

July 14, 2020

Virginia:

AT A REGULAR MEETING of the Nelson County Board of Supervisors at 2:00 p.m. in the General District Courtroom located on the third floor of the Nelson County Courthouse, in Lovingsston Virginia.

Present: Jesse N. Rutherford, East District Supervisor
Thomas D. Harvey, North District Supervisor – Chair
Ernie Q. Reed, Central District Supervisor – Vice Chair
J. David Parr, West District Supervisor
Robert G. “Skip” Barton, South District Supervisor
Stephen A. Carter, County Administrator
Grace Mawyer, Administrative Assistant/Deputy Clerk
Candice W. McGarry, Director of Finance and Human Resources
Martha Eagle, School Division Superintendent

Absent: None

I. CALL TO ORDER

Mr. Harvey called the meeting to order at 2:04 pm, with all Supervisors present to establish a quorum.

- A. Moment of Silence
- B. Pledge of Allegiance – Mr. Parr led the Pledge of Allegiance

II. PUBLIC COMMENTS

1. Joanne Clarkson, Arrington VA

Ms. Clarkson noted she is here to present a concern that the County needs a dog leash law. She stated she walks along Route 56 six days a week, and there are three dogs who are constantly chasing her, growling at her, and barking at her. She stated they endanger her, and approximately two weeks ago, one of these dogs jumped on the back of her legs; she was able to get the dog off, but they continued to follow her. She stated she had to flag down a vehicle to take her to the entrance to her property for her safety. Ms. Clarkson urged the Board to do something about a leash law in which these dogs cannot run wild. She noted that as a taxpaying citizen of this county, she has a right to walk that road. She requested that the Board look upon this favorably and let her know exactly what steps they will be taking.

2. Elwood Waterfield, Arrington VA

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Mr. Waterfield advised that he is a whistleblower on the corruption here in this county. He stated that the news media has not reported on the 50-year toxic dump in Findlay Gap, which is in violation of the Clean Water Act and Environmental Responsibility Act. He noted on May 22, 2019, Sheriff David Hill and Commonwealth Attorney Daniel Rutherford stood trial for impeachment, and the judge stated that what they did didn't rise to the level of impeachment. He added these proceedings are being handled by the wizard of Nelson, Mr. Don Lemmon, Chief Justice of the Virginia Supreme Court. Mr. Waterfield then requested the Board bring back the Keep Nelson Beautiful Committee, minus Mr. Carter and Ms. McGarry. He stated Mr. Carter illegally rewrote the bylaws of this committee twice to exclude him off of it, and as soon as he made them put him on the committee, it was disbanded. He advised he has picked up over 500 tons of trash and done over 18,000 hours of pro bono service to this county. He referred to the money the County receives from the litter and recycling grants and stated that \$7,000 gets spent on miscellaneous office supplies every year. He noted he has four miles of highway adopted, and it is the cleanest four miles of road in this county, adding his neighborhood is a nasty, filthy, meth-riddled cesspool, and there is no police presence there. He advocated for shutting down the hippie hole, noting how it is unsafe for a decent human being to visit due to it being a dope den. Mr. Waterfield reiterated that there is a lot of corruption in the county and stated there is mismanagement of the rural rustic road project money.

3. Reverend James Rose, Wingina VA

Mr. Rose asked the Board to remove the Confederate soldier statue from in front of the Courthouse, adding that several people have mentioned this subject to him. He stated he thinks it is time to break down barriers and move ahead in Nelson County. He noted that when he thinks about the soldier, he is reminded about his ancestors going through slavery, and as a black person, he finds the statue offensive. He suggested the County make a resolution to have it taken down and put somewhere, adding he believes they could find a place. He implored the county to come together as one, regardless as to who we are, adding it is time to do this if we want to have a better county. Mr. Rose then thanked the Board for their support in helping defeat the Atlantic Coast Pipeline.

III. CONSENT AGENDA

Mr. Rutherford referred to the Budget Amendment Resolution R2020-27 and asked if the \$330,000 is for the high school track. Ms. McGarry stated it is the total amount for the track, adding the County has been invoiced partially to date. Mr. Rutherford asked what the total difference was, and Ms. McGarry noted it ended up costing \$129,000 more than originally approved. Mr. Harvey noted he went by the school yesterday and saw that they have put what he believes is the last rubberized coating on the track, adding the track looks great.

