

BOARD OF
SUPERVISORS

THOMAS D. HARVEY
North District

ERNIE Q. REED
Central District

JESSE N. RUTHERFORD
East District

J. DAVID PARR.
West District

DR. JESSICA LIGON
South District



CANDICE W. MCGARRY
County Administrator

AMANDA B. SPIVEY
Administrative Assistant/
Deputy Clerk

GRACE E. MAWYER
Director of Finance and
Human Resources

AGENDA
NELSON COUNTY BOARD OF SUPERVISORS
FEBRUARY 11, 2025
THE REGULAR MEETING CONVENES AT 2:00 P.M. IN THE
GENERAL DISTRICT COURTROOM AT THE COURTHOUSE IN LOVINGSTON

- I. CALL TO ORDER**
 - A. Moment of Silence
 - B. Pledge of Allegiance
- II. PUBLIC COMMENTS**
- III. CONSENT AGENDA**
 - A. Resolution – **R2025-07** Minutes for Approval
 - B. Resolution – **R2025-08** Budget Amendment
- IV. PRESENTATIONS**
 - A. VDOT Report
 - B. Virginia State Police H.E.A.T. Program Grant
- V. NEW & UNFINISHED BUSINESS**
 - A. VPSA Financing for High School Renovation Project (**R2025-09**)
 - B. Proposed Appointment of Wintergreen Fire Marshal (**R2025-10**)
 - C. Proposed Recreation Foundation
- VI. REPORTS, APPOINTMENTS, DIRECTIVES AND CORRESPONDENCE**
 - A. Reports
 - 1. County Administrator's Report
 - 2. Board Reports
 - B. Appointments
 - C. Correspondence
 - D. Directives
- VII. REVIEW FY26 CAPITAL IMPROVEMENT PLAN AND AGENCY REQUESTS**
- VIII. OTHER BUSINESS (AS PRESENTED)**
- IX. ADJOURN AND CONTINUE TO FEBRUARY 26, 2025 AT 6 P.M. FOR A JOINT WORKSESSION WITH THE PLANNING COMMISSION (AN EVENING SESSION WILL NOT BE CONDUCTED).**



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RESOLUTION R2025-07
NELSON COUNTY BOARD OF SUPERVISORS
APPROVAL OF MINUTES
(September 10, 2024)

RESOLVED, by the Nelson County Board of Supervisors that the minutes of said Board meetings conducted on **September 10, 2024** be and hereby are approved and authorized for entry into the official record of the Board of Supervisors meetings.

Approved: February 11, 2025

Attest: _____, Clerk
Nelson County Board of Supervisors

September 10, 2024

Virginia:

AT A REGULAR MEETING of the Nelson County Board of Supervisors at 2:00 p.m. in the General District Courtroom located on the third floor of the Nelson County Courthouse, in Lovingston, Virginia.

Present:

Ernie Q. Reed, Central District Supervisor – Vice Chair
Jesse N. Rutherford, East District Supervisor
Dr. Jessica L. Ligon, South District Supervisor
Candice W. McGarry, County Administrator
Amanda B. Spivey, Administrative Assistant/Deputy Clerk
Linda K. Staton, Director of Finance and Human Resources
Jerry E. West, Director of Parks and Recreation
Dylan M. Bishop, Director of Planning and Zoning

Absent:

J. David Parr, West District Supervisor – Chair
Thomas D. Harvey, North District Supervisor

I. CALL TO ORDER

Mr. Reed called the meeting to order at 2:00 p.m. with three (3) Supervisors present to establish a quorum, Mr. Parr and Mr. Harvey were absent.

A. Moment of Silence

B. Pledge of Allegiance – Dr. Ligon led in the Pledge of Allegiance.

Introduction of New County Employees

Ms. Staton introduced two (2) new Department Heads who had recently been hired and were now in their positions – Jeffrey Brantley, Director of Public Works, and Grace Mawyer, Director of Finance and Human Resources.

Ms. Staton reported that Mr. Brantley came to work for Nelson County after having worked for the Nelson County Service Authority for the past 27 years. She noted that Mr. Brantley's experience at the Service Authority encompassed all aspects of supplying water and sewer services to residential and commercial Service Authority and Piney River System customers. She noted that Mr. Brantley had extensive experience in supervising staff and managing field operations, including working with engineering firms and regulatory agencies, such as the Virginia Department of Health and the Department of Environmental Quality.

