

March 10, 2025

To: Board of Supervisors  
From: C. McGarry  
Re: County Administrator's Report for March 11, 2025 Board Meeting

**A. DSS Building Project:** Final schematic design and building specifications are nearing completion with a planned presentation to the Board at the April 8th meeting and a request to authorize the project to go out to bid. Closing on the property has been finalized. **Highlighted bullets represent modifications to the financing/bid schedule:**

- **April 8th Board Meeting– BOS Considers Authorization to Bid the Project**
- **May 1<sup>st</sup>** – Virginia Resources Authority (VRA) Financing Application is Due
- **May 13<sup>th</sup> Board Meeting** – Davenport Presents VRA Summer Pool Plan of Finance
- **Late May – Construction Bids Received**
- **By June 1<sup>st</sup>** – Construction Contract in Place
- **June 10<sup>th</sup>** – BOS Considers Approval of Construction Contract & Considers Approval of Financing Resolution and Documents
- **July 23<sup>rd</sup>** – VRA Bond Sale
- **August 6<sup>th</sup>** – Tentative VRA Closing

**B. High School Renovation Project Key Dates:**

- **March 11<sup>th</sup> Board Meeting** – BOS Holds Public Hearing on Financing and Considers Resolution Approving Financing and Documents
- **April 22<sup>nd</sup>** - VPSA Bond Sale
- **May 6<sup>th</sup>** – Executed Closing Documents Due to VPSA
- **May 13<sup>th</sup>** - Tentative VPSA Closing

**C. FY26 Budget:** The General Fund Budget introduction is now planned for the March 18<sup>th</sup> Budget Work Session. Staff is anticipating receipt of the FY26 School Division funding request on

**D. Remaining 2025 General Assembly Session Dates:**

- April 2nd – Reconvened session for Governor's amendments and vetoes

**E. Additional Street Lighting in Lovingston:** Jeff Brantley met with an AEP technician and 3 new lights will be installed. According to AEP, there should be no charge for installation and the monthly cost is minimal at \$6-\$12 per light.

**F. Regional Water Supply Planning:** A regional water supply planning kickoff meeting for the Middle James River 2 Regional Planning Unit (RPU) will be held in Altavista VA on March 24, 2025. George Miller of NCSA and Me are the County's primary representatives, with Jennifer Fitzgerald and Amanda Spivey as designated alternates respectively. Other localities in our RPU are: Amherst, Appomattox, Campbell, Nelson, City of Lynchburg, Town of Amherst, Town of Appomattox, Town of Brookneal, and Town of Pamplin City. Planning District Commissions and member locality Service Authorities are additional participants. Regional Water Supply Plans are due to be submitted to DEQ by October 10, 2029.

**G. CHA Proposal Follow-Up on Larkin Phase 1 Well Evaluation (\$18,000):** The Board requested follow up work to CHA's reported findings from the Phase I study results including a Dillard Creek Water Source Evaluation (authorized January 2025) and a Phase 1 Well Evaluation. **The Board had questions regarding the provided proposal for this, for which CHA offers the following clarification:** The Phase 1 well investigation uses resistivity imaging to map the geologic formations on the property. This will identify location(s) where well development is most likely to be successful. Based on the geology, this could be a single location or multiple locations. Regardless, the well sites will be ranked in order of favorability. CHA will prepare a "proposed well site" drawing and will provide estimated costs to drill test wells and perform drawdown tests. Based on the "proposed well site" drawing developed by CHA, the County can get proposals from local well-drillers to prepare a test well drilling plan that includes estimated costs for various depths of test wells, drawdown tests, and water quality testing, or CHA could add this level of local pricing coordination to the proposed scope for an additional \$6,000. Once

these cost proposals are obtained, the County can proceed with hiring a well-driller to establish the test wells, and perform the drawdown and water quality testing according to the test well drilling plan. The actual drawdown tests will determine how much water can be withdrawn from the well(s).

