

February 13, 2018

**Virginia:**

AT A REGULAR MEETING of the Nelson County Board of Supervisors at 2:00 p.m. in the General District Courtroom located on the third floor of the Nelson County Courthouse, in Lovingston Virginia.

Present: Jesse N. Rutherford, East District Supervisor  
Ernie Q. Reed, Central District Supervisor  
Thomas H. Bruguere, Jr. West District Supervisor – Chair  
Larry D. Saunders, South District Supervisor – Vice Chair  
Stephen A. Carter, County Administrator  
Candice W. McGarry, Administrative Assistant/Deputy Clerk  
Debra K. McCann, Director of Finance and Human Resources

Absent: Thomas D. Harvey, North District Supervisor

**I. Call to Order**

Mr. Bruguere called the meeting to order at 2:00 pm, with four (4) Supervisors present to establish a quorum and Mr. Harvey being absent.

- A. Moment of Silence
- B. Pledge of Allegiance – Mr. Saunders led the Pledge of Allegiance

**II. Consent Agenda**

Mr. Bruguere questioned the \$16,000 appropriation for the Commissioner of Revenue’s office on the Budget Amendment. Mr. Carter explained that the Commissioner had file folders full of outstanding building permits for construction that needed to be valued. He added that they needed to be done so that they could be added to the 2018 real estate tax base and it was imperative it be approved. Mr. Bruguere asked how far back the permits went and Mr. Carter supposed at least two years. He noted he had asked the Building Inspections Department to begin to track all outstanding permits in order to keep up with Certificates of Occupancy (COs). He added that the work flow was such that when a CO was issued, it was sent to the Commissioner to add. He further explained that the funds would allow the Commissioner to utilize Wampler Eanes Appraisal Group to complete the valuations more quickly and if approved, staff would have the contract with Wampler Eanes, amended to include the work. Mr. Carter then imparted how imperative it was to complete the values. Mr. Bruguere agreed that those should be done as soon as they come in.

Mr. Rutherford then moved to approve the Consent Agenda and Mr. Saunders seconded the motion. There being no further discussion, Supervisors voted unanimously (4-0) by roll call vote to approve the motion and the following resolutions were adopted:

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A. Resolution – **R2018-04** Minutes for Approval

**RESOLUTION R2018-04  
NELSON COUNTY BOARD OF SUPERVISORS  
APPROVAL OF MEETING MINUTES  
(January 9, 2018)**

**RESOLVED**, by the Nelson County Board of Supervisors that the minutes of said Board meeting conducted on January 9, 2018 be and hereby are approved and authorized for entry into the official record of the Board of Supervisors meetings.

B. Resolution – **R2018-05** FY18 Budget Amendment

**RESOLUTION R2018-05  
NELSON COUNTY BOARD OF SUPERVISORS  
AMENDMENT OF FISCAL YEAR 2017-2018 BUDGET  
NELSON COUNTY, VA  
February 13, 2018**

**BE IT RESOLVED** by the Board of Supervisors of Nelson County that the Fiscal Year 2017-2018 Budget be hereby amended as follows:

**I. Appropriation of Funds (General Fund)**

<u>Amount</u>	<u>Revenue Account</u>	<u>Expenditure Account</u>
\$7,104.26	3-100-009999-0001	4-100-071020-3022

**Total Appropriation: \$7,104.26**

**II. Transfer of Funds (General Fund)**

A. General Fund (FY17 Employee Salary/Benefit Adjustment)

<u>Amount</u>	<u>Credit Account (-)</u>	<u>Debit Account (+)</u>
\$4,415.00	4-100-091030-5616	4-100-012010-1001
\$2,428.00	4-100-091030-5616	4-100-012010-2002
\$396.00	4-100-091030-5616	4-100-012010-2006
\$7,239.00		

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General Fund (Salary/Benefit Transfer) Continued

<u>Amount</u>	<u>Credit Account (-)</u>	<u>Debit Account (+)</u>
\$507.00	4-100-091030-5616	4-100-012090-1001
\$683.00	4-100-091030-5616	4-100-012090-2001
\$45.00	4-100-091030-5616	4-100-012090-2002
\$2,553.00	4-100-091030-5616	4-100-012090-2005
\$6.00	4-100-091030-5616	4-100-012090-2006
<u>\$142.00</u>	4-100-091030-5616	4-100-012090-2009
\$3,936.00		
\$11,814.00	4-100-091030-5616	4-100-012130-1001
\$903.00	4-100-091030-5616	4-100-012130-2001
\$1,126.00	4-100-091030-5616	4-100-012130-2002
\$278.00	4-100-091030-5616	4-100-012130-2005
<u>\$154.00</u>	4-100-091030-5616	4-100-012130-2006
\$14,275.00		
\$5,256.00	4-100-091030-5616	4-100-012150-1001
\$2,424.00	4-100-091030-5616	4-100-012150-2001
\$5,059.00	4-100-091030-5616	4-100-012150-2002
\$7,764.00	4-100-091030-5616	4-100-012150-2005
\$694.00	4-100-091030-5616	4-100-012150-2006
<u>\$226.00</u>	4-100-091030-5616	4-100-012150-2009
\$21,423.00		
\$1,964.00	4-100-091030-5616	4-100-012180-1001
\$160.00	4-100-091030-5616	4-100-012180-2001
\$155.00	4-100-091030-5616	4-100-012180-2002
\$220.00	4-100-091030-5616	4-100-012180-2005
\$21.00	4-100-091030-5616	4-100-012180-2006
<u>\$4.00</u>	4-100-091030-5616	4-100-012180-2009
\$2,524.00		
\$1,039.00	4-100-091030-5616	4-100-013020-1001
\$1,500.00	4-100-091030-5616	4-100-013020-1003
\$297.00	4-100-091030-5616	4-100-013020-2001
\$98.00	4-100-091030-5616	4-100-013020-2002
\$97.00	4-100-091030-5616	4-100-013020-2005
<u>\$14.00</u>	4-100-091030-5616	4-100-013020-2006
\$3,045.00		

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General Fund (Salary/Benefit Transfer) Continued

<u>Amount</u>	<u>Credit Account (-)</u>	<u>Debit Account (+)</u>
\$4,348.00	4-100-091030-5616	4-100-022010-1001
\$1,582.00	4-100-091030-5616	4-100-022010-2001
\$415.00	4-100-091030-5616	4-100-022010-2002
\$220.00	4-100-091030-5616	4-100-022010-2005
\$50.00	4-100-091030-5616	4-100-022010-2006
<u>\$21.00</u>	4-100-091030-5616	4-100-022010-2009
\$6,636.00		
<u>\$5,000.00</u>	4-100-091030-5616	4-100-031020-1005
\$5,000.00		
\$1,060.00	4-100-091030-5616	4-100-032010-1001
\$7,456.00	4-100-091030-5616	4-100-032010-1003
<u>\$4,268.00</u>	4-100-091030-5616	4-100-032010-2020
\$12,784.00		
\$1,188.00	4-100-091030-5616	4-100-032030-1001
\$92.00	4-100-091030-5616	4-100-032030-2001
\$114.00	4-100-091030-5616	4-100-032030-2002
\$100.00	4-100-091030-5616	4-100-032030-2005
<u>\$16.00</u>	4-100-091030-5616	4-100-032030-2006
\$1,510.00		
<u>\$2,099.00</u>	4-100-091030-5616	4-100-035010-1001
\$2,099.00		
\$1,434.00	4-100-091030-5616	4-100-042030-1001
<u>\$422.00</u>	4-100-091030-5616	4-100-042030-1005
\$1,856.00		
\$4,221.00	4-100-091030-5616	4-100-043020-1001
\$349.00	4-100-091030-5616	4-100-043020-2001
\$399.00	4-100-091030-5616	4-100-043020-2002
<u>\$56.00</u>	4-100-091030-5616	4-100-043020-2006
\$5,025.00		

