

BOARD OF
SUPERVISORS

THOMAS D. HARVEY
North District

ERNIE Q. REED
Central District

JESSE N. RUTHERFORD
East District

J. DAVID PARR
West District

DR. JESSICA LIGON
South District



CANDICE W. MCGARRY
County Administrator

AMANDA B. SPIVEY
Administrative Assistant/
Deputy Clerk

GRACE E. MAWYER
Director of Finance and
Human Resources

**AGENDA
NELSON COUNTY BOARD OF SUPERVISORS
APRIL 8, 2025**

**THE REGULAR MEETING CONVENES AT 2:00 P.M. IN THE
GENERAL DISTRICT COURTROOM AT THE COURTHOUSE IN LOVINGSTON**

- I. CALL TO ORDER**
 - A. Moment of Silence
 - B. Pledge of Allegiance
- II. PUBLIC COMMENTS**
- III. CONSENT AGENDA**
 - A. Resolution – **R2025-19** Minutes for Approval
 - B. Resolution – **R2025-20** FY25 Budget Amendment
 - C. Resolution – **R2025-21** Establishment of 2025 Tax Rates
 - D. Resolution – **R2025-22** Tax Refund
 - E. Resolution – **R2025-23** Public Safety Telecommunicators Week
 - F. Resolution – **R2025-24** Animal Care and Control Appreciation Week
 - G. Resolution – **R2025-25** April is Fair Housing Month
 - H. Resolution – **R2025-26** April is Child Abuse Prevention Month
 - I. Proclamation – **P2025-02** Month of the Military Child
- IV. PRESENTATIONS**
 - A. VDOT Report
 - B. Social Services Building Final Design – PMA
 - C. Move Safely Blue Ridge – Draft Comprehensive Safety Action Plan (**R2025-29**)
- V. NEW & UNFINISHED BUSINESS**
 - A. Authorization for Public Hearing on FY26 Budget (**R2025-27**)
 - B. Establishment of 2025 Personal Property Tax Relief (**R2025-28**)
 - C. Lovingston Volunteer Fire Department Fireworks Funding Request
- VI. REPORTS, APPOINTMENTS, DIRECTIVES AND CORRESPONDENCE**
 - A. Reports
 - 1. County Administrator's Report
 - 2. Board Reports
 - B. Appointments
 - C. Correspondence
 - D. Directives
- VII. CLOSED SESSION PURSUANT TO 2.2-3711(A)(1) - PERSONNEL**

VIII. OTHER BUSINESS (AS PRESENTED)

IX. ADJOURN AND CONTINUE – EVENING SESSION AT 7PM

**EVENING SESSION
7:00 P.M. – NELSON COUNTY COURTHOUSE**

I. CALL TO ORDER

II. PUBLIC COMMENTS

III. PUBLIC HEARING

A. Special Use Permit #250019 – Banquet Hall

Consideration of a Special Use Permit application requesting County approval to allow a banquet hall use within an existing structure at 99 Morse Lane in Arrington. The subject property is further identified as Tax Map Parcel #76-10-3, is 3.275 acres, and owned by James and Crystal Harris.

B. FY26-31 Secondary Six Year Road Plan

The purpose of the public hearing is to receive public comment on the proposed Secondary Six Year Plan for Fiscal Years 2026 through 2031 in Nelson County and on the proposed Secondary Road System Improvement Priority List for Fiscal Year 2026. ***Adoption of the proposed plan will occur by resolution at the May 13, 2025 Board of Supervisors meeting once the final funding amounts have been determined.**

C. Ordinance O2025-02 – Amendment to Chapter 2, Administration, Article IV, School Board

Consideration of an ordinance proposed for passage to amend Sec. 2-125(k) to align the County code with Code of Virginia §24.2-506 and §24.2-507, which outline the number of qualified voters needed on candidate petitions and the relevant filing deadlines. §24.2-507 was updated in 2021 when primary elections in Virginia were changed from the second Tuesday in June to the third Tuesday in June.

IV. OTHER BUSINESS (AS PRESENTED)

V. ADJOURN AND CONTINUE TO APRIL 23, 2025 AT 5:00 P.M. FOR A JOINT WORK SESSION WITH THE PLANNING COMMISSION.



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RESOLUTION R2025-19
NELSON COUNTY BOARD OF SUPERVISORS
APPROVAL OF MINUTES
(October 8, 2024)

RESOLVED, by the Nelson County Board of Supervisors that the minutes of said Board meetings conducted on **October 8, 2024** be and hereby are approved and authorized for entry into the official record of the Board of Supervisors meetings.

Approved: April 8, 2025

Attest: _____, Clerk
Nelson County Board of Supervisors

October 8, 2024

Virginia:

AT A REGULAR MEETING of the Nelson County Board of Supervisors at 2:00 p.m. in the General District Courtroom located on the third floor of the Nelson County Courthouse, in Lovingston, Virginia.

Present: J. David Parr, West District Supervisor – Chair
Ernie Q. Reed, Central District Supervisor – Vice Chair
Jesse N. Rutherford, East District Supervisor
Dr. Jessica L. Ligon, South District Supervisor
Candice W. McGarry, County Administrator
Amanda B. Spivey, Administrative Assistant/Deputy Clerk
Grace E. Mawyer, Director of Finance and Human Resources
Jackie Britt, Registrar
Sheriff Mark Embrey
Dylan M. Bishop, Director of Planning and Zoning

Absent: Thomas D. Harvey, North District Supervisor

I. CALL TO ORDER

Mr. Parr called the meeting to order at 2:01 p.m. with three (3) Supervisors present to establish a quorum. Mr. Harvey and Mr. Rutherford were absent.

- A. Moment of Silence
- B. Pledge of Allegiance – Mr. Parr led in the Pledge of Allegiance.

Mr. Parr took a moment to remember those impacted by the destruction from Hurricane Helene. He noted that Nelson County's community had a very close tie to those affected with the County's own history.

II. PUBLIC COMMENTS

Stephen Bayne - Nellysford, VA

Mr. Bayne stated he was speaking in regards to formal complaints submitted regarding the application, site plan, and review process for Renaissance Ridge. He further noted that his comments were regarding the following questions and requests submitted without response: 1) What is the regulatory legal status of the application site plan for Renaissance Ridge MSP240169? 2) What are the regulatory pre-requisites and deadlines for the review to be scheduled again for a future Planning Commission meeting? 3) What is the regulatory timeline if the site plan, with the application, is revised? Mr. Bayne then asked for the status of FEMA case 24030322P in as much detail as possible. He commented that FEMA would require an advertising process and period in the event of revision to the flood hazard map. He asked to be provided the details of the advertising process. He stated that concerned residents were requesting responses and information.

Robert Gubisch - Faber, VA

Mr. Gubisch stated that he had the pleasure of conversing in public forum with Congressman Good. He noted that the Congressman went into great detail regarding what had been going on with the money in the federal government with the current administration. He commented that after the Congressman had explain several things on where a lot of money went without most people knowing it, his closing statement was that

it could be said that the Biden administration was evil. Mr. Gubisch noted he thought that was a powerful statement to come from a Congressman. He stated that there was a battle going on within the government to destroy everything that the country stood for and everything that people grew up to believe in. He noted that he was bringing these things up so that in light of the upcoming election, no matter what happens, whoever was elected to the White House, it was going to get much worse. He asked that they be more mindful of what they do with their energies and resources because they would need everything they had, to stick together as a community. Mr. Gubisch thanked the Board members for their service.

Eleanor Amidon - Afton, VA

Ms. Amidon asked why Mr. Rutherford and Dr. Ligon wanted to replace the Planning Commission's representative from the Board of Supervisors. She noted that they gave no logical or plausible explanation during the September 10th Board of Supervisors meeting. She commented that they only requested that Mr. Reed switch out of his appointed role, and provided vague innuendos about what might happen if he did not. She noted that the Board of Supervisors had appointment procedures, and from what she gathered from the Nelson County website, was that appointments to the Planning Commission were made for four (4) years with no term limits. Ms. Amidon stated that updating the Nelson County Comprehensive Plan, and possible changes to the zoning ordinances were complicated, interrelated issues. She noted that when they had a thoughtful and competent person serving on the Planning Commission, they did not want to arbitrarily switch them out for someone less experienced. She questioned Mr. Rutherford's judgement in making an unsubstantiated motion, based on his and Dr. Ligon's misleading and ambiguous rationalizations on a subject that was not on the meeting's agenda for that day, to a Board with a bare minimum of a quorum present. Ms. Amidon commented that the Board of Supervisors should have more important things to do than to waste time playing games like that. She urged Mr. Rutherford's constituents in the East District to also question his judgement before re-electing him in 2025 as their representative.

Chuck Amante - Shipman, VA

Mr. Amante stated that he owed one (1) of the Board members an apology. He commented that he endeavored as best he could to follow Lord Jesus whose command was to speak truth and love. He said that he did speak the truth but his motivations were not what they should have been. He stated that he should have given the Board member the chance to have a private conversation first and hoped that things would have turned out differently. Mr. Amante commented that he used the truth more as a weapon and he was wrong to do that. He stated that he was truly sorry that he did not give the Board member that chance to have a private conversation, noting that things could have turned out differently but they would not know. Mr. Amante apologized again and thanked the Board for their time.

There were no others wishing to speak and the Public Comments period was closed.

Mr. Parr addressed the minimum quorum present. He reported that Mr. Rutherford had some family issues that he was taking care of, and Mr. Harvey was ill and unable to attend.

II. CONSENT AGENDA

Dr. Ligon moved to approve the Consent Agenda as presented. Mr. Reed seconded the motion. There being no further discussion, Supervisors approved the motion by vote of acclamation and the following resolutions were adopted:

A. Resolution – R2024-66 Minutes for Approval

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**RESOLUTION R2024-66
NELSON COUNTY BOARD OF SUPERVISORS
APPROVAL OF MINUTES
(April 11, 2024)**

RESOLVED, by the Nelson County Board of Supervisors that the minutes of said Board meetings conducted on **April 11, 2024** be and hereby are approved and authorized for entry into the official record of the Board of Supervisors meetings.

B. Resolution – R2024-67 Budget Amendment

**RESOLUTION R2024-67
NELSON COUNTY BOARD OF SUPERVISORS
AMENDMENT OF FISCAL YEAR 2024-2025 BUDGET
October 8, 2024**

I. Appropriation of Funds (General Fund)			
	<u>Amount</u>	<u>Revenue Account (-)</u>	<u>Expenditure Account (+)</u>
	\$ 598.00	3-100-002404-0034	4-100-031020-1014
	\$ 6,094.30	3-100-001899-0008	4-100-091030-5202
	\$ 1,625.00	3-100-001901-0032	4-100-031020-3038
	\$ 2,121.73	3-100-003303-0008	4-100-999000-9905
	\$ 2,705.11	3-100-003303-0008	4-100-999000-9905
	<hr/>		
	\$ 13,144.14		

**IV. PROCLAMATION– OCTOBER IS DOMESTIC VIOLENCE AWARENESS MONTH
(P2024-05)**

Mr. Parr read aloud **Proclamation P2024-05** and Mr. Reed moved to approve the **Proclamation P2024-05** as presented. Dr. Ligon seconded the motion. There being no further discussion, Supervisors approved the motion unanimously (3-0) by roll call vote and the following proclamation was adopted:

**PROCLAMATION P2024-05
NELSON COUNTY BOARD OF SUPERVISORS
OCTOBER IS DOMESTIC VIOLENCE AWARENESS MONTH**

WHEREAS, the problems of domestic violence are not confined to any group or groups of people but cross all economic, racial and societal barriers, and are supported by societal indifference; and

WHEREAS, the crime of domestic violence violates an individual's privacy, dignity, security, and humanity, due to systematic use of physical, emotional, sexual, psychological and economic control and/or abuse, with the impact of this crime being wide-ranging; and

WHEREAS, no one person, organization, agency or community can eliminate domestic violence on their own—we must work together to educate our entire population about what can be done to prevent such

violence, support victims/survivors and their families, and increase support for agencies providing services to those community members; and

WHEREAS, the Shelter for Help in Emergency and the Nelson County Victim/Witness Program have led the way in the County of Nelson in addressing domestic violence by providing 24-hour hot line services to victims/survivors and their families, offering support and information, and empowering survivors to chart their own course for healing; and

WHEREAS, the Shelter for Help in Emergency commemorates its 45th year of providing unparalleled services to women, children and men who have been victimized by domestic violence; and

WHEREAS, the Nelson County Victim/Witness Program currently provides victim advocates and a support group for those seeking relief from domestic violence in Nelson County;

NOW THEREFORE, BE IT RESOLVED, in recognition of the important work being done by the Shelter for Help in Emergency and the Nelson County Victim/Witness Program, the Nelson County Board of Supervisors do hereby proclaim the month of October 2024 as DOMESTIC VIOLENCE AWARENESS MONTH, and urge all citizens to actively participate in the elimination of personal and institutional violence against women, children and men.

V. PRESENTATIONS

A. VDOT Report

Jeff Sayre of VDOT was present on Robert Brown's behalf to report the following:

Mr. Sayre provided a flood damage update. He indicated that every road was open in the County. He noted that they did have some more repair work to complete, as well as some clean up throughout the entire County. He reported that Faber and Schuyler were hit hardest in Nelson. He indicated that crews had been working hard to replenish gravel roads and clean up debris. He also noted that they would addressing washouts during this week and the following week.

Supervisors then discussed the following VDOT issues:

Dr. Ligon:

Dr. Ligon noted that she had driven through North Fork and it was in rough shape. Mr. Sayre reported that North Fork was scheduled for about 1,500 tons of rock. He noted that Zinks Mill would also need some work. He commented the Montebello and Schuyler both took some damage along gravel roads.

Mr. Reed:

Mr. Reed expressed his appreciation to VDOT for their work to keep the roads open. Mr. Reed noted it was a tough time for a lot of people and he was glad VDOT was taking care of things for the County. Mr. Sayre commented that he was thankful they did not see the damage like Southwest Virginia.

Mr. Parr:

Mr. Parr noted that after the sun came out and things calmed down a little, he saw lots of VDOT trucks going down the road, and it was obvious that they were working hard to get things taken care of. Mr. Sayre

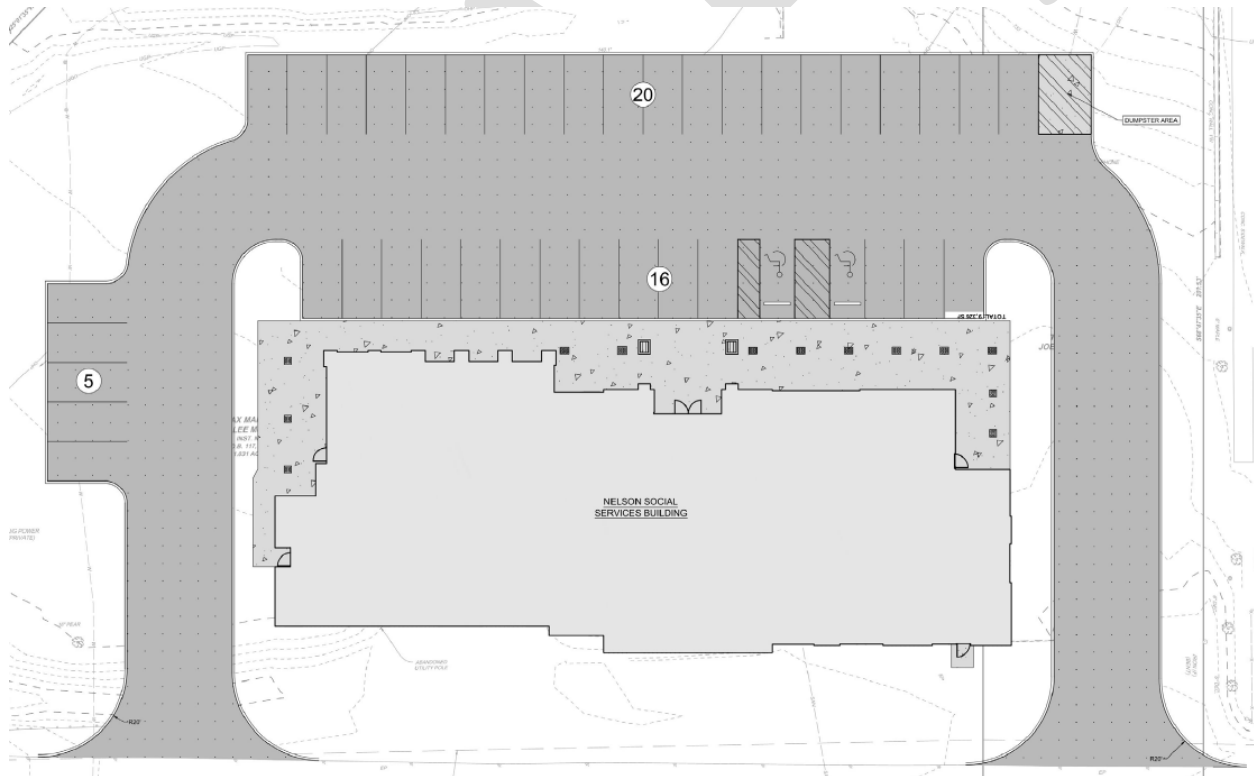
reported that there were 18 volunteers from other counties come in to help haul stone and pitch in. Mr. Parr thanked Mr. Sayre and the VDOT crews for the long hours they put in.

B. Social Services Office Building, Schematic Design Update – PMA Architecture
(R2024-68)

PMA Architecture was present to provide a schematic design update on the Department of Social Services (DSS) office building. Ms. McGarry reported that the DSS Design Committee consisted of herself, Mr. Parr, Ms. Spivey, along with DSS staff Brad Burdette and Allison McGarry, and DSS Board members Edith Napier and Brad Johnson. She noted that five (5) committee meetings had been held since December 2023 to present. She commented that the group had done a fantastic job and she thanked them for their contributions thus far.

Jeff Stodghill and Cara Adams of PMA Architecture provided an overview of the site plan and project building plan. Mr. Stodghill commented that PMA believed that the building would have a prominent presence on 29 and it would be a good gateway piece of architecture for the community.

Mr. Stodghill showed the site plan developed by Timmons Group, looking down from above to show the building location and parking spaces.



He showed that the site was flanked by 29, Tanbark and Main Street. He explained that the building and parking lot would occupy the entire site, with the proposed building much closer to Tanbark, instead of where the current restaurant building is located. He indicated that the site would be built up several feet and it would make the Social Services building much more prominent. Mr. Stodghill reported that they were able to work in a 24-foot-wide entrance and exit on both sides of the building. He noted that they were initially unsure whether they could accommodate the entry/exit on both sides, but since Tanbark was

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a private road instead of part of the VDOT system, the engineers felt that it could be accomplished. He showed the parking was sufficient for staff and visitors.

Mr. Stodghill noted that since they would be covering site with less hard paving than what currently existed, they were hoping not to have to do any intensive storm water management, which he indicated was a good thing. He explained that if they reduced the runoff, they would then soften the impact on the environment and not have to have as much intensive site work. Dr. Ligon asked when they would know whether storm water mitigation would be needed. Mr. Stodghill indicated that the next step would be the full site plan design. He noted that they were right on the edge, so if the building or the pavement got any bigger, it would push them over the threshold they would need it.

Cara Adams reviewed building floorplan diagram. She indicated that the offices were around the perimeter while the supportive services were in the core of the building on either side of the lobby area.



Ms. Adams showed the training/conference space at the bottom right of the diagram as the green space with the number 6. She explained that the training space was placed the on an exterior wall to provide the option for potential use for afterhours.

Ms. Adams showed the exterior rendering at the front entrance which faced towards 29. She noted the covered walkway areas on either side of the building.

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Ms. Adams also showed an exterior rendering from 29 and Main Street, noting that it would be more prominent from 29.



Ms. Adams then showed the exterior rendering from Tanbark Plaza, which showed the back of the building and one (1) of the entry/exits.



Mr. Stodghill reviewed the timeline. He noted that they were moving swiftly and wanted to keep the progress going. He indicated that they wanted to have a biddable package by March.

Project Timeline:

10/8/24 – Approval of Schematic Building Design

12/10/24 – Design Development Presentation

3/11/25 – Final Presentation to Board for authorization to proceed with bidding

- Six (6) weeks for bidding
- 18 months for construction

Mr. Stodghill noted that the plan was to come back before the Board in December with a design development presentation. He indicated that they would be reviewing an updated cost estimate and would be able to answer a lot more detailed questions. He explained that in December, they would ask for approval of that level of design work so that they could then prepare the working drawings and the bid package for March 11th. Mr. Stodghill noted that March 11th was the date that PMA would present to the Board to get authorization to proceed with the bidding. He estimated about six (6) weeks for bidding and 18 months for construction.

Mr. Stodghill referenced the budget that had been prepared back in the summer when they were looking at the two (2) alternatives between the Callohill site and the Tanbark site. He reported that nothing had changed and they still believed that they were on budget which was good. Mr. Stodghill noted that PMA was there to ask for the Board's approval of the schematic design and to receive any input that they may have in developing the design.

Mr. Parr thanked PMA for their work that had been done with the Committee. He commented that his first Board meeting, four and half years ago, they started talking about the DSS building project. He noted that it had been something that they had been working towards for quite some time and it was something that had been needed for a long time. He thanked PMA for their direction and assistance.

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Mr. Parr explained that the design of the building came out of a lot of committee work, a lot of input from the committee, along with reviewing local architecture. He noted that they might see a little bit of the library and some other local architecture in the structure. He commented that the committee had a lot of input in the project. He indicated that they were looking at the structure but they were not yet looking at colors.

Dr. Ligon noted with jail project, there was a value engineering process to evaluate wants and needs, to ensure they were being efficient with the money spent. She asked if value engineering was built into the project. Mr. Stodghill explained that they had an inherent approach to the design and they were trying to make sure that they work within the budget that they had laid out. He noted that there was a term called value engineering and there were other ways of expressing it. He commented that the State used value engineering. He indicated that it was a process that if chosen to be done, another team of people in project management and cost estimation, as well as engineers and architects, would review the proposed design and they would make an evaluation to propose alternatives that could be explored to save money. Mr. Stodghill noted that evaluation cost money and PMA would only be involved in it, in terms of presenting the design and making the documents available. He indicated that PMA could refer the County Administrator to resources to do that. He noted that the State used value engineering all the time. He indicated that value engineering was a decision that the County could make. He noted that will be suggestions that would come out of that evaluation that the County may or may not take the advice of. Mr. Stodghill stated that PMA was not trying to gold plate or overdo the solution. He noted that PMA had a long history of Social Services projects, and they understood that the mission of the building was to help and assist the community. He stated that PMA wanted the building to be a welcoming facility, to meet community needs as well as staff needs, and bring a durable building to serve the County well. He noted if done well, the building could serve 30 years into the futures. Mr. Stodghill indicated that if the County wanted to go the value engineering route, they had time to do it, but they needed to plan it in a way that it would not slow the process down.

Mr. Parr explained that before any exterior design work was done, a space needs assessment was done with DSS to determine square footage requirements and the number of offices needed for future growth, and then the floor plan was designed from there. He indicated that some things had been scratched from the plan already. He noted that they made sure that the training room was designed so the space could be used by the community, and they had the ability to secure the rest of the building. Mr. Parr reported that the training room was not expanded to make a larger meeting room due to budget constraints.

Ms. Adams commented that the training/conference room size was designed and based solely on the needs of Social Services and the training they held for their employees. She then showed the training room and restroom access along, with added locked doors to prevent the public from entering DSS spaces.

Ms. McGarry noted that if it was the Board's desire to hire a third party project management team to conduct value engineering for the project, staff would like to know as soon as possible so that they could work on hiring someone. Mr. Parr commented that the value engineering decision did not have any bearing on what they were trying to accomplish today.

Mr. Reed moved to approve **Resolution R2024-68** and Dr. Ligon seconded the motion. There being no further discussion, Supervisors approved the motion unanimously (3-0) by roll call vote and the following resolution was adopted:

RESOLUTION R2024-68
NELSON COUNTY BOARD OF SUPERVISORS
APPROVAL OF SCHEMATIC DESIGN FOR NELSON COUNTY
SOCIAL SERVICES OFFICE BUILDING

BE IT RESOLVED, by the Nelson County Board of Supervisors that the schematic design for the Nelson County Social Services office building, presented at the October 8, 2024 regular Board of Supervisors meeting, is hereby approved and PMA Architecture is authorized to proceed with next steps in design development.

Mr. Parr thanked PMA for all of their work to get to this point.

VI. NEW & UNFINISHED BUSINESS

A. TJPDC Regional Housing Study & Local Funding Request (R2024-69)

Laurie Jean Talun of the Thomas Jefferson Planning District Commission (TJPDC) was present to report on the TJPDC Regional Housing Study and Local Funding request. She reported that the TJPDC conducted a Regional Housing Needs Assessment with a group called Partners for Economic Solutions. She noted that Partners for Economic Solutions was a good partner and they were able to provide some great baseline data about the region and housing.