This level of detail is needed in order to know whether or not any new volume produced on the Larkin property is sufficient to support planned development there and provide any additional Lovington system-wide water capacity. Mr. Steele advised that typically, when a County identifies the need for additional water, they work with the Authority to develop the additional water and then it gets turned over to the Authority for operation, maintenance, and maintaining regulatory compliance. The new source can support any area that is agreed upon by both parties, assuming it meets the details in any current agreements and produces enough volume to support multiple development areas.

**H. Meals and Lodging Tax Collection & Lodging Entity Tracking:** See Attached Charts - # of Lodging Units is 816, up from 815 in the previous report.

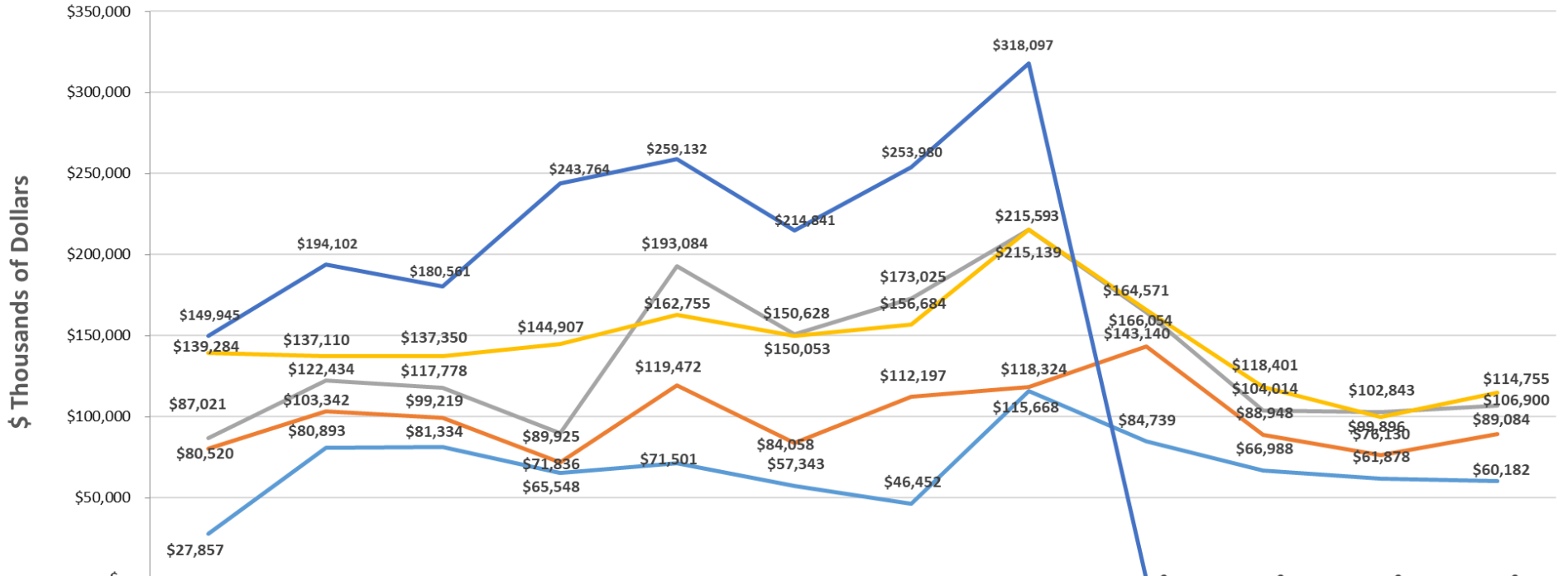
**I. Staff Reports:** Department and office reports for February/March have been provided.