General Fund (Salary/Benefit Transfer) Continued

<u>Amount</u>	<u>Credit Account (-)</u>	<u>Debit Account (+)</u>
\$1,927.00	4-100-091030-5616	4-100-071020-1001
\$25.00	4-100-091030-5616	4-100-071020-2001
\$184.00	4-100-091030-5616	4-100-071020-2002
\$122.00	4-100-091030-5616	4-100-071020-2005
<u>\$26.00</u>	4-100-091030-5616	4-100-071020-2006
\$2,284.00		
\$626.00	4-100-091030-5616	4-100-081010-1001
\$1,375.00	4-100-091030-5616	4-100-081010-1011
\$1,700.00	4-100-091030-5616	4-100-081010-1012
\$379.00	4-100-091030-5616	4-100-081010-2001
\$51.00	4-100-091030-5616	4-100-081010-2002
\$194.00	4-100-091030-5616	4-100-081010-2005
<u>\$200.00</u>	4-100-091030-5616	4-100-081010-2009
\$4,525.00		
\$2,230.00	4-100-091030-5616	4-100-081020-1001
\$508.00	4-100-091030-5616	4-100-081020-2001
\$212.00	4-100-091030-5616	4-100-081020-2002
<u>\$17.00</u>	4-100-091030-5616	4-100-081020-2006
\$2,967.00		

Subtotal A    \$97,128.00    Total Employee Salary/Benefit Transfer

**B.        General Fund (Transfer from Contingency)**

<u>Amount</u>	<u>Credit Account (-)</u>	<u>Debit Account (+)</u>
\$16,000.00	4-100-999000-9901	4-100-012090-3003
\$20,000.00	4-100-999000-9901	4-100-081010-3000

Subtotal B    \$36,000.00    Total Transfer from Contingency

Total Transfers A & B: \$133,128.00

**III.      Appropriation of Funds (Piney River Water/Sewer)**

<u>Amount</u>	<u>Revenue Account</u>	<u>Expenditure Account</u>
\$10,000.00	3-501-009999-0001	4-501-042040-3001

Total Appropriations: \$10,000.00

## **EXPLANATION OF BUDGET AMENDMENT**

I. The General Fund Appropriation includes an appropriation request of \$7,104.26 from the Recreation Department for the Nelson County Youth Baseball organization. This appropriation is supported with revenue from baseball fundraising events. The organization now has 501(C) (3) tax exempt status to accept donations and fundraising monies to be used to fund improvements not included in the normal operational expenses provided by the County. The department requests that the remaining fundraising receipts accepted by the county be remitted to the baseball organization with the exception of \$2,254 which will remain with the county to fund routine expense including the purchase of new bats for the 2018 season.

II A. The Transfer of Funds (FY18 Employee Salary/Benefit Adjustment) includes the allocation of FY18 salary and benefit adjustments from the Employee Benefits line item (4-100-091030-5616) to the appropriate departmental salary/benefit line items. Adjustments totaling \$97,128 reflect the approved 2% salary increase for employees.

II B. The Transfer from General Fund Contingency is requested for \$16,000 to provide valuation assistance to the Commissioner of Revenue with a backlog of new construction building permits. There are an estimated 439 properties that need review. It is anticipated that this will generate an increase to the real estate tax base generating additional tax revenue in FY19 and more than cover this expense. A transfer is also requested for BZA legal expenses (Pipeline floodplain applications) of an estimated \$20,000 previously approved by the Board.

III. The Appropriation of Funds (Piney River Water/Sewer) is a request for \$10,000 for an engineering evaluation to determine viable operational and structural alternatives to resolve the current disinfectant byproduct issue in the Piney River system. This request is supported with fund balance available in the Piney River Water/Sewer Fund.

### **III. Public Comments and Presentations**

#### **A. Public Comments**

##### **1. Dr. Denise Bonds, VDH Health Director**

Dr. Bonds provided handouts to the Board regarding the functions of the Health Department. She noted that the Thomas Jefferson Health District was comprised of five counties and one city and their local office was beside Blue Ridge Medical Center. She noted that the Health District had 100 FTEs across the District and in their headquarters in Charlottesville.

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Dr. Bonds noted their sources of funding and that there was a match formula containing a 30% match for local contributions.

Dr. Bonds briefly noted their services as being clinical, family planning, immunizations, environmental health, the approval of well and septic permits, and dealing with rabies.

She noted that a big issue they were dealing with was opioid use. She added that the Nelson data was low and was limited to those seeking medical care. She added that people can dispose of those medications at the Health Department and they provide Narcan for free.

Dr. Bonds then noted that they recommended everyone get the Flu shot although, the Flu numbers were not bad in the District this year.

Mr. Bruguere asked for clarification that they provided Narcan to anyone and Dr. Bonds confirmed that it is provided to anyone that wanted it. She noted that the Health Commissioner for the state put a standing order out and one could also get it at pharmacies for \$75. She added that some of the cost was covered by insurance. Dr. Bonds did note however that they had a limited supply of free Narcan and training was provided on administering it. She emphasized that Narcan was a temporary fix and those requiring it needed further care. She noted that it did save lives especially in a rural setting. She then noted that Narcan was not just for heroin users that some people on chronic pain meds may take too much and overdose. She reiterated that they did train the recipients on its use before it was distributed.

## 2. Putnam Ivy, VDH Healthy Community Coordinator

Ms. Ivy noted that VDH partnered with communities to make permanent changes that improved health and wellbeing. She noted that they hosted training sessions with community organizations and that they had partnered with the Interagency Council on a community health assessment. She noted that the full report was now available and distributed it to the Board.

## 3. Dee Dee Green, President of Unity in Community

Ms. Green noted that Unity in Community was a local nonprofit that helped those less fortunate. She noted that 35-40 churches were members. She noted that when they received applications for assistance, they discovered various problems and drugs in Nelson was one of them. She then asked on behalf of the Sheriff's Department that the Board consider the following: increasing the budget for the Sheriff's Department which may help them to not have such a high rate of turnover and provide them with body cameras if possible. She added that the Sheriff's Department was doing a great job in battling the drug problem in Nelson which took resources.