Ms. Talun reviewed some of the key takeaways from the 2019 TJPDC Regional Housing Study:

- Median household income was \$53,536, with 41.5% of the County making below \$50,000
- 485 renter households and 1,195 owner households paying more than 30 percent of their income on housing
- 35% of Nelson County residents commuted more than 10 miles to work
- 27% of rental units in Nelson County were held for occasional use; 180 AirBnB units in Wintergreen alone
- 11% decline in median sales price in 2018
- 97% of Nelson County was zoned for single family housing, and 3% was zoned for multi-family housing

Ms. Talun reported that they were now coming back five (5) years later to do a follow up study. She noted that they had a pandemic and tons of changes that had occurred since the last study. She indicated that since the Comprehensive Plan had been completed in April, they had conversations about using the new data to help think about how to implement the things that were put into the Comprehensive Plan related to housing.

Ms. Talun explained that the 2025 Regional Housing Study would break out each locality in a lot more depth than in the 2019 study. She noted that they were trying to think about where the residents live, the problems they were facing with wages and housing costs, and what it would take for people to be able to afford to live and work either within the County or just looking region wide. Ms. Talun noted that they were thinking about jobs like teachers, mechanics and CNAs, as well as considering just the general feel of the region and maintaining that feel. Ms. Talun reported that in 2019, they spent about \$150,000 on the study, with a small portion of that coming from the localities and a large portion being funding by Virginia Housing. She noted that for this study, they would again be primarily funded by Virginia Housing. She indicated that they were also seeking funding from the Virginia Department of Housing and Community Development (DHCD) and some localities had already committed funding to the study. She explained that the amount of funding they were requesting from localities was based on their annual budgets. She reported that the new study would cost over \$200,000 and the amount they were seeking from Nelson County was about \$10,000. She noted that they would be spending \$10,000 on an over \$200,000 study that would include a lot of hand-on work. She noted that the group they were hoping to partner with was the Virginia Center for Housing Research (VCHR), which was based at Virginia Tech. Ms. Talun commented that the

VCHR was adamant that they wanted help localities like ours. She explained that they had worked with lots of different parts of Virginia, covering a lot of rural areas and understanding the different housing needs of each different rural County. She noted that the TJPDC felt that they had an in-depth understanding of places like ours and the unique goals and needs of each of the counties in the region.

Ms. Talun reviewed the timeline. She explained that they would have data within the first few months, but VCHR would spend about two (2) years working closely with TJPDC. She noted that VCHR would hold listening sessions and focus groups, and train staff at TJPDC as well as all of the localities. She indicated that even some of the non-profits were hoping to have their staff attend the training sessions to learn how they can continually update the data each year. Ms. Talun explained the need for local funding, noting that those localities making a contribution would be participating in the strategies portion to work with Housing Forward Virginia to look specifically at their needs and finding solutions that would work best for the locality. She indicated that they would be collecting the data and looking at the markets for every part of the TJPDC region, but the in-depth strategy development would be with those localities that contribute funding.

Ms. Talun explained that the first six (6) months would involve staff training, collecting quantitative data, conducting listening sessions with staff and key stakeholders. She indicated that the Nelson County listening sessions would be specific to Nelson, not just gathering everyone regionally. She then explained that during the next six (6) months, they would work on the literature review and put together the initial report, so by the end of the first year, they would have a draft complete report. She noted that the second year was when the strategies portion would take place with Housing Forward Virginia. Ms. Talun indicated that Housing Forward Virginia would be present during the listening sessions, trainings and the focus group sessions. She noted that they would be looking at the data. She then explained that Housing Forward Virginia would put together 24 strategy suggestions to be presented to each locality. She noted that there would be a process to determine which of those strategies seemed feasible and how they would go about implementing them. She indicated that at the end of the study, they would have a revised complete report as well as a consumer version of the report that would be easy for anyone to read and take in what has been done.

Dr. Ligon noted that it was a shame that the zoning updates would be completed then. Ms. Talun indicated that a lot of the data and outcomes would be available within the first year. She noted that there was room for using the outcomes before the final report was provided.

Dr. Ligon asked what the timeline would be in order to be helpful with zoning. Mr. Parr noted that the zoning process was a few years. Ms. McGarry noted that they were looking at least an 18-month process overall. Mr. Parr noted that they would have some usable data within the first 12 months. Ms. McGarry indicated that they could probably work with Berkley Group to try to tailor and work on the sections related to housing once the data was available.

Mr. Reed thanked Ms. Talun for her presentation. He asked if there was a preliminary budget. Ms. Talun noted that she could provide that to Ms. McGarry. Ms. McGarry noted that the preliminary budget could be provided to the Board as well as the timeline. Dr. Ligon also asked for the 2019 report. She then asked how much Nelson contributed last time. Ms. McGarry noted that she could look that information up and provide it to the Board as well.

Mr. Parr asked where the funds would come from. Ms. McGarry noted that they would likely come from the Non-Recurring Contingency. Mr. Parr noted that it was a small investment into a big project, and they needed the information. He spoke in favor of the proposed study.

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Dr. Ligon moved to approve Resolution R2024-69 and Mr. Reed seconded the motion. There being no further discussion, Supervisors approved the motion unanimously (3-0) by roll call vote, and the following resolution was adopted:

RESOLUTION R2024-69
NELSON COUNTY BOARD OF SUPERVISORS
A RESOLUTION COMMITTING NELSON COUNTY'S PARTICIPATION AND FINANCIAL
CONTRIBUTION TO THE THOMAS JEFFERSON PLANNING DISTRICT COMMISSION'S
REGIONAL HOUSING NEEDS ASSESSMENT AND STRATEGY STUDY

WHEREAS, the availability of diverse housing options is vital to the economic growth and well-being of Nelson County's residents; and

WHEREAS, the Thomas Jefferson Planning District Commission (TJPDC) is conducting a Regional Housing Needs Assessment and Strategy Study to address current and future housing needs within the district, including Nelson County, and develop actionable strategies; and

WHEREAS, the total budget for this study is over \$230,000, requiring financial support and participation from localities within the TJPDC to ensure comprehensive data collection and strategy development that reflects the unique housing challenges of each locality; and

WHEREAS, Nelson County recognizes the importance of participating in this regional effort to address housing availability to foster sustainable community growth as well as the crucial resource this Study will provide for Nelson County to identify its specific housing needs and tailored strategies to support economic development within the County; and

WHEREAS, Nelson County is committed to contributing \$10,000 to the TJPDC's Regional Housing Needs Assessment and Strategy Study to support this effort and ensure that specific housing strategies are developed to meet the unique needs of Nelson County;

NOW, THEREFORE, BE IT RESOLVED, by the Board of Supervisors of Nelson County, Virginia, that:

Nelson County will contribute \$10,000 toward the total \$230,000 budget for the TJPDC's Regional Housing Needs Assessment and Strategy Study.

Nelson County commits to active participation in the study, including the development of specific strategies tailored to the housing needs of Nelson County.

Nelson County recognizes that participation in this study will provide valuable insights and recommendations that can help shape future housing policies, programs, and development in the County.

The County Administrator is hereby authorized to execute any necessary agreements or documents required to formalize Nelson County's participation in the TJPDC Regional Housing Needs Assessment and Strategy Study.

This resolution shall take effect immediately upon its adoption.

B. Registrar's Office Proposed Lease Agreement Revision (R2024-70)

Prior to the afternoon session, Mr. Rutherford sent an email statement which read "I have a conflict of

interest in regards to the lease vote today with Rutherford Enterprises LLC as I have ownership in that company. I cannot vote on this and am conflicting myself out”. Mr. Rutherford was not present for the discussion or vote on the subject of the Registrar’s Office Proposed Lease Agreement Revision.

Ms. McGarry and Ms. Britt were both present to discuss the Registrar’s Office Lease Agreement.

Ms. Britt indicated that in her office, the world of voter registration and elections continues to expand. She noted that they had stuff everywhere in their office and they needed more space. She reported that early voting was currently taking place and they had over 1,000 voters as of Monday come through for early voting. She also indicated that by-mail numbers were also coming in and it was very busy in their office. She noted that they also had new equipment that would require storage space. Ms. Britt indicated that they were in need of working space to accomplish the by-mail program as well as for completing their daily work.

Ms. McGarry provided information on the space currently rented at 571 Front Street for the Registrar’s Office. She reported that the County was currently renting the upper half of the building, which was approximately 1,925 square feet at a cost of \$1,966 per month. She noted that they were paying half of the monthly electric, water and sewer utility costs, which for the month of September were \$142.20. She reported that using the rent and utilities as basis for the approximate total annual cost, the annual costs were approximately \$25,298.40. She also noted that the annual cost per square foot was \$13.14.

Ms. McGarry reported that rental of the full building would provide approximately 3,125 square feet of space, which would add an additional 1,200 square feet, and would increase the rent by \$550 per month for a total of \$2,516. She noted that the County would be responsible for full cost of the utilities. She indicated that 100 percent of the September utilities was \$284.40. Ms. McGarry reported that the total annual cost would be approximately \$33,604.80, which was an increase of \$8,306.40. She noted that the annual cost per square foot would be \$10.75, which was a decrease of \$2.39.

Ms. McGarry showed an Annual Cost and Space Comparison.

	Current	Proposed	Difference
Annual Rent	\$23,592.00	\$30,192.00	+\$6,600.00
Annual Utilities	\$1,706.40	\$3,412.80	+ \$1,706.40
Total	<u>\$25,298.40</u>	<u>\$33,604.80</u>	<u>+\$8,306.40</u>
Space	1,925 s.f.	3,125 s.f.	+ 1,200 s.f.
Cost/s.f.	\$13.14	\$10.75	-\$2.39

Ms. McGarry noted that the Board had been provided with a resolution for consideration which would authorize her to execute a new lease agreement based on the parameters presented. She indicated that if the Board were more comfortable with having the lease drawn up first and then considered, they could go that route instead and change the language in last paragraph of the resolution.

Dr. Ligon asked if they had shopped around and looked at other spaces. Ms. McGarry reported that they had looked other properties in Lovington about six (6) months ago, but none of the properties were suitable for the Registrar's space needs at the time. She explained that if something else came along and they wanted to move, they always had the right to look at other options. She noted that in any lease they had, either party could provide 60 to 90 days notice to terminate the lease. She indicated that would also be a part of the new lease agreement for the space.

Mr. Parr asked how dry the lower level space was. Ms. Britt noted that it was dry and would be used for storage and workspace. Ms. McGarry indicated that there was a decent amount of space downstairs that could potentially be used for other County needs, depending on any security needs. She noted that they would have to discuss that. Mr. Parr noted it was a good price per square foot for a commercial space.

Ms. McGarry noted that if the Board was interested, staff just needed to let Rutherford Enterprises LLC's attorney know, so that a lease agreement could be drawn up and they could go from there. Mr. Reed stated that authorizing Ms. McGarry to execute the agreement certainly made things easier. Mr. Parr agreed.

Mr. Reed moved to approve **Resolution R2024-70** and Dr. Ligon seconded the motion. There being no further discussion, Supervisors approved the motion unanimously (3-0) by roll call vote and the following resolution was adopted:

RESOLUTION R2024-70
NELSON COUNTY BOARD OF SUPERVISORS
AUTHORIZATION OF NEW LEASE AGREEMENT FOR THE OFFICE SPACE
OF THE REGISTRAR AND LOCAL ELECTORAL BOARD
571 FRONT STREET, LOVINGSTON VA

WHEREAS, Nelson County currently leases the first floor office space of approximately 1,925 s.f. at 571 Front Street in Lovington; for use by the Registrar and Local Electoral Board at a cost of \$1,966/month and payment of 50% of the building's actual monthly water, sewer, and electric utility costs of approximately \$142.20 totaling approximately \$2,108.20/month; and

WHEREAS, the Registrar has requested the ability to utilize the basement area of the building, which will provide the Registrar and Local Electoral Board an additional 1,200 s.f. needed for equipment and supplies storage, training, and workspace; and

WHEREAS, a new lease agreement is necessary to include this additional 550 s.f. of space which provides for rental of the entire premises of 3,125 s.f., at a cost of \$2,516/month, and payment of 100% of the building's actual monthly water, sewer, and electric utility costs of approximately \$284.40; totaling approximately \$2,800.40/ month, as well as to memorialize the change in ownership of the building,

NOW THEREFORE BE IT RESOLVED, that the Nelson County Board of Supervisors does hereby authorize the County Administrator to execute a new lease agreement, as immediately as possible, with Rutherford Enterprises, LLC to include the rental of the entire premises of the building located at 571 Front

Street in Lovington (3,125 s.f.) for \$2,516/month and payment of 100% of actual monthly water, sewer, and electric utility costs on behalf of the Registrar and Local Electoral Board.

Mr. Parr asked when the new lease would go into effect, Ms. McGarry noted that they would try to do it as soon as possible.

C. Sheriff's Department

Ms. McGarry introduced the Sheriff's Department's requests. She noted that one was for approval of funding for an updated body worn camera system, and the other was a request for approval of a full-time local deputy position to be funded utilizing fines and forfeiture funds.

1. Replacement of Body Worn Cameras (R2024-71)

Sheriff Embrey discussed the Sheriff's Department's request for the replacement of their body worn cameras. He reported that the current system was purchased seven (7) years ago, in 2018, using grant funds for 25 cameras to outfit the Nelson County Sheriff's Office. He noted that the longevity of those cameras was five (5) years. He indicated that the cameras had been outdated for two (2) years and they were starting to see technical issues and hardware issues. He noted that the software program was also outdated. He reported that multiple cameras had to be taken out of service as they were no longer functioning and replacement parts were no longer available. Sheriff Embrey explained that the current system was Watchguard Vista, which was purchased several years ago by Motorola. He noted that they did not make those cameras any more. He reported that the technical support through Motorola was ending for those cameras around January 1st because the product no longer exists and technology has advanced.

Sheriff Embrey reported that Motorola had allowed the Sheriff's Office to demo several new products, which were included in the quote from Motorola. He noted he had also looked at Axon, which was the country's largest provider of body cam video. He reported that the Sheriff's Office had also been able to demo Axon body cameras. He indicated that if the funding for the 25 new body worn cameras was approved, his office would make an educated decision based on which camera product was best for the agency. Sheriff Embrey reported that both Motorola and Axon had comparable pricing and they would both be ready for the cameras to be implemented on January 1, 2025. He noted that a down payment would be needed prior to January 1st, and there would be a five-year subscription for both vendors. He indicated that both contracts were very comparable and it came down to which product worked best for Nelson County. He noted that should the Board allow them to move forward with the new body cameras, he would be looking to make a decision on the vendor within the next week. Sheriff Embrey indicated that whoever they chose, it would take 45 to 60 days to implement the new camera system.

Mr. Parr commented that he did not understand the discount summary on the Axon invoice. He noted that it looked like both products were about the same cost. He noted the savings of \$56,000 on the Axon invoice and asked what that was about. Sheriff Embrey noted both vendors had a cloud based program as opposed to a web based program like the Sheriff's Office was currently using. He indicated that the Sheriff's Office would be upgrading to a cloud based program. He explained that the discounts had technology, software and hardware components. He reported that both quotes allowed for the Sheriff's Office to upgrade their systems in year three (3). Sheriff Embrey indicated that they would like to upgrade at year three (3) to keep ahead of the curve with changing technology.

Dr. Ligon asked if any other systems utilized by the Sheriff's Office were provided by either of the vendors. Sheriff Embrey indicated that they were currently using an Axon product for their tasers, and their radios were with Motorola. He noted if they were to go with Motorola for their body cameras, they would be keeping with the same system that their radios were through. Mr. Parr noted that either way the Sheriff's

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Office chose to go; the budget portion was almost identical. Ms. McGarry noted that while it looked like a lease program, it was not. She reported that the County would own the equipment and they also would be eligible for the upgrade in three (3) years.

Dr. Ligon spoke in favor of Sheriff Embrey's request.

Mr. Reed moved to approve **Resolution R2024-71** and Dr. Ligon seconded the motion. There being no further discussion, Supervisors approved the motion unanimously (3-0) by roll call vote and the following resolution was adopted:

RESOLUTION R2024-71
NELSON COUNTY BOARD OF SUPERVISORS
AUTHORIZATION FOR SHERIFF TO EXECUTE FIVE YEAR CONTRACT
FOR BODY WORN CAMERAS/EQUIPMENT AND VIDEO STORAGE

BE IT RESOLVED, that the Nelson County Board of Supervisors hereby authorizes the Nelson County Sheriff's Office to enter into a contract with either Axon Enterprises, Inc. or Motorola Solutions for the provision of 25 Body Worn Cameras, associated equipment, and video cloud storage on January 1, 2025; securing overall pricing of NTE \$99,640 consisting of annual subscription fees spread over a five (5) year contract term of July 1, 2025 through July 1, 2029.

BE IT FURTHER RESOLVED, that the funding for this contract is subject to annual appropriation by the Board.

2. Local Speed Enforcement Position Request

Sheriff Embrey presented his local speed enforcement position request. He stressed that his utmost priority since taking office on January 1st had been to make sure the highways in the community were as safe as possible. He noted that the 151 and 29 corridors saw the most law enforcement due to the amount of traffic in those areas as well as the amount of crashes in the corridors. He stated that he was proud of the agency they had put together in the last 10 months, along with the enforcement data and the initiatives his office had taken. He indicated that his request came about primarily following the crashes along the 29 corridor in August and the four (4) fatalities the County saw within a 7-day period along the 20 corridor. He noted that schools had started back in August and he had spoken with bus drivers on 151, both north and south of Brents Mountain, who had expressed quite a bit of concern regarding cars passing stopped school buses in the afternoon. Sheriff Embrey stated that they had seen a heavy increase in the volume of traffic on 29 during all times of day. He noted that they were blessed to have a fully staffed office and their deputies were doing the best that they could do, but they could not everywhere at once. He reported that they had taken an aggressive stance in the school zones to provide the most visibility that they could. He noted they were starting to see with school bus traffic again. He referenced data provided by Taylor Ashley, the Supervisor of Transportation for Nelson County Public Schools, which indicated the areas where stopped school buses were being passed. He reported that the data showed the highest number of instances were on 29 corridor and 151. Sheriff Embrey indicated that the latest update to the data showed an increased number of instances along the 9000 block of Rockfish Valley Highway (151). He noted that the data was concerning and something needed to be done to address the issue.

Sheriff Embrey noted that there was supporting year-to-date data, beginning in January, regarding traffic initiatives and enforcement actions, all provided countywide. He indicated that a majority of the statistics came from the 151 and 29 thoroughfares. He explained that the deputies providing those statistics were

performing traffic enforcement while on a 12 hour shift when responding to other calls for service that could come in. Sheriff Embrey indicated that he was proposing the creation of a new position for a locally funded deputy position that would be dedicated only to traffic enforcement on the 29 and 151 corridors due to the amount of traffic in those areas. He noted that the position would be on duty during school hours to address the issues. He stated that he believed there would be enough traffic driven enforcement, and a need, to substantiate a full time position. He indicated that if approved, he would be looking to start the position on January 1st, halfway through FY25 budget cycle. He also noted that he would be happy to provide monthly statistics to the Board to show the initiatives that the position would be taking and to support the integrity of his request.

Dr. Ligon noted that she was initially disappointed that it only included 29 and 151. She commented that Route 56 ran through part of the South District and it was also listed in the incident log. Sheriff Embrey explained that having a position dedicated to Route 151 and 29 for traffic enforcement would allow the shift deputies to focus on James River Road, Tye Brook Highway, and Crabtree Falls Highway. He indicated that all of the areas on the list from the bus driver report would be addressed. He explained that he needed to create the coverage area based on what one single deputy could do, due to the geography of the County. Dr. Ligon asked if there would be a ticket quota for the position. Sheriff Embrey noted that there would not be. He indicated that he would be happy to provide data to the Board on a monthly basis. He noted that he wanted to make sure the position could fund itself through enforcement. Mr. Reed commented that the presence was possibly more significant than the ticket itself.

Mr. Reed stated that he was in favor of the position request, noting they had discussed photo enforcement in the school zones previously because the Sheriff's Office had not been fully staffed at that time. He noted they were looking at what they could do at the time and he had been in favor of that also. He commented that putting financial resources into the Sheriff's Office, into staff, and into having a physical presence instead of a camera and lights on the corridors, was the best they could possibly do and it would be money well spent. Mr. Reed stated that he was also in favor of the funding mechanism because the costs could be covered by fines and forfeitures, rather than coming out of the County's budget.

Mr. Parr noted the revenues listed in the email and asked if that was just from one officer.

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Revenue for local fines

Jan - \$15382.84
Feb-\$12666.05
March-\$17360.75
April-\$16851.87
May-\$16951.76
June-\$15280.81
July-\$21601.02
Aug-\$17339.22
Total-\$133,434.32

Revenue for local costs

Jan-\$6738.09
Feb-\$7636.47
March-\$8003.37
April-\$9145.96
May-\$8694.51
June-\$7692.60
July-\$9952.11
Aug-\$8030.55
Total-\$65,893.66

Sheriff Embrey noted it was department wide and done by officers typically working a 12 hour shift while responding to other calls. Dr. Ligon asked if Sheriff Embrey was insinuating that the numbers would be higher for that specific officer. Sheriff Embrey noted that he was. Mr. Parr asked how many officers were included in the figures. Sheriff Embrey estimated that the numbers were contributed by 12 to 15 officers for that time period. Mr. Parr asked Sheriff Embrey if he thought the position would write enough tickets to offset the cost. Sheriff Embrey stated that he did. Dr. Ligon noted that Sheriff Embrey said it would not be a quota position, she asked if what would happen if the officer was not writing enough tickets to fund the position. Sheriff Embrey indicated that it would be addressed. He reiterated that he would be happy to provide monthly reports to the Board.

Sheriff Embrey noted that the request was a need for the community and the highways. He stated that he was confident that the position would pay for itself and then some. He noted that he could not give an exact figure. Mr. Parr agreed with Mr. Reed that it was about safety and the presence. He noted that the Board had invested a lot of money in the Nelson County Sheriff's Office in the last nine (9) to ten (10) months. Sheriff Embrey expressed his appreciation for the Board's support.

Dr. Ligon asked Ms. McGarry about the extra Sheriff's vehicles that were added in the budget over the last two (2) years and whether the extra ticketing had covered the costs for those additional vehicles. Dr. Ligon asked if there was another vehicle request coming. Ms. McGarry noted that Sheriff Embrey had not requested another vehicle at the time. Sheriff Embrey noted that he was not asking for another vehicle until FY26. He thanked the Board for the budget that the Sheriff's Office had. He reported that they had purchased six (6) vehicles. He noted that he was asking for an additional \$3,500 laptop terminal in addition to the position.

Ms. McGarry reported that in terms of court fines and forfeitures, staff had budgeted \$180,000 for the current fiscal year. She noted that year-to-date, they had taken in \$73,178. She explained that at the current rate of collection year-to-date through October, revenue was tracking higher than budgeted. She stated that they were projecting to bring in about \$219,534, which was an overage of \$39,534. She noted that if the revenues came in as projected, it would cover the half year costs for the position which were estimated at \$38,213. She indicated that was assuming that the person coming into the new position utilized a higher health insurance benefit. Ms. McGarry noted that the full year cost for the position, also utilizing the higher health insurance benefit, would be \$76,426. She indicated that the estimate was based on this year's salary and benefit factors. She commented that whether or not the position could individually pay for itself, maybe, maybe not, but the department as whole could at least cover the half year costs from January to June. She also noted that the projection was assuming that something did not happen like a reduction in staff which could impact enforcement as well as fines and forfeitures.

Ms. McGarry noted that the \$180,000 in revenues budgeted should be seen as already committed, so the revenues would have to be above that amount to be able to go towards covering the cost of the position. Dr. Ligon noted she would be happy to have a Nelson resident in the position. She commented that it was hard to police your own people but the finesse of a local person dealing with local people needed to happen and it was not there currently.

Mr. Reed moved to approve funding for a full-time local deputy position for traffic enforcement on the 29 and 151 corridors, to be funded using fines and forfeitures. Dr. Ligon seconded the motion. There being no further discussion, Supervisors approved the motion unanimously (3-0) by roll call vote.

D. Proposed Davenport Financial Advisory Agreement Addendum (R2024-72)

Ms. McGarry presented the proposed Addendum to their Financial Advisory Agreement. She reported that during the retreat, the Board received a presentation by the County's financial advisors, Davenport and Company, regarding the development of financial policies. She noted Davenport had submitted an addendum to their primary contract which was originally initiated on March 9, 2021 for the purpose of ongoing debt capacity and affordability analysis. Ms. McGarry explained that their addendum would be to assist in the development, review and presentation of financial policy guidelines, including policy objectives, fund balance and other areas of County management as requested. She reported that Davenport was proposing to provide the services for a not-to-exceed (NTE) amount of \$31,200, which included the four (4) percent administrative expense. She also noted that the addendum would include multiple meetings with the Board to develop the policies and a final presentation for approval.

Mr. Reed noted a lot of information had been provided by Davenport for the Board to review in regards to financial policies. He commented that given the scope that Davenport painted for all of that, and given the fact the County had been leaning on Davenport very heavily for guidance to present, probably spoke in the addendum's favor. He asked what Ms. McGarry thought about the possibility of doing the work internally, instead of using Davenport's services. Ms. McGarry noted that she did not think that staff had the capacity or bandwidth related to the time and focus it would take to produce something comparable in product. She commented that she thought it was a good idea to have a third party perspective on the County's finances, just to have a separation of duties. Mr. Parr agreed that some separation was a good thing. Mr. Reed noted he was not proposing doing it that way but he was just wondering what her thoughts on it were. Mr. Parr noted that the proposal was something that came out of their retreat. Dr. Ligon noted that she did not love the "not to exceed." Ms. McGarry indicated that Davenport would only bill the County for the actual work that was done and the hours spent, rather than a flat fee.