Mr. Rutherford pulled Resolution R2020-29: In Appreciation of Oak Ridge Estate and noted it is appropriate that the Board gives special mention to this. Mr. Barton thanked Oak Ridge, noting their many contributions and full commitment to the community as well as the youth of the county. Mr. Rutherford commended them for taking on hosting graduation essentially at the last minute, and Mr. Harvey concurred.

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Mr. Harvey then spoke of the fight against the Atlantic Coast Pipeline, adding he feels that if Nelson County hadn't been involved, the pipeline would have succeeded. He commended the spark and dedication of the citizens involved in the fight.

Mr. Rutherford thanked Mr. Reed for being a leader and beacon of guidance in the fight against the pipeline.

Mr. Reed noted that the original Board of Supervisors was the first locality to pass a resolution opposing the pipeline, which was momentous. He thanked everybody involved.

Mr. Rutherford then moved to approve the Consent Agenda and Mr. Parr seconded the motion. There being no further discussion, Supervisors voted unanimously (5-0) by roll call vote to approve the motion and the following resolutions were adopted:

A. Resolution – **R2020-26** Minutes for Approval

**RESOLUTION R2020-26
NELSON COUNTY BOARD OF
SUPERVISORS APPROVAL OF MINUTES
(June 9, 2020 and June 18, 2020)**

RESOLVED, by the Nelson County Board of Supervisors that the minutes of said Board meetings conducted on **June 9, 2020 and June 18, 2020** be and hereby are approved and authorized for entry into the official record of the Board of Supervisors meetings.

B. Resolution – **R2020-27** Budget Amendment

**RESOLUTION R2020-27
NELSON COUNTY BOARD OF SUPERVISORS
AMENDMENT OF FISCAL YEAR 2019-2020 BUDGET
NELSON COUNTY, VA
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1) **Appropriation of Funds (General Fund)**

<u>Amount</u>	<u>Revenue Account (-)</u>	<u>Expenditure Account (+)</u>
\$330,350.00	3-100-009999-0001	4-100-999000-9911
\$118,328.00	3-100-004104-0006	4-100-094100-3160

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\$50,313.00	3-100-003303-0040	4-100-013010-7040
\$2,000.00	3-100-009999-0001	4-100-034010-7040
<u>\$2,500.00</u>	3-100-009999-0001	4-100-081010-3005
\$503,491.00		

2) **Transfer of Funds (VACORP Insurance Increase Budget Line)
Worker's Compensation Insurance Adjustments from Budgeted**

<u>Amount</u>	<u>Credit Account (-)</u>	<u>Debit Account (+)</u>
\$2,526.85	4-100-091030-5615	4-100-012010-2011
\$1,633.30	4-100-091030-5615	4-100-012090-2011
\$1,769.66	4-100-091030-5615	4-100-012130-2011
\$2,103.75	4-100-091030-5615	4-100-012150-2011
\$981.01	4-100-091030-5615	4-100-012180-2011
\$936.38	4-100-091030-5615	4-100-013020-2011
\$475.86	4-100-091030-5615	4-100-021010-2011
\$2,065.25	4-100-091030-5615	4-100-021060-2011
\$3,186.78	4-100-091030-5615	4-100-022010-2011
\$4,556.85	4-100-091030-5615	4-100-032010-2011
\$503.09	4-100-091030-5615	4-100-032030-2011
\$63.96	4-100-091030-5615	4-100-053600-2011
<u>\$1,508.18</u>	4-100-091030-5615	4-100-081020-2011
\$22,310.92		

II. Worker's Compensation Insurance Adjustments from Budgeted Cont'd

<u>Amount</u>	<u>Credit Account (-)</u>	<u>Debit Account (+)</u>
\$584.84	4-100-031020-2011	4-100-091030-5615
\$1,207.67	4-100-034010-2011	4-100-091030-5615
\$98.82	4-100-035010-2011	4-100-091030-5615
\$10,185.20	4-100-042030-2011	4-100-091030-5615
\$3,825.25	4-100-043020-2011	4-100-091030-5615
\$1,858.62	4-100-071020-2011	4-100-091030-5615
<u>\$269.72</u>	4-100-081010-2011	4-100-091030-5615
\$18,030.12		