4. Pete Perdue, Afton

Mr. Perdue noted he had come to Nelson twenty years ago and three things attracted him to the area: the absence of drugs, low taxes, and a low crime rate. He added that the Board needed to do something to support the Sheriff, who had the trust of the people. He noted he was working with various groups trying to do a good job and needed resources. He then noted that he attended a meeting at the Amherst Sheriff's office about preparing churches to handle terrorist activities. He then asked that the Board give the Sheriff the assets needed for him to do his job as he represented all people of the County.

5. Reverend James Rose, Wingina

Reverend Rose asked the Board to support the Sheriff's Office and he requested the Board to be more active in the community. He noted that people did not know who their Supervisor was or who the County Administrator was. He added that he was concerned about church members and helping them when they brought him concerns. Reverend Rose then noted that the Board had been invited to various things and nobody ever showed up. He noted as an example on the first Tuesday each month food was given out at the Nelson Heritage Center. He noted that 300 people showed up and volunteers worked in all kinds of weather and he would appreciate them coming to commend the volunteers. He asked them to not just show up during election time.

Reverend Rose then suggested that they concentrate on getting business on the east side of Route 29, in Gladstone, Norwood, Arrington, Shipman, and Wingina. He added growth was needed on that side of the county. He noted that there was a plan on Route 151 and one was needed on the east side. In conclusion, he added he was looking to hear a response from the Board on those things.

6. Louis Elliott, Arrington

Mr. Elliott stated he did not understand why there was a discussion on the Sheriff's Department as he felt if there was a need it needed to be filled and if there was a need in the community, it should be met. Mr. Elliott then noted that he belonged to three senior organizations and all were concerned that there was not enough police coverage in the county and if the Sheriff needed deputies they should be provided.

Mr. Elliot also spoke to the lack of anything happening on the east side of the county and that Nelson citizens should not have to go over to Amherst to get information on Church protection. He added that needed to change and needs needed to be addressed.

7. Edith Napier Wardlaw, Arrington

Ms. Wardlaw congratulated the new Board members and asked that when they had meetings, they use every available means to have the microphones work and for people to speak into them. She then thanked the Board for meeting the needs of citizens.



Mr. Saunders noted one of his directives was to have the PA system checked.

Mr. Bruguere then noted that the Board would address the needs of the Sheriff in the upcoming budget work sessions. He then stated that it was up to the Sheriff’s Department to fill their vacant positions and it was not up to the County. He noted they would look at his budgetary needs and any Board member or the County Administrator was available for questions and to discuss needs of the community. He then thanked everyone for their comments and noted that they would be considered.

B. VDOT Report

Mr. Don Austin of VDOT gave the following report noting it was time to update the Secondary Six Year Plan and Rural Rustic Priority List. He provided the draft list as follows:

**NELSON COUNTY  
RURAL RUSTIC PRIORITY LIST- FY18/19 -FY 23/24  
DRAFT**

	<b>ROUTE NAME</b>	<b>FROM</b>	<b>TO</b>	<b>LENGTH</b>	<b>TC- VPD</b>	<b>NOTES</b>
1	654 FALLING ROCK DR	1.0 MILE. RTE 657	RTE 661	1.90 Mi.	127	FUNDED FY 18/19 \$380,000
2	814 CAMPBELL'S MT RD	0.99 Mi. N. RTE 56	1.99 Mi. N. RTE 56	1.00 Mi.	109	FUNDED FY 18/19 \$200,000
3	617 BUCK CREEK RD	0.23 Mi. N RTE 29	DEAD END	1.40 Mi.	140	FUNDED FY 18/19 \$280,000
4	625 PERRY LANE	ROUTE 623	DEAD END	2.00 Mi.	118	FUNDED FY 19/20 \$400,000
5	653 WILSON RD	RTE 655	RTE 710	2.83 Mi.	60	FUNDED FY 20/21 \$461,675
6	645 AERIAL DR	RTE 646 E	RTE 646 W	0.20 Mi.	55	FUNDED FY 20/21 \$40,000
7	721 GREENFIELD DR	RTE 626	0.50 Mi. N RTE 626	0.50 mi.	51	FUNDED FY21/22 \$100,000
8	666 JACK'S HILL RD	2.57 Mi. W RTE 678	1.82 Mi. W RTE 678	0.75 mi.	50	FUNDED FY21/22 \$150,000
9	628 RHUE HOLLOW RD	Route 764	DEAD END	0.60 MI.	60	\$120,000
10	794 RHUE HOLLOW LANE	RTE 628	DEAD END	0.20 MI.	60	\$40,000

Estimated cost /mile \$175,000-\$225,000  
Six Year Plan Estimated Unpaved Road Allocation

Mr. Austin noted the top eight from the previous year and noted that he had added Rhue Hollow Rd as a potential addition. He added that it would be good for the Board to prioritize enough roads for the whole six year period. Mr. Austin noted they did not have a budget yet and he noted the additional routes to consider to be:

Rte. 612	Bottoms Lane	50VPD	.95 Miles
Rte. 623	Shields Gap	60VPD	0.55 Miles
Rte. 687	North Fork Rd	100 VPD	1.0 Mile
Rte. 654	Cedar Creek	100 VPD	1.0 Mile
Rte. 814	Campbell's Mtn.	100 VPD	1.0 Mile
Rte. 699	Carter Hill	40 VPD	1.29 Miles (need new count)

Mr. Austin noted that Carter Hill Road's last count was 40 and it needed a new one done. He reminded the Board that the road must meet the 50 VPD criteria for Rural Rustic consideration.

Mr. Austin advised that the Board and VDOT would need to have a public hearing on the plan and priorities in April or May.

Mr. Austin then reported that they were starting on Falling Rock Drive, Campbell's Mtn. Road, and Buck Creek Lane. He added that Perry Lane would be done next year unless they had left over funding. He noted that for Campbell's Mtn. Road, they were doing 1 mile in the current year and intended to add the additional mile later in the plan.

Mr. Bruguere asked if they could do all of Campbell's Mtn. Road at one time and Mr. Austin advised that they had already started the environmental work and would have to keep it separate. He added that it was up to the Board on that as far as doing it all at once with the funding. He noted that there was a limited dollar amount for state forces and it was well within the limit.

Mr. Saunders noted he was not familiar with the Falling Rock Drive section referenced and Mr. Austin noted it was 1.1 miles from Phoenix Road toward Route 60.

Mr. Bruguere then asked to get new counts on Carter Hill Rd. and Mr. Austin noted he would have it done.

Mr. Bruguere suggested that the west end of Embly's Gap Rd. be added as they had only paved half of it and the right of way was widened to 50 ft. He noted there was about a mile on the other end of it and citizens had requested it be done.

Supervisors then discussed the following VDOT issues:

Mr. Reed had no issues to discuss.

Mr. Rutherford:

Mr. Rutherford asked if shoulder repairs were done on Route 639 and Mr. Austin noted he would check.

Mr. Rutherford then noted a pothole on Miles Lane.

Mr. Saunders:

Mr. Saunders noted a safety issue for turning from Arrington Road onto Diggs Mountain Lane. He noted that Diggs Mountain lane was not wide enough for lines. Mr. Austin advised that their traffic engineer had information and was reviewing it now. Mr. Saunders commented that it was an issue especially during the LOCKN Festival.