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Mr. Parr noted that Davenport's services had been very helpful to the Board and they had provided quite a bit of information that had helped the Board in making decisions.

Dr. Ligon asked about the scope of work and whether it was in addition to the previous services for the County. Ms. McGarry noted that it was. She explained that there was a master contract to work with Davenport, and then as the County defined services that they wanted Davenport to provide, Davenport would provide the County with a scope of work and the costs related to that particular scope of work. She noted that there was not a standing retainer fee for their services plus an additional cost per service, this was what it would cost to complete the particular determined scope. Mr. Reed noted he had looked through the draft outline and it was extensive. Ms. McGarry noted once the financial policies were established, it would be simple to update going forward. She explained that the established thresholds would likely come from additional analysis that Davenport had done on the County's financial health.

Mr. Reed moved to approve **Resolution R2024-72**. Dr. Ligon seconded the motion. There being no further discussion, Supervisors approved the motion (2-1) by roll call vote with Dr. Ligon voting no.

**RESOLUTION R2024-72
NELSON COUNTY BOARD OF SUPERVISORS
APPROVAL OF ADDENDUM TO FINANCIAL ADVISORY AGREEMENT,
DAVENPORT & COMPANY LLC**

WHEREAS, Nelson County entered into a Financial Advisory Agreement with Davenport & Company, LLC (Davenport) dated March 9, 2021 for the purpose of ongoing debt capacity and affordability analyses; and

WHEREAS, the Board of Supervisors and County staff wish to engage Davenport in assisting in the development, review and presentation of Financial Policy Guidelines including policy objectives, fund balance, and other areas of County management as requested;

NOW THEREFORE BE IT RESOLVED, that the Nelson County Board of Supervisors hereby authorizes the County Administrator to execute the Addendum to the Financial Policy Agreement included herewith, for the provision of financial advisory services incorporating the development of a series of financial policy guidelines; and

BE IT FURTHER RESOLVED, that these services will be performed for a not-to-exceed amount of \$31,200 including administrative expenses.

The Board took a brief recess.

VII. REPORTS, APPOINTMENTS, DIRECTIVES AND CORRESPONDENCE

A. Reports

1. County Administrator's Report

Ms. McGarry provided the following report:

A. VDOT Meetings:

- 1. Route 151 Speed Study Results Meeting:** Staff and Supervisor Reed met with VDOT staff on September 16, 2024. The speed study data was reviewed and it was noted that

the drivers behind the recommendation of not reducing the speed limit to 45 mph from Route 664, Beech Grove Road north to the County line were the 85th percentile speeds of around 60 mph and the 10 mph range of pace speeds that were 47mph – 58mph at the count locations. They noted that creating such a speed differential causes problems and when speed limits are undershot, enforcement and driver training issues were created; especially when a low percentage was already going slower than the pace speed. It was discussed that the future roundabouts planned for along the corridor would change the geometry of the roads, which would in turn create a naturally slower pace; which would warrant speed reductions at that time. Traffic engineering indicated they would possibly consider going to 50 mph from Bland Wade Lane going south.

2. **Route 29 Corridor:** County staff and Sheriff's Department met with VDOT staff and VSP to discuss recent fatal crashes on the Route 29 corridor and six "hot spots" were identified: Woods Mill intersection of 29 and Route 6, Route 56 West and Route 29, Irish Road and Route 29, Eades Lane and Route 29, Buck Creek Lane and Rockfish River Rd., Arrington Rd. and Route 29. It was determined VDOT would conduct a study that would take 60-90 days and in the meantime, they would look at short term solutions such as improvements to signage, pavement markings, and intersection controlled warning systems. Long term solutions that may arise from the study would be potential future Smart Scale or Highway Safety Improvement Program funding projects. The conduct of a public listening forum by the Sheriff's Department was agreed upon with VDOT, VSP, and Board of Supervisors invited to attend and hear citizen concerns. This forum will be held on November 7th from 6-8 pm at NCHS with advertisements posted soon.
- B. **DSS Building:** The due diligence evaluation under the purchase agreement for the building site at 37 Tanbark Plaza is in process; with settlement/closing to follow upon its favorable conclusion.
- C. **Region 2000 Solid Waste Authority:** With 2029 being the expected year for the Regional landfill to reach capacity, the Solid Waste Authority is preparing to submit a 60-acre expansion proposal to Campbell County for consideration, that would provide for solid waste disposal through 2053. In conjunction with this proposal, Campbell County and Lynchburg City have adopted resolutions directing their staff to prepare and execute agreements to resolve the Region 2000 litigation; with Nelson and Appomattox staff and attorneys evaluating proposal of a similar resolution for our Boards' consideration in the very near future.
- D. **ACRJ Opioid Use Disorder Program (OUD):** Member jurisdiction executives met with ACRJ staff to discuss a pilot initiative to move from providing multi-dose oral medication to inmates with OUD to providing them with a monthly injectable medication, starting January 1, 2025. This method is more beneficial for both ACRJ staff and the inmate; but is substantially more costly per year. ACRJ is looking to fund this pilot program with either a combination of pro-rata shares of opioid abatement authority funds from each locality or preferably a Department of Criminal Justice Services (DCJS) grant opportunity. Nelson's pro-rata share would be \$21,045. ACRJ staff are investigating the possibility of them applying for this DCJS grant; and once the funding options are known, staff will follow up with more details of the proposal.
- E. **County Facility Maintenance:**

1. Scheduled/Budgeted Projects:

- a. Animal Shelter Roof:** Roof replacement began on Monday, October 7, 2024, is in process and is expected to be completed by the end of the week.
- b. Transfer Station Tipping Floor:** AE investigation, development of bid specifications and bid package is in process for replacement of the 2006 tipping floor, the addition of a concrete approach apron at the entrance, and repair of existing damage to the metal building wall paneling. Bidding is planned for January 2025 with award of a contract in February, and construction starting in early March to allow for optimal concrete curing.

Ms. McGarry explained that the purpose of the concrete apron was two-fold. She indicated that the current approach was gravel, and making it concrete would allow for the County to maintain operations while the tipping floor is being replaced, and after the replacement, the concrete apron would make a nicer approach to the tipping floor area.

- c. Carpet Cleaning:** Quotes for routine carpet cleaning in the ECC, Courthouse, and DSS are being obtained.
- d. Signage Maintenance:** Signage at the Courthouse Complex, Registrar's Office, and McGinnis building will be refreshed in the coming month.

2. Unbudgeted Facility Needs:

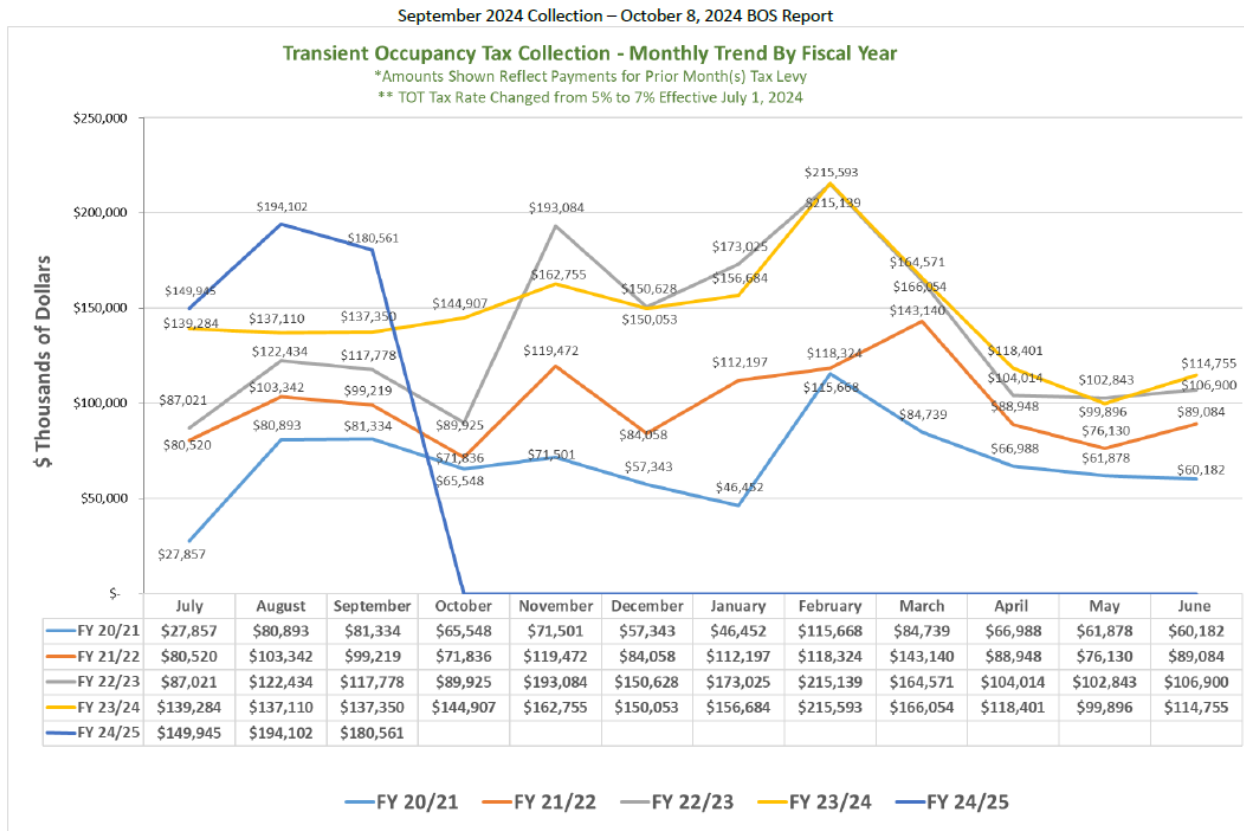
- a. Commonwealth Attorney Office Door:** To address immediate ADA accessibility and security concerns, quotes are being sought to establish a new ADA accessible entry door to the Commonwealth Attorney's office that also provides for visibility of those entering. The new main doorway would be within the brick archway and would be metal and glass and the current solid entry door would be removed. The preference is to tie-in this doorway with the current badged and monitored door security system.
- b. Animal Shelter Ceiling Repair:** Ceiling panels at the animal shelter are in need of replacement due to exposure to moisture from the leaky roof. Staff will look at getting quotes for this repair in the near future.
- c. Animal Shelter Drain and Kennel repair:** The drain that carries away animal waste from the kennels in the shelter is clogged/collapsed and in need of repair; in order to access the drain and do the work, the kennels need to be removed. My understanding is that these kennels are original to the shelter which is at least 24 years old and they are recommended to be replaced. This provides the opportunity to reconfigure the kennel arrangement to better suit the needs of the department; which Kevin is working on. The kennel floor will need to be re-epoxied as part of this process. Kevin and Jeff are working on this and are in the process of obtaining quotes for this work.

F. Larkin Water Capacity Follow Up Proposal (CHA): Staff has recently inquired with Stevie Steele

of CHA regarding the Board's consensus to get a follow up proposal and pricing for some next steps in evaluating water supply at the former Larkin property. Mr. Steele is working on that proposal for the Board's consideration which includes flow calculations from Dillard Creek, and a resistivity analysis plan inclusive of drawdown testing for potential wells; and water quality testing.

G. Regional Planning Grant for Digital Inclusion: The VA Department of Housing and Community Development (DHCD) has approved the regional application for Virginia Affordability and Adoption Planning Grant funds in the amount of \$150,000; to develop a regional Broadband Adoption and Affordability plan for Nelson, Albemarle, Fluvanna, Greene, Louisa, and Charlottesville City. No local match was required. The next step is a Facilitated Planning Session with DHCD staff.

H. Meals and Lodging Tax Collection Tracking: See Attached – ***NEW* Lodging Establishments/Revenue by Calendar Year Chart**

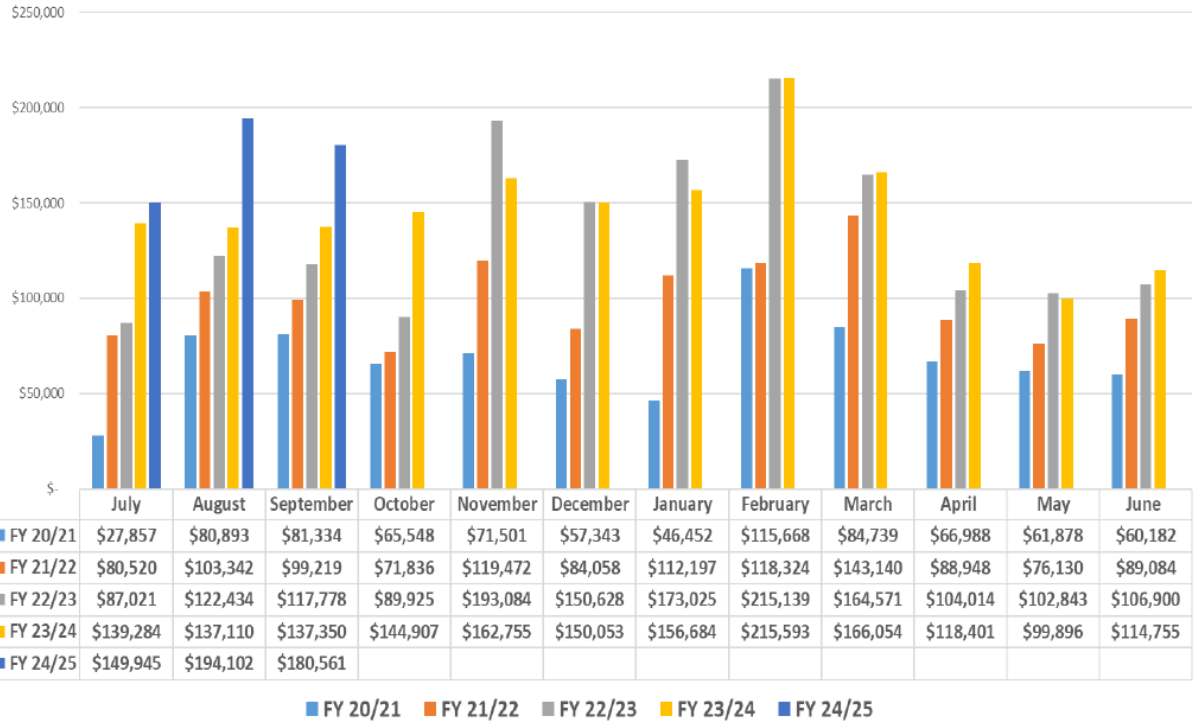


September 2024 Collection – October 8, 2024 BOS Report

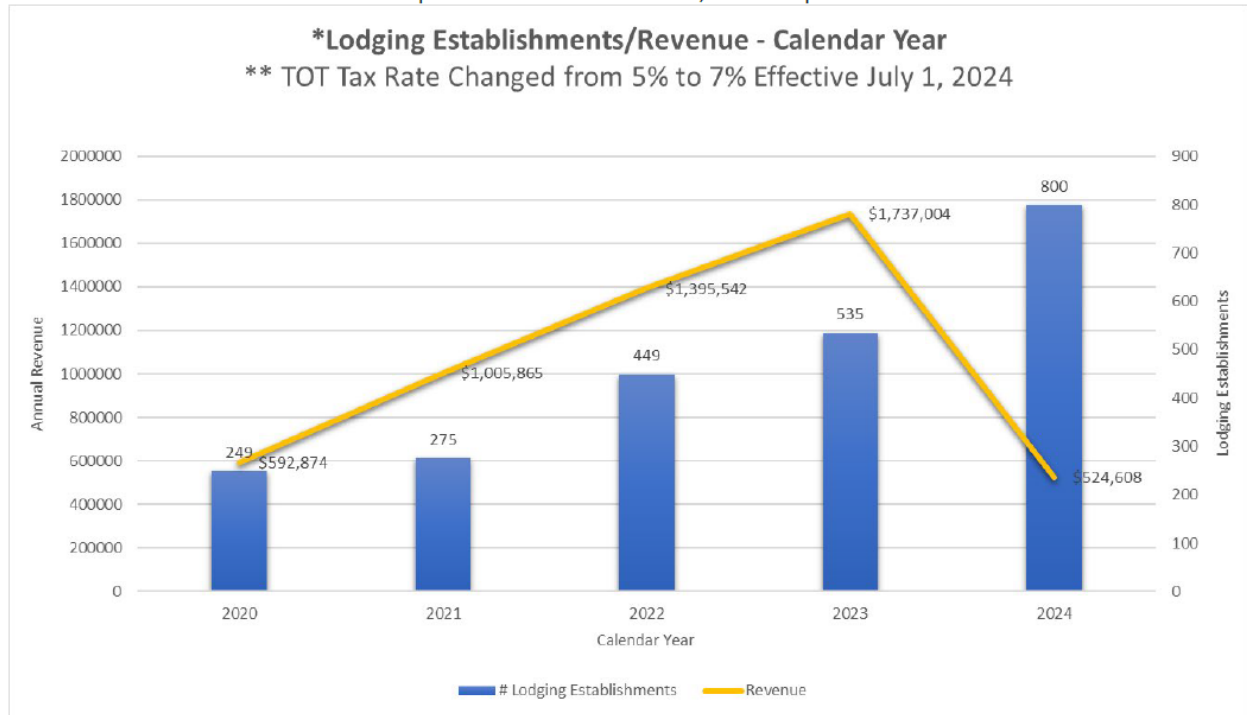
Transient Occupancy Tax Collection by Month and Fiscal Year

*Amounts Shown Reflect Payments for Prior Month(s) Tax Levy

** TOT Tax Rate Changed from 5% to 7% Effective July 1, 2024



September 2024 Collection – October 8, 2024 BOS Report

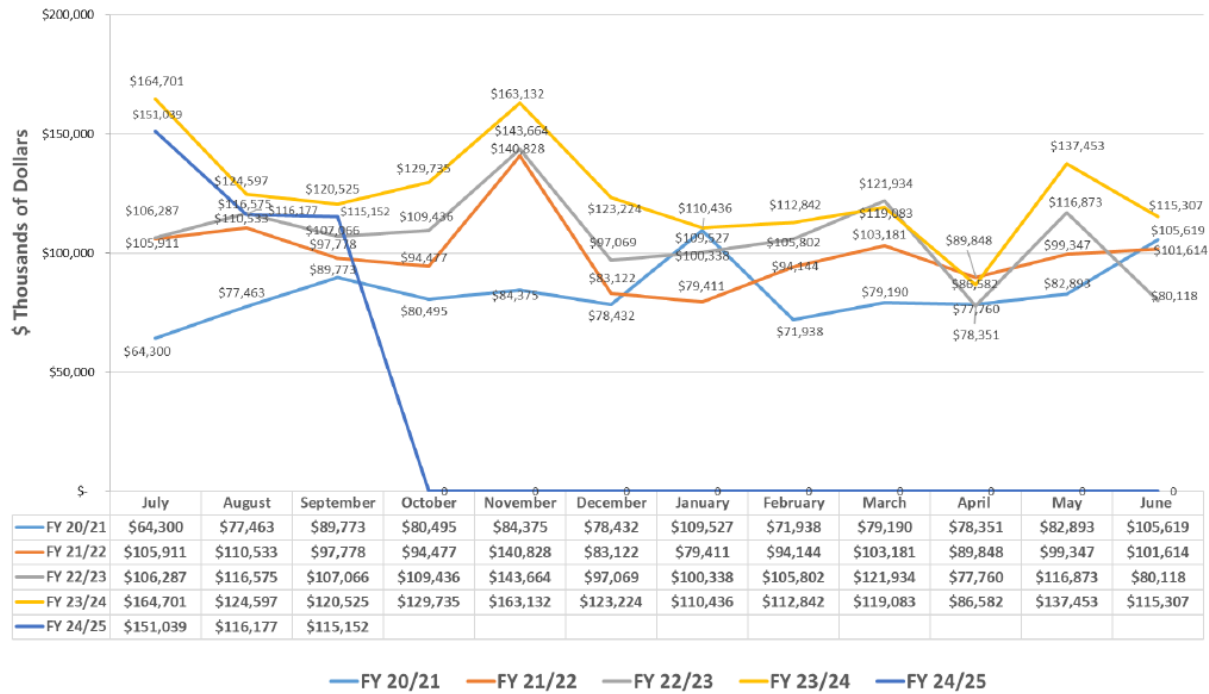


*Lodging Establishments is the number of businesses who are registered with the Commissioner of the Revenue for lodging in Nelson County. The number includes businesses who may have multiple properties who remit for all units with one payment. Some businesses remit their taxes quarterly, and due to their start date, may not be on a January-March-June-September schedule. Many businesses utilize services such as AirBnB who remit on their behalf and by State Code, these revenues are only to be disclosed in aggregate; no personal information can be shared (55.1-1209).

September 2024 Collection – October 8, 2024 BOS Report

Meals Tax Collection - Monthly Trend By Fiscal Year

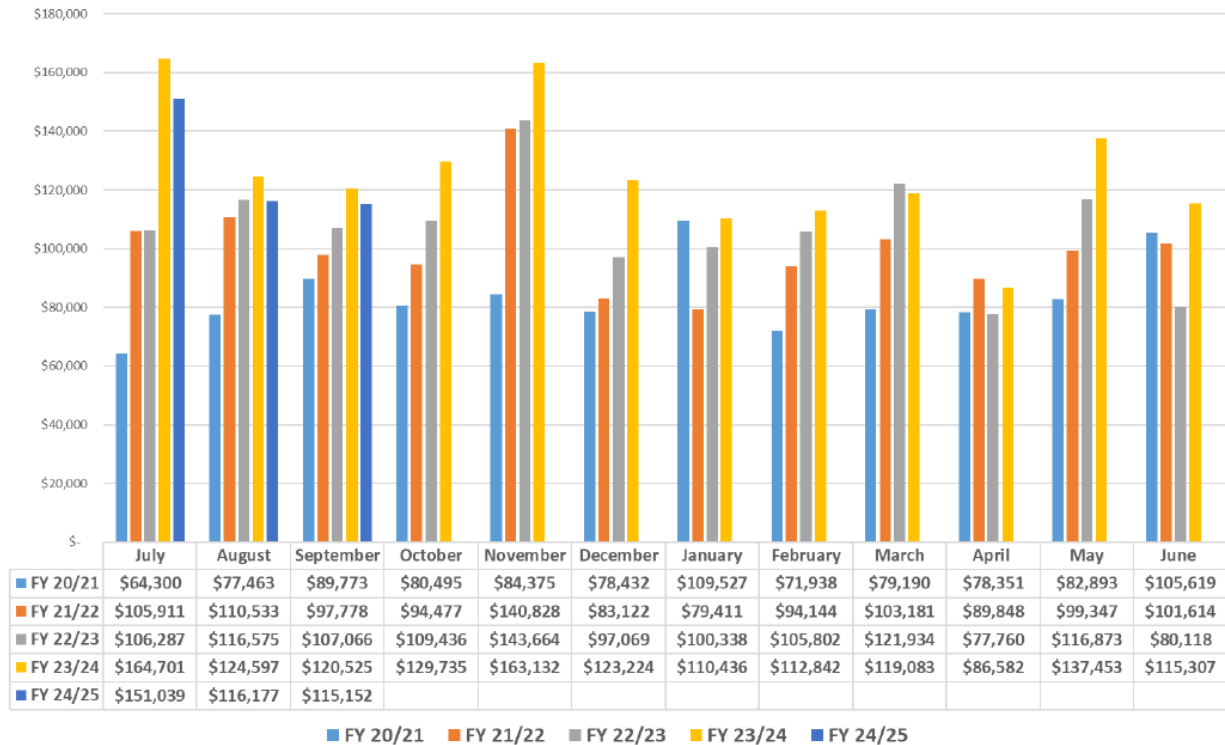
*Amounts Shown Reflect Payments for Prior Month(s) Tax Levy



September 2024 Collection – October 8, 2024 BOS Report

Meals Tax Collection by Month and Fiscal Year

*Amounts Shown Reflect Payments for Prior Month(s) Tax Levy



- I. Hurricane Helene Damage Reporting:** Staff is gathering/sending storm damage of County property to VA Dept. of Emergency Management (VDEM) in the event reimbursement will be provided. Primary damage is at the Blue Ridge Tunnel trail.

Ms. McGarry reported that Faber Fire also had a damaged truck while out in the storm. She noted that they were checking to see if the differential between what insurance will cover and the actual cost could be reimbursed. Mr. Parr asked if an insurance adjuster had been out to look at Faber's truck. Ms. McGarry noted that she was not sure, but could find out and let the Board know.

- J. Staff Reports:** Department and office reports for July/August have been **provided**.

2. Board Reports

Dr. Ligon:

Dr. Ligon had no report.

Mr. Reed:

Mr. Reed reported that the Planning Commission had approved the major site plan for the Delander, which was the adult living facility on 151. He noted that he had mentioned at the Board retreat that the School Board had reported that all four (4) schools were fully accredited with no conditions. He also reported that

chronic absenteeism at all schools had significantly decreased. He indicated that both elementary schools had been raised to level one, which was the least significant problem with absenteeism. He also noted that achievement gaps in English at Nelson Middle School had tightened up. He indicated that the schools were doing extremely well. Mr. Reed reported that the English achievement gap at Tye River Elementary had also tightened up. He noted that since the School Division had custodial positions, teaching assistant positions, and an assistant principal position unfilled, they were able to provide drivers and custodians a three (3) percent increase and they were also able to deal with some of the inequities in salary levels.