The Net Transfer from line 4-100-91030-5615 for Worker's Compensation Insurance is

\$4,280.80

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Auto Insurance Increase from Budgeted

<u>Amount</u>	<u>Credit Account (-)</u>	<u>Debit Account (+)</u>
\$348.00	4-100-091030-5615	4-100-043040-5305

Line of Duty Act (LODA) Insurance Increase from Budgeted

<u>Amount</u>	<u>Credit Account (-)</u>	<u>Debit Account (+)</u>
\$3,232.00	4-100-091030-5615	4-100-032020-2008

C. Resolution – **R2020-28** NCCDF Request for Support of Housing Opportunities – Fee Waivers

**RESOLUTION R2020-28
NELSON COUNTY BOARD OF SUPERVISORS
SUPPORT OF HOUSING OPPORTUNITIES-FEE WAIVERS FOR
NELSON COUNTY COMMUNITY DEVELOPMENT
FOUNDATION HOUSING PROJECTS**

WHEREAS, historically the County has demonstrated its affirmative support for increasing housing opportunities by working with NCCDF to reduce the cost of housing projects by waiving tipping fees at the transfer station for debris generated by these projects; and

WHEREAS, in addition, the County previously agreed to waive connection (not installation) fees to County-operated water and sewer systems as part of CDBG or other grant-funded projects, and/or allow a 24-month payment period for connection fees on NCCDF-owned property,

NOW THEREFORE BE IT RESOLVED, that in support of increasing housing opportunities, the Nelson County Board of Supervisors does hereby continue to waive tipping fees at the County transfer station for debris generated by NCCDF projects, and allow a 24-month payment period for connection fees to county-operated water and sewer systems on NCCDF-owned property; and that this support be reviewed for adoption annually at each July meeting of the Board of Supervisors going forward.

D. Resolution – **R2020-29** In Appreciation of Oak Ridge Estate

**RESOLUTION R2020-29
NELSON COUNTY BOARD OF
SUPERVISORS IN APPRECIATION OF OAK
RIDGE ESTATE**

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WHEREAS, Nelson County High School was unable to host its commencement ceremony due to social distancing requirements in response to the novel Coronavirus (COVID-19) pandemic; and

WHEREAS, the proprietors of Oak Ridge Estate graciously agreed to host a drive-in graduation to adhere to social distancing guidelines while keeping staff, students, and families safe.

NOW, THEREFORE BE IT RESOLVED that the Nelson County Board of Supervisors does hereby extend heartfelt appreciation to Oak Ridge Estate for hosting this historic event.

IV. PRESENTATIONS

A. VDOT Report

It was noted that Robert Brown, VDOT Residency Administrator, was unable to attend today's meeting, and he asked that any concerns be forwarded to him by Staff.

Mr. Barton noted that there is a continued concern in Gladstone about water runoff, and he asked that Staff have Mr. Brown call him.

Mr. Harvey referred to a previous issue on Duncan Hollow Loop in Mr. Reed's district and noted that VDOT did a tremendous job. He also made note of the great work VDOT is doing with cutting trees back on Route 6.

B. Nelson Heritage Center (Mr. Larry Stopper) – Report on Building Evaluation(s)

Mr. Stopper gave the following report:

*Statement of Progress on Moving the Nelson Health Department to the Nelson Heritage Center
Presented to the Nelson County Board of Supervisors 6/14/20*

Good afternoon gentlemen and thank you for allowing me the time to speak with you today and to ask for your assistance. Since the time I last appeared before the board, we have continued to make progress on helping find a home for the Nelson Health Department in the Nelson Heritage Center.

- 1) We have hosted a visit from local health department officials who appeared very satisfied with the space available to them.*
- 2) At the recommendation of Mr. Carter, we've hosted a meeting with Jim Vernon of Architectural Partners, the lead architect on the library project and the courthouse redesign, and the general*

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contractor Jamerson-Lewis. Mr. Vernon has previous experience with redesigning spaces for health department needs.