Mr. Saunders then complimented VDOT for doing a great job in getting chemicals down before the recent storms.

Mr. Bruguire:

Mr. Bruguire noted that on the Wintergreen side of Brent's Mountain, piles of rock were filling up the ditch and needed to be removed.

Mr. Bruguire advised that the Dickie Road culvert was stopped up again and Mr. Austin advised that VDOT was supposed to get permitted to do that work.

C. Presentation – FY17 Audit Report-Robinson, Farmer, Cox Associates (D. Foley)

Mr. David Foley of Robinson, Farmer, Cox, Associates introduced himself as the Audit Manager for the County's FY17 audit. He noted the audit had been completed and he was presenting the results. He noted the two documents issued, the Audited Financial Report and the Communication Letter on Governance.

Mr. Foley noted that there were three main pieces to the Audited Financial Report; the audited financial statements, the County's internal controls over financial reporting, and the County's federal compliance audit. He noted the Independent Auditor's Report was on page two and issued an opinion on the financial statements; noting an unmodified opinion was the cleanest opinion they could give. He then referenced the Independent Report on Internal Controls on page 123, noting the report was clean and there were no material weaknesses. Lastly, he noted page 125 containing the report on Compliance with Federal Programs, noting that report was clean as well.

Mr. Foley noted there were no other issues as part of the audit. He then noted the Communication Letter that was issued as they were required to communicate certain things to the Board such as: Qualitative Aspects of Accounting Practices; The financial statement disclosures are neutral,

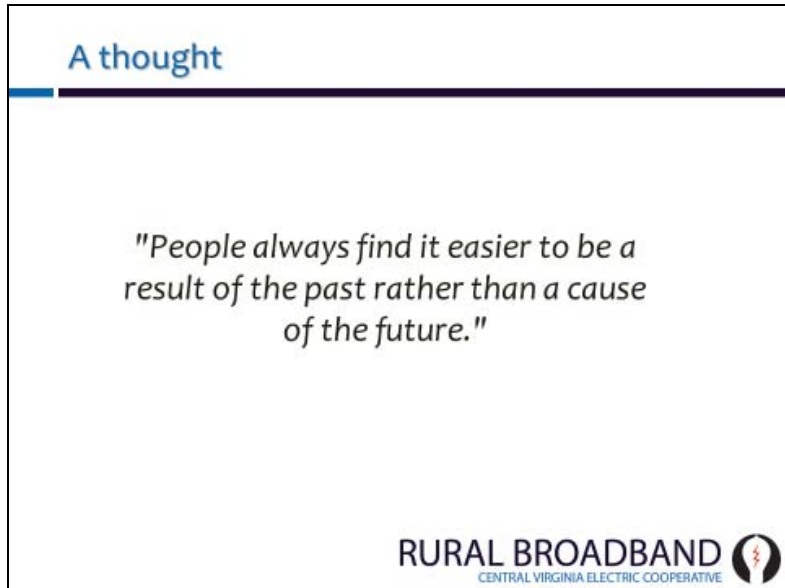
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consistent, and clear. Difficulties Encountered in Performing the Audit; there were no difficulties noted and staff was excellent to work with. Corrected and Uncorrected Misstatements; there were no material misstatements noted. Disagreements with Management: no such disagreements arose during the audit. Management Representations; items have been requested as noted in the Management letter dated January 12, 2018. Management Consultations with Other Independent Accountants; there were no such consultations noted.

Following Mr. Foley's presentation, there were no questions from the Board.

D. Presentation – CVEC Broadband Project (G. Wood)

Mr. Gary Wood, President and CEO of Central Virginia Electric Cooperative (CVEC) gave the following PowerPoint presentation:



## Who is CVEC?

- Rural Electric Cooperative
  - Private independent organization
  - As a monopoly, provide a public utility - electricity
  - Cooperative business model
  - Not for profit
- Formed in 1937
  - Farmers and business owners in rural central Virginia
  - Built infrastructure that open market would not build
- Consistently competitive
  - Throughout history near or below average cost in state
  - High reliability – 99.999% service availability annually
  - Traditionally very high member satisfaction ratings

RURAL BROADBAND   
CENTRAL VIRGINIA ELECTRIC COOPERATIVE

Mr. Wood noted that he thought APCO came into the County in the 1920's.

## Who oversees CVEC?

- Board of Directors
  - 9 Directors chosen from membership
  - Elected by members
  - Meet regularly (9-12 meetings annually)
  - Fiduciary and policy roles
- Virginia State Corporation Commission
  - Approve Rates and Terms & Conditions
  - Review quality of service complaints
- Rural Utilities Service
  - Our banker – has master mortgage document
  - Financial requirements
  - Design and equipment standards

RURAL BROADBAND   
CENTRAL VIRGINIA ELECTRIC COOPERATIVE

## What size company is CVEC?

- Average electric cooperative in state
  - 36,000 accounts
  - Touch parts of 14 counties
  - 4,600 miles of overhead and underground lines
  - 90% residential accounts
- Midsize company financially
  - \$80 million in revenue
  - \$2 million to \$4 million in margins annually
- Impact on local economy
  - 104 full time employees – average wage \$35/hr
  - Another 100 local contract employees
  - Active in communities we serve



Mr. Wood noted that they were primarily located in ten Counties.


## Rural Broadband Project

- CVEC needs high speed communications across its grid
  - Requires all 33 wholesale delivery points be connected
  - Downline equipment connected
  - Eventually all the way to the meter
  - Smart grid applications, higher reliability, lower costs
- Leverage the CVEC fiber to provide members broadband
- Make fiber access available to other businesses and organizations who need high speed communications in the most rural areas



## Rural Broadband Project


- 5 year project
  - First year pilot to prove concept and assumptions
- All 36,000 accounts will have option for service
  - Fiber will be extended to home or business when member signs up
- 3,500 miles of line
  - From 600 to 800 miles per year installed, plus drops
- \$110 million investment
  - About \$20 to \$24 million annually

**RURAL BROADBAND**  
CENTRAL VIRGINIA ELECTRIC COOPERATIVE 

Mr. Wood noted that they currently had 1 year approved because it was a marginal project and they needed to prove year to year to their Board that they were meeting their targets. He noted that they planned to build 15-20 miles per week.

## Rural Broadband Project

- CVEC will install and own fiber
  - Overhead on poles
  - Underground where other facilities underground
- Subsidiary business will be ISP
  - Required by Virginia code
  - Will lease fiber from CVEC and sell services retail
- Design and construction will be contracted
  - 15 to 20 miles installed per week
  - 100 to 150 new accounts added per week

**RURAL BROADBAND**  
CENTRAL VIRGINIA ELECTRIC COOPERATIVE 

Mr. Wood noted that 75% of their fiber project would be overhead.