Mr. Reed reported that TJPDC had a transportation initiative called PATH, which was a network of all transportation providers in the TJPDC area and how to get coverage for people with disabilities and for medical trips. He noted that the problem they had in Nelson with TJPDC and transportation initiatives was that many people in southern part of the county traveled south for those needs, and TJPDC transportation initiatives covered travels going north. He commented that he had been bringing it up so much that the TJPDC planners were going to start looking at possible partnerships with Central Virginia Planning District Commission (CVPDC) to see if they could partner with them to address needs in the southern part of the County. He noted that the fact that that TJPDC was rebranding all of the transportation stuff as PATH, which includes JAUNT, as well as other transportation servers as well, was really good. He commented that people looked at JAUNT as the end all be all, but there were other transportation service possibilities available that might also have vouchers.

Mr. Reed also reported that Habitat for Humanity held a ground breaking and ribbon cutting for a home just south of Tye River Road. He noted that it was the second of three houses that Habitat was working on. He commented that a significant amount of labor for those houses was provided by the Nelson County High School building trades program. Mr. Reed reported that Virginia Housing, TJPDC, the Building Goodness Foundation and Habitat provided the financial piece to make all of that happen. He noted that the ability for the County to be involved in that and for the students to be creating housing for people in the County was huge.

Mr. Parr:

Mr. Parr noted the DSS report on the building during the meeting. He reported that the EMS Council did not meet due to storms and concerns for weather.

B. Appointments

Mr. Parr noted that the Board would delay discussion of Appointments until the Evening session.

C. Correspondence

The Board had no correspondence to discuss.

D. Directives

Dr. Ligon noted that she was hoping to draw up something to change the speed limit in Gladstone. She indicated that the residents would want to look at reducing the speed limit to 15 miles per hour. She asked what the process would be to initiate the change.

Ms. McGarry explained that in order to change the speed limit, the County would need an ordinance allowing them to do so. She noted that they could go to 15 miles per hour, or 20 miles per hour, down from 25 miles per hour. She suggested that if the Board wish to proceed with that, the Board could authorize staff to draw up an ordinance to bring back for review and authorization for public hearing. She noted that there would be multiple steps after that with VDOT, in order to get the new speed limit in place.

Mr. Parr asked if VDOT was available for input on the proposal and whether they were involved in the process. Ms. McGarry noted some guidance had been provided by VDOT and it sounded like that area met the criteria as it was in a residential area. She commented that VDOT would not say whether or not they thought the County should do it, at least not publicly. She noted that they could involve VDOT as much as they wanted, but it was a local decision. She then explained that the County would then need to erect and maintain the reduced speed limit signage and they would have to notify VDOT about the change. She noted that they would also need to provide the beginning and ending termini of the route. Mr. Reed noted that a public hearing would need to take place as well.

Dr. Ligon asked if Ms. McGarry could publicly provide a presentation on the path forward and then they could have the opportunity to ask questions and firm up the details on the exact location where the residents wanted the speed limit reduced. She noted that her opinion was that traffic calming would be better than lowering the speed limit, but this was what the citizens in Gladstone wanted. Ms. McGarry asked if there was much speed limit enforcement in that area. Dr. Ligon commented that there was not any. She explained that the area was a common cut through to where boats put in at the James River, so people were speeding through. She asked for staff to research speed bumps and other traffic calming measures that could possibly be put in place. Ms. McGarry confirmed that Dr. Ligon wanted to know the process for adopting an ordinance that would reduce the speed limit, as well as any other traffic calming measures that VDOT could put in place. Mr. Reed noted that those were very different things because VDOT was not actually involved in the ordinance.

Mr. Reed noted the meeting that had been held on the 151 speed study. He reported that the data provided had indicated that south of Bland Wade Lane, they were one (1) mile per hour short from being something that VDOT would clearly be able to do, as opposed to something they would possibly consider. He suggested that the Board consider asking VDOT to look at dropping speed limit to 50 mph when heading south approaching Rockfish River Elementary. He noted that the 45 mph speed limit kicked in about 3/4 mile down the road. He asked if they would see what they could get from VDOT on it, to get a five (5) mile per hour decrease in that area. Ms. McGarry noted she would find out if that required a specific Board action to get that rolling.

VIII. ADJOURN AND CONTINUE - EVENING SESSION AT 7PM

At 4:16 p.m., Dr. Ligon moved to adjourn and reconvene at 7:00 p.m. and Mr. Reed seconded the motion. There being no further discussion, Supervisors approved the motion by vote of acclamation and the meeting adjourned.

October 8, 2024

**EVENING SESSION
7:00 P.M. – NELSON COUNTY COURTHOUSE**

I. CALL TO ORDER

Mr. Parr called the meeting to order at 7:00 p.m., with four (4) Supervisors present to establish a quorum, with Mr. Rutherford having joined the meeting and Mr. Harvey was absent.

The Board revisited Appointments to discuss vacancies on Planning Commission for East District, as well as the Board of Zoning Appeals Active Planning Commission member position.

(1) New Vacancies/Expiring Seats & New Applicants :					
<u>Board/Commission</u>	<u>Term Expiring</u>	<u>Term & Limit Y/N</u>	<u>Incumbent</u>	<u>Re-appointment</u>	<u>Applicant(s)</u>
Planning Commission - East District	6/30/2026	4 Year Term / No Limits	Charles Amante	N - Resigned	William Smith
Board of Zoning Appeals (Active PC member)	11/1/2024	5 Year Term / No Term Limits	Mary Kathryn Allen	N	Philippa Proulx - PC member

Mr. Rutherford moved to appoint William Smith to serve as the Planning Commission East District representative and Philippa Proulx as the Board of Zoning Appeals Planning Commission member. Dr. Ligon seconded the motion. There being no further discussion, Supervisors approved the motion unanimously (4-0) by roll call vote.

II. PUBLIC COMMENTS

There were no persons wish to speak under Public Comments.

III. PUBLIC HEARINGS

A. Special Use Permit #24-0213 – Public Garage

Consideration of a Special Use Permit application requesting County approval to allow a public garage on a property zoned A-1 Agricultural. The subject property is located at Tax Map Parcel #92-2-6, addressed 4365 Tye River Rd in Amherst. The subject property is 5.365 acres and is owned by Donna and Jay Hogston.

Ms. Bishop presented the following information:

BACKGROUND: This is a request for a special use permit for a public garage use on property zoned A-1 Agriculture.

Public Hearings Scheduled: PC – September 25; BOS – October 8

Location / Election District: 4365 Tye River Road / South District

Tax Map Number(s) / Total Acreage: 92-2-6 / 5.37 acre +/- total

Applicant/Owner Contact Information: Donna & Jay Hogston, 4365 Tye River Road, Amherst, VA 24521, (540) 448-8005 / (434) 907-9440, dgogston@gmail.com /cobrajh69yahoo.com

Comments: The owners are proposing to construct a 1,200 sf garage to utilize for automotive repair of 2-3 vehicles a year. The owners reside on the subject property and all vehicles will be screened from adjacent properties and roadways. A public garage is defined as “a building or portion thereof, other than a private garage, designed or used for servicing, repairing, equipping, renting, selling, or storing motor-driven vehicles.” Private garages are accessory to dwellings and utilized for storage only.

DISCUSSION:

Land Use / Floodplain: This area is primarily agricultural and low density residential in nature. Zoning in the vicinity is A-1 Agriculture, and the adjacent lots are currently undeveloped. There are no floodplains or streams located on this property.

Access / Traffic / Parking: The property is accessed by an existing entrance from Tye River Road and requires no improvements.

Utilities: There are no utilities proposed or required for the requested use.

Comprehensive Plan: This property is located in a Rural Area as designated by the Nelson 2042 Future Land Use Map. The core concept is to ensure the protection of the County’s rural landscape and economy by maintaining open space, scenic views, and agricultural uses with compatible low density residential uses.

Recommendation: At their meeting on September 25, the Planning Commission recommended approval (6-0) of SUP #240213 for a public garage with the following conditions:

1. There shall be no more than 5 project vehicles located on the property at one time.
2. All vehicles and equipment shall be screened from view by adjacent properties and roadways.

All applications for Special Use Permits shall be reviewed using the following criteria:

- a. The use shall not tend to change the character and established pattern of development of the area or community in which it proposes to locate;
- b. The use shall be in harmony with the uses permitted by right in the zoning district and shall not affect adversely the use of neighboring property;
- c. The proposed use shall be adequately served by essential public or private services such as streets, drainage facilities, fire protection and public or private water and sewer facilities; and
- d. The proposed use shall not result in the destruction, loss or damage of any feature determined to be of significant ecological, scenic or historic importance.

Ms. Bishop indicated that the applicants were present.

Mr. Parr opened public hearing. There were no persons wishing to speak and the public hearing was closed.

The Board discussed the proposed conditions and it was noted that the property owners were agreeable to the conditions as suggested.

Dr. Ligon moved to approve **Special Use Permit #24-0213** for a public garage with the following conditions as presented:

1. There shall be no more than 5 project vehicles located on the property at one time.
2. All vehicles and equipment shall be screened from view by adjacent properties and roadways.

Mr. Rutherford seconded the motion. There being no further discussion, Supervisors approved the motion unanimously (4-0) by roll call vote.

IV. OTHER BUSINESS (AS PRESENTED)

The Board had no other business to discuss. Mr. Parr noted that he had done his due diligence and according to Robert's Rules of Order, if there was no other business, he could adjourn the meeting.

V. ADJOURNMENT

At 7:06 p.m., Mr. Parr adjourned the meeting.

BOARD OF
SUPERVISORSTHOMAS D. HARVEY
North DistrictERNIE Q. REED
Central DistrictJESSE N. RUTHERFORD
East DistrictJ. DAVID PARR
West DistrictDR. JESSICA LIGON
South DistrictCANDICE W. MCGARRY
County AdministratorAMANDA B. SPIVEY
Administrative Assistant/
Deputy ClerkGRACE E. MAWYER
Director of Finance and
Human Resources

RESOLUTION R2025-20
NELSON COUNTY BOARD OF SUPERVISORS
AMENDMENT OF FISCAL YEAR 2024-2025 BUDGET
April 8, 2025

I. Appropriation of Funds (General Fund)

<u>Amount</u>	<u>Revenue Account (-)</u>	<u>Expenditure Account (+)</u>
\$ 2,795.00	3-100-001901-0032	4-100-031020-3038
\$ 1,838.43	3-100-003303-0107	4-100-031020-1013
\$ 53.74	3-100-001901-0033	4-100-031020-3039
\$ 31,319.76	3-100-002404-0048	4-100-032030-3016
\$ 31,319.76	3-100-002404-0048	4-100-032030-3016
\$ 67,326.69		

II. Transfer of Funds (General Fund Departmental)

<u>Amount</u>	<u>Credit Account (-)</u>	<u>Debit Account (+)</u>
\$ 5,430.45	4-100-022010-1001	4-100-022010-5401
\$ 5,430.45		

III. Transfer of Funds (General Fund Recurring Contingency)

<u>Amount</u>	<u>Credit Account (-)</u>	<u>Debit Account (+)</u>
\$ 31,500.00	4-100-999000-9901	4-100-013010-1010
\$ 2,410.00	4-100-999000-9901	4-100-013010-2001
\$ 250.00	4-100-999000-9901	4-100-013010-3007
\$ 3,500.00	4-100-999000-9901	4-100-013010-5201
\$ 8,000.00	4-100-999000-9901	4-100-013010-5401
\$ 5,000.00	4-100-999000-9901	4-100-013010-5413
\$ 1,400.00	4-100-999000-9901	4-100-013010-5501
\$ 320.00	4-100-999000-9901	4-100-013010-5503
\$ 3,000.00	4-100-999000-9901	4-100-013020-1002
\$ 230.00	4-100-999000-9901	4-100-013020-2001
\$ 250.00	4-100-999000-9901	4-100-013020-3007
\$ 150.00	4-100-999000-9901	4-100-013020-5201
\$ 200.00	4-100-999000-9901	4-100-013020-5401
\$ 75.00	4-100-999000-9901	4-100-013020-5503
\$ 56,285.00		

Adopted: April 8, 2025Attest: _____, Clerk
Nelson County Board of Supervisors

EXPLANATION OF BUDGET AMENDMENT

- I. Appropriations are the addition of unbudgeted funds received or held by the County for use within the current fiscal year budget. These funds increase the budget bottom line. The General Fund Appropriations of \$67,326.69 include requests of (1) \$650.00, \$585.00, \$585.00, \$325.00, and \$650.00 appropriations totaling \$2,795.00 requested for Sheriff's FY25 UVA MOU Special Events Overtime funding for February-March 2025; (2) \$1,838.43 appropriation requested for Sheriff's DEA Task Force Grant funding for February 2025; (3) \$53.74 appropriation requested for Sheriff's FY25 Bedford MOU Southern VA Internet Crimes Against Children (ICAC) Overtime funding for January 2025; and (4)(5) \$62,639.52 appropriation requests for FY25 Public Safety Answering Point (PSAP) Next Generation NG9-1-1 Grant funds received in January 2025. *The total appropriation request for this period is below the 1% of expenditure budget limit of \$771,083.29 for April.***
- II. Transfers represent funds that are already appropriated in the budget, but are moved from one line item to another. Transfers do not affect the bottom line of the budget. A General Fund Department Transfer in the amount of \$5,430.45 is requested as follows: (1) \$5,430.45 is requested to transfer from the Commonwealth Attorney Salaries & Wages line item to the Commonwealth Attorney Office Supplies line item to cover usage of vacancy savings claimed from the Compensation Board for office supplies.**
- III. Transfers represent funds that are already appropriated in the budget, but are moved from one line item to another. Transfers do not affect the bottom line of the budget. Transfers from General Fund Recurring Contingency in the amount of \$56,285.00 are requested for (1-14) \$56,285.00 from the Registrar's Office to cover additional cost projections for the June 17, 2025 Dual Primary Elections not previously budgeted in FY25. *Following approval of these expenditures, the balance of Recurring Contingency will be \$506,153.00. The balance of Non-Recurring Contingency will remain at \$572,117.31.***

Company No: 001 Account Number: 3100 1901 32

Date: 4/04/25

Period:

Time: 1042

Budget Amount

UVA-MOU Special Events OT

Year To Date

Encumbrances

Balance

\$25,285.00-

\$28,080.00-

\$.00

\$2,795.00

```

=====
Date Source Reference Number PO# Amount Period Description
09242024 CS 1 20240924 $1,625.00-202409 -TREASURER CASH REPORT-
10072024 CS 1 20241007 $1,527.50-202410 -TREASURER CASH REPORT-
10232024 CS 1 20241023 $1,462.50-202410 -TREASURER CASH REPORT-
11082024 CS 1 20241108 $4,972.50-202411 -TREASURER CASH REPORT-
11152024 CS 1 20241115 $3,677.50-202411 -TREASURER CASH REPORT-
11152024 CS 1 20241115 $5.00 202411 -TREASURER CASH REPORT-
11202024 CS 1 20241120 $1,397.50-202411 -TREASURER CASH REPORT-
12122024 CS 1 20241212 $1,105.00-202412 -TREASURER CASH REPORT-
12202024 CS 1 20241220 $2,145.00-202412 -TREASURER CASH REPORT-
01072025 CS 1 20250107 $585.00-202501 -TREASURER CASH REPORT-
01222025 CS 1 20250122 $2,437.50-202501 -TREASURER CASH REPORT-
01312025 CS 1 20250131 $2,567.50-202501 -TREASURER CASH REPORT-
02072025 CS 1 20250207 $942.50-202502 -TREASURER CASH REPORT-
02202025 CS 1 20250220 $845.00-202502 -TREASURER CASH REPORT-
***** G/L Year-To-Date- $25,285.00-

***** Encumbrance-

***** A/P Holding File-

***** P/R Holding File-

***** U/T Holding File-

03072025 CS 1 20250307 $650.00-202503 -TREASURER CASH REPORT-
03182025 CS 1 20250318 $1,495.00-202503 -TREASURER CASH REPORT-
03242025 CS 1 20250324 $650.00-202503 -TREASURER CASH REPORT-
***** A/R Holding File- $2,795.00-

***** G/L Holding File-

***** S/S Holding File-

***** INV Holding File-

10082024 BS 1 0000424 $1,625.00-202410 FY25 UVA MOU AUGUST 24 05039
11142024 BS 1 0000425 $2,990.00-202411 FY25 UVA MOU 9/24 & 10/2405049
12102024 BS 1 0000428 $10,042.50-202412 FY25 UVA MOU OCT NOV 24 E05061
01162025 BS 1 0000430 $3,835.00-202501 FY25 UVA MOU SPECIAL EVEN05077
02182025 BS 1 0000432 $5,005.00-202502 FY25 SHERIFFS UVA MOU 05090
03112025 BS 1 0000433 $1,787.50-202503 FY25 UVA MOU OVERTIME 05106
***** Budget Amount- $25,285.00-

```

3-100-1901-0032

4-100-31020-3038

Grace Mawyer

From: Neely Hull
Sent: Tuesday, March 18, 2025 2:52 PM
To: Grace Mawyer
Subject: EDI-Code

Hi Grace,

Before I posted this to MISC, I wanted to make sure you all weren't expecting these funds and they needed to be posted somewhere else.

Mar 13 2025

015 TREAS 310/MISC PAY RMR*IV*01102025RB*PI*1838.43\ NELSON CO

Amount: one thousand, eight hundred thirty eight dollars and forty three cents \$1,838.43

Thank you,
Neely

DEATF

3-100-003303-0107

4-100-031020-1013

Neely Hull
Treasurer, Nelson County
PO BOX 100 Lovingson VA 22949
(P)434 263 7060
(F)434 263 7064

Confidential & Proprietary:

This e-mail may contain confidential and/or privileged material for the sole use of the intended recipient. Any view or distribution by others is strictly prohibited. If you are not the intended recipient, please contact the sender and delete all copies. Thank You

BOARD OF
SUPERVISORS

THOMAS D. HARVEY
North District

ERNE Q. REED
Central District

JESSE N. RUTHERFORD
East District

J. DAVID PARR
West District

DR. JESSICA LIGON
South District



CANDICE W. MCGARRY
County Administrator

AMANDA B. SPIVEY
Administrative Assistant/
Deputy Clerk

GRACE E. MAWYER
Director of Finance and
Human Resources

March 3, 2025.

TO: Special Agent in Charge
Washington Field Division
Drug Enforcement Administration
800 K Street, NW, Room 500
Washington, D.C. 20001

Subject: Overtime Reimbursement for February 2025

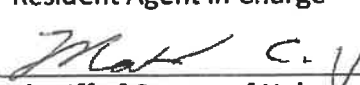
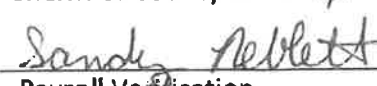
Invoice number: 01102025RB

In accordance with the current State/Local Task Force agreement, we hereby request reimbursement of \$1,838.43 for overtime incurred from 01/10/2025 to 02/06/2025 for the below listed law enforcement personnel from the County of Nelson Sheriff's Office. The officer received payment for these hours on 2/28/2025. Federal ID# 54-6001441.

Officer's Name: [REDACTED] worked 49.5 Overtime hours totaling \$1,838.43.

Reimbursement should be made directly to: County of Nelson
PO Box 336
Lovingson, VA 22949

I certify that the funds requested are for overtime expenses incurred by personnel identified in the Task Force Agreement currently in effect.

Certified:	Resident Agent in Charge	Date
Certified:	 Sheriff of County of Nelson	3/4/2025 Date
Certified:	 Payroll Verification	3/3/2025 Date

Company No: 001 Account Number: 3100 1901 33
Date: 4/04/25 Bedford-MOU ICAC OT
Budget Amount Year To Date Encumbrances
\$.00 \$53.74- \$.00

Period:
Time: 1042
Balance
\$53.74

```
=====
Date    Source    Reference Number    PO#    Amount    Period    Description
*****
*****                    Encumbrance-
*****                    A/P Holding File-
*****                    P/R Holding File-
*****                    U/T Holding File-
03142025 CS    1                    20250314    $53.74-202503 -TREASURER CASH REPORT-
*****                    A/R Holding File-
*****                    G/L Holding File-
*****                    S/S Holding File-
*****                    INV Holding File-
*****                    Budget Amount-
```

BEDMOU
3-100-1901-0033
4-100-31020-3039

Grace Mawyer

From: Neely Hull
Sent: Thursday, February 6, 2025 1:28 PM
To: Grace Mawyer
Subject: Fw: EDI-Thank you

3-100-2404-0048
4-100-32030-3016

PNG911

Get [Outlook for iOS](#)

From: Neely Hull
Sent: Thursday, January 2, 2025 8:27:51 AM
To: Holly Henderson <hhenderson@nelsoncounty.org>
Subject: EDI-Thank you

Total Amount: 31,319.76

Deposit Date: 01/03/2025

Trace Number: 82558121

Agy No	Amount	CDS Offset Amount	TOP Offset Amount	Invoice Number	Invoice Date	Customer Number	Voucher Number	Description
127	31,319.76	0.00	0.00	NG911-058D 2	07/11/2024		00023971	Nelson County Bc Of

Tot 127: 31,319.76

PSTAFF

Neely Hull
Treasurer
PO BOX 100 Lovington VA 22949
(P) 434 263 7060

Grace Mawyer

From: Neely Hull
Sent: Thursday, February 6, 2025 1:27 PM
To: Grace Mawyer
Subject: Fw: EDI-Thank you

3-100-2404-0048

4-100-32030-3016

PN6911

Get [Outlook for iOS](#)

From: Neely Hull
Sent: Friday, January 31, 2025 9:24:46 AM
To: Holly Henderson <hhenderson@nelsoncounty.org>
Subject: EDI-Thank you

Total Amount: 31,319.76

Deposit Date: 01/27/2025

Trace Number: 82572443

Agy No	Amount	CDS Offset Amount	TOP Offset Amount	Invoice Number	Invoice Date	Customer Number	Voucher Number	Description
127	31,319.76	0.00	0.00	NG911-Nelson	06/17/2024		00024067	Nelson County Bc Of

~~PSTAFF~~

Tot 127: 31,319.76

Neely Hull
Treasurer, Nelson County
PO BOX 100 Lovingston VA 22949

NG9-1-1 DELTA PAYMENT - ADVANCE OF FUNDS REQUEST FORM*

NGS Bureau – Virginia Department of Emergency Management

On November 12, 2020, the 9-1-1 Services Board approved the process for the NG9-1-1 Delta Payment – Advance of Funds Request. PSAPs submit copies of their final three months of legacy 9-1-1 bills and their first AT&T bill to complete the advance of funds workbook which contains the values needed to complete this form.

PSAP Name – FIPS	Nelson - 125
PSAP EIN (Locality Tax ID #)	54-6001441
NG9-1-1 Funding ID#	NG911-058
Delta Payment = Line Item (D)	D
12-Month Amount Requested() The amount needed to meet costs for the next 12 months.	\$31,319.76
Date of PSAP Cutover to AT&T	Feb. 29, 2024
Request Number (Request 1 of 2) OR (Request 2 of 2)	1 of 2

I understand that any part of this advance that is not supported by cost documents and/or expended within the scope of the NG9-1-1 funding monthly delta line item and associated Monthly Delta Authorization Form will be refunded to the Wireless 9-1-1 Fund within 30 days of receiving the de-obligation notice.

Note to the PSAP: The second advance of funds request (2 of 2) can be requested 12 months after the cutover date listed above.

Printed Name of Applicant / Title	Susan Rorrer / Information Systems Director
Signature of Applicant	<i>Susan Rorrer</i>
Applicant Email Address	srorrer@nelsoncounty.org
Applicant Telephone Number	434-263-7120
Applicant Mailing Address	84 Courthouse Sq.
Applicant City, ST, Zip	Lovington, VA 22949
Date Submitted	6/17/24

CODING: FUND 09281 PROG 712002 DEPT 98518100

COST CTR 983080 ACCT CODE 5014310 AGY USE 2 CODE PSAP-ADV

Financial Note: NGS stores copies of the advance of funds workbook and associated supporting documents should they be needed for any financial review or audit.

Program Manager Signature & Date	
Division Director Signature & Date	

NG9-1-1 DELTA PAYMENT - ADVANCE OF FUNDS REQUEST FORM*


NGS Bureau – Virginia Department of Emergency Management

On November 12, 2020, the 9-1-1 Services Board approved the process for the NG9-1-1 Delta Payment – Advance of Funds Request. PSAPs submit copies of their final three months of legacy 9-1-1 bills and their first AT&T bill to complete the advance of funds workbook which contains the values needed to complete this form.