## February 2025 Collection – March 11, 2025 BOS Report

### Transient Occupancy Tax Collection - Monthly Trend By Fiscal Year

\*Amounts Shown Reflect Payments for Prior Month(s) Tax Levy

\*\* TOT Tax Rate Changed from 5% to 7% Effective July 1, 2024



	July	August	September	October	November	December	January	February	March	April	May	June
FY 20/21	\$27,857	\$80,893	\$81,334	\$65,548	\$71,501	\$57,343	\$46,452	\$115,668	\$84,739	\$66,988	\$61,878	\$60,182
FY 21/22	\$80,520	\$103,342	\$99,219	\$71,836	\$119,472	\$84,058	\$112,197	\$118,324	\$143,140	\$88,948	\$76,130	\$89,084
FY 22/23	\$87,021	\$122,434	\$117,778	\$89,925	\$193,084	\$150,628	\$173,025	\$215,139	\$164,571	\$104,014	\$102,843	\$106,900
FY 23/24	\$139,284	\$137,110	\$137,350	\$144,907	\$162,755	\$150,053	\$156,684	\$215,593	\$166,054	\$118,401	\$99,896	\$114,755
FY 24/25	\$149,945	\$194,102	\$180,561	\$243,764	\$259,132	\$214,841	\$253,980	\$318,097	0	0	0	0

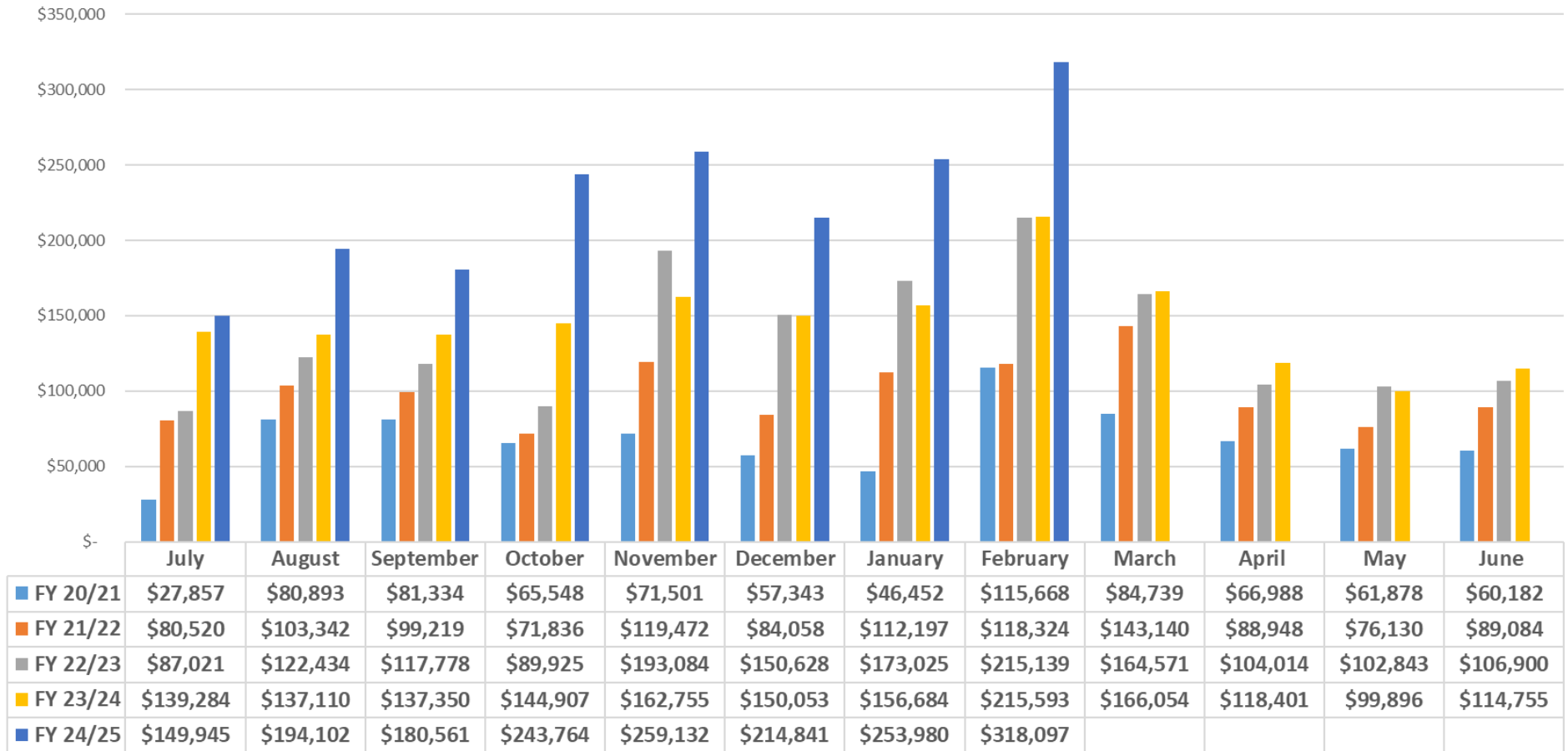
— FY 20/21   
 — FY 21/22   
 — FY 22/23   
 — FY 23/24   
 — FY 24/25