- 3) After further consultation with Mr. Carter, we proceeded with an asbestos survey by the firm Hurt & Proffitt for which we are still awaiting results, and an engineering review of the structural integrity of the Heritage Center foundation by the firm Master Engineers of Lynchburg. I have given all of you a copy of the email report sent to me yesterday by Gary Loomis of Master, and without going into all the details, his bottom line conclusion is that the foundation is in fine shape and the building is ready for occupancy.*
- 4) While we are awaiting firm answers from the lab on whether the wall plaster contains asbestos (the inspectors guess was 50/50), he had little doubt the floor tiles and some insulation surrounding the heating pipes contained asbestos. We expect to have answers from Hurt & Proffitt in 10 days.*

Because of the urgency surrounding the needs of our health department to find a new home, and the desire of the Nelson Heritage Center to be that home, we proceeded with the above inspections despite the Heritage Center not having the budgetary flexibility to pay the combined costs of approximately \$3300.00. As I told you last month, our ability to generate funds has been halted by the pandemic and the restrictions on large gatherings. So along with the need to keep the Board updated on our progress, I am here to ask you to pay for the costs of these two inspections. Other Heritage Center board members are here with me and we welcome your questions.

Mr. Rutherford asked Mr. Stopper if the Heritage Center solicited to see if there is any Covid-19 money from the Health Department. Mr. Stopper stated that he did check, but they sent him in a circle and did not have any luck.

Mr. Rutherford stated he would like to help the Heritage Center so they can find out what they have.

Mr. Harvey asked if they looked at the gym. Mr. Stopper confirmed, noting they took a sample from a layer of the gym floor, which they did not think would contain asbestos, but they wanted to be sure. Other than that, they saw nothing that would indicate to them that there was any asbestos. Mr. Harvey asked if they looked at anything structurally, and Mr. Stopper noted that Master Engineering looked at the gymnasium structurally, and he has forwarded that report to the Board. He stated that Master Engineering did a full structural study of the gymnasium, and they have indicated it is ready for occupancy and do not see any difficulties with the structural integrity of the gym.

Mr. Parr then moved that the County support the Heritage Center in their endeavors and provide assistance and funding for their asbestos survey and engineering review of the structural integrity of the Heritage Center Foundation and Mr. Reed seconded the motion. There being no further discussion, Supervisors voted unanimously (5-0) by roll call vote to approve the motion.

V. NEW & UNFINISHED BUSINESS

A. Report on CARES Act Funding

Mr. Carter presented the following information:

DRAFT Nelson County CARES ACT COVID-19 Funding		\$1,302,585
<u>Funding Distribution Category</u>		<u>\$ Allocation</u>
<u>General Government -Compliance Public Health Measures</u>		\$ TBD
<u>Desktop Computer Replacement (laptops & docking stations) 24 Units</u>		\$32,400
<u>¹FFCRA Employee Paid Leave - Estimate</u>		\$15,000
<u>¹Cleaning & Protective Health Measures (including Office Modifications) Estimate</u>		\$25,000
<u>Solid Waste</u>		
<ul style="list-style-type: none"> • Skidsteer Loader - Actual Cost 		<u>\$38,342</u>
		\$110,742
<u>School Division - Distance Learning</u>		\$TBD
<u>Distance Learning Technology & Service</u>		
<ul style="list-style-type: none"> •Chromebook, Protective Case, MiFi Box, MiFi Service 10 mos & Flashdrive for 974 Students. 281 Chromebooks Donated for a total of 1,255 		\$629,863
<u>EMS/Public Safety - Compliance Public Health Measures/Medical Expenses</u>		\$ TBD
<u>²Fire Department Turnout Gear Extractor</u>		\$15,000
<u>²Gladstone Fire & Rescue Generators</u>		\$28,659
<u>EMD Software - ECC CAD System</u>		\$80,000
<u>Animal Control ACO Mobile Data Terminals</u>		\$17,070
<u>Sheriff's Department Dedicated Inmate Transport Van- Estimate</u>		\$45,000
<u>Contribution to Nelson County EMS Council</u>		
<ul style="list-style-type: none"> •Self-Contained Breathing Apparatus Masks for All Firefighter 1s and Above •Two (2) Zoll Cardiac Montors for Wintergreen Rescue Squad •Six (6) Ventillators for Rescue Squads 		\$40,000 \$68,000 <u>\$79,000</u>
		\$372,729