PSAP Name – FIPS	Nelson - 125
PSAP EIN (Locality Tax ID #)	54-6001441
NG9-1-1 Funding ID#	NG911-058
Delta Payment = Line Item (D)	D
12-Month Amount Requested() <i>The amount needed to meet costs for the next 12 months.</i>	\$31,319.76
Date of PSAP Cutover to AT&T	Feb. 29, 2024
Request Number <i>(Request 1 of 2) OR (Request 2 of 2)</i>	2 of 2

I understand that any part of this advance that is not supported by cost documents and/or expended within the scope of the NG9-1-1 funding monthly delta line item and associated Monthly Delta Authorization Form will be refunded to the Wireless 9-1-1 Fund within 30 days of receiving the de-obligation notice.

Note to the PSAP: The second advance of funds request (2 of 2) can be requested 12 months after the cutover date listed above.

Printed Name of Applicant / Title	Susan Rorrer / Information Systems Director
Signature of Applicant	
Applicant Email Address	srorrer@nelsoncountv.org
Applicant Telephone Number	434-263-7120
Applicant Mailing Address	84 Courthouse Sq. PO Box 3316
Applicant City, ST, Zip	Lovington, VA 22949
Date Submitted	7/11/24

CODING: FUND 09281 PROG 712002 DEPT 98518100

COST CTR 983080 ACCT CODE 5014310 AGY USE 2 CODE PSAP-ADV

Financial Note: NGS stores copies of the advance of funds workbook and associated supporting documents should they be needed for any financial review or audit.

Program Manager Signature & Date	
Division Director Signature & Date	

Grace Mawyer

From: Dana Campbell
Sent: Wednesday, April 2, 2025 3:47 PM
To: Grace Mawyer
Subject: Vacancy Savings

Hi Grace – I'm just following up on the question I had posed last month about the vacancy savings we had claimed from the Comp Board and had assigned to office supplies. Do you know if that amount gets credited to our office supply budget line? I realize that the reimbursement from the Comp Board comes in as one lump sum with no reporting as to what is what; this would have been **\$5,430.45.**

Dana Campbell
Office Manager
Nelson County Commonwealth's Attorney
434-263-7010
434-263-7013 (fax)

Salaries → office supplies
22010-1001 → 22010-5401

June 17, 2025 Dual Primary Elections

Department: 013000 Board of Elections			
Line Item Number	Line Item Description	Jun-24 Request	Justification
			Line item is currently -2,452.31 from November Presidential Election.
013010-1010	Remuneration - Electoral Board and Pollworkers	\$31,500	32 Days Early Voting; 3 Days CAP Preprocessing/Post Election; Training; Supply Preparation; Election Day
013010-2001	FICA	\$2,410	0.0765%
013010-3007	Advertising	\$250	Required Legal Notices
			Line item is currently -1,503.01 from November Presidential Election.
013010-5201	Postal Services	\$3,500	Ballot Postage, Certificates of Mailing, Certified/Expedited mail. 7.8% increase in postal rate.
			Line item is currently -2,986.13 from November Presidential Election.
013010-5401	Office Supplies	\$8,000	Ballots, Absentee Envelopes and Instructions, Address labels, Election Forms and Materials, Training Manuals, / voted stickers
013010-5413	Other (Voting Machines)	\$5,000	Programming/Testing/Calibration/USBs
013010-5501	Travel - Mileage	\$1,400	Board/Election Officer Mileage
013010-5503	Travel - Subsistence	\$320	Board/Election Officer Meals/Refreshments
	TOTAL	\$52,380	

Department: 013020 Registrar			
Line Item Number	Line Item Description	Jun-24 Request	Justification
013020-1002	Overtime	\$3,000	Covers daily Open/Close Polls (32 Days); Two Required Saturdays; Election Day; Provisional Research; Canvass.
013020-2001	FICA	\$230	0.7650%
013020-3007	Advertising	\$250	Required Newspaper Advertisements: Final Day of Registration
013020-5201	Postal Services	\$150	Voter Communications. 7.8% increase in postal rate.
013020-5401	Office Supplies	\$200	Administrative Materials
013020-5503	Travel - Subsistence	\$75	Registrar/Staff Meals/Refreshments
	TOTAL	\$3,905	

Grand Total

\$56,285



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Director of Finance and
Human Resources

RESOLUTION R2025-21
NELSON COUNTY BOARD OF SUPERVISORS
ESTABLISHMENT OF 2025 TAX RATES

RESOLVED, by the Nelson County Board of Supervisors, pursuant to and in accordance with Section 58.1-3001 of the Code of Virginia, 1950, that the tax rate of levy applicable to all property subject to local taxation, inclusive of public service corporation property, shall remain effective until otherwise re-established by said Board of Supervisors and is levied per \$100 of assessed value as follows:

Real Property Tax	\$0.65
Tangible Personal Property	\$2.79
Machinery & Tools Tax	\$1.25
Manufactured Home (Mobile Home) Tax	\$0.65

Approved: April 8, 2025

Attest: _____, Clerk
Nelson County Board of Supervisors

BOARD OF
SUPERVISORSTHOMAS D. HARVEY
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Director of Finance and
Human Resources

RESOLUTION R2025-22
NELSON COUNTY BOARD OF SUPERVISORS
APPROVAL OF PROPERTY TAX REFUNDS

RESOLVED, by the Nelson County Board of Supervisors that the following refunds, as certified by the Nelson County Commissioner of Revenue and County Attorney pursuant to §58.1-3219.5 of the Code of Virginia, be and hereby are approved for payment.

<u>Amount</u>	<u>Tax Category</u>	<u>Payee</u>
\$7,000.50	Real Property	Thomas E. Rutenberg 90 Club Highland Nellysford, VA 22958

Approved: April 8, 2025

Attest: _____, Clerk
Nelson County Board of Supervisors

**COUNTY OF NELSON
Kimberly Taylor Goff
COMMISSIONER OF REVENUE
P.O.BOX 246
LOVINGSTON, VA 22949**

Telephone 434-263-7070

Fax 434-263-7074

March 21,2025

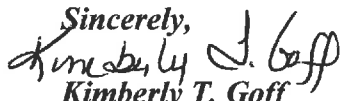
*Mr. J. David Parr ,Chairman
Nelson County Board of Supervisors
P.O. Box 336
Lovingston, Virginia 22949*

Dear Mr. Parr,

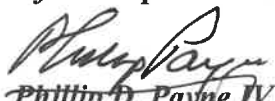
This letter shall serve as a written request for a refund of \$7,000.50 to be issued to Thomas E. Rutenberg, 90 Club Highland Nellysford, Virginia 22958. This refund is for Disabled Veterans Tax Relief for the last 6 months of 2022 and all of 2023 and 2024 real estate taxes.

Tax Map# 11M E 17

*Refund : Thomas E. Rutenberg
90 Club Highland
Nellysford, Virginia 22958*

Sincerely,

*Kimberly T. Goff
Commissioner of Revenue*

The undersigned has reviewed this request of the Commissioner and consents to the refund requested above.


*Phillip D. Payne IV
County Attorney*

BOARD OF
SUPERVISORSTHOMAS D. HARVEY
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RESOLUTION R2025-23
NELSON COUNTY BOARD OF SUPERVISORS
NATIONAL PUBLIC SAFETY TELECOMMUNICATORS WEEK
April 13-19, 2025

WHEREAS, emergencies can occur at any time that require law enforcement, fire or emergency medical services; and

WHEREAS, when an emergency occurs the prompt response of law enforcement, firefighters and paramedics is critical to the protection of life and preservation of property; and,

WHEREAS, the safety of our first responders is dependent upon the quality and accuracy of information obtained from citizens who telephone into the Nelson County Emergency Communications Center; and

WHEREAS, Public Safety Telecommunicators are the first and most critical contact our citizens have with emergency services; and

WHEREAS, Public Safety Telecommunicators are the single vital link for our deputies and firefighters by monitoring their activities by radio, providing them information and insuring their safety; and

WHEREAS, each dispatcher has exhibited compassion, understanding and professionalism during the performance of their job in the past year;

NOW THEREFORE BE IT RESOLVED, that the Nelson County Board of Supervisors declares the week of April 13-19, 2025 as National Public Safety Telecommunicators Week in Nelson County, in honor of the men and women whose diligence and professionalism keep our county and citizens safe.

Approved: April 8, 2025

Attest: _____, Clerk
Nelson County Board of Supervisors

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RESOLUTION R2025-24
NELSON COUNTY BOARD OF SUPERVISORS
ANIMAL CARE AND CONTROL APPRECIATION WEEK

WHEREAS, the National Animal Care & Control Association (NACA) is committed to setting the standard of professionalism in animal welfare and public safety through training, networking, and advocacy; and

WHEREAS, animal care and control professionals dedicate their lives to the health and safety of at-risk and helpless animals; and

WHEREAS, animal care and control professionals work to rescue and protect animals from injury, disease, abuse, and starvation; and

WHEREAS, NACA has designated the second full week of April as Animal Care and Control Officer Appreciation Week; and

WHEREAS, federal, state, and local government officials throughout the nation take this time to recognize, thank, and commend all animal care and control professionals for the dedicated services they perform and for fulfilling the commitment to providing the highest and most efficient level of customer service;

NOW, THEREFORE BE IT RESOLVED, that the Nelson County Board of Supervisors does hereby recognize April 13-19, 2025, as **ANIMAL CARE AND CONTROL APPRECIATION WEEK** in Nelson County, and we call this observance to the attention of our citizens.

Adopted: April 8, 2025

Attest: _____, Clerk
Nelson County Board of Supervisors

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RESOLUTION R2025-25
NELSON COUNTY BOARD OF SUPERVISORS
APRIL 2025 IS FAIR HOUSING MONTH

WHEREAS, April is Fair Housing Month and marks the 57th anniversary of the passage of the federal Fair Housing Act (Title VIII of the Civil Rights Act of 1968, as amended by the Fair Housing Amendments Act of 1988); and

WHEREAS, the Fair Housing Act provides that no person shall be subjected to discrimination because of race, color, national origin, religion, sex, disability, or familial status in the rental, sale, financing or advertising of housing) and the Virginia Fair Housing Law also prohibits housing discrimination based on elderliness); and

WHEREAS, the Fair Housing Act supports equal housing opportunity throughout the United States; and

WHEREAS, fair housing creates healthy communities and housing discrimination harms us all;

NOW THEREFORE BE IT RESOLVED, that the Nelson County Board of Supervisors supports equal housing opportunity and seeks to affirmatively further fair housing not only during Fair Housing Month in April, but throughout the year.

Adopted: April 8, 2025

Attest: _____, Clerk
Nelson County Board of Supervisors

BOARD OF
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RESOLUTION R2025-26
NELSON COUNTY BOARD OF SUPERVISORS
APRIL IS CHILD ABUSE PREVENTION MONTH

WHEREAS, preventing child abuse and neglect is a community problem that depends on involvement among people throughout the community; and

WHEREAS, child maltreatment occurs when people find themselves in stressful situations, without community resources, and don't know how to cope; and

WHEREAS, the majority of child abuse cases stem from situations and conditions that are preventable in an engaged and supportive community; and

WHEREAS, all citizens should become involved in supporting families in raising their children in a safe, nurturing environment; and

WHEREAS, effective child abuse prevention programs succeed because of partnerships created among families, social service agencies, schools, faith communities, civic organizations, law enforcement agencies, and the business community.

NOW THEREFORE BE IT RESOLVED, that the Nelson County Board of Supervisors do hereby recognize April as Child Abuse Prevention Month and call upon all citizens, community agencies, faith groups, medical facilities, and businesses to increase their participation in our efforts to support families, thereby preventing child abuse and neglect and strengthening the communities in which we live.

Adopted: April 8, 2025

Attest: _____, Clerk
Nelson County Board of Supervisors



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PROCLAMATION P2025-02
NELSON COUNTY BOARD OF SUPERVISORS
APRIL 2025 IS THE MONTH OF THE MILITARY CHILD

WHEREAS, the Department of Defense has consistently acknowledged the vital role of military children and youth; and

WHEREAS, the resilient young individuals demonstrate unwavering commitment, adaptability, and courage in the face of unique challenges; and

WHEREAS, military children contribute significantly to the strength and resilience of our military families and communities; and

WHEREAS, their sacrifices often go unnoticed, yet they play an essential role in supporting the military's mission; and

WHEREAS, the Month of the Military Child provides an opportunity to celebrate their achievements, honor their past, cherish the present, and shape a brighter future; and

THEREFORE, let it be known that we recognize and appreciate the contributions of military children and youth, and we commit to providing them with quality care and positive youth development, and

BE IT RESOLVED, that the Nelson County Board of Supervisors does hereby proclaim April 2025 as the Month of the Military Child.

Approved: April 8, 2025

Attest: _____, Clerk
Nelson County Board of Supervisors

Nelson County Social Services Building Project

Table 1

April 4, 2025 - Prepared by PMA Architecture

Updated Opinion of Project Costs - Excludes Previous Study Costs

	10/8/2024	4/4/2025	
Project Components	Tanbark Plz		
	Planning Budget	Current	
Architect and Engineering Fees	\$1,122,780	\$1,124,151	
Building & Site Design Cost Estimate (10.6%)	\$882,260	\$1,101,480	
Bidding costs	\$12,000	\$12,000	Note 7
Road Design Cost Estimate	n/a	na	
Security System Design	\$11,500	included above	
Design Team Construction Administration Allowance	\$217,020	included above	
Road Construction Administration Allowance	n/a	na	
Fire Sprinkler Design	\$0	\$5,000	
Hazardous Materials Survey		\$5,671	note 3
Construction and Inspections	\$5,451,480	\$5,921,880	
Social Services Building Construction	\$4,226,480	\$4,550,985	note 5
Site Costs	\$760,000	\$794,496	note 5
Road Cost	n/a	n/a	
Retaining Wall	n/a	n/a	
Quality assurance testing	\$35,000	\$35,000	
Furniture	\$315,000	\$330,000	note 4
Acoustic Treatments	\$40,000	\$40,000	
Security System	\$75,000	\$60,376	note 5
Equipment & Furnishings - Window treatements		\$31,023	note 3-new item
Special Inspections - Structural - Allowance		\$20,000	note 3-new item
Geotechnical Onsite Observation - Allowance		\$60,000	note 3-new item
Other	\$1,375,000	\$625,386	
Property Purchase (assigned to project)	\$1,000,000	\$355,297	note 6
Moving costs	\$20,000	\$20,000	
Electrical Service *estimated	\$65,000	n/a	note 4 -includes wireless
Demolition Cost to remove building - Tanbark Plz - New Const	\$250,000	\$170,089	note 5
Telephone, IT & Network Communication	\$40,000	\$80,000	note 4 -includes wireless
Contingency	\$514,574	\$598,795	
Soils Contingency	\$75,000	\$75,000	
Stormwater Contingency	\$75,000	n/a	
Construction Contingency	\$364,574	\$248,795	note 4
Escalation Contingency		\$200,000	note 3
Hazardous Materials Removal Contingency		\$75,000	note 3-new item
			note 3- new item
Total Project Estimate	\$8,463,834	\$8,270,212	

Notes

- 1- Allowance for structural special inspections
- 2 -Based on Contract referenced in Amendment #6 dated 6/10/24
- 3 - Added 2/11/25 by PMA
- 4 -Confirmed with Electric Company
- 5- Per Downey Scott Estimate
- 6- Provided by County
- 7- Moved to account for Bidding Services

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Director of Finance and
Human Resources

RESOLUTION R2025-29
NELSON COUNTY BOARD OF SUPERVISORS
ADOPTION OF THE MOVE SAFELY BLUE RIDGE
COMPREHENSIVE SAFETY ACTION PLAN

WHEREAS, Nelson County is committed to improving roadway safety and reducing fatalities and serious injuries on its transportation network; and

WHEREAS, 173 people were killed or seriously injured in crashes in Nelson County from 2018 to 2022, underscoring the urgent need for coordinated safety improvements; and

WHEREAS, the County has previously committed to the goal of reducing roadway fatalities and serious injuries by 50% by 2045, in alignment with the Virginia Strategic Highway Safety Plan (SHSP); and

WHEREAS, the Thomas Jefferson Planning District Commission (TJPDC) has developed the Move Safely Blue Ridge Comprehensive Safety Action Plan to identify data-driven strategies, prioritize safety improvements, and guide implementation efforts for enhanced roadway safety; and

WHEREAS, the Move Safely Blue Ridge Comprehensive Safety Action Plan serves as a framework for regional collaboration and supports eligibility for federal funding under the Safe Streets and Roads for All (SS4A) program; and

WHEREAS, adopting this plan reinforces Nelson County's commitment to proactive safety measures, including infrastructure improvements, policy initiatives, and community engagement strategies aimed at preventing roadway fatalities and serious injuries;

NOW, THEREFORE, BE IT RESOLVED, that the Nelson County Board of Supervisors hereby adopts the Move Safely Blue Ridge Comprehensive Safety Action Plan as a guiding document for improving roadway safety in the County; and

BE IT FURTHER RESOLVED, that Nelson County will work collaboratively with local, regional, state, and federal partners to implement the recommendations outlined in the plan, prioritize safety improvements, and seek funding opportunities to support these efforts; and

BE IT FINALLY RESOLVED, that Nelson County reaffirms its commitment to reducing roadway fatalities and serious injuries by 50% by 2045, with the ultimate goal of eliminating traffic deaths and serious injuries entirely.

Approved: _____

Attest: _____, Clerk
Nelson County Board of Supervisors

I, Candice W. McGarry, do hereby certify that the foregoing writing is a true and correct copy of a Resolution duly adopted by the Board of Supervisors of Nelson County by a vote of _____ to _____, as recorded below, at a meeting held on _____, 2025.

Clerk, Board of County Supervisors

	<u>Aye</u>	<u>Nay</u>
Mr. Harvey	_____	_____
Dr. Ligon	_____	_____
Mr. Parr	_____	_____
Mr. Reed	_____	_____
Mr. Rutherford	_____	_____

move
SAFELY
blue ridge



Nelson County

Board of Supervisors

Meeting

April 8, 2025

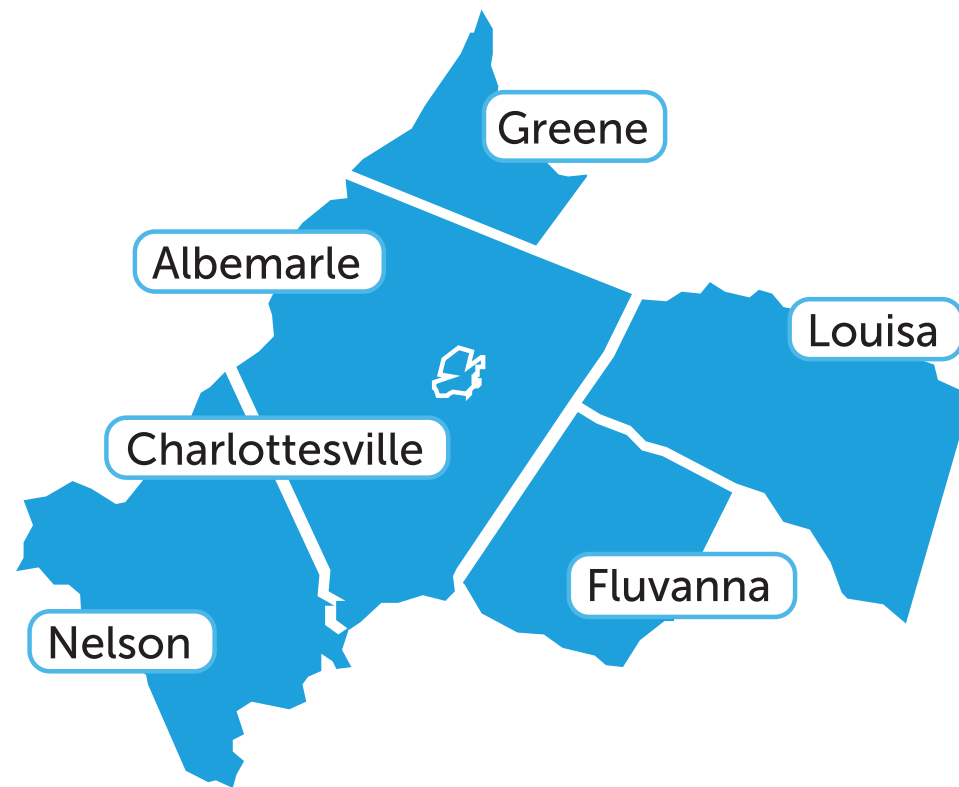
Agenda

- Safe Streets and Roads For All
- Leadership Commitment
- Planning Process
- Emphasis Areas
- High Injury Network
- Public Engagement
- Proposed Solutions
- Next Steps

Safe Streets and Roads for All (SS4A)

move
SAFELY
blue ridge

*...the region's plan to reduce
roadway fatalities and serious
injuries for all road users*



Nelson County's Leadership Commitment



Halve the total number of
roadway fatalities and serious
injuries by 2045.

- Nelson County Board of Supervisors adopted the
resolution on **February 13, 2024**



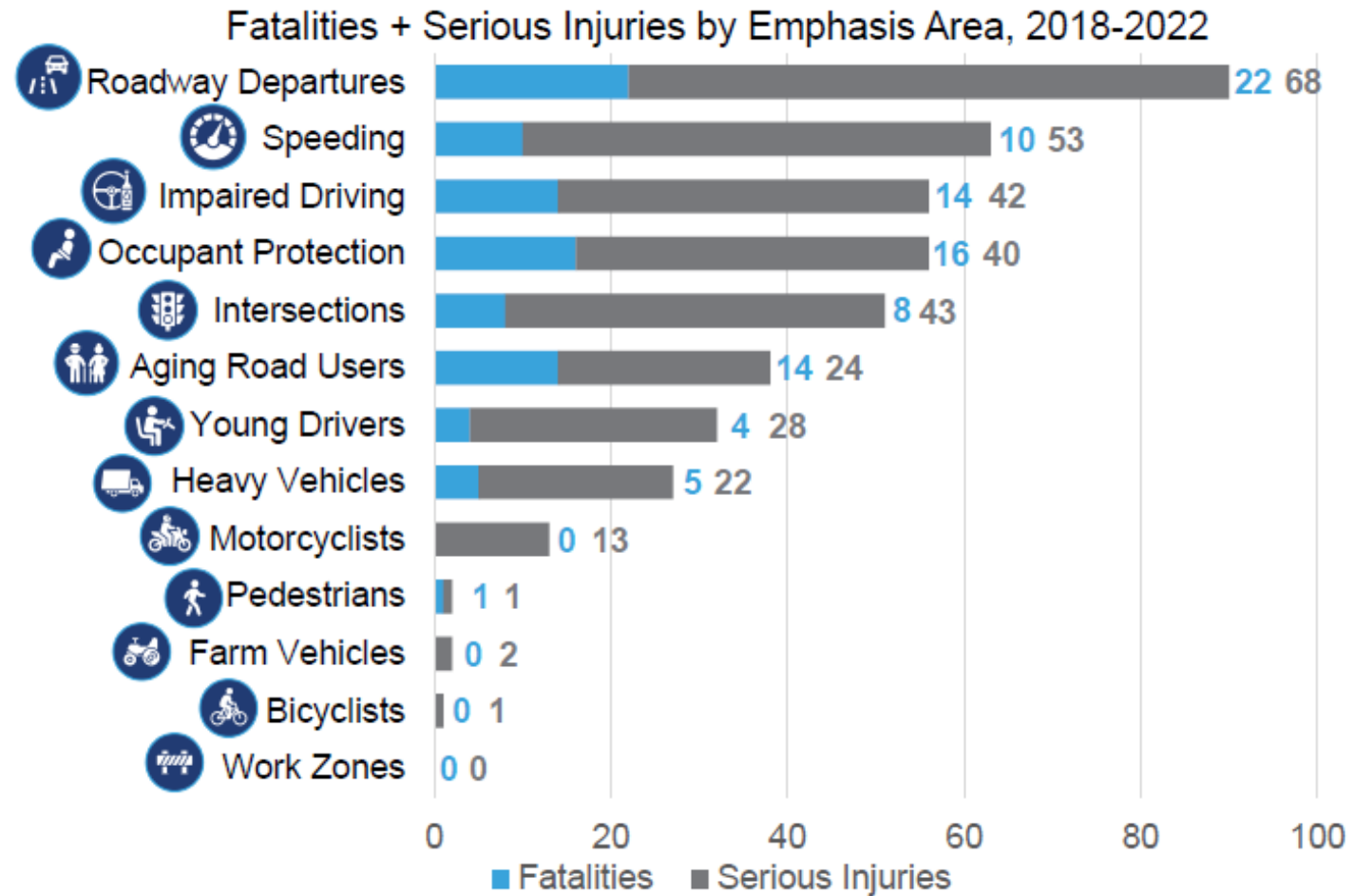
Planning Process

Working Group represented all member jurisdictions, VDOT, and TJPDC



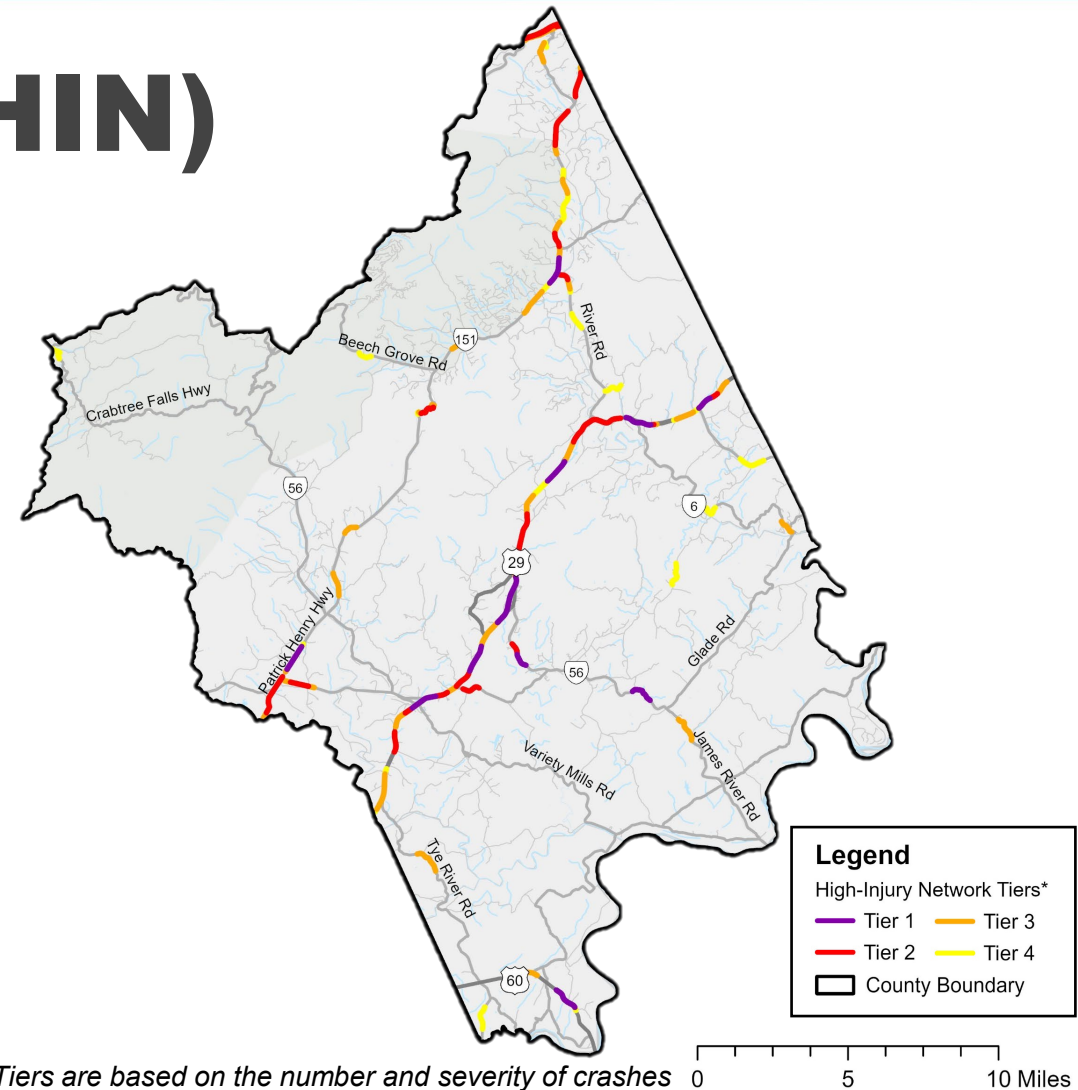
Emphasis Areas

- Factors that contribute to **fatalities** and **serious injuries** or user types that suffer fatalities and serious injuries
- The emphasis areas will inform the identification of **needs** and **potential solutions**



High-Injury Network (HIN)

In Nelson County, 75% of the fatal, serious, and minor injury crashes from 2018 to 2022 occurred on 7% of the roadway mileage.