## February 2025 Collection – March 11, 2025 BOS Report

### Transient Occupancy Tax Collection by Month and Fiscal Year

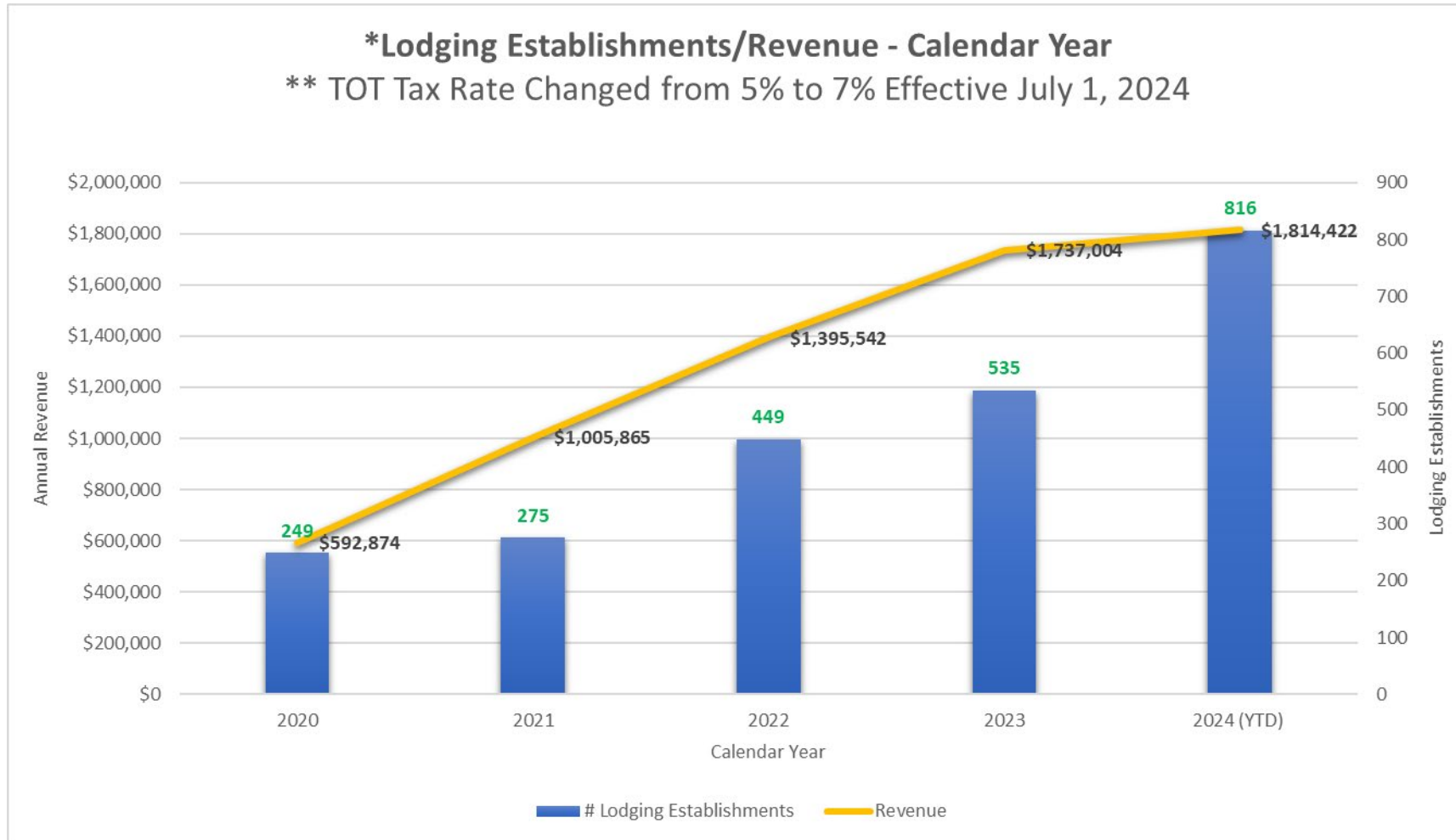
\*Amounts Shown Reflect Payments for Prior Month(s) Tax Levy