Community Relief Initiatives - Economic Support	\$ TBD
<u>Small Business Grants- Economic Support/Business Interruption</u>	\$350,000
<u>TJPDC Contribution for Regional Affordable Housing Search Tool</u>	<u>\$1,452</u>
	\$351,452
Contingency	\$ TBD
Total Requested Funds with \$0 Contingency \$162,201 > than Available Funding	\$1,464,786
¹ As of 6/30/2020 approximately \$3,863 and \$8,363 has been charged to CARES ACT Funding ² As of 6/30/2020 \$15,000 and \$28,659 has been charged to CARES ACT Funding As of 6/30/2020 a total of \$55,885 in CARES ACT funding has been expended	

Mr. Carter noted this subject was presented during the June meeting and carried over to today’s meeting, adding it has been updated with new information. He explained the four categories: Local Government, the School Division, Emergency Services, and Community Relief Initiatives. He stated the total amount of funding received by the County is \$1,302,585, and \$55,885 of this money has already been expended for Covid-related expenses. He noted the funds are insufficient to cover all the requests by \$162,201.

Mr. Rutherford noted that the Schools are asking for \$629,863 and asked if this is in addition to the approximately \$400,000 in CARES Act that they have already received. Mr. Carter confirmed and noted that per Dr. Eagle’s information received yesterday, if the State revenue is short, they will use the money to make that up. Also, they may have to deal with potential enrollment loss. If there is no loss of State revenues or other revenues to account for, their funds will be used for 3 key areas: additional cleaning supplies, staffing for hybrid learning design with social and emotional learning supports, and technology needs.

Mr. Carter noted that the use of this funding has to be as directly related to Covid-19 related uses as possible, and the County could be subject to an audit. He stated he is very supportive of the small business grant program, adding he believes that would be very helpful. He also noted support of the Emergency Services items and added that the County Government request has been modified and lessened from the original amount. He reminded the Board that the funds have to be fully expended by December 30th, adding that the Board can change or modify any of these items, other than the costs that have already been incurred, which were definitely Covid-19 related expenses.

Mr. Harvey referred to the Small Business Grant Program and asked if the County could get an idea of how much request there is after the timeline has lapsed. Mr. Carter noted that the County would work with the Thomas Jefferson Planning District Commission, and there is a set of criteria including

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benchmarks for the size of the business and number of permanent/full-time employees, so it is a sliding scale and first-come first-served.

Mr. Barton asked about the deadline for applying to the Small Business Grant Program, and Mr. Carter stated that if the Board approved it today, Staff would immediately talk to the Planning District staff tomorrow. Mr. Carter noted he would estimate around the first of August as the starting date. Mr. Barton then asked who decides who will and will not get the grants, and Mr. Carter stated that there would be a committee, but it could potentially come back to the Board for final approval. Mr. Carter added it would be first-come first-served, and if the business meets the criteria, then they would be awarded grant money as it is available. He noted the grant team who would evaluate the applications would consist of the County Administrator, the Economic Development Director, the Finance Director, and an appointed member of the Board of Supervisors. Mr. Barton asked what the criteria would be, and Mr. Carter read from the provided draft program:

- Documented Business Revenue Loss as a result of COVID-19 to exceed grant amount
- Documented Financial hardships to include at least one, but are not limited to:
 - Employee furloughs and layoffs
 - Restricted access to capital
 - Revenue decline
 - Decreased or inability to serve customers
 - Increased operating costs
 - Limited or interrupted supply and deliveries from vendors

Mr. Carter noted there is also a list of required business documents to confirm that criteria. He then read the following from the draft program:

Non-eligible businesses and organizations

- Banks and financial institutions
- Home-based businesses
- Franchise businesses, except those that are locally owned and operated
- Non-profits

Priority industries

- Craft beverage (NAICS 312120, 312140, 312130, 424820)
- Hospitality (NAICS 722511, 581200)
- Retail (NAICS 452990)
- Recreation (NAICS 713910, 713990, 711310, 487210)
- Agriculture Business

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Mr. Carter added that there is a sliding scale for number of full-time employees and an associated grant amount.