## Rural Broadband Project

- Business plan indicates financially feasible
  - Uses conservative costs and revenue projections
  - Projections based on actual projects from electric cooperatives and small municipals around US
  - Uses proven construction methods
- Subsidiary reaches breakeven in year 11
  - Cashflow positive in year 7
- Requires over \$100 million in new debt for CVEC



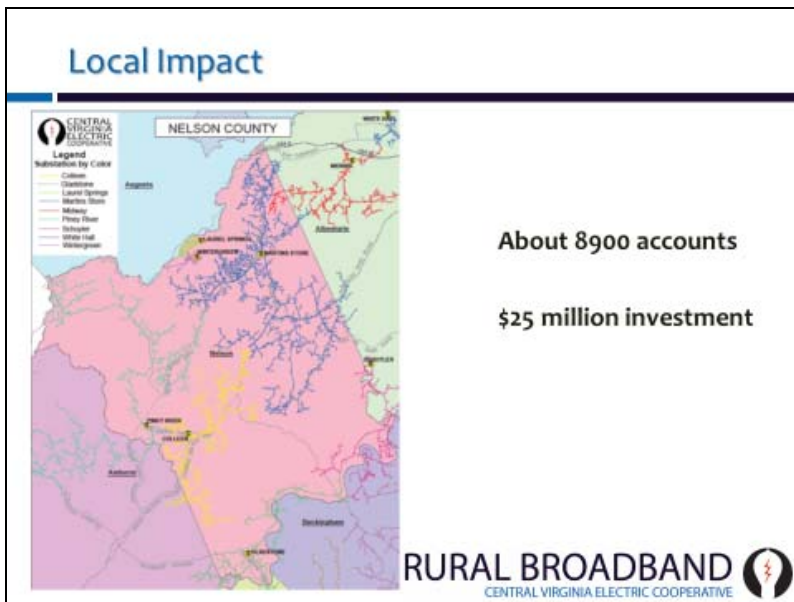
## Services and Pricing

- Two options for Broadband
  - 100 mbps service - \$49.99/month
  - 1 gigabit per second - \$79.99
- VOIP Telephone Service
  - Unlimited local and long distance - \$29.99
- Optional router and managed service (\$5/mo)
- Installation fee
  - \$100 for new installation
  - Waived if sign up as we build in the area



Mr. Wood noted that this was target pricing but he thought they would hit it. He noted that they had to offer VOIP Telephone Service if they were to get Connect America Funds. He added that they would staff up as the customer base grew; however they would be encouraging people to sign up as they came through.





Mr. Wood advised that APCO existed in the blank areas of this map and that while they did not pay income taxes, they did pay other local taxes.

### Will Seek Support


- Will seek 20% of overall project costs in total support
  - Mix of capital offset and annual revenue
  - Help reduce debt burden
  - Help early years of cashflow when business is most at risk
- Seeking support at all levels – local, state and federal
  - Lacking a single source at state or national level
  - Will reach out to all potential sources for grants, incentives, revenue commitments, in kind services, etc.

**RURAL BROADBAND**  
CENTRAL VIRGINIA ELECTRIC COOPERATIVE

Mr. Wood indicated that they would like to move the 11 year break-even point closer so their Board would be more comfortable with the project. He added that PDCs were doing a good job of getting the state to put out more money for Broadband.

## Will Seek Support

- Local
  - Economic development incentive equal to new tax revenues
  - Commitment for contracts for government communications and internet services
  - Incentive grants
  - In kind services
- State
  - VEDP
  - CIT
  - Tobacco Commission (south of James River)
- Federal
  - Connect America Fund (FCC CAF-II Auction in 2018)
  - Infrastructure bill grant or incentives


**RURAL BROADBAND**  
CENTRAL VIRGINIA ELECTRIC COOPERATIVE 

Mr. Wood noted that their business model assumed that 1 in 10 businesses passed would sign up for services.

## Opportunity

*“Opportunity is missed by most people because it is dressed in overalls and looks like work”*

- Thomas A Edison

**RURAL BROADBAND**  
CENTRAL VIRGINIA ELECTRIC COOPERATIVE 

Mr. Wood noted that they would build the first year's fiber, they had an RFP out and would choose a design group soon and then would build by 2nd Qtr this year. He added that by year's end they would start on the second year's work. He added that in the first year they would concentrate on

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high density areas; noting that they could not go to areas where nothing existed first because doing that extended their timeline to breakeven.

Mr. Rutherford asked if they would work with other Internet Service Providers to utilize their poles. Mr. Wood noted that the project started with their needs and he thought they would be able to prove that they could make it work in a rural area and then maybe extend beyond that. He added that construction was cheaper when they owned the poles and equipment. He explained that when they went off of their system, they would need APCO lawyers to feel comfortable and there may be more make ready costs. He noted that if there was interest, they may make it work. Mr. Wood added that they had made early contact with them. He noted that Prince George County was doing this and had attached to some Dominion poles and had committed to go to those within 1,000 ft of their lines.

Mr. Reed asked how their fiber network would interface with lines already established. Mr. Wood noted that customers should have the option for services and if they could share services up to and including it with the potential to unwind the County's grants and do swaps or other things. He added that if nothing worked out, they would compete. He then stated that they were putting their network in for their use and not to compete but rather to provide their users access to fiber they were paying for. He noted the next step was to negotiate this and they were looking at different options.

Mr. Wood then noted that their network put fiber to 36,000 points at the edges of areas without fiber; which may incentivize others to extend to them resulting in better communications extended further around Central Virginia.

Mr. Rutherford asked what they expected the associated employee base to be and where. Mr. Wood noted that their current business model had them adding 20 employees in 5 years which would be a combination of fiber linemen, techs, network engineers, support folks, to work in offices and field calls. He added that the offices would be either in Nelson or in Palmyra and it had not been designated yet. He added that the current CVEC headquarters building would be renovated and they owned an old empty building in Palmyra that was not being used that was an option. He noted they would be looking at the skill base of the areas, where they could attract folks, and where the incentives were.

Mr. Rutherford asked how soon they would have conversations on incentives and Mr. Wood noted they were ready whenever the Board was; noting that he would like the tax rebate piece in place soon. He noted that on the other incentives; sooner was better and they would be hiring a Manager soon. He added that hire would be made with the idea that they could work in either location and they would need to be in both areas. He noted that some of the work would be split up naturally.

Mr. Saunders asked if they would start construction in each county and Mr. Wood noted they would start in the highest density areas and where there was least cost to serve over the whole system. He added that some may not see work for a couple of years.

Mr. Brugiare noted that the Broadband Authority would meet in March and he questioned whether or not the EDA should take part in it. Mr. Carter advised they could possibly; however he did not think things were that far along yet. He suggested that they meet with Mr. Wood and staff to determine what the incentives may look like first.

Mr. Carter then noted that the County owned the network and NCBA operated it so the incentives would be from the County through the EDA; therefore it was not so critical right now to involve them.

Mr. Wood noted that they used a 20% incentive figure based on the amount invested in the County and if they were to get other funds, it would lower that \$5 million (20%) number since they could look at it as one big network.

Mr. Rutherford then complimented CVEC on the opening of their solar grid. Mr. Wood noted that they had opened their solar fields and had 10,000 Kilowatts online. He added that the FCC was now approving their rates and they were going through the notification process now. He concluded by noting that signups were through March and hopefully it would all be working in April.