Public Engagement

- **Round 1:** Identifying the Region's Values, Issues, and Opportunities
- **Round 2:** Engage on Strategies and Priorities
- **Round 3:** Review Draft Action Plan



Engagement in Nelson County

Round 1

- Regional Safety Summit
- Pop-Up Events
 - Nelson County Pantry Food Distribution
 - Village of Lovingsston Farmers' Market
- Public Meeting at the Nelson Center

Round 2

- Pop-Up Events
 - Sheriff's Listening Session
 - First Responders 5K Race
 - Unity in Community Meeting
- Farmers and Ranchers Roundtable



Spot Improvements

Project ID	Location	Countermeasure
N-1	US 29 & Tye Brook Rd	<ul style="list-style-type: none"> Construct RCUT
N-2	Route 151 & Lowesville Rd	<ul style="list-style-type: none"> Improve advance warning on Lowesville Rd Improve sight distance by clearing trees
N-3	US 29 in Colleen	<ul style="list-style-type: none"> Improve pavement markings in the crossovers Conduct a speed study to create a reduced speed limit zone Extend turn lane onto Colleen Rd Replace TWLTL with physical median
N-4	US 29 through Lovington	<ul style="list-style-type: none"> Close crossover at Main St Construct RCUT at Northside Ln Conduct a speed study to extend the reduced speed limit zone and include curb and gutter
N-5	US 29 & Route 6	<ul style="list-style-type: none"> Offset left-turn lane off US 29 northbound to provide better sight distance Construct RCUT Consider Tidbit Trail as an alternative route for turning movements Conduct a speed study to reduce speed limits on US 29

Systemic Improvements

Edgeline Treatment

- Applicable Emphasis Areas: Roadway Departures, Distracted Driving

Install Centerline Rumble Strips

- Applicable Emphasis Areas: Roadway Departures, Distracted Driving

Advance Warning Signs & Pavement Marking

- Applicable Emphasis Area: Intersections



***Candidate Nelson County locations
documented in the Safety Action Plan***

Policies and Programs

Categories

- Design Improvement Policies
- Education and Engagement Programs
- Implementation Support Programs
- Implementation Support Policies

Example Solutions

- Update Appropriate Speed Limits for All Road Users
- Farm Zone Educational Campaign
- Add Red Light Cameras at Intersections
- High Visibility Saturation Patrol for Impaired Driving



Next Steps

Funding Opportunities

- SS4A Implementation Funding
- SMART SCALE
- Highway Safety Improvement Program (HSIP)
- Revenue Sharing

Monitoring

- Annual update of crash data on the Move Safely Blue Ridge website

Thank You

TJPDC Contact Information

Gorjan Gjorgjievski: gorjang@tjpdcc.org
www.movesafelyblueridge.com

BOARD OF
SUPERVISORS

THOMAS D. HARVEY
North District

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South District



CANDICE W. MCGARRY
County Administrator

AMANDA B. SPIVEY
Administrative Assistant/
Deputy Clerk

LINDA K. STATON
Director of Finance and
Human Resources

RESOLUTION R2024-08
NELSON COUNTY BOARD OF SUPERVISORS
RESOLUTION OF COMMITMENT TO ROADWAY SAFETY GOALS

WHEREAS, 173 people were killed or seriously injured in crashes that took place in Nelson County from 2018 to 2022 and have lasting impacts on victims, loved ones, and communities at large; and

WHEREAS, achieving the goal of providing a safe and secure transportation system in Nelson County will require collaboration among Nelson residents and other jurisdictions, as well as regional, state, and federal organizations; and

WHEREAS, the Bipartisan Infrastructure Law established the Safe Streets and Roads for All (SS4A) discretionary program and funds regional, local, and Tribal initiatives through grants to prevent roadway fatalities and serious injuries; and

WHEREAS, Move Safely Blue Ridge—the safety action plan for the Thomas Jefferson Planning District Commission (TJPDC) —will identify and prioritize roadway safety improvements in the region; and

WHEREAS, the federal grant received by the TJPDC requires that this safety action plan contain an official public commitment to an ambitious percentage reduction of roadway fatalities and serious injuries by a specific date with an eventual goal of eliminating roadway fatalities and serious injuries; and

WHEREAS, Nelson County is committed to the Virginia Strategic Highway Safety Plan (SHSP)'s vision of zero deaths and serious injuries and its goal to reduce roadway fatalities and serious injuries by half by 2045;

NOW, THEREFORE, BE IT RESOLVED, by the Nelson County Board of Supervisors that the County supports Move Safely Blue Ridge, will actively participate in the planning process, and will prioritize implementation of the recommended safety countermeasures, all with the eventual goal of zero roadway fatalities and serious injuries.

RESOLVED, that Nelson County commits to undertake efforts to one day eliminate roadway fatalities and serious injuries; and

RESOLVED, that Nelson County commits to undertake efforts to reduce the combined number of roadway fatalities and serious injuries in the County by 50 percent by 2045.

Approved: February 13, 2024

Attest: , Clerk
Nelson County Board of Supervisors

I, Candy McGarry, do hereby certify that the foregoing writing is a true and correct copy of a Resolution duly adopted by the Board of Supervisors of Nelson County by a vote of 5 to 0, as recorded below, at a meeting held on February 13, 2024.


Clerk, Board of County Supervisors

	<u>Aye</u>	<u>Nay</u>
Mr. Harvey	<u>X</u>	_____
Ms. Ligon	<u>X</u>	_____
Mr. Parr	<u>X</u>	_____
Mr. Reed	<u>X</u>	_____
Mr. Rutherford	<u>X</u>	_____



BOARD OF
SUPERVISORS

THOMAS D. HARVEY
North District

ERNIE Q. REED
Central District

JESSE N. RUTHERFORD
East District

J. DAVID PARR
West District

DR. JESSICA LIGON
South District

CANDICE W. MCGARRY
County Administrator

AMANDA B. SPIVEY
Administrative Assistant/
Deputy Clerk

GRACE E. MAWYER
Director of Finance and
Human Resources

RESOLUTION R2025-27
NELSON COUNTY BOARD OF SUPERVISORS
AUTHORIZATION FOR PUBLIC HEARING ON FY26 BUDGET

BE IT RESOLVED, by the Nelson County Board of Supervisors, that pursuant to §15.2-2503, and §15.2-2506 of the Code of Virginia 1950 as amended that a public hearing on the FY26 Budget is hereby authorized to be held on Tuesday, May 13, 2025 at 7:00 PM in the General District Courtroom of the Courthouse in Lovingson, Virginia.

Approved: _____

Attest: _____, Clerk
Nelson County Board of Supervisors

FY25-26 Budget Authorization for Public Hearing Resolution R2025-27

State Code Authorization:

Title 15.2. Counties, Cities and Towns » Subtitle II. Powers of Local Government » Chapter 25. Budgets, Audits and Reports

§ 15.2-2503. Time for preparation and approval of budget; contents.


§ 15.2-2506. Publication and notice; public hearing; adjournment; moneys not to be paid out until appropriated





2025 Tax Rates

2025 Tax Rates: No Change from 2024 Rates

All tax rates are levied per \$100 of assessed value

- Real Estate and Mobile Home tax rate \$0.65
 - Personal Property tax rate \$2.79
 - Machinery & Tools tax rate \$1.25
 - Manufactured Home (Mobile Home) tax rate \$0.65
- 

FY25-26 Budget Summary By Fund



➤ General Fund	\$51,088,536
➤ Debt Service Fund	\$ 6,784,074
➤ Capital Fund (Includes DSS Building Project)	\$ 8,932,180
➤ Broadband Fund	\$ 273,638
➤ Piney River Water/Sewer Fund	\$ 513,033
➤ School Fund	\$33,879,480
➤ School Capital Fund (High School Project)	\$22,065,327
➤ School Cafeteria Fund	\$ 391,628
➤ School Textbook Fund	\$ 556,868
➤ VPA Fund (DSS Operating)	<u>\$ 2,111,235</u>
	\$126,595,999



FY2025-2026 Budget Next Steps

- **April 8, 2025:** Adopt Proposed **Resolution R2025-27** Authorizing a Public Hearing on the budget to be held on May 13th at 7pm
- **April 24, 2025 & May 1, 2025:** FY25-26 Detailed Public Hearing Notice is given in accordance with State Code §15.2-2506
- **May 13, 2025 (Regular BOS Meeting):** Detailed Staff Presentation on the FY25-26 budget followed by a Public Hearing starting at 7PM
- **June 10, 2024 (Regular BOS Meeting):** Consider Adoption and Appropriation of the FY25-26 Budget via Resolution

Note: *The Board may make budgetary changes between the budget public hearing and budget adoption and appropriation. The public will receive notice of any additional work sessions that are scheduled.*

Resolution R2025-27



**BOARD OF
SUPERVISORS**

THOMAS D. HARVEY
North District

ERNIE Q. REED
Central District

JESSE N. RUTHERFORD
East District

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**RESOLUTION R2025-27
NELSON COUNTY BOARD OF SUPERVISORS
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Approved: _____

Attest: _____ Clerk
Nelson County Board of Supervisors

§ 15.2-2503. Time for preparation and approval of budget; contents

All officers and heads of departments, offices, divisions, boards, commissions, and agencies of every locality shall, on or before the first day of April of each year, prepare and submit to the governing body an estimate of the amount of money needed during the ensuing fiscal year for his department, office, division, board, commission or agency. If such person does not submit an estimate in accordance with this section, the clerk of the governing body or other designated person or persons shall prepare and submit an estimate for that department, office, division, board, commission or agency.

The governing body shall prepare and approve a budget for informative and fiscal planning purposes only, containing a complete itemized and classified plan of all contemplated expenditures and all estimated revenues and borrowings for the locality for the ensuing fiscal year. The itemized contemplated expenditures shall include any discretionary funds to be designated by individual members of the governing body and the specific uses and funding allocation planned for those funds by the individual member; however, notwithstanding any provision of law to the contrary, general or special, an amendment to a locality's budget that changes the uses or allocation or both of such discretionary funds may be adopted by the governing body of the locality. The governing body shall approve the budget and fix a tax rate for the budget year no later than the date on which the fiscal year begins. The governing body shall annually publish the approved budget on the locality's website, if any, or shall otherwise make the approved budget available in hard copy as needed to citizens for inspection.

Code 1950, § 15-575; 1959, Ex. Sess., c. 69; 1962, c. 623, § 15.1-160; 1976, c. 762; 1978, c. 551; 1997, c. 587; 2008, c. [353](#); 2013, c. [747](#).

The chapters of the acts of assembly referenced in the historical citation at the end of this section(s) may not constitute a comprehensive list of such chapters and may exclude chapters whose provisions have expired.

§ 15.2-2506. Publication and notice; public hearing; adjournment; moneys not to be paid out until appropriated

Notice of one or more public hearings shall be given in accordance with § 15.2-1427. Such notice shall, at a minimum, include a summary of the total revenues and expenditures for each appropriated fund and the current and proposed real estate and personal property tax levies. Any locality not having a newspaper of general circulation may in lieu of the foregoing notice provide for notice by written or printed handbills, posted at such places as it may direct. The hearing shall be held at least seven days prior to the approval of the budget as prescribed in § 15.2-2503. With respect to the school division budget, which shall include the estimated required local match, such hearing shall be held at least seven days prior to the approval of that budget as prescribed in § 22.1-93. With respect to the budget of a constitutional officer, if the proposed budget reduces funding of such officer at a rate greater than the average rate of reduced funding for other agencies appropriated through such locality's general fund, exclusive of the school division, the locality shall give written notice to such constitutional officer at least 14 days prior to adoption of the budget. If a constitutional officer determines that the proposed budget cuts would impair the performance of his statutory duties, such constitutional officer shall make a written objection to the local governing body within seven days after receipt of the written notice and shall deliver a copy of such objection to the Compensation Board. The local governing body shall consider the written objection of such constitutional officer. The governing body may adjourn such hearing from time to time. The fact of such notice and hearing shall be entered of record in the minute book.

In no event, including school division budgets, shall such preparation, publication, and approval be deemed to be an appropriation. No money shall be paid out or become available to be paid out for any contemplated expenditure unless and until there has first been made an annual, semiannual, quarterly, or monthly appropriation for such contemplated expenditure by the governing body, except that funds appropriated in a county having adopted the county executive form of government for multiyear capital projects and outstanding grants may be carried over from year to year without being reappropriated.

Code 1950, § 15-577; 1956, Ex. Sess., c. 67; 1959, Ex. Sess., c. 69; 1962, c. 623, § 15.1-162; 1976, c. 762; 1978, cc. 126, 551; 1984, c. 485; 1997, c. 587; 2009, c. 280; 2014, cc. 360, 589; 2021, c. 8; 2021, Sp. Sess. I, c. 155; 2024, cc. 225, 242.

The chapters of the acts of assembly referenced in the historical citation at the end of this section(s) may not constitute a comprehensive list of such chapters and may exclude chapters whose provisions have expired.

BOARD OF
SUPERVISORSTHOMAS D. HARVEY
North DistrictERNIE Q. REED
Central DistrictJESSE N. RUTHERFORD
East DistrictJ. DAVID PARR
West DistrictDR. JESSICA LIGON
South DistrictCANDICE W. MCGARRY
County AdministratorAMANDA B. SPIVEY
Administrative Assistant/
Deputy ClerkGRACE E. MAWYER
Director of Finance and
Human Resources

RESOLUTION R2025-28
NELSON COUNTY BOARD OF SUPERVISORS
2025 PERSONAL PROPERTY TAX RELIEF

WHEREAS, the Personal Property Tax Relief Act of 1998, Va. Code § 58.1-3524 has been substantially modified by the enactment of Chapter 1 of the Acts of Assembly, 2004 Special Session I (Senate Bill 5005), and the provisions of Item 503 of Chapter 951 of the 2005 Acts of Assembly; and

WHEREAS, the Nelson County Board of Supervisors has adopted an Ordinance for Implementation of the Personal Property Tax Relief Act, Chapter 11, Article X, of the County Code of Nelson County, which specifies that the rate for allocation of relief among taxpayers be established annually by resolution as part of the adopted budget for the County.

NOW THEREFORE BE IT RESOLVED that the Nelson County Board of Supervisors does hereby authorize tax year 2025 personal property tax relief rates for qualifying vehicles as follows:

- Qualified vehicles with an assessed value of \$1,000 or less will be eligible for 100% tax relief;
- Qualified vehicles with an assessed value of \$1,001 to \$20,000 will be eligible for **38%** tax relief;
- Qualified vehicles with an assessed value of \$20,001 or more shall be eligible to receive **38%** tax relief only on the first \$20,000 of assessed value; and
- All other vehicles which do not meet the definition of “qualifying” (business use vehicle, farm use vehicle, motor homes, etc.) will not be eligible for any form of tax relief under this program.

BE IT FINALLY RESOLVED that the personal property tax relief rates for qualifying vehicles hereby established shall be effective January 1, 2025 through December 31, 2025.

Approved: _____, 2025

Attest: _____, Clerk
Nelson County Board of Supervisors

Establishment of 2025 Personal
Property Tax Relief –PPTRA %
Tax Rate Discount

State Code Authorization

Pursuant to State Code §58.1-3524:

For tax year 2006 and thereafter, localities will be reimbursed by the State for providing the required tangible personal property tax relief as set forth in this code section. In 2006, \$950 Million in tax relief was divvied up between the Counties, Cities, and Towns in the Commonwealth based upon their pro rata share of their actual payments for tax year 2005 as compared to the actual payments to ALL Counties, Cities, and Towns in 2005. It was also established that this amount would be the same for each subsequent tax year.

At that time, the annual amount of tangible personal property tax relief provided to the County by the State was determined to be \$1,708,030. State Code mandates that a tax relief rate for qualifying vehicles be annually established in order to receive this tax relief reimbursement from the State.

Therefore, pursuant to State Code §58.1-3524 (C), proposed **Resolution R2025-28 2025 Personal Property Tax Relief**, establishes the percentage reduction in rate used for distribution of the County's Personal Property Tax Relief amount of \$1,708,030 for qualifying vehicles under the statute. The County's financial system uses this percentage to calculate the amount of relief distributed, given the amount of current tax levied and the qualifying vehicles as categorized by the Commissioner of Revenue within the system.

2024 Tax Year:

The 2024 tax year % relief was set at **43%** in order to utilize available funding within the proposed FY25 budget to provide more relief. For tax year 2024, a personal property tax relief percentage of **43%** distributed approximately \$1,886,362 which was \$178,332 greater than the \$1,708,030 in tax relief received from the State. \$1,736,216 was the initial distribution calculated and \$150,146 was distributed throughout 2024 through supplemental changes by the Commissioner of Revenue to the tax base, through monthly DMV downloads.

2025 Tax Year:

For the 2025 tax year, Staff recommends using a **38%** distribution of Personal Property Tax Relief (PPTRA), which endeavors to equal the \$1,708,030 received from the State. A **38%** rate is expected to distribute \$1,555,050 at the beginning of 2025; providing \$152,980 for distribution throughout 2025 as supplemental changes to the tax base are made by the Commissioner.

PPTRA Distribution Examples

% PPTRA Relief	\$ PPTRA Distribution 4-2-25 Book Edit - Feb DMV	\$ PPTRA Allowance for 2025 Adjustment	Anticipated Local Funds Utilized
2025 At 2024 Rate - 43%	\$1,755,994	≈\$150,146	\$198,110
2025 - 38%	\$1,555,050	\$152,980	\$0
2025 - 37%	\$1,515,122	\$192,908	\$0

** For 2025 each 1% of PPTRA relief distributes ≈\$40,000*

PPTRA Effective Tax Rates & Maximum Annual Tax Impact

% PPTRA Relief	Effective Tax Rate per \$100 Value - 2025 100% Rate = \$2.79	Effective Annual Tax on Maximum of 1 st \$20,000 in Value/\$Change
2024 Rate - 43%	57% - \$1.59	\$318
2025 - 38%	62% - \$1.73	\$346/\$28 (\$14/billing)
2025 - 37%	63% - \$1.76	\$352/\$34 (\$17/billing)

** Each 1% of PPTRA relief ≈ \$.03 in effective tax rate*

Distribution of PPTRA

Per State Code §58.1-3524:

- ▶ Qualified vehicles with an assessed value of \$1,000 or less will be eligible for 100% tax relief;
- ▶ Qualified vehicles with an assessed value of \$1,001 to \$20,000 will be eligible for 38 % tax relief;
- ▶ Qualified vehicles with an assessed value of \$20,001 or more shall be eligible to receive 38 % tax relief only on the first \$20,000 of assessed value; and
- ▶ All other vehicles which do not meet the definition of “qualifying” (business use vehicle, farm use vehicle, motor homes, etc.) will not be eligible for any form of tax relief under this program.

Next Steps

- ▶ Obtain Input from Staff if desired
- ▶ Recommended Action:
 - ▶ Approve **Resolution R2025-28** that sets the 2025 % PPTRA relief at **38%** for the Commissioner of Revenue to use when generating the final 2025 Personal Property Tax levy book
 - ▶ Should the Board approve a % PPTRA that appears to require local funding, staff direction would be needed on the source of those funds.

Resolution R2025-28

2025 PERSONAL PROPERTY TAX RELIEF

RESOLUTION R2025-28 NELSON COUNTY BOARD OF SUPERVISORS 2025 PERSONAL PROPERTY TAX RELIEF

WHEREAS, the Personal Property Tax Relief Act of 1998, Va. Code § 58.1-3524 has been substantially modified by the enactment of Chapter 1 of the Acts of Assembly, 2004 Special Session I (Senate Bill 5005), and the provisions of Item 503 of Chapter 951 of the 2005 Acts of Assembly; and

WHEREAS, the Nelson County Board of Supervisors has adopted an Ordinance for Implementation of the Personal Property Tax Relief Act, Chapter 11, Article X, of the County Code of Nelson County, which specifies that the rate for allocation of relief among taxpayers be established annually by resolution as part of the adopted budget for the County.

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- Qualified vehicles with an assessed value of \$20,001 or more shall be eligible to receive 38% tax relief only on the first \$20,000 of assessed value; and
- All other vehicles which do not meet the definition of “qualifying” (business use vehicle, farm use vehicle, motor homes, etc.) will not be eligible for any form of tax relief under this program.

BE IT FINALLY RESOLVED that the personal property tax relief rates for qualifying vehicles hereby established shall be effective January 1, 2025 through December 31, 2025.

§ 58.1-3524. Tangible personal property tax relief; local tax rates on vehicles qualifying for tangible personal property tax relief

A. For tax year 2006 and all tax years thereafter, counties, cities, and towns shall be reimbursed by the Commonwealth for providing the required tangible personal property tax relief as set forth herein.

B. For tax year 2006 and all tax years thereafter, the Commonwealth shall pay a total of \$950 million for each such tax year in reimbursements to localities for providing the required tangible personal property tax relief on qualifying vehicles in subsection C. No other amount shall be paid to counties, cities, and towns for providing tangible personal property tax relief on qualifying vehicles. Each county's, city's, or town's share of the \$950 million for each such tax year shall be determined pro rata based upon the actual payments to such county, city, or town pursuant to this chapter for tax year 2005 as compared to the actual payments to all counties, cities, and towns pursuant to this chapter for tax year 2005, as certified in writing by the Auditor of Public Accounts no later than March 1, 2006, to the Governor and to the chairmen of the Senate Committee on Finance and Appropriations and the House Committee on Appropriations. The amount reimbursed to a particular county, city, or town for tax year 2006 for providing tangible personal property tax relief shall be the same amount reimbursed to such county, city, or town for each subsequent tax year.

The reimbursement to each county, city, or town for tax year 2006 shall be paid by the Commonwealth over the 12-month period beginning with the month of July 2006 and ending with the month of June 2007, as provided in the general appropriation act. For all tax years subsequent to tax year 2006, reimbursements shall be paid over the same 12-month period. All reimbursement payments shall be made by check issued by the State Treasurer to the respective treasurer of the county, city, or town on warrant of the Comptroller.