Mr. Rutherford asked Dr. Eagle about the \$400,000 that the School Division received from the CARES Act. Dr. Eagle noted it has not yet been received, and they have to apply for it. She added that they have been warned by the State to wait until they see what the revenues are for this year, and they have until 2022 to spend these funds. Mr. Rutherford asked if the State has given any insight as to when they should be getting word on revenues, and Dr. Eagle stated no.

Mr. Reed asked if the amount was based on providing a computer and internet to those that are on free/reduced lunch. Dr. Eagle noted that the way the Department of Education outlined how much money they received was based on their Title 1 funding, which is based on Nelson's free/reduced lunch students. She added that the money is not for the Schools but rather for the families and students. She noted that they hope to go into the school year on a hybrid model, but they are unsure if this will happen, and there are a lot of families who don't have access to technology. She advised that their request is based on providing MiFi and Chromebooks for families and students.

Mr. Parr asked if some summer school students had access to MiFi, and Dr. Eagle stated yes, through the School Division. Mr. Parr noted that he understands the numbers are based on free/reduced lunch but is curious about how many free/reduced lunch students don't have access even if they have the device. Dr. Eagle stated that Mr. Parr is right, noting their request is based on the 974 free/reduced lunch students, but that full percent may not need or have the access to good cellular service. Mr. Parr asked about the community survey sent out by the School Division, and Dr. Eagle noted the survey is finished and the Division is now following up with those who did not answer. She added the survey covers multiple topics including asking families about access to cell service at home.

Mr. Harvey referred to the broadband discussion in the earlier meeting, adding he and Mr. Rutherford met with CVSI/Firefly recently. He asked if the School Division could provide a map to Firefly that pinpoints areas in the county where school-aged kids reside, adding these areas should be made priority for providing service. Dr. Eagle stated she would have to check into this and thinks that they could probably come up with some distinct areas of need. Mr. Carter noted that if Dr. Eagle could provide County Staff with the addresses, the County's GIS specialist could map it out.

Dr. Eagle then noted that the School Division's CARES Act money has been applied for, and they have to show that they have had revenue shortage or that they used it for staffing or other needs, and then they would get reimbursed.

Mr. Barton asked about the date when the Small Business Grant Program applications open up. Mr. Carter noted that the Board has to approve the use of the funding first.

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Mr. Rutherford asked when school is scheduled to start up this year. Mr. Parr stated it is currently set to start August 24th. He added that he would like to make sure the County gives the Schools ample time to procure the things that they need in the possible event that the Governor reverts the state back to Phase 2, whereas everyone would need internet.

The Board decided to have a special continued meeting to go over the funding listings in more detail. Mr. Carter noted that any questions or comments could be sent to his office. Mr. Rutherford suggested scheduling this meeting on Thursday, July 30th. The Board agreed.

Mr. Harvey then referred to the Sheriff's Department Dedicated Inmate Transport Van listed in the CARES Act use list and asked Mr. Carter if the Board could go ahead and approve the item. Mr. Carter noted that Staff could proceed with any of those individual line items that the Board is comfortable with, if the Board so directs.

VI. REPORTS, APPOINTMENTS, DIRECTIVES AND CORRESPONDENCE

A. Reports

1. County Administrator's Report

A. Covid-19 (Coronavirus): County staff are in process with completing a guidance document to comply with the "Emergency Temporary Standard/Emergency Regulation (Infectious Disease Prevention: SARS-CoV-2 Virus That Causes Covid-19) as issued on June 12, 2020 by the state Department of Labor and Industry. The regulation is subject to final state approval but is sufficiently detailed in its present content for County staff to draft the local guidance document in adherence to the final state regulation.

Mr. Carter advised that Mr. Gibson and Ms. Mawyer have been working on this and expect to have a final draft for staff review tomorrow.

Additionally, the Board's 7-14 agenda includes further consideration on proposed uses of federal CARES Act funding. The proposal is being updated and upon receipt of input from the School Division (anticipated midday on Monday, June 13) will be completed and emailed to the Board on 7-13 for review prior to 7-14.

B. BR Tunnel Project: The project is moving to completion. While a completion date has been extended to August 26th, the project's contractor, Fielder's Choice Enterprises, has indicated the anticipate the project be in the "punch list" or substantial completion phase by the week of July 19th.