#### **IV. New Business/ Unfinished Business (As May Be Presented)**

There was no new or unfinished business considered by the Board.

#### **V. Reports, Appointments, Directives, and Correspondence**

##### **A. Reports**

##### **1. County Administrator's Report**

**A. Courthouse Project Phase II:** The previous projected project completion date of 1-15 was not realized due to a "few" outstanding items (i.e. electronics in 3-4 doors, replacement of the louver door in the personnel lift, light stains around several of the ceiling speakers in the Circuit Courtroom, Building Automation System training). The outstanding items have either been completed or are scheduled for completion on 2-12, inclusive of a final project confirmation inspection, which will be followed by project certifications from Jamerson-Lewis and Architectural Partners.

Mr. Carter reported that certification had been deferred for another week and noted that there was work to be done on one door and they were trying to remedy the stains around the speakers in the Circuit Courtroom ceiling. He added that they were trying to use a bleach solution to remove the stains. He noted that they would reschedule it for next Tuesday or Wednesday. He also noted that the mowing contractor may have jerked out a ground wire and that needed fixing.

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**B. BR Tunnel Project:** Obtaining approval from VDOT and Federal Highway Administration for completion of Phase 2 (Tunnel Rehabilitation & Bulkhead Removal) necessitated additional review and input from the VA Department of Historic Resources. This has been completed with DHR's input being very helpful to enable Phase 2 to be authorized. The challenge now is to determine a quantity of brick work to be completed within available funding for completion of Phase 2 (i.e. the Tunnel has 1,300 – 1,500 linear feet of brick casement that lines the Tunnel wall on the western portal side of the structure; areas of the brick lining have delaminated due to weathering or other damaging effects and these areas have to be repaired or replaced). The availability of project funding to complete Phase 2 is sufficient but is predicated on a decision on the amount of brick work that will be required. With respect to Phase 3 (western trail and parking lot), a TAP grant application was submitted to VDOT in October 2017 for full funding of the project's final phase. Decision on the County's TAP application will be made by the Commonwealth Transportation Board in the second quarter of 2018.

Mr. Carter advised that he had drafted a letter requesting approval for Phase 2, which was only the tunnel rehabilitation. He noted that VDOT said that the County had to go back to DHR on the brickwork to negotiate the amount of brick to be done. He advised that the project would then go back to FHWA for approval and the County would like to award contract in next month.

**C. Broadband:** The NCBA's ensuing meeting is March 13. Mr. Gary Wood, CEO, of Central VA Electric Cooperative will present the Cooperative's fiber to the home project to the Authority at this session. As noted herein within the summary of the 2-13 BOS meeting, the challenges for Nelson County and the NCBA are, very likely, decisions related to the future of the local middle mile network in relation to CVEC's project, which, when completed, will have the ability to reach 8,850 potential subscribers in Nelson County at currently projected service tiers that are very attractive both in capacity and cost. A map of the County depicting CVEC's service area and the balance of the County is attached for the Board's review. As to the local network's current operations, County staff are continuing to work with Wide Open Networks (the network operator) on fine tuning billing procedures, accountability and the work flow from initial request for service to delivery of service (all of which have much improved since WON was retained). County staff are also continuing to assist and coordinate the balance of neighborhood expansion projects in the north Rt. 151 Corridor, which when completed will increase the network's customer base to 550+/- with the prospect for additional neighborhoods to be added in the Nellysford area. And, County staff are also working to determine whether or not additional rate structure revisions should be considered and presented to the NCBA.

**D. Region 2000 Service(s) Authority & Solid Waste/Recycling:** The Authority is currently working towards completion and approval of its FY8-19 Budget with a focus of maintaining the member tipping fee of \$30.25 per ton or, alternatively, a tipping fee that does not exceed \$32 per ton.

**E. EMS and Fire Study:** Department of Fire Programs staff (Mohamed Abbamin) is schedule to present the final study report to the Board at the March 13 regular session. The report has previously been distributed to the Board and to County staff for review/comment.

**F. FY18-19 Budget:** County Administration and Finance and HR staff are nearing completion of the draft 2018-19 (County) Budget with an objective of scheduling an initial Board of Supervisors work session on the draft budget prior to the end of February. The budgetary challenge which staff is currently deliberating in addition to simply balancing the ensuing fiscal year budget is the lack of recurring annual (local) revenue(s) which is the basis of addressing increases in annual operating expenses and thereby averting a trend of eroding the County's fund balance, which would (could) lead to more severe financial conditions and decision in ensuing fiscal years.

Mr. Carter noted his objective was to present the draft budget in the last week of February and perhaps have a called meeting.

**G. Piney River 3 Water System (Disinfectant by Product, DBP, Issue):** A draft preliminary engineering report (PER) has been completed by Bowman Consulting Group (the Nelson County Service Authority's engineering services consultant). The PER was commissioned by the NCSA with the understanding that it would be reimbursed by the County for this work, which is to provide recommendations for resolving the recurring Disinfectant by Product (DBP) non-compliance(s) with VA Health Department permit requirements for the County's Piney River 3 Water System. As previously reported to the Board, the primary recurring non-compliance is with exceedances in the primary maximum contaminant level (PMCL) of Total Trihalomethanes (TTHM) and, less frequently, Halo acetic acids (HAA5) (see below footnotes). The preliminary PER's recommendations include operational changes (non-capital) in the water treatment process(s) NCSA utilizes and the approval of a construction project (capital) to provide for the installation of a Granular Activated Carbon Contactor (system – see below footnotes) and an application for funding (grant and/or loan) to the VDH for its Drinking Water State Revolving Fund (DWSRF) Program to provide for the capital construction costs to purchase and install the GAC Contactor System, which Bowman Consulting has recommended as the means to resolve the PR3 System's DBP issues. County staff are currently working with Bowman and NCSA staff towards the submission of the funding application to VDH's DWSRF in an amount (still to be finalized) of \$150,000, which may result in grant funding rather than loan funding due to the funding request and past program awards by VDH. This work, as noted, is still in process.

Mr. Bruguere asked where the GAC would be installed and Mr. Carter noted it would be at the plant and would treat all of the water coming in. He added that the agreement with Bowman provided for a grant application with VDH. He added that they may need more funds and if so, staff would come back or absorb the costs within the budget.

**H. Solid Waste:** The County's Solid Waste Transfer Station was inspected by VA-DEQ on 1- 23-18 and was in full compliance with licensing requirements. The County submitted its annual financial assurance (responsibility) reports for the County's closed landfill, the County's Transfer Station and the two landfills owned and operated by the Region 2000 Services Authority of which Nelson County is a member. All of the County's submissions met state financial requirements. Lastly, County staff are continuing to work in conjunction with staff of Draper Aden Associates (the

County's consultant for solid waste operations) towards the close out of the County's ground water monitoring program for the closed landfill located on the same site as the Transfer Station. To date, the prospect of concluding this program will likely require an additional year, possibly longer to complete (the groundwater testing program has been in place since 1993-94).