\*\* TOT Tax Rate Changed from 5% to 7% Effective July 1, 2024



■ FY 20/21  
 ■ FY 21/22  
 ■ FY 22/23  
 ■ FY 23/24  
 ■ FY 24/25

## February 2025 Collection – March 11, 2025 BOS Report

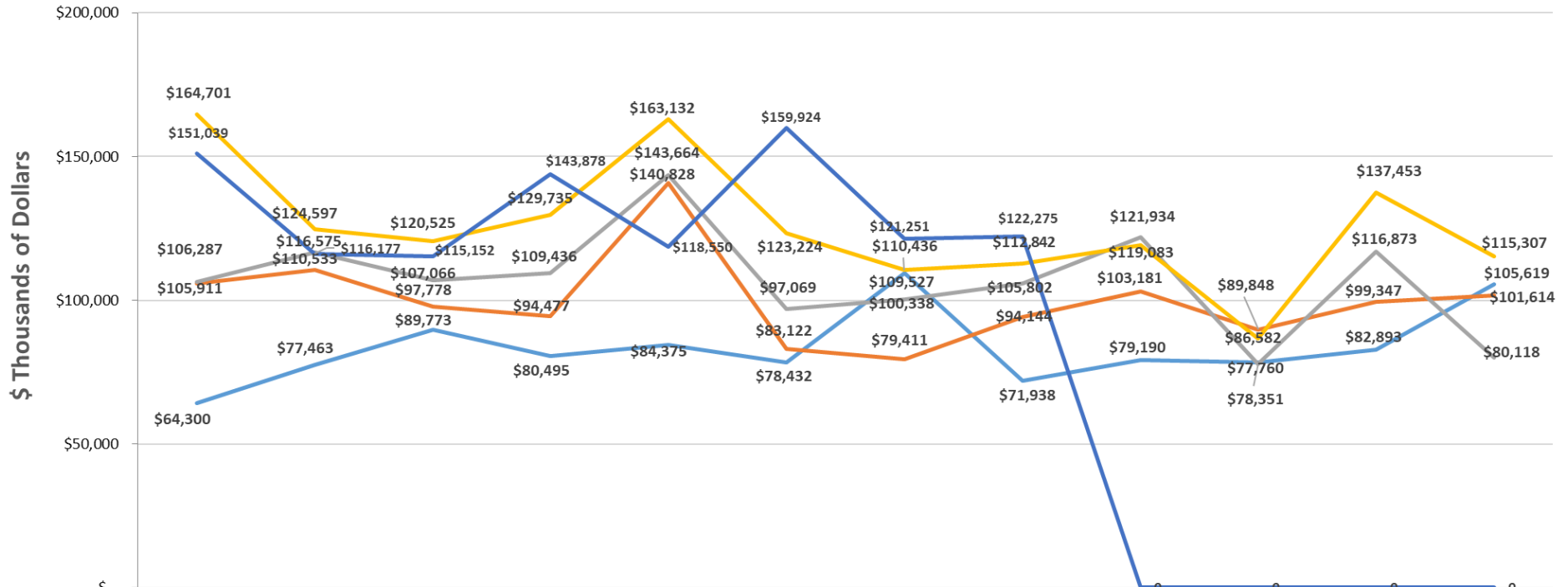


\*Lodging Establishments is the number of businesses who are registered with the Commissioner of the Revenue for lodging in Nelson County. The number includes businesses who may have multiple properties who remit for all units with one payment. Some businesses remit their taxes quarterly, and due to their start date, may not be on a January-March-June-September schedule. Many businesses utilize services such as AirBnB who remit on their behalf and by State Code, these revenues are only to be disclosed in aggregate; no personal information can be shared (55.1-1209).