In anticipation of the project's completion, County staff are also developing a program for a ribbon cutting ceremony. A date and program format have not been finalized to date with staff's present focus being the development of an invitation list.

C. Nelson Memorial Library Project: The project is in the substantial completion (punch list) phase and will be complete in the ensuing two weeks.

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D. Piney River Water System – GAC Project: The project is in process. However, commencement of the installation of the GAC system by WACO will proceed on 7-20 (per the request of NCSA related to Covid-19 concerns). The project is now scheduled for completion on September 8, 2020.

E. Tye River Water System: Contract documents are in process. The project contractor, Lynchburg based Falwell, Inc. will begin work on July 15th with a project completion date of October 15, 2020.

F. Lovingsston Revitalization: The project's completion date in 9-30-20. County and TJPDC staff are developing the project's final Economic Restructuring Plan (ERP). Charlottesville based Land Planning and Design, which assisted with the previous Lovingsston Master Plan, has been retained and will complete the project's Preliminary Engineering Report (an initial status report from LPDA is pending receipt).

G. Local Health Department Office: Representatives of the Millennium Group/Nelson Heritage Center (Mr. Larry Stopper) are scheduled to present to the Board on 7-14 regarding the Center's efforts to determine the feasibility of hosting the County's VDH office at the Center. To this extent, the Center has commissioned engineering and environmental services to evaluate a potential structural issue and to test for the presence of asbestos in the building (reports are pending receipt). It is understood the Center may/will request funding assistance from the County for the testing it has commissioned. In checking the status of this subject with staff of the VA Department of General Services-Division of Real Estate and Facilities Management the status is indeterminate with DGS reiterating the suggestion the County construct a new facility that would at minimum house VDH and DSS. Time may be becoming of the essence.

H. VDOT-SMART SCALE (County Applications): Two of the County's SS applications have been conditionally pre-screened in, and the TJPDC is now able to proceed with working on the full applications, which are due August 3. The two projects are Route 151 at Tanbark Drive, and Route 29 and Oak Ridge. The status of the County's third SS application, the intersection of Routes 6 and 151 at Woods Mill is pending.

I. 2022 General Reassessment: County staff are nearing completion of the Request for Proposals to retain assessor services for the completion of the 2022 General Re-Assessment of Real Estate. The RFP is anticipated for public advertisement by the end of July 2020.

J. Planning and Zoning Software (I-Worqs): The County will proceed with purchasing an I-Worqs software model for use by the Department of Planning and Zoning. The module previously purchased for the Department of Building Inspections is not sufficient for Planning and Zoning purposes. Input from both staffs is the I-Worqs software is outstanding and with the purchase of the module for P&Z the effectiveness of both departments, including public accessibility, is and will be much improved.

Mr. Carter noted that the P & Z module costs \$2500, and Staff has authorized that purchase.

K. Board Retreat: The Board's consideration of an ensuing planning retreat is suggested. The format of the retreat could include a joint meeting with the School Board and Division staff.

Mr. Rutherford noted that he would like an independent retreat as well as a joint retreat with the School Board and suggested having the joint one first.

Mr. Carter suggested having the retreat in late September or October.

2. Board Reports

Mr. Barton:

Mr. Barton noted that he missed the DSS meeting, but he did visit Ms. Rose and spent about an hour talking with her, adding he learned a lot from that meeting. Mr. Harvey asked him if he has internet yet, and Mr. Barton stated no, adding he is under a lot of pressure to get internet. Mr. Barton noted his phone works and people can always call him.

Mr. Rutherford:

Mr. Rutherford noted that the TJPDC is rolling slowly, and the Regional Housing Partnership is attempting to do some things. He noted that in today's world, affordable housing is still a crisis. He advised another big topic with regional housing is supply shortages, adding there are currently huge supply shortages in hardware and pressure treated timber. He stated he has seen the price of lumber go up 40% in the last six months.

Regarding the Broadband Authority, he noted that Mr. Harvey and himself met with CVSI/Firefly yesterday. He hopes to make very aggressive moves over the next 30 to 60 days to try to get stable, dependable internet access to citizens throughout the county, especially in areas that will be unreachable by CVEC for a long time.