Ms. Staton noted that she and Ms. Mawyer would be co-directing the department until her retirement in January. Ms. Staton reported that Ms. Mawyer had a Bachelor of Science degree in Accounting and Information Systems from Virginia Tech. She noted that Ms. Mawyer was employed by Nelson County as a Finance Technician II for five (5) years and she then served as Administrative Assistant/Deputy Clerk for 2.5 years for Nelson County. Ms. Staton reported that Ms. Mawyer then worked for a year as an Associate for Brown Edwards Certified Public Accountants before being hired by Albemarle County as an Accountant AP Specialist. She noted that Ms. Mawyer's most recent position at Albemarle was a Senior Accountant. She reported that Ms. Mawyer was currently in the process of completing requirements and testing for her CPA certification.

Mr. Reed thanked Mr. Brantley for his years of excellent service at the Service Authority and noted that it was great to have him on board with the County. Mr. Reed welcomed Ms. Mawyer back to the County.

II. PUBLIC COMMENTS

Beth Phelps - Director of Nelson County Victim Witness

Ms. Phelps reported that next month was National Domestic Violence Awareness Month and programs like hers, across the state, would be hosting annual events to recognize victims and survivors of domestic violence. She announced that Nelson County Victim Witness would be holding their event on October 3rd at 4:00 p.m. in the General District Courtroom. She invited all to attend, noting that they would have various speakers talking about domestic violence and the effect that it has in our community. Ms. Phelps also reported that Shelter for Help in Emergency (SHE) was going to hold their annual candlelight vigil on October 7th at 7 p.m. on the Downtown Mall in Charlottesville. She thanked the County for supporting the program, noting that it had been in the County for 28 years, and had helped numerous victims of crime. She reported that they had helped 200 victims in the past year and out of that number, 123 of those people were victims of domestic violence, stalking, or sexual assault.

Stephen Bayne - Nellysford, VA

Mr. Bayne spoke regarding investment decisions with respect to the Department of Social Services. He stated that residents now knew that return on investment was not a consideration for solution options. He noted that they had requested the comprehensive business case for DSS and were now performing the requisite due diligence. He stated that from the review of requested information, they knew and were concerned that it was not a comprehensive business case, it did not present all potential solutions, it did not provide any evaluated ROI. He also noted that the information did not show any solution options with repurposing any existing facilities, and instead, it focused exclusively on new land and a new building at a cost of \$10 million. Mr. Bayne commented that they were just now learning about critical decisions made during the July and August Board meetings which were unbeknownst to citizens. He requested postponement of further decisions regarding DSS, to allow concerned residents time to confirm the DSS solution with the greatest ROI for Nelson County and its citizens, and time to complete their due diligence.

Robert Gubisch - Faber, VA

Mr. Gubisch stated that he had the pleasure of speaking with Congressman Good on August 19th, while at a public forum. Mr. Gubisch noted that he told Congressman Good, that over past 50 years or so, he had been watching the elected officials in D.C., and especially in light of COVID, he saw the Constitution being trashed. Mr. Gubisch then related that he told Congressman Good that in his opinion 80 percent of the elected officials in Washington D.C. were traitors, and were actually enemies of We the People. He noted that Congressman Good responded that maybe his figure was a little low. Mr. Gubisch reported that Congressman Good went on to say that "You don't surrender the Constitution in times of crisis, we have the Constitution because of times of crisis." Mr. Gubisch noted that Congressman Good was his congressman, whom he held in high regard. Mr. Gubisch then commented that he shared that story with the Board so that they would stop thinking that they would get any real leadership out of D.C. He stated that when it came to things like COVID, it was up to them locally to stand up and do what was right, relative to law and order. He noted that the Constitution was what America was based. He commented that he discussed this over and over so that next time they might do better. He noted that Fauci was on the media talking about another virus. He commented that there were thousands of pages and thousands of doctors who had all blown the virus story out of the water. He hoped that they may never be afraid of a virus again. Mr. Gubisch thanked the Board for what they do for the County.

There were no others wishing to speak and Mr. Reed closed public comments.

III. CONSENT AGENDA

Mr. Rutherford moved to approve the Consent Agenda as presented and Dr. Ligon seconded the motion. There being no further discussion, Supervisors approved the motion unanimously (3-0) by roll call vote and the following resolutions were adopted:

A. Resolution – R2024-63 Minutes for Approval

**RESOLUTION R2024-63
NELSON COUNTY BOARD OF SUPERVISORS
APPROVAL OF MINUTES
(April 9, 2024)**

RESOLVED, by the Nelson County Board of Supervisors that the minutes of said Board meetings conducted on **April 9, 2024** be and hereby are approved and authorized for entry into the official record of the Board of Supervisors meetings.