## February 2025 Collection – March 11, 2025 BOS Report

### Meals Tax Collection - Monthly Trend By Fiscal Year

\*Amounts Shown Reflect Payments for Prior Month(s) Tax Levy



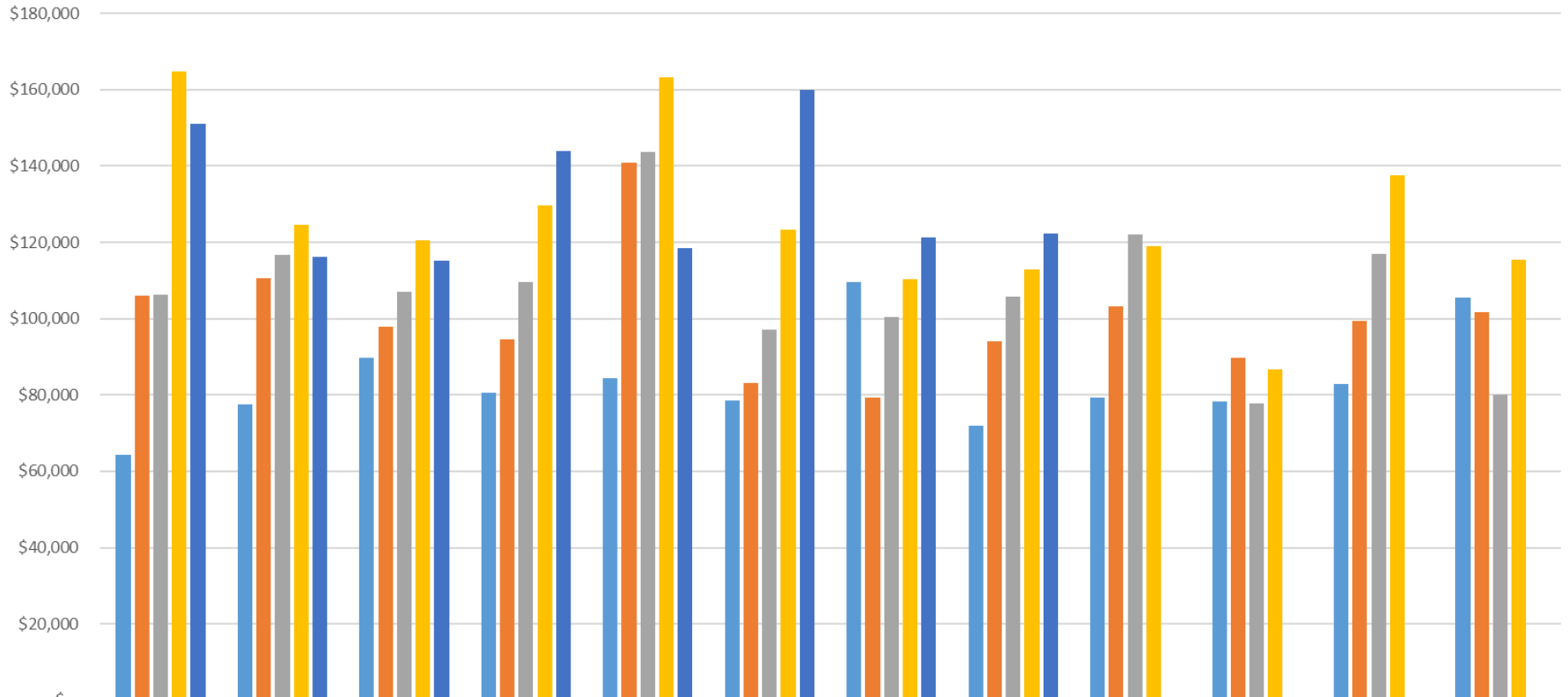
	July	August	September	October	November	December	January	February	March	April	May	June
— FY 20/21	\$64,300	\$77,463	\$89,773	\$80,495	\$84,375	\$78,432	\$109,527	\$71,938	\$79,190	\$78,351	\$82,893	\$105,619
— FY 21/22	\$105,911	\$110,533	\$97,778	\$94,477	\$140,828	\$83,122	\$79,411	\$94,144	\$103,181	\$89,848	\$99,347	\$101,614
— FY 22/23	\$106,287	\$116,575	\$107,066	\$109,436	\$143,664	\$97,069	\$100,338	\$105,802	\$121,934	\$77,760	\$116,873	\$80,118
— FY 23/24	\$164,701	\$124,597	\$120,525	\$129,735	\$163,132	\$123,224	\$110,436	\$112,842	\$119,083	\$86,582	\$137,453	\$115,307
— FY 24/25	\$151,039	\$116,177	\$115,152	\$143,878	\$118,550	\$159,924	\$121,251	\$122,275				