**I. VDOT – Smart Scale:** County staff have requested a work session with VDOT staff (R. Youngblood) to discuss possible transportation project applications to the Department's 2018 Smart Scale program. Subject to determining in conjunction with VDOT staff the feasibility of the County applying for in 2018, County staff will then work with TJPDC staff, who will actually complete and submit the applications on behalf of the County (as has been done in previous program years).

Mr. Carter noted that the funding round was now in the spring of the year; not in fall and staff would be meeting with VDOT and PDC staff to determine the applications for primary road improvements.

**J. Personnel:** The Department of Finance and HR is currently recruiting the following positions: Solid Waste & Recycling Coordinator, Custodian and Part-Time Convenience Center Attendant.

Mr. Carter added that a letter from Emily Harper was received denoting her retirement in April.

Mr. Rutherford inquired as to when the new Building Official was starting and Mr. Carter advised it was March 1<sup>st</sup>.

**K. Other:** Staff will address input from the Board on any other subjects the Board may present.

Mr. Carter reported attendance of the Regional Jail meeting where a discussion of their notification of Immigration and Customs Enforcement (ICE) when illegal immigrants were released. He noted that the Jail Board voted to continue its policy on notifying ICE of when illegals were released.

Mr. Bruguiere noted that the Sheriff had advised him that the County could have two more voting members on the Jail Board. Mr. Carter noted he did not think so, however he would look at the contract. He added that historically, the County's two representatives have been the County Administrator and the Sheriff. He noted other member entities had more positions on the Board. He then commented that other than the recent policy matter, the Jail was run with excellence and there were no real issues and few difficulties.

*Footnotes:*

1. Trihalomethanes (THMs) are the result of a reaction between the chlorine used for disinfecting tap water and natural organic matter in the water. At elevated levels, THMs have been associated with negative health effects such as cancer and adverse reproductive outcomes.

2. Halo acetic acids (also known as halogenated acetic acids, HAAs or HAA5) are chemicals that can form as a result of water treatment, when water acidity and temperature are slightly high and treatment chemicals react with organic particles or bromide.

3. GAC- The main benefit of granular activated carbon (GAC) is that it is effective in absorbing organic compounds from water. Removing organic matter lowers DBPs, taste and odor complaints, and microbial activity in the (water) distribution system. The main drawbacks to using GAC are the possibility of release of bacteria or carbon fines into the system and its reaction with disinfectants. GAC can be used as an additional layer on top of an existing filter (GAC cap), or it can be placed in a separate contactor. Design will vary depending on whether it can be used as a separate absorber or if it is added as a filter cap. Its efficiency is determined by the contact time and the relative absorption strength of the compounds that are removed. Bowman's recommendation is for a GAC contactor to treat the PR 3 Water System.

## 2. Board Reports

Mr. Rutherford reported attending the Community Criminal Justice Board (CCJB) meeting and noted that they were planning for grants. He also reported attending the Thomas Jefferson Planning District Commission (TJPDC) orientation.

Mr. Saunders reported attending a fund raiser for Save the Gladstone Depot which he noted was well attended.

Mr. Reed noted that he also attended TJPDC Orientation, the February TJPDC meeting, and did the seminar on infrastructure funding and financing options where the successful referendum in Albemarle was discussed.

Mr. Reed reported meeting with DSS Director Angie Rose and staff and noted that they had a need for Foster Care families and they were pushing hard on that with training.

Mr. Reed reported attending a Planning Commission work session on the Rockfish Valley Area Plan (RVAP).

Mr. Reed reported that he had met with Dr. Comer and toured the schools. He noted he also met with staff and was impressed with the past support the Board has provided them. He added that they had discussed future capital needs.

Mr. Reed reported attending the Board of Zoning Appeals (BZA) meeting where ACP Variance applications were discussed. He noted that 7 applications were dismissed on standing and the others were deferred by Dominion.

Mr. Reed reported attending two meetings with the Nelson County Historical Society and the Rockfish Valley Foundation on Section 106 issues. He noted agreement about mitigation and that



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the state had capped it. He added that the process on distribution was not clear and most recommendations given by the Board did not change the programmatic agreement. He noted he had some comments to submit on the mitigation plans and the heavy lifting was being done by those two groups. Mr. Reed noted that the following week, he would have a draft for the Board to look at. He then reported that Dominion was filing lawsuits for easements now and it was a possibility that other floodplain owners would be hit with that.

Mr. Bruguere noted that he thought the County should have the say where mitigation would go and the Board should look at that and decide.

Mr. Reed noted that recommendations were put forward and comments were on those things that have been proposed. Mr. Bruguere reiterated that the Board should have the say in what was most effective for the County. Mr. Reed advised that comments were to be submitted by the beginning of March.

Mr. Bruguere reported that the Planning Commission approved a site plan for a new storage building at Bold Rock, and they worked on the Rockfish Valley Area Plan (RVAP). He added that they would look at the existing plan for the Route 29 Corridor.

#### B. Appointments

Ms. McGarry reviewed the following appointments chart noting that the only new applications received for Board vacancies were those for the Board of Equalization (BOE), the Board of Building Appeals and the Social Services Board – South District. Ms. McGarry advised that the Code allowed up to five BOE members and up to two alternates, which was optional. She noted the process to be that Supervisors nominated members who were then provided Virginia Department of Taxation training and certified to the Circuit Court, who made the appointment.

<b>(1) New Vacancies/Expiring Seats &amp; New Applicants :</b>					
Board/Commission	Term Expiring	Term & Limit Y/N	Incumbent	Re-appointment	Applicant (Order of Pref.)
<b>2018 Board of Equalization</b>	<b>12/31/2018</b>	<b>1 Year</b>		Y	<b>Shelby Bruguire - C</b>
Advertised in NC Times and Website				N	<b>Thomas Nelson, Jr. - W</b>
				Y	<b>Robert McSwain - E</b>
				N	<b>Johnny Ponton - E</b>
				N	<b>Gary Sherwood - S</b>
				N	<b>Charlie Wineberg - N</b>
				N	<b>R. Carlton Ballowe - C</b>
<b>Board of Building Appeals</b>	<b>6/30/2016</b>	<b>4 Years/ No Limit</b>		N	<b>R. Carlton Ballowe</b>
<b>Region Ten Board</b>	<b>6/20/2018</b>	<b>3 Years/Y (3)</b>	<b>Dwight McCall</b>	<b>N-Resigned</b>	<b>None</b>
Advertised in NC Times and Website					
<b>JAUNT Board</b>	<b>9/30/2019</b>	<b>3 Years/ N</b>	<b>Sarah Holman</b>	<b>N-Resigned</b>	<b>Dian McNaught</b>
Advertised in NC Times and Website					
<b>Piedmont Workforce Network Council</b>	<b>6/30/2019</b>	<b>3 Years/ N</b>	<b>Mark Stapleton</b>	<b>N-Resigned</b>	<b>None</b>
Advertised in NC Times and Website					
<b>NC Social Services Board</b>	<b>6/30/2019</b>	<b>4 Years/ Y (2)</b>	<b>Joe Williamson-South</b>	<b>N-Resigned</b>	<b>Tanya Stewart</b>
Advertised in NC Times and Website					
<b>(2) Existing Vacancies:</b>					
Board/Commission	Terms Expired	Term & Limit Y/N	Number of Vacancies		
<b>Keep Nelson Beautiful Council (KNB)</b>	<b>12/31/2017</b>	<b>2 Years/ Y (3)</b>	<b>N/A</b>	<b>N/A</b>	<b>Cindy Westley - N</b>
Advertised in NC Times and Website - Deferred Until Have a West District Candidate					<b>Elwood Waterfield - S</b>
					<b>Mary Cunningham - N</b>
					<b>Michele Regine - C</b>
					<b>Nancy Uvanitte - E</b>
					<b>Ronald Fandietti - E</b>
					<b>Susan McSwain - E</b>
					<b>Victoria Jenkins - N</b>
					<b>Anne Catherine Briddell - C</b>
<b>MACCA</b>	<b>10/31/017</b>	<b>2 Years/N</b>	<b>Dian McNaught</b>	<b>N</b>	<b>None</b>