C. For tax year 2006 and all tax years thereafter, each county, city, or town that will receive a reimbursement from the Commonwealth pursuant to subsection B shall provide tangible personal property tax relief on qualifying vehicles by reducing its local tax rate on qualifying vehicles as follows:

1. The local governing body of each county, city, or town shall fix or establish its tangible personal property tax rate for its general class of tangible personal property, which rate shall also be applied to that portion of the value of each qualifying vehicle that is in excess of \$20,000.

2. After fixing or establishing its tangible personal property tax rate for its general class of tangible personal property, the local governing body of the county, city, or town shall fix or establish one or more reduced tax rates (lower than the rate applied to the general class of tangible personal property) that shall be applied solely to that portion of the value of each qualifying vehicle that is not in excess of \$20,000. No other tangible personal property tax rate shall be applied to that portion of the value of each qualifying vehicle that is not in excess of \$20,000. Such reduced tax rate or rates shall be set at an effective tax rate or rates such that (i) the revenue to be received from such reduced tax rate or rates on that portion of the value of

qualifying vehicles not in excess of \$20,000 plus (ii) the revenue to be received on that portion of the value of qualifying vehicles in excess of \$20,000 plus (iii) the Commonwealth's reimbursement is approximately equal to the total revenue that would have been received by the county, city, or town from its tangible personal property tax had the tax rate for its general class of tangible personal property been applied to 100 percent of the value of all qualifying vehicles.

3. Notwithstanding the provisions of subdivisions 1 and 2, beginning with tax year 2016, each county, city, and town that receives reimbursement shall ensure that the reimbursement pays for all of the tax attributable to the first \$20,000 of value on each qualifying vehicle leased by an active duty member of the United States military, his spouse, or both, pursuant to a contract requiring him, his spouse, or both to pay the tangible personal property tax on such vehicle. The provisions of this subdivision apply only to a vehicle that would not be taxed in Virginia if the vehicle were owned by such military member, his spouse, or both.

D. On or before the date the certified personal property tax book is required by § 58.1-3118 to be provided to the treasurer, the commissioner of the revenue shall identify each qualifying vehicle and its value to the treasurer of the locality.

E. The provisions of this section are mandatory for any county, city, or town that will receive a reimbursement pursuant to subsection B.

1998, Sp. Sess. I, c. 2;2004, Sp. Sess. I, c. 1;2015, c. 266.

The chapters of the acts of assembly referenced in the historical citation at the end of this section(s) may not constitute a comprehensive list of such chapters and may exclude chapters whose provisions have expired.

To the Nelson County Board of Supervisors,

The Lovington Volunteer Fire Department is requesting \$12,000.00 for a firework show for the 4th of July. The firework technician we intend to use is Mike Durbin with Francisco Display Fireworks (Virginia Skypainters). At this time, we do not have an official quote finalized. The quote will include his time, the materials, and the insurance. Should the finalized quote come in below \$12,000.00 - the committee and the Chief agree that we will be returning any unused money to the Board.

The length of the show will be about 20-25 minutes on July 4th at the High School. The technician intends to use 3" and 4" mortars. He hopes to be able to use some 5" mortars, but it will depend on the layout of the show at the high school. At this time, our next step is to confirm the layout for the show with the high school. The volunteer fire department is committed to ensuring the safety of the residents of Lovington and the high school. If the permits and the board approve of the firework show, our social media and parade teams are committed to posting on Facebook and potentially printing flyers to warn residents of the loud noise. We will be posting tips on safety for residential pets and livestock as well.

Sincerely,

Jade Bunner

Head of Firework Committee

LVFD Membership President

Helpful information

High School Location - viewing would be the area of the middle and high school parking lots or the track. Due to school construction, we are still finalizing this viewing area. A supervisor asked if we could provide porta potties. We will discuss it with the high school to determine if this is allowed and where to put them.

(1) New Vacancies/Expiring Seats & New Applicants :					
<u>Board/Commission</u>	<u>Term Expiring</u>	<u>Term & Limit Y/N</u>	<u>Incumbent</u>	<u>Re-appointment</u>	<u>Applicant(s)</u>
Economic Development Authority	6/30/2025	4 year term/No limits	Richard Averitt	N - Resigned for PC	Margaret Clair
Board of Zoning Appeals	3/30/2025	5 year term/No limits	Mary Cunningham	N	Advertising
(2) Existing Vacancies:					
<u>Board/Commission</u>	<u>Term Expired</u>				

NELSON COUNTY BOARDS AND COMMISSIONS APPLICATION FORM

Subject: Appointments - Statement of Interest Form

Completing this form is one way to indicate your interest in being considered for appointment to some of the Boards, Commissions and Committees appointed by the Board of Supervisors. All appointments remain at the discretion of the Board of Supervisors.

Please complete and mail this form to:

Nelson County Board of Supervisors
Attention: Candice W. McGarry, Clerk of Board
Post Office Box 336
Lovingston, VA 22949

or fax to (434) 263-7004 or email aspivey@nelsoncounty.org

Date March 26, 2025

Mr. _____ Mrs. _____ Ms. _____

Name: Margaret Clair

List a maximum of three (3) Boards on which you are interested in serving.

1. Economic Development Authority
2. _____
3. _____

Home Address:

560 Gullysville Lane, Faber, VA 22938

Occupation: Director Employed by: NCCDF

Home Phone No.: 434-996-3425 Business Phone No.: 434-263-8074

Fax No.: _____ E-Mail Address: margaretclair@nccdf.org

Do you live in Nelson County? Yes X No _____

Are you currently a member of a County Board, Commission, Committee or Authority? Yes X No _____

If yes, list the Board(s):

School Board, Central District

What talent(s) and/or experience can you bring to the Board(s)?

I have more than 40 years of experience in a variety of businesses including
non-profits, government contracting, and for profit technology companies. My husband has
an S-Corp and I have helped him build and grow that business as well. We have raised 3
children in Nelson and I have worked for the betterment of the community for 20 years as a
PTA member, board member for RVCC, and the Rockfish Ruritans.

What do you feel you can contribute to the Board(s) and to the community that may not be evident from information already on this form?

I have been raising money for years, and I also have a good idea of how the
County is interested in growing.

Please use this space for any additional information you would like to provide:

A resume or separate sheet with additional information may be included.

ATTENDANCE REQUIREMENTS

Section 2-153, Absences, Chapter 2, Administration, Article V. Appointments for Boards and Commissions of the Nelson County Code, an appointee of the Board of Supervisors who either (a) fails, during a calendar year, to attend seventy-five percent of the regular meetings of the board or commission of which he/she is a member, or (b) is absent for three consecutive regular meetings, shall be deemed to have tendered his/her resignation from such position. The Board of Supervisors may accept such resignation by appointing another person to fill the position.

In light of the above, will you be able to attend at least 75% of the regular meetings of the boards to which you may be appointed?

Yes X No

NELSON COUNTY ECONOMIC DEVELOPMENT AUTHORITY

NAME, ADDRESS & PHONE

TERM

Larry Saunders
1610 Wilson Hill Road
Arrington, VA 22922
434-981-1235 (C)
Larrya5819@aol.com

July 1, 2023 -June 30, 2027
(First appointed 3-14-23)

John Bruguiera
1339 Stoney Creek West
Nellysford VA 22958
434-277-5516 (W)
540-456-6778 (H)
John@DickieBros.com

July 1, 2023 -June 30, 2027

R. Carlton Ballowe
1 Mosby Lane
Faber, VA 22938
434-263-6285 (H)
434-996-7796 (W)
catbalul@aol.com

July 1, 2024 –June 30, 2028
(First Appointed 3-12-13)

Deborah L. Brown
23 Windy Acres Drive
Afton, VA 22920
434-981-2832 (C)
dbrown@alliedconcrete.com

July 1, 2024 –June 30, 2028
(First Appointed 4-10-18)

Richard Averitt
88 Grace Glen
Nellysford, VA 22958
434-262-3418
richard@raveritt.com

July 1, 2021 – June 30, 2025
(Unexpired term, appointed 4-11-23)

Jeri M. Lloyd
9322 Rockfish Valley Hwy.
Afton, VA 22920
434-996-2126
jeri@ntelos.net

July 1, 2022 – June 30, 2026
(Unexpired term, appointed 5-14-24)

J. Alphonso Taylor
288 Village Rd.
Shipman, VA 22971
434-263-5894 (H)
434-263-6195 (W)
alphonsotaylor04@gmail.com

July 1, 2022 – June 30, 2026

<u>Authority:</u>	Established pursuant to the Code of Virginia §15.2-4903 et seq.
<u>Membership:</u>	Consists of seven (7) County Resident members
<u>Term:</u>	4 years, July – June (Staggered) with no term limits .
<u>Summary of Duties:</u>	To administer the provisions of Virginia State Code §15.2-4905
<u>Meetings:</u>	Meets biannually on the 1 st Thursday of each month. Members are compensated \$75 per meeting plus mileage.

BOARD OF ZONING APPEALS
Board Appoints & Recommends Certification by the Circuit Court

<u>Name & Address</u>	<u>Term Expiration Date</u>
Angela Jones 148 Miles Lane Faber, VA 22938 H 434-995-9441 ajjones9267@gmail.com	November 11, 2026
Carole Saunders 1610 Wilson Hill Rd. Arrington, VA 22922 H (434) 263-4976 carolevar@aol.com	November 9, 2028
W. Jerrold Samford 302 Bellevette Place Arrington, VA 22922 (804) 314-7291 jerry.samford@troutman.com	November 11, 2027
Philippa Proulx (Active PC Member) 950 Avon Road Afton, VA 22920 540-456-6849 proulx@lumos.net	November 1, 2029
Shelby Bruguiera 1339 Stoney Creek West Nellysford VA 22958 540-456-6778 (H) Shelby@DickieBros.com	November 10, 2025
Mary Cunningham (Alternate) 171 Joshua Lane Afton, VA 22920 434-882-1587 (H) mscsherpa@gmail.com	March 30, 2025

BOARD OF ZONING APPEALS

Board Recommends Appointment to the Circuit Court.

Established: by Article 14 of the Nelson County Code,

Composition: 5 members and an alternate recommended by the BOS and appointed by the Nelson Circuit Court, 1 of which is an active Planning Commission member.

Term of Office: 5 years; No Term Limits

Summary of Duties:

To hear and decide applications for Special Use Permits where authorized by Ordinance including deciding interpretation of the district map where there is uncertainty as to location or boundary. To authorize upon appeal in specific cases such variance from the terms of the ordinance as will not be contrary to public interest.

Meetings:

Meetings are held at the call of the Chairman or at such times as a quorum of the board may determine. Members serve on a volunteer basis without pay other than for travel expenses.

Closed Session Form Motion

1. Motion to Convene in Closed Session

FORM MOTION FOR CONVENING CLOSED MEETING

“I move that the Nelson County Board of Supervisors convene in closed session to discuss the following as permitted by Virginia Code Sections 2.2-3711-

(A)(1) - “Discussion, consideration, or interviews of prospective candidates for employment; assignment, appointment, promotion, performance, demotion, salaries, disciplining, or resignation of specific public officers, appointees, or employees of any public body;” – Personnel

2. Conduct Closed Session
3. Motion to Reconvene in Public Session
4. Motion to Certify Closed Session

**CERTIFICATION MOTION AFTER RECONVENING IN PUBLIC
SESSION:**

(Requires recorded roll call vote)

“I move, pursuant to the requirements of Chapter 37, Virginia Freedom of Information Act and Section 2.2-3712 of the Code of Virginia, that the Nelson County Board of Supervisors certify that to the best of each member’s knowledge (i) only public business matters lawfully exempted from open meeting requirements under this chapter and (ii) only such public business matters as were identified in the motion by which the closed meeting was convened were heard, discussed or considered in the meeting by the public body.”

Nelson County Planning & Zoning

To: Board of Supervisors

From: Dylan M. Bishop, Director of Planning & Zoning *DMB*

Date: April 8, 2025

Re: SUP #250019 – Banquet Hall in A-1 – 99 Morse Lane

BACKGROUND: This is a request for a Special Use Permit to allow a banquet hall use within an existing structure on property zoned A-1 Agriculture.

Public Hearings Scheduled: P/C – February 26; Board – April 8

Location / Election District: 99 Morse Lane (Arrington) / South District

Tax Map Number(s) / Total acreage: 76-10-3 / 3.275 acres +/- total

Owner/Applicant Information: Crystal and James Harris (Lovingston)

Comments: This property has an approved Special Use Permit #2010-001 for long-term indoor vehicle storage, which was approved by the Board of Supervisors on May, 11, 2010. There are two existing warehouses on the property currently serving the storage garage use. The applicants are proposing to convert a portion of one of the warehouses to be utilized as an event space. A *banquet hall* is defined as, “A facility for hosting public and/or private events, including, but not limited to, weddings, receptions, social events or parties, and/or workshops, which is used as a venue for social, cultural, recreational, and/or educational activities. Banquet halls do not include lodging accommodations.”

DISCUSSION:

Land Use / Floodplain: This area is residential in nature, with some commercial and institutional uses, such as the Heritage Center which is now home to the Health Department. Zoning in the vicinity is A-1 Agriculture. There are no floodplains located on this property.

Access / Traffic / Parking: This property is accessed by an existing entrance on Morse Lane. VDOT reviewed the request and determined the existing entrance to be sufficient for the proposed use. Parking requirements in the Zoning Ordinance indicate 1 space for each 100 square feet of area used for assembly is required for clubs, lodges, assembly halls and similar uses without fixed seats. The floor area of the proposed event space is 4,144 square feet, which requires at least 42 parking spaces. There is an existing gravel parking lot with 50 spaces, with additional parking available if necessary.

Utilities: There is existing septic and spring-fed water on the property. The applicant has secured Old Dominion Engineering to complete a capacity assessment. Comments from the Health Department indicate that they have been in contact and do not believe this proposal will add any additional load onto the existing septic system.

Comprehensive Plan: This property is located in a Rural Area as designated on the Nelson 2042 Future Land Use Map, where the core concept is to “ensure the protection of the County’s rural landscape and economy by maintaining open space, scenic views, and agricultural uses with compatible low density residential uses.” Rural Areas comprise the majority of the County, and alterations and retrofits to existing developments to enhance resiliency and conform to current standards is encouraged, however expansion is not.

RECOMMENDATION: The approval of special use permits should be based on the following factors:

1. The use shall not tend to change the character and established pattern of development of the area or community in which it proposed to locate.
2. The use shall be in harmony with the uses permitted by right in the zoning district and shall not affect adversely the use of neighboring property.
3. The proposed use shall be adequately served by essential public or private water and sewer facilities.
4. The proposed use shall not result in the destruction, loss or damage or any feature determined to be of significant ecological, scenic or historical importance.

At their meeting on February 26, 2025, the Planning Commission voted unanimously (4-0) to recommend approval of SUP #250019 for a banquet hall use at 99 Morse Lane.

Attachments:

Application

Site Plan

Zoning



PERMIT APPLICATION: Nelson County Department of Planning & Zoning

TO THE ZONING ADMINISTRATOR:

SUP

application type

250019

application number

1. The undersigned hereby petitions the Planning Commission and/or Board of Supervisors for approval of the following (check appropriate box):

☒ Special Use Permit

☐ Subdivision

☐ Rezoning from _____ to _____

☐ Site Plan – Minor

☐ Conditional Rezoning from _____ to _____

☐ Site Plan – Major

☐ Other: _____

Reason(s) for request:

Use one warehouse located @ 99 Morse Lane Arrington, VA 22922
for event venue for special events and/or public
establishment to sell alcohol, charge entry fee, with live
music and DJ's.

(Please use reverse or attach additional sheet if more space is needed.)

2. Applicant(s) and Property Owner(s):

(Please provide names of applicants and property owners and indicate applicable title; if applicant is not the property owner, please show relationship, i.e. lessee, contract purchaser, etc.)

☒ Applicant

☒ Property Owner

Name: CRYSTAL D. Harris

Mailing Address: P.O. Box 26 Lovington, VA 22949

Telephone #: 434 326 6209 Email Address: crystal@atlanticautostorage.com

Relationship (if applicable):

☐ Applicant

☐ Property Owner

Name:

Mailing Address:

Telephone #:

Email Address:

Relationship (if applicable):

(Please attach additional sheet if more space is needed for applicant(s) / property owner(s) info.)

3. Location and Characteristics of Subject Property:

a. Address of Property (specific location, route numbers, street names, voting district, etc.):

99 Morse Lane Arrington, Va 22922 Rt 748

b. Official tax map number: 76 10 3

c. Acreage of property: 3.275 acres

d. Present use: Long-term vehicle storage (indoors)

e. Present zoning classification: A-1

f. Zoning classification of surrounding properties:

4. Affidavit: The undersigned applicant(s) and/or property owner(s) certifies that this application and the foregoing answers, statements, and other information herewith submitted are, in all respects, true and correct to the best of their knowledge and belief. Also, the applicant(s) and/or property owner(s) gives permission for members of the Planning Commission, Board of Supervisors, and County Staff to visit and view the subject property.

Signature: Crystal Harris Printed Name:

Signature: _____ Printed Name:

(Please attach additional sheet if more space is needed for applicant(s) / property owner(s) signatures.)

5. Additional information: *(Please attach separate sheet for additional details, explanations, etc.)*

6. Please note: In the event of cancellation or postponement at your request after the initial newspaper advertisement for this application, an additional fee will apply for re-advertisement (determined by the actual cost of the ad). This fee will not apply in cases of Planning Commission or Board of Supervisors deferment.

-----**TO BE COMPLETED BY PLANNING & ZONING STAFF**-----

Pursuant to Article _____, Section _____ of the Nelson County Zoning Ordinance.
Pursuant to Section _____, Subsection _____ of the Nelson County Subdivision Ordinance.

- ☐ Completed application and fee (\$ _____) received on _____
- ☐ Hearing Notice published on _____
- ☐ Planning Commission action: Date of Meeting / Hearing: _____
Recommendation: _____
- ☐ Board of Supervisors action: Date of Hearing: _____ Date of Decision: _____
Action: _____

Nelson County Planning & Zoning Department

(Mailing Address) P.O. Box 558, Lovingson, Virginia 22949 | *(Physical Address)* 80 Front Street, Lovingson, Virginia 22949
(Telephone Number) 434 263-7090 or Toll Free 888 662-9400, selections 4 & 1 | *(Fax Number)* 434 263-7086
<http://www.nelsoncounty-va.gov/departments/planning-zoning/>

James & Kristal Harris
PO Box 26
Kovington, VA 22949

Tax Map: 76 103
3.275 acres

Zoned A-1

29N

Shop

Parking
lot

Car
Storage

Bath

Kit

Banquet
Hall

H-CAP
parking

99 Morse Ln

Handicap
Parking

2nd
Warehouse
car Storage

Parking
lot

2nd Driveway to
Residence
Morse Ln

Stream

Parking lot

Entrance

Morse Ln

**LEGAL NOTICE
NOTICE OF PUBLIC HEARING
NELSON COUNTY BOARD OF SUPERVISORS**

In accordance with Volume 3A, Title 15.2, Counties, Cities and Towns, of the Code of Virginia, 1950, as amended, and pursuant to §15.2-107, §15.2-1427, §15.2-2310, the Nelson County Board of Supervisors hereby gives notice that a Public Hearing will start at **7:00 p.m., Tuesday, April 8, 2025** in the **General District Courtroom** on the third floor of the Nelson County Courthouse located at 84 Courthouse Square, Lovingsston.

Public Hearing(s):

1. Special Use Permit #250019 – Banquet Hall

Consideration of a Special Use Permit application requesting County approval to allow a banquet hall use within an existing structure at 99 Morse Lane in Arrington. The subject property is further identified as Tax Map Parcel #76-10-3, is 3.275 acres, and owned by James and Crystal Harris.

2. Ordinance 2025-02 – Amendment to Chapter 2, Administration, Article IV, School Board

Consideration of an ordinance proposed for passage to amend Sec. 2-125(k) to align the County code with Code of Virginia §24.2-506 and §24.2-507, which outline the number of qualified voters needed on candidate petitions and the relevant filing deadlines. §24.2-507 was updated in 2021 when primary elections in Virginia were changed from the second Tuesday in June to the third Tuesday in June.

Copies of the above files are available for review in the Dept. of Planning & Zoning office, 80 Front Street, Lovingsston, Virginia, Monday through Friday, 8:00 a.m. to 4:00 p.m., or the Office of the County Administrator, 84 Courthouse Square, Monday through Friday, 9:00 a.m. to 5:00 p.m. For more information, call the County Administrator's Office at (434) 263-7000. EOE.

BY AUTHORITY OF NELSON COUNTY BOARD OF SUPERVISORS

DRAFT - NELSON COUNTY RURAL RUSTIC PRIORITY LIST FY26-FY31																											
PRIORITY	UPC	ROUTE	STREET NAME	START LOCATION	START STATE MILEPOINT	END LOCATION	END STATE MILEPOINT	LENGTH	ESTIMATE	PLANNE D CN SEASON	Previous Yr Allocations		FY26 Allocations		FY27 Allocations		FY28 Allocations		FY29 Allocations		FY30 Allocations		FY31 Allocations		Total Programmed	Difference	
											Unpaved	Tele-Fees	Unpaved	Tele-Fees	Unpaved	Tele-Fees	Unpaved	Tele-Fees	Unpaved	Tele-Fees	Unpaved	Tele-Fees	Unpaved	Tele-Fees			
											653,573	24,164	454,996	30,186	454,996	30,186	454,996	30,186	454,996	30,186	414,907	30,186	414,881	30,186			
2.01	121342	623	DAVIS CREEK ROAD	DEAD END	0.880	RTE 625	2.640	1.700	\$ 399,168	2024	399,168														399,168	-	
2.02	125857	646	HUNTING LODGE RD	RTE 604	2.200	RTE 645	4.200	2	\$400,000	2025	154,405		245,595												400,000	-	
2.03	125858	674	JENNYS CREEK RD	RTE 56	1.430	0.60 MILES SOUTH OF RTE 151	2.630	1.2	\$250,000	2025	100,000		150,000												250,000	-	
2.04	125863	640	WHEELERS COVE RD	1.50 MILE SOUTH OF RTE 620	5.800	RTE 620	7.300	1.5	\$300,000	2026			59,401		240,599										300,000	-	
2.05	125860	667	FORK MOUNTAIN RD	1.29 MILE NORTH OF RTE 56	1.300	2.29 MILE NORTH OF RTE 56	2.300	1	\$225,000	2026					180,000		45,000								225,000	-	
2.06	125862	613	BERRY HILL RD	1.10 MILE SOUTH OF RTE 788	4.750	RTE 788	5.750	1	\$200,000	2027					17,000		183,000								200,000	-	
2.07	125859	606	BUFFALO STATION RD	RTE 626	0.050	1.4 MILE EAST OF RTE 626	1.450	1.4	\$260,000	2027					17,397		226,996		15,607						260,000	-	
2.08	125864	764	WALK AROUND LN	RTE 628	0.000	DEAD END	0.600	0.6	\$150,000	2028									150,000						150,000	-	
2.09	125866	648	EAGLE MOUNTAIN DRIVE	RTE 703	1.000	RTE 56	1.500	0.5	\$150,000	2028									150,000						150,000	-	
2.10	125865	721	GREEN FIELD DR	.70 MILES NORTH OF RTE 626	1.500	2.8MILE NORTH OF RTE 626	3.600	2.1	\$450,000	2029									139,389		310,611				450,000	-	
2.11	125861	629	GULLEYSVILLE LN	DEAD END	0.000	RTE 634	1.270	1.27	\$200,000	2030											104,296			95,704	200,000	-	
2.12	T30520	649	LONESOME PINE ROAD	RTE 771	0.320	RTE 694	1.120	0.8	\$150,000	2030														150,000	150,000	-	
6.01	T22046	NELSON COUNTYWIDE - TRANSPORTATION SERVICES												24,164		30,186		30,186		30,186		30,186			30,186		
6.02	T18804	NELSON COUNTY UNPAVED ROAD FUNDING																									
											-	-	-	-	-	-	-	-	-	-	-	-	-	169,177	-		

Nelson County

Rural Rustic Draft Priority List - FY26/31

PRIORITY	ROUTE	NAME	FROM	TO	LENGTH	TC - VPD	COST
1	780	Toms Lane	RTE 674 Cow Hollow	Dead End	0.40	60	\$ 120,000.00
2	634	Spring Valley Rd	RTE 616 Hickory Creek Rd	Dead End	1.00	180	\$ 300,000.00
3	647	Findlay Gap	RTE 722 Keys Church Rd	1.20 Mi East	1.20	220	\$ 400,000.00
4	681	Pigeon Hill Rd	RTE 680 Cub Creek Rd	RTE 769	1.56	80	\$ 425,000.00
5	662	South Powell Island	0.68 Mi North RTE 739	1.45 Mi N 739	1.45	60	\$ 362,500.00

Total \$ 1,607,500.00

Estimates based on
\$300,000 per mile

Code of Virginia

Title 33.2. Highways and Other Surface Transportation Systems

Subtitle II. Modes of Transportation: Highways, Bridges, Ferries, Rail, and Public Transportation

Chapter 3. Highway Systems

Article 3. Secondary State Highway System

§ 33.2-331. Annual meeting with county officers; six-year plan for secondary state highways; certain reimbursements required

For purposes of this section, "cancellation" means complete elimination of a highway construction or improvement project from the six-year plan.