— FY 20/21   
 — FY 21/22   
 — FY 22/23   
 — FY 23/24   
 — FY 24/25

## February 2025 Collection – March 11, 2025 BOS Report

### Meals Tax Collection by Month and Fiscal Year

\*Amounts Shown Reflect Payments for Prior Month(s) Tax Levy



	July	August	September	October	November	December	January	February	March	April	May	June
<span style="color: #4F812E;">■</span> FY 20/21	\$64,300	\$77,463	\$89,773	\$80,495	\$84,375	\$78,432	\$109,527	\$71,938	\$79,190	\$78,351	\$82,893	\$105,619
<span style="color: #E67E22;">■</span> FY 21/22	\$105,911	\$110,533	\$97,778	\$94,477	\$140,828	\$83,122	\$79,411	\$94,144	\$103,181	\$89,848	\$99,347	\$101,614
<span style="color: #A6A6A6;">■</span> FY 22/23	\$106,287	\$116,575	\$107,066	\$109,436	\$143,664	\$97,069	\$100,338	\$105,802	\$121,934	\$77,760	\$116,873	\$80,118
<span style="color: #F1C40F;">■</span> FY 23/24	\$164,701	\$124,597	\$120,525	\$129,735	\$163,132	\$123,224	\$110,436	\$112,842	\$119,083	\$86,582	\$137,453	\$115,307
<span style="color: #2E86C1;">■</span> FY 24/25	\$151,039	\$116,177	\$115,152	\$143,878	\$118,550	\$159,924	\$121,251	\$122,275				

■ FY 20/21  
 ■ FY 21/22  
 ■ FY 22/23  
 ■ FY 23/24  
 ■ FY 24/25