Supervisors then made the following appointments:

2018 Board of Equalization (BOE):

Mr. Bruguire moved to nominate Mr. Thomas Nelson from the West District to serve on the BOE and Mr. Saunders seconded the motion. There being no further discussion, Supervisors voted unanimously (4-0) by roll call vote to approve the motion.

Mr. Saunders moved to nominate Mr. Charlie Wineberg from the North District to serve on the BOE and Mr. Reed seconded the motion. There being no further discussion, Supervisors voted unanimously (4-0) by roll call vote to approve the motion.

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Mr. Rutherford moved to nominate Mr. Robert McSwain from the East District to serve on the BOE and Mr. Saunders seconded the motion. There being no further discussion, Supervisors voted unanimously (4-0) by roll call vote to approve the motion.

Mr. Saunders moved to nominate Mr. Gary Sherwood from the South District to serve on the BOE and Mr. Rutherford seconded the motion. There being no further discussion, Supervisors voted unanimously (4-0) by roll call vote to approve the motion.

Mr. Reed moved to nominate Ms. Shelby Bruguire from the Central District to serve on the BOE and Mr. Saunders seconded the motion. There being no further discussion, Supervisors voted unanimously (4-0) by roll call vote to approve the motion.

Supervisors then briefly discussed the need for an alternate and staff recommended that at least one be nominated.

Mr. Rutherford then moved to nominate Mr. Carlton Ballowe from the Central District to serve on the BOE as the Alternate and Mr. Saunders seconded the motion. There being no further discussion, Supervisors voted unanimously (4-0) by roll call vote to approve the motion.

#### Board of Building Appeals:

Mr. Saunders moved to appoint Mr. Carlton Ballowe to serve on the Board of Building Appeals and Mr. Rutherford seconded the motion. There being no further discussion, Supervisors voted unanimously (4-0) by roll call vote to approve the motion.

#### Social Services Board:

Mr. Saunders moved to appoint Ms. Tanya Stewart to serve on the Social Services Board representing the South District and Mr. Reed seconded the motion. There being no further discussion, Supervisors voted unanimously (4-0) by roll call vote to approve the motion.

#### C. Correspondence

Mr. Saunders reported having received a letter about dogs running at large. He added that the Board was starting to hear about this issue at every meeting and they would need to address it. He noted it would not be the easiest thing; however the lady writing the letter described having a problem walking and being chased by dogs.

Mr. Bruguire noted he had been considering it too and he noted that he did not think that an Ordinance similar to what Stoney Creek had would be appropriate. He added that it would not be a leash law, but rather dogs would have to be on one's own property or under their owner's control. He added that it would not hurt anyone in the county and owners would be more aware of what

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their dogs were doing. He agreed that if dogs running at large were threatening those walking on a public road, they should do something.

Mr. Carter advised that staff could draft something for them to look at next month and Supervisors agreed by consensus to look at it. Mr. Bruguere noted it would not affect hunting dogs and Mr. Carter noted there could be specific provisions handling hunting dogs.

Mr. Carter then noted he had received correspondence from the Treasurer noting that the State law changed regarding dog licensing such that dog licenses could be granted for a lifetime for a fee of \$25 and staff could draft that provision as well. Supervisors agreed by consensus to proceed. Mr. Rutherford noted that the Treasurer loses money hunting down dog licenses.

Mr. Bruguere noted receiving a call regarding land transfers no longer being published in the paper. He then requested that the paper print those again. The Nelson County Times reporter in attendance advised that she would speak to her editor about it.

Mr. Carter noted he did not recall if that was a practice of the Circuit Court Clerk's office previously, since they would be the ones to generate a report that could be sent to the paper.

#### D. Directives

Mr. Rutherford had no directives.

Mr. Saunders directed that the sound system in the courtroom be checked, because it needed to be better. He asked that it be looked at by professionals as the Board and the public needed to be able to hear well. Mr. Bruguere suggested that headsets may work better and Mr. Rutherford suggested it was an opportunity to live stream the meetings. Mr. Bruguere noted they were not yet ready for that.

Mr. Saunders asked what was going on with Lovington Rescue and Mr. Carter advised they had sent a letter out with a plan to close as of April. He added that he thought the Board had received the letter and he could resend it. He added that there was an effort to have them continue; however they decided to move forward with dissolving. Mr. Saunders asked if the County had any say where their assets were distributed and Mr. Carter advised that as of now, they were not able to do that per Mr. Payne; however he would check. He then added that there was a recommendation in the EMS study for the County to be co-owners of the EMS vehicles.

Mr. Reed noted that he had a concerned constituent on the pipeline route who had asked if there was any evacuation route plan. Mr. Carter advised that was probably a question for Dominion because they would have an emergency plan and the County would have some role in that. He added that plan may have to be in place with the County's EMS Director and possibly should have been filed already. He noted that the nuclear industry, a past area of employment for him, had active evacuation plans and conducted annual drills.

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Mr. Bruguere noted that the GIS data was five years old and the Land Use panel was having issues using it to overview properties. Mr. Carter noted he would talk to Susan Rorrer to inquire about an update from the State. He noted he thought there should be more recent photography available and he thought updates were made by Timmons. He advised the flyover of the County was done by the State and the County then downloaded the dataset when it became available.

Mr. Saunders noted he had gone to Wingina and toured the old canal built in 1818; which could be a historical spot for the County. Mr. Carter noted that in early 2000, the County partnered with VDOT for grant funding to restore the viaduct there. It was noted that the State would be looking at it in March.

**VI. Other Business (As May Be Presented)**

There was no other business considered by the Board.

**VII. Adjournment - No Evening Session at 7 PM**

Mr. Carter noted that the target date for the budget introduction was the last three days in February. Mr. Reed noted he was unavailable on February 28<sup>th</sup> and following brief discussion, February 27<sup>th</sup> seemed to be the best day for a potential called meeting in the afternoon.

At 4:08 PM, Mr. Saunders moved to adjourn the meeting and Mr. Rutherford seconded the motion. There being no further discussion, Supervisors voted unanimously by voice vote to approve the motion and the meeting adjourned.