The governing body of each county in the secondary state highway system may, jointly with the representatives of the Department as designated by the Commissioner of Highways, prepare a six-year plan for the improvements to the secondary state highway system in that county. Each such six-year plan shall be based upon the best estimate of funds to be available to the county for expenditure in the six-year period on the secondary state highway system. Each such plan shall list the proposed improvements, together with an estimated cost of each project so listed. Following the preparation of the plan in any year in which a proposed new funding allocation is greater than \$100,000, the board of supervisors or other local governing body shall conduct a public hearing after publishing notice twice in a newspaper published in or having general circulation in the county, with the first publication appearing no more than 28 days before and the second publication appearing no less than seven days before the hearing, and posting notice of the proposed hearing at the front door of the courthouse of such county 10 days before the meeting. At the public hearings, which shall be conducted jointly by the board of supervisors and the representative of the Department, the entire six-year plan shall be discussed with the citizens of the county and their views considered. Following the discussion, the local governing body, together with the representative of the Department, shall finalize and officially adopt the six-year plan, which shall then be considered the official plan of the county.

At least once in each calendar year in which a proposed new funding allocation is greater than \$100,000, representatives of the Department in charge of the secondary state highway system in each county, or some representative of the Department designated by the Commissioner of Highways, shall meet with the governing body of each county in a regular or special meeting of the local governing body for the purpose of preparing a budget for the expenditure of improvement funds for the next fiscal year. The representative of the Department shall furnish the local governing body with an updated estimate of funds, and the board and the representative of the Department shall jointly prepare the list of projects to be carried out in that fiscal year taken from the six-year plan by order of priority and following generally the policies of the Board in regard to the statewide improvements to the secondary state highway system. In any year in which a proposed new funding allocation is greater than \$100,000, such list of priorities shall then be presented at a public hearing duly advertised in accordance with the procedure outlined in this section, and comments of citizens shall be obtained and considered. Following this public hearing, the board, with the concurrence of the representative of the Department, shall adopt, as official, a priority program for the ensuing year, and the Department shall include such listed projects in its secondary highways budget for the county for that year.

At least once every two years following the adoption of the original six-year plan, the governing body of each county, together with the representative of the Department, may update the six-

year plan of the county by adding to it and extending it as necessary so as to maintain it as a plan encompassing six years. Whenever additional funds for secondary highway purposes become available, the local governing body may request a revision in its six-year plan in order that such plan be amended to provide for the expenditure of the additional funds. Such additions and extensions to each six-year plan shall be prepared in the same manner and following the same procedures as outlined herein for its initial preparation. Where the local governing body and the representative of the Department fail to agree upon a priority program, the local governing body may appeal to the Commissioner of Highways. The Commissioner of Highways shall consider all proposed priorities and render a decision establishing a priority program based upon a consideration by the Commissioner of Highways of the welfare and safety of county citizens. Such decision shall be binding.

Nothing in this section shall preclude a local governing body, with the concurrence of the representative of the Department, from combining the public hearing that may be required pursuant to this section for revision of a six-year plan with the public hearing that may be required pursuant to this section for review of the list of priorities, provided that notice of such combined hearing is published in accordance with procedures provided in this section.

All such six-year plans shall consider all existing highways in the secondary state highway system, including those in the towns located in the county that are maintained as a part of the secondary state highway system, and shall be made a public document.

If any county cancels any highway construction or improvement project included in its six-year plan after the location and design for the project has been approved, such county shall reimburse the Department the net amount of all funds expended by the Department for planning, engineering, right-of-way acquisition, demolition, relocation, and construction between the date on which project development was initiated and the date of cancellation. To the extent that funds from secondary highway allocations have been expended to pay for a highway construction or improvement project, all revenues generated from a reimbursement by the county shall be deposited into that same county's secondary highway allocation. The Commissioner of Highways may waive all or any portion of such reimbursement at his discretion.

The provisions of this section shall not apply in instances where less than 100 percent of the right-of-way is available for donation for unpaved highway improvements.

Code 1950; 1970, c. 322, § 33.1-70.01; 1977, c. 578; 1979, c. 64; 1981, c. 240; 1993, c. 802; 2001, cc. 105, 130; 2005, c. 645; 2011, cc. 434, 493; 2014, c. 805; 2015, c. 684; 2019, cc. 81, 400; 2023, cc. 506, 507; 2024, cc. 225, 242.

The chapters of the acts of assembly referenced in the historical citation at the end of this section(s) may not constitute a comprehensive list of such chapters and may exclude chapters whose provisions have expired.

§ 33.2-332. Requesting Department of Transportation to hard-surface secondary highways; paving of certain secondary highways within existing rights-of-way; designation as Rural Rustic Road

A. Whenever the governing body of any county, after consultation with personnel of the Department, adopts a resolution requesting the Department to hard-surface any secondary highway in such county that carries 50 or more vehicles per day with a hard surface of width and strength adequate for such traffic volume, the Department shall give consideration to such resolution in establishing priority in expending the funds allocated to such county. The Department shall consider the paving of highways with a right-of-way width of less than 40 feet under this subsection when land is, has been, or can be acquired by gift for the purpose of constructing a hard-surface highway.

B. Notwithstanding the provisions of subsection A, any unpaved secondary highway that carries at least 50 but no more than 750 vehicles per day may be paved or improved and paved within its existing right-of-way or within a wider right-of-way that is less than 40 feet wide if the following conditions are met:

1. The governing body of the county in which the highway is located has requested paving of such highway as part of the six-year plan for the county under § 33.2-331 and transmitted that request to the Commissioner of Highways; and
2. The Commissioner of Highways, after having considered only (i) the safety of such highway in its current condition and in its paved or improved condition, including the desirability of reduced speed limits and installation of other warning signs or devices; (ii) the views of the residents and owners of property adjacent to or served by such highway; (iii) the views of the local governing body making the request; (iv) the historical and aesthetic significance of such highway and its surroundings; (v) the availability of any additional land that has been or may be acquired by gift or other means for the purpose of paving such highway within its existing right-of-way or within a wider right-of-way that is less than 40 feet wide; and (vi) environmental considerations, shall grant or deny the request for the paving of such highway under this subsection.

C. Notwithstanding the provisions of subsections A and B, the governing body of any county, in consultation with the Department, may designate a highway or highway segment as a Rural Rustic Road, provided such highway or highway segment is located in a low-density development area and has an average daily traffic volume of no more than 1,500 vehicles per day. For a highway or highway segment so designated, improvements shall utilize a paved surface width based on reduced and flexible standards that leave trees, vegetation, side slopes, and open drainage abutting the highway undisturbed to the maximum extent possible without compromising public safety. Any highway designated as a Rural Rustic Road shall be subject to § 62.1-44.15:34. The Department, in consultation with the affected local governing body, shall first consider the paving of a highway or highway segment meeting the criteria for a Rural Rustic Road

in accordance with this subsection before making a decision to pave it to another standard as set forth in this section.

D. The Commonwealth and its agencies, instrumentalities, departments, officers, and employees acting within the scope of their duties and authority shall be immune for damages by reason of actions taken in conformity with the provisions of this section. Immunity for the local governing body of any political subdivision requesting paving under this section and the officers and employees of any such political subdivision shall be limited to that immunity provided pursuant to § 15.2-1405.

1973, c. 360, § 33.1-70.1; 1977, c. 578; 1985, c. 440; 1997, cc. 715, 729; 1999, cc. 306, 320; 2001, cc. 355, 366; 2002, c. 414; 2003, c. 599; 2006, c. 546; 2008, c. 195; 2011, c. 400; 2013, cc. 756, 793; 2014, c. 805.

The chapters of the acts of assembly referenced in the historical citation at the end of this section(s) may not constitute a comprehensive list of such chapters and may exclude chapters whose provisions have expired.

BOARD OF
SUPERVISORS

THOMAS D. HARVEY
North District

ERNIE Q. REED
Central District

JESSE N. RUTHERFORD
East District

J. DAVID PARR
West District

DR. JESSICA LIGON
South District



CANDICE W. MCGARRY
County Administrator

AMANDA B. SPIVEY
Administrative Assistant/
Deputy Clerk

GRACE E. MAWYER
Director of Finance and
Human Resources

**RESOLUTION R2025-15
NELSON COUNTY BOARD OF SUPERVISORS
AUTHORIZATION FOR PUBLIC HEARING
FY26-FY31 SECONDARY SIX-YEAR ROAD PLAN
AND CONSTRUCTION PRIORITY LIST**

WHEREAS, The Virginia Department of Transportation and the Board of Supervisors of Nelson County, in accordance with Sections 33.2-331 and 33.2-332 of the Code of Virginia, are required to conduct a public hearing to receive public comment on the proposed Secondary Six-Year Plan for Fiscal Years 2026 through 2031 in Nelson County and on the Secondary System Construction Budget for Fiscal Year 2026,

NOW THEREFORE BE IT RESOLVED, that a public hearing will be held for this purpose in the General District Courtroom of the Nelson County Courthouse, 84 Courthouse Square, Lovingson, Virginia at 7:00 pm on Tuesday, April 8, 2025.

Approved: March 11, 2025

Attest:  Clerk
Nelson County Board of Supervisors

PUBLIC HEARING NOTICE
NELSON COUNTY BOARD OF SUPERVISORS & VDOT
2026-2031 SECONDARY SIX-YEAR ROAD PLAN
AND CONSTRUCTION PRIORITY LIST
FOR NELSON COUNTY

The Virginia Department of Transportation (VDOT) and the Board of Supervisors of Nelson County, in accordance with Sections 33.2-331 and 33.2-332 of the Code of Virginia, will conduct a joint public hearing in the General District Courtroom of the Nelson County Courthouse, 84 Courthouse Square, Lovingston, Virginia at **7:00 pm on Tuesday, April 8, 2025.**

The purpose of this public hearing is to receive public comment on the proposed Secondary Six-Year Plan for Fiscal Years 2026 through 2031 in Nelson County and on the proposed Secondary Road System Improvement Priority List for Fiscal Year 2026.

All projects in the Secondary Six-Year Plan that are eligible for federal funds will be included in the Statewide Transportation Improvement Program (STIP), which documents how Virginia will obligate federal transportation funds.

Copies of the proposed Plan and Budget and the Secondary Unpaved Road Priority List may be reviewed at the Nelson County Administrator's Office located at 84 Courthouse Square, Lovingston, VA 22949, and at the Appomattox VDOT Residency Office located at 331 Ferguson St. Appomattox, VA 24522.

Persons requiring special assistance to attend or participate in this hearing should contact the Nelson County Administrator's Office at (434) 263-7000.

By Authority of Nelson County Board of Supervisors and the Virginia Dept. of Transportation



BOARD OF
SUPERVISORS

THOMAS D. HARVEY
North District

ERNIE Q. REED
Central District

JESSE N. RUTHERFORD
East District

J. DAVID PARR
West District

DR. JESSICA LIGON
South District

CANDICE W. MCGARRY
County Administrator

AMANDA B. SPIVEY
Administrative Assistant/
Deputy Clerk

GRACE E. MAWYER
Director of Finance and
Human Resources

DRAFT
ORDINANCE O2025-02
NELSON COUNTY BOARD OF SUPERVISORS
AMENDMENT OF THE CODE OF NELSON COUNTY, VIRGINIA
CHAPTER 2, ADMINISTRATION, ARTICLE IV SCHOOL BOARD

BE IT HEREBY ORDAINED, by the Nelson County Board of Supervisors that the Code of Nelson County, Virginia, Chapter 2, Administration, Article IV is hereby amended as follows:

Amend


Sec. 2-125. – Election, terms, vacancies.

(k) In order to have his/her name placed on the ballot, each candidate shall file along with his/her declaration of candidacy a petition therefore, on a form prescribed by the State Board of Elections, signed by fifty (50) qualified voters in election districts containing one thousand (1,000) or fewer registered voters and one hundred twenty-five (125) qualified voters in any district containing more than one thousand (1,000) registered voters. The deadline for filing declarations and petitions for a general election in November is by 7:00 p.m. on the ~~second~~ **third** Tuesday in June, and the deadline for a special election held to fill a vacancy, either (i) at least ~~seventy-four~~ **eighty-one (74 81)** days before the election or (ii) if the special election is being held at the second November election after the vacancy occurred, by 7:00 p.m. on the ~~second~~ **third** Tuesday in June before that November election, pursuant to Section 24.2-506 and 24.2-507 of the Code of Virginia, 1950, as amended.

BE IT FURTHER ORDAINED, that this ordinance becomes effective upon adoption.

Adopted: _____

Attest: _____, Clerk
Nelson County Board of Supervisors



Public Hearing

O2025-02 Amendment of the Code of Nelson County, Chapter 2, Administration, Article IV School Board

STATE CODE AUTHORIZATION:

§24.2-506 PETITION OF QUALIFIED VOTERS REQUIRED; NUMBER OF SIGNATURES REQUIRED; CERTAIN TOWNS EXCEPTED.

§24.2-507. DEADLINES FOR FILING DECLARATIONS AND PETITIONS OF CANDIDACY.

Public Hearing Authorization & Public Notice

- ▶ Public Hearing Authorized by the Board of Supervisors via adoption of **Resolution R2025-17** on **March 11, 2025**
- ▶ Pursuant to State Code **§15.2-1427**, Public Hearing notices were published in the **March 20, 2025** and **March 27, 2025** editions of the NC Times

Proposed Ordinance Amendment

The following local code amendments are in conformance with 2021 updates to State Code that changed the dates of primary elections in Virginia from being held on the second Tuesday to the third Tuesday in June.

- ▶ Amends the local code to change the deadline for filing declarations and petitions for **General Elections in November** to the Third Tuesday in June (from the second Tuesday in June).
- ▶ Amends the local code to change the deadline for filing declarations and petitions for **Special Elections to fill a vacancy to either:**
 - ▶ (i) at least 81 days (from at least 74 days) before the election; or
 - ▶ (ii) If the special election is being held at the second November election after the vacancy occurred, the deadline for filing declarations and petitions is changed to the Third Tuesday in June (from the second Tuesday in June) before the November election.

Proposed Ordinance Amendment

O2025-02

Sec. 2-125. – Election, terms, vacancies.

(k) In order to have his/her name placed on the ballot, each candidate shall file along with his/her declaration of candidacy a petition therefore, on a form prescribed by the State Board of Elections, signed by fifty (50) qualified voters in election districts containing one thousand (1,000) or fewer registered voters and one hundred twenty-five (125) qualified voters in any district containing more than one thousand (1,000) registered voters. The deadline for filing declarations and petitions for a general election in November is by 7:00 p.m. on ~~the-second~~ *third* Tuesday in June, and the deadline for a special election held to fill a vacancy, either (i) at least ~~seventy-four~~ *eighty-one (74 81)* days before the election or (ii) if the special election is being held at the second November election after the vacancy occurred, by 7:00 p.m. on the ~~second~~ *third* Tuesday in June before that November election, pursuant to Section 24.2-506 and 24.2-507 of the Code of Virginia, 1950, as amended.

Effective Date: Upon Adoption

Q&A and Recommended Action

- ▶ Q&A?
- ▶ Staff Recommends adoption of Proposed Ordinance O2025-02

BOARD OF
SUPERVISORS

THOMAS D. HARVEY
North District

ERNIE Q. REED
Central District

JESSE N. RUTHERFORD
East District

J. DAVID PARR
West District

DR. JESSICA LIGON
South District



CANDICE W. MCGARRY
County Administrator

AMANDA B. SPIVEY
Administrative Assistant/
Deputy Clerk

GRACE E. MAWYER
Director of Finance and
Human Resources

RESOLUTION R2025-17
NELSON COUNTY BOARD OF SUPERVISORS
AUTHORIZATION FOR PUBLIC HEARING
AMENDMENT OF THE CODE OF NELSON COUNTY, VIRGINIA
CHAPTER 2, ADMINISTRATION, ARTICLE IV SCHOOL BOARD

BE IT RESOLVED, that pursuant to §15.2-1427 of the Code of Virginia 1950 as amended, the County Administrator is hereby authorized to advertise a public hearing to be held on **April 8, 2025 at 7:00 PM** in the General District Courtroom in the Courthouse in Lovingson, Virginia. The purpose of the public hearing is to receive public input on an Ordinance proposed for passage to amend Chapter 2, Administration, Article IV, School Board, Division 2, Election of Members, Sec. 2-125(k) Election, terms, vacancies. Proposed amendments to Sec. 2-125(k) would align the County Code with Code of Virginia §24.2-506 and §24.2-507, which outline the number of qualified voters needed on candidate petitions and the relevant filing deadlines. §24.2-507 was updated in 2021 when primary elections in Virginia were changed from the second Tuesday in June, to the third Tuesday in June. These changes in the Code of Virginia had not been incorporated in the County Code and need to be updated prior to June 2025.

Approved: March 11, 2025

Attest: , Clerk
Nelson County Board of Supervisors

§ 24.2-506. Petition of qualified voters required; number of signatures required; certain towns excepted

A. The name of any candidate for any office, other than a party nominee, shall not be printed upon any official ballots provided for the election unless he shall file along with his declaration of candidacy a petition therefor, on a form prescribed by the State Board, signed by the number of qualified voters specified in this subsection on and after January 1 of the year in which the general election is held, or on and after the day on which the writ of election is issued in the case of a special election, and listing the residence address of each such voter. Each signature on the petition shall have been witnessed by a person who is not a minor or a felon whose voting rights have not been restored and whose affidavit to that effect appears on each page of the petition. Each such person circulating a petition who is not a legal resident of the Commonwealth shall sign a statement on the affidavit that he consents to the jurisdiction of the courts of Virginia in resolving any disputes concerning the circulation of petitions, or signatures contained therein, by that person. The signatures of qualified voters collected by a nonresident petition circulator who fails to sign such statement, or who later fails to appear or produce documents when properly served with a subpoena to do so, shall not be counted towards the minimum number of signatures required pursuant to this subsection.

Each voter signing the petition may provide on the petition the last four digits of his social security number, if any; however, noncompliance with this requirement shall not be cause to invalidate the voter's signature on the petition.

The minimum number of signatures of qualified voters required for candidate petitions shall be as follows:

1. For a candidate for the United States Senate, Governor, Lieutenant Governor, or Attorney General, 10,000 signatures, including the signatures of at least 400 qualified voters from each congressional district in the Commonwealth;
2. For a candidate for the United States House of Representatives, 1,000 signatures;
3. For a candidate for the Senate of Virginia, 250 signatures;
4. For a candidate for the House of Delegates or for a constitutional office, 125 signatures;
5. For a candidate for membership on the governing body or elected school board of any county or city, 125 signatures; or if from an election district not at large containing 1,000 or fewer registered voters, 50 signatures;
6. For a candidate for membership on the governing body or elected school board of any town that has more than 3,500 registered voters, 125 signatures; or if from a ward or other district not at large, 25 signatures;
7. For a candidate for membership on the governing body or elected school board of any town that has at least 1,500 but not more than 3,500 registered voters, 50 signatures; or if from a ward

or other district not at large, 25 signatures;

8. For a candidate for membership on the governing body or elected school board of any town that has fewer than 1,500 registered voters, no petition shall be required;
9. For a candidate for director of a soil and water conservation district created pursuant to Article 3 (§ [10.1-506](#) et seq.) of Chapter 5 of Title 10.1, 25 signatures; and
10. For any other candidate, 50 signatures.

B. The State Board shall approve uniform standards by which petitions filed by a candidate for office, other than a party nominee, are reviewed to determine if the petitions contain sufficient signatures of qualified voters as required in subsection A.

The State Board of Elections, on or before January 1, 2020, shall revise its processes and associated regulations for reviewing and processing candidate petitions. Such revisions shall provide a process for checking petition signatures that includes a method for determining if a petition signature belongs to an individual whose prior registration has been canceled and the reason for such cancellation. The process shall provide for the tracking of such information associated with each petition. The process shall provide for the escalation of cases of suspected fraud to the electoral board, the State Board, or the office of the attorney for the Commonwealth, as appropriate.

C. If a candidate, other than a party nominee, does not qualify to have his name appear on the ballot by reason of the candidate's filed petition not containing the minimum number of signatures of qualified voters for the office sought, the candidate may appeal that determination within five calendar days of the issuance of the notice of disqualification pursuant to § [24.2-612](#) or notice from the State Board that the candidate did not meet the requirements to have his name appear on the ballot.

Appeals made by candidates for a county, city, or town office shall be filed with the electoral board. Appeals made by candidates for all other offices shall be filed with the State Board. The appeal shall be heard by the State Board or the electoral board, as appropriate, within five business days of its filing. The electoral board shall notify the State Board of any appeal that is filed with the electoral board.

The State Board shall develop procedures for the conduct of such an appeal. The consideration on appeal shall be limited to whether or not the signatures on the petitions that were filed were reasonably rejected according to the requirements of this title and the uniform standards approved by the State Board for the review of petitions. Immediately after the conclusion of the appeal hearing, the entity conducting the appeal shall notify the candidate and, if applicable, the State Board, of its decision in writing. The decision on appeal shall be final and not subject to further appeal.

Code 1950, § 24-133; 1970, c. 462, § 24.1-168; 1971, Ex. Sess., cc. 119, 247; 1978, c. 778; 1980, c. 639; 1982, c. 650; 1983, c. 188; 1987, c. 118; 1989, c. 141; 1992, c. 855; 1993, cc. 407, 641; 1998, cc. [152](#), [246](#); 2000, cc. [232](#), [252](#); 2001, c. [53](#); 2003, c. [477](#); 2010, c. [215](#); 2012, cc. [166](#), [538](#); 2013, c. [684](#); 2017, c. [355](#); 2019, c. [682](#); 2020, c. [501](#); 2024, c. [498](#).

The chapters of the acts of assembly referenced in the historical citation at the end of this section(s) may not constitute a comprehensive list of such chapters and may exclude chapters

whose provisions have expired.

§ 24.2-507. Deadlines for filing declarations and petitions of candidacy

For any office, declarations of candidacy and the petitions therefor shall be filed according to the following schedule:

1. For a general election in November, by 7:00 p.m. on the third Tuesday in June;
2. For a general election in May, by 7:00 p.m. on the first Tuesday in March;
3. For a special election held at the same time as a November general election, either (i) at least 81 days before the election or (ii) if the special election is being held at the second November election after the vacancy occurred, by 7:00 p.m. on the third Tuesday in June before that November election;
4. For a special election held at the same time as a May general election, by 7:00 p.m. on the first Tuesday in March; or
5. For a special election held at a time other than a general election, (i) at least 60 days before the election or (ii) within five days of any writ of election or order calling a special election to be held less than 60 days after the issuance of the writ or order.

Code 1950, §§ 24-130, 24-131, 24-134.1, 24-135; 1958, c. 605; 1960, c. 427; 1962, c. 536; 1964, cc. 540, 541; 1970, c. 462, § 24.1-166; 1971, Ex. Sess., cc. 119, 247; 1972, c. 620; 1973, c. 30; 1974, c. 428; 1975, c. 515; 1976, c. 616; 1978, c. 778; 1981, c. 425; 1983, c. 461; 1984, c. 480; 1991, c. 137; 1993, c. 641; 2010, cc. [449](#), [542](#), [645](#); 2011, c. [599](#); 2021, Sp. Sess. I, c. [239](#).

The chapters of the acts of assembly referenced in the historical citation at the end of this section(s) may not constitute a comprehensive list of such chapters and may exclude chapters whose provisions have expired.

**LEGAL NOTICE
NOTICE OF PUBLIC HEARING
NELSON COUNTY BOARD OF SUPERVISORS**

In accordance with Volume 3A, Title 15.2, Counties, Cities and Towns, of the Code of Virginia, 1950, as amended, and pursuant to §15.2-107, §15.2-1427, §15.2-2310, the Nelson County Board of Supervisors hereby gives notice that a Public Hearing will start at **7:00 p.m., Tuesday, April 8, 2025** in the **General District Courtroom** on the third floor of the Nelson County Courthouse located at 84 Courthouse Square, Lovingsston.

Public Hearing(s):

1. Special Use Permit #250019 – Banquet Hall

Consideration of a Special Use Permit application requesting County approval to allow a banquet hall use within an existing structure at 99 Morse Lane in Arrington. The subject property is further identified as Tax Map Parcel #76-10-3, is 3.275 acres, and owned by James and Crystal Harris.

2. Ordinance 2025-02 – Amendment to Chapter 2, Administration, Article IV, School Board

Consideration of an ordinance proposed for passage to amend Sec. 2-125(k) to align the County code with Code of Virginia §24.2-506 and §24.2-507, which outline the number of qualified voters needed on candidate petitions and the relevant filing deadlines. §24.2-507 was updated in 2021 when primary elections in Virginia were changed from the second Tuesday in June to the third Tuesday in June.

Copies of the above files are available for review in the Dept. of Planning & Zoning office, 80 Front Street, Lovingsston, Virginia, Monday through Friday, 8:00 a.m. to 4:00 p.m., or the Office of the County Administrator, 84 Courthouse Square, Monday through Friday, 9:00 a.m. to 5:00 p.m. For more information, call the County Administrator's Office at (434) 263-7000. EOE.

BY AUTHORITY OF NELSON COUNTY BOARD OF SUPERVISORS