/30/2020 | 4 Years/ No limit | David S. Hight-West District | Y | N/A |
| Planning Commission | 6/30/2020 | 4 Years/ No limit | Mary Kathryn Allen-South District | Y | N/A |
| | 6/30/2020 | 4 Years/ No limit | Michael E. Harman-West District | Y | N/A |
| N.C. Library Advisory Committee | 6/30/2020 | 4 Years/ No limit | Audrey D. Evans-West District | Y | N/A |
| Jefferson Madison Regional Library Board | 6/30/2020 | 4 Years/ 2 term limit | Marcia McDuffie (T1) | Y | N/A |
| N.C. Economic Development Authority | 6/30/2020 | 4 Years/ No limit | R. Carlton Ballowe | Y | N/A |
| | 6/30/2020 | 4 Years/ No limit | Deborah L. Brown | Y | N/A |
| Board of Building Code Appeals | 6/30/2020 | 4 Years/ No limit | R. Carlton Ballowe | Y | N/A |
| | 6/30/2020 | 4 Years/ No limit | Kenneth H. Taylor | Y | N/A |
| | 6/30/2020 | 4 Years/ No limit | Steve Crandall | Y | N/A |
| | | | | | |
| (2) Existing Vacancies: | | | | | |
| Board/Commission | Terms Expired | | | | |
| Agricultural & Forestal District Advisory Committee | 5/13/2020 | 4 Years/ 3 term limit | Bill Halverson (T2) | N - resigned | None |
| | 5/13/2019 | 4 Years/ 3 term limit | Chapin Wilson, Jr. (T3) | N - resigned | None |
| | | | Staff Member | | |
| | | | Pam Campbell-Comm. Of Rev. | | |
| | | | Robert G. "Skip" Barton-BOS | | |
| JABA Council on Aging | 12/31/2019 | 2 Years/ No limit | Cindy Westley | N | None |

The Board decided to address the reappointments as a whole instead of individually.

Mr. Reed moved to accept the reappointments as stated in the table and Mr. Rutherford seconded the motion. There being no further discussion, Supervisors voted unanimously (5-0) by roll call vote to approve the motion.

Mr. Parr made reference to the existing vacancies on the Agricultural and Forestal District Advisory Committee and suggested reaching out to the Nelson County Farm Bureau to see if they know of any candidates. Ms. McGarry noted that Board members may also recruit people for these positions.

B. Report on CARES Act Funding

Ms. McGarry presented the following table:

PRELIMINARY DRAFT Nelson County CARES ACT COVID-19 Funding

\$1,302,585

| <u>Funding Distribution Category</u> | <u>\$ Allocation</u> |
|--|-----------------------------|
| <u>General Government -Compliance Public Health Measures</u> | \$ TBD |
| <u>Desktop Computer Replacement (laptops & docking stations) 24 Units</u> | \$32,400 |
| <u>FFCRA Employee Paid Leave</u> | \$3,863 |
| <u>Cleaning & Protective Health Measures (including Office Modifications)</u> | \$10,000 |
| <u>Solid Waste</u> | |
| •Payroll Expenses (Mar-Dec 10 months) Essential Employees | \$358,460 |
| •Skidsteer Loader | \$38,342 |
| | <i>\$443,065</i> |
| <u>School Division - Compliance Public Health Measures/Distance Learning</u> | \$ TBD |
| <u>EMS/Public Safety - Compliance Public Health Measures/Medical Expenses</u> | \$ TBD |
| <u>Fire Department Turnout Gear Extractor</u> | \$15,000 |
| <u>Gladstone Fire & Rescue Generators</u> | \$28,659 |
| <u>EMD Software - ECC CAD System</u> | \$80,000 |
| <u>Animal Control ACO Mobile Data Terminals</u> | \$17,070 |
| | <i>\$140,729</i> |
| <u>Community Relief Initiatives - Economic Support</u> | \$ TBD |
| <u>Small Business Grants- Economic Support/Business Interruption</u> | \$350,000 |
| <u>Local Food Bank Contributions - Economic Support</u> | TBD |
| <u>Utility/Housing Assistance Program (DSS) - Economic Support</u> | TBD |
| - | <i>\$350,000</i> |

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Ms. McGarry noted this is a preliminary draft for use of the CARES Act funding, and Staff organized it by category: General Government, School Division, EMS/Public Safety, and Community Relief Initiatives.

Ms. McGarry also noted that included in the Board's information is an outline of the Small Business Grant Assistance Program that Maureen Kelley has spent a tremendous amount of time developing.

Mr. Harvey noted this doesn't have to be approved today and suggested approving it at the next meeting. Ms. McGarry confirmed and noted that Ms. Kelley is anxious about the small business grant program because she has received a lot of calls from businesses who are in need of support.

Mr. Rutherford asked if December 30th, 2020 is the deadline for expending this funding, and Ms. McGarry confirmed.

Mr. Reed noted he did some quick math and pointed out that if all these listed allocations are made, there is about \$368,000 left in CARES Act money. He suggested reaching out to the School Division to see if they have any needs that some of this money may be able to go toward. Ms. McGarry noted that the School Administration did send a letter of general request of wanting some of the CARES Act money to fund distance learning and things such as Chrome books and mifis. She noted there was no specific amount they were asking for.

Mr. Rutherford noted that it is his understanding that with the \$400,000 of CARES Act money received by the schools, children who do not have access to internet will be given a hotspot or something similar. Ms. McGarry noted that there can definitely be discourse about what exactly the schools may need.

Ms. McGarry reiterated that this list is very preliminary, and Staff can come back with more ideas once they hear from EMS staff, Social Services, and other departments. She added some things on the list have already been expended: the employee paid leave, some of the cleaning and protective health measures, the Gladstone fire and rescue generators, and Staff has planned to go ahead and release the \$15,000 for the turnout gear extractor to the EMS Council in the next accounts payable run.

The Board deferred this subject until the July 14th meeting.

Introduced: Amendment of Fiscal Year 2019-2020 Budget (R2020-25)

Ms. McGarry noted this is a last minute budget amendment for \$2,579 requested by the Court Services Unit. She advised that apparently, the juvenile detention center didn't send out March bills, so they just received the bill this week, and their budget will be over by this amount.

Mr. Parr moved to approve Resolution **R2020-25**, Amendment of Fiscal Year 2019-2020 Budget and Mr. Rutherford seconded the motion. There being no further discussion, Supervisors voted unanimously (5-0) by roll call vote to approve the motion and the following resolution was adopted:

June 18, 2020

**RESOLUTION R2020-25
NELSON COUNTY BOARD OF SUPERVISORS
AMENDMENT OF FISCAL YEAR 2019-2020 BUDGET
NELSON COUNTY, VA
June 18, 2020**

I. Transfer of Funds (Recurring Contingency)

| <u>Amount</u> | <u>Credit Account (-)</u> | <u>Debit Account (+)</u> |
|-------------------|---------------------------|--------------------------|
| <u>\$2,579.00</u> | 4-100-999000-9901 | 4-100-021040-3020 |
| \$2,579.00 | | |

Mr. Barton noted that he was recently talking to a real estate person who said there was an option on every available piece of land in Nelson County, and he was curious if there is a way to find out who is buying the land. Ms. McGarry advised that he could go to the Clerk of Circuit Court to find out after the purchase is recorded.

V. Adjournment

At 11:38 AM, Mr. Parr moved to adjourn and Mr. Rutherford seconded the motion. There being no further discussion, Supervisors voted unanimously (5-0) by roll call vote to approve the motion and the meeting adjourned.