Mr. Rutherford also noted that he attended a Criminal Justice Board meeting, and several weeks ago, there was a prayer meeting outside the Courthouse. He stated several pastors from all across the county attended and thanked Reverend Rose, Sheriff Hill, and Major Cindrick for being there.

Mr. Reed:

Mr. Reed noted that JABA is getting people back in the offices and has a real positive attitude toward what they are doing. He added he is glad to be a part of that board.

Mr. Parr:

Mr. Parr noted that the EMS Council still has not met, as the March and May meetings were canceled, but he looks forward to the meeting next week.

Mr. Harvey:

July 14, 2020

Mr. Harvey noted that he and Mr. Rutherford had an eye opening meeting with Firefly yesterday, adding a whole lot is going on.

Mr. Reed asked if it would be possible to have Firefly come and give an update to the entire Board on what they are doing. Mr. Rutherford suggested that Mr. Reed reach out to Firefly, as there is some information that they cannot discuss publicly.

B. Appointments

Ms. Mawyer reviewed the following table:

(1) New Vacancies/Expiring Seats & New Applicants :					
Board/Commission	Term Expiring	Term & Limit Y/N	Incumbent	Re-appointment	Applicant (Order of Pref.)
JABA Board of Directors	7/15/2020	2 Years/ No limit	Ernie Reed	Y	N/A
(2) Existing Vacancies:					
Board/Commission	Terms Expired				
Agricultural & Forestal District Advisory Committee	5/13/2020	4 Years/ 3 term limit	Bill Halverson (T2)	N - resigned	None
	5/13/2019	4 Years/ 3 term limit	Chapin Wilson, Jr. (T3)	N - resigned	None
			Staff Member		
			Pam Campbell-Comm. Of Rev.		
			Robert G. "Skip" Barton-BOS		
JABA Council on Aging	12/31/2019	2 Years/ No limit	Cindy Westley	N	None

Ms. Mawyer noted that Mr. Reed’s term is expiring on the JABA Board of Directors, and he indicated that he would like to be reappointed. Mr. Rutherford moved to reappoint Mr. Reed to the JABA Board of Directors and Mr. Barton seconded the motion. There being no further discussion, Supervisors voted unanimously (5-0) by roll call vote to approve the motion.

Mr. Parr noted that he presented the Agricultural and Forestal District Advisory Committee vacancies to the Farm Bureau Board, and hopefully they are thinking and coming up with suggestions for those positions.

C. Correspondence

1. Montebello Volunteer Fire Department Request

July 14, 2020

The Board considered this item after VI. A(1): County Administrator's Report.

Mr. Harvey referred to the letter received by the Montebello Volunteer Fire Department requesting assistance in funding a new tanker. The present cost of manufacturing the unit is approximately \$415,000, and MVFD is requesting 80% funding from the County with 20% funding provided by their organization. Mr. Harvey noted that MVFD is going before the EMS Council next week, and Mr. Parr and himself are planning to go see a similar truck to the one requested at another locality later today. He noted there are some questions that need to be answered, adding that they are a great group to work with. He stated there is no money budgeted for this in the FY21 budget, but it takes 9 months to a year to build the trucks, so the timing could work out.

Mr. Rutherford asked how many members are on the Montebello Volunteer Fire Department. The representative in attendance stated they have 5 responders and 35 total members.

The Board had no other correspondence.

D. Directives

There were no directives.

VII. OTHER BUSINESS (AS PRESENTED)

Mr. Harvey allowed Joanne Clarkson to come up again and speak. Ms. Clarkson noted that this is her first Board meeting she has attended and is concerned that the Board did not give any indication of a next step in order that her request would be acted upon. She stated the three minutes allowed for public comments is not enough for her to address other issues with dogs in her community. Mr. Harvey noted that this will have to fit in where the Board ranks in priorities right now, adding the Board has addressed this subject multiple times.

VIII. ADJOURNMENT (AN EVENING SESSION WILL NOT BE CONDUCTED)

At 3:36 PM, Mr. Rutherford moved to adjourn and continue the meeting until Thursday, July 30, 2020 at 2:30 PM and Mr. Barton seconded the motion. There being no further discussion, Supervisors voted unanimously (5-0) by roll call vote to approve the motion and the meeting adjourned.