B. Resolution – R2024-64 Budget Amendment

September 10, 2024

RESOLUTION R2024-64
NELSON COUNTY BOARD OF SUPERVISORS
AMENDMENT OF FISCAL YEAR 2024-2025 BUDGET
September 10, 2024

I. Appropriation of Funds (General Fund)

<u>Amount</u>	<u>Revenue Account (-)</u>	<u>Expenditure Account (+)</u>
\$ 9,024.85	3-100-003303-0036	4-100-999000-9905
\$ 5,967.80	3-100-002404-0009	4-100-999000-9905
\$ 31,250.00	3-100-002404-0047	4-100-999000-9905
\$ 2,033.79	3-100-002404-0049	4-100-999000-9905
\$ 33,994.00	3-100-009999-0001	4-100-091050-7078
\$ 30,631.00	3-100-009999-0001	4-100-022010-5419
\$ 43,184.89	3-100-003303-0046	4-100-999000-9905
\$ 38,000.00	3-100-003303-0043	4-100-999000-9905
\$ 194,086.33		

II. Transfer of Funds (General Fund Contingency)

<u>Amount</u>	<u>Credit Account (-)</u>	<u>Debit Account (+)</u>
\$ 3,395.00	4-100-999000-9905	4-100-021040-3025
\$ 4,400.00	4-100-999000-9905	4-100-031020-1003
\$ 143,556.00	4-100-999000-9905	4-100-091050-7023
\$ 75,600.00	4-100-999000-9905	4-100-091050-7100
\$ 90,047.00	4-100-999000-9905	4-100-091050-7174
\$ 316,998.00		

C. Resolution – R2024-65 Tax Refund

RESOLUTION R2024-65
NELSON COUNTY BOARD OF SUPERVISORS
APPROVAL OF PROPERTY TAX REFUNDS

RESOLVED, by the Nelson County Board of Supervisors that the following refunds, as certified by the Nelson County Commissioner of Revenue and County Attorney pursuant to §58.1-3219.5 of the Code of Virginia, be and hereby are approved for payment.

<u>Amount</u>	<u>Tax Category</u>	<u>Payee</u>
\$3,319.97	Real Property	Albert H. Ivens 6 Pleasant Hill Circle Faber, VA 22938

IV. PROCLAMATION P2024-04 – PATRIOT DAY

Dr. Ligon introduced and read Proclamation P2024-04 aloud. Dr. Ligon then moved to approve **Proclamation P2024-04** and Mr. Rutherford seconded the motion. There being no further discussion, Supervisors approved the motion by vote of acclamation and the following proclamation was adopted:

**PROCLAMATION P2024-04
NELSON COUNTY BOARD OF SUPERVISORS
SEPTEMBER 11, 2001 A DAY TO REMEMBER**

WHEREAS, the unprovoked attacks of September 11th, 2001, upon America by foreign terrorists thrust the United States, and other countries, into a war it never envisioned, militarily or diplomatically; and

WHEREAS, the challenges facing all the people of the world as they relate to the war on terrorism will not end until those responsible are brought to justice; and

WHEREAS, America is fully committed to ensuring our freedoms remain unfettered and sovereign for all generations, now and forever; and

WHEREAS, world opinion needs to remain focused upon the eradication of these inhuman acts perpetrated around the globe; and

WHEREAS, one way to accomplish this is to NEVER FORGET that those innocent victims did not die in vain; and

WHEREAS, America can fight back by reminding the world that the deaths of these people will always be remembered and that they will be forever loved; and

WHEREAS, a noble and appropriate way to accomplish this is through the annual celebration of their living; and

WHEREAS, this commemoration should be conducted each September throughout the land to include:

- The promotion of global peace and goodwill;
- The demonstration of America's resolve and perseverance to win the war on terrorism;
- The advancement of responsible citizenship;
- The encouragement of patriotism and love of country; and
- The poignant remembrance of those innocent victims who died September 11th, as heroes, one and all;

NOW THEREFORE BE IT RESOLVED, that the Nelson County Board of Supervisors issue this proclamation to memorialize those men, women, and children who lost their lives;

BE IT FURTHER RESOLVED, that this proclamation be publicized for all to see and know that the citizens of Nelson County remember with eternal respect those whose lives were suddenly, without cause and pointlessly taken from them on September 11th, 2001.

May they forever rest in peace and abide in our memories.

Mr. Rutherford announced that there would be a Patriot's Day 9/11 Commemoration on Sunday, September 15th at 3 p.m. at the American Legion Post in Shipman.

V. PRESENTATIONS

A. VDOT Report

Robert Brown of VDOT was present to report the following:

Mr. Brown reported that VDOT attended a first responder and friends event at Tye River Elementary School earlier that day. He noted that VDOT had some equipment onsite for the event and provided handouts to the students. He commented that it was a very enjoyable event.

He reported that VDOT was replacing a pipe on 151 at the southern approach to Brents Mountain. He noted that they had worked on it the day before and it should be completed by the end of the day today. Mr. Brown indicated that they had another planned pipe replacement on 29 Business/Front Street beside the Chicken Coop and the County office building there. He noted that they were currently working to get their environmental permits and all of the utilities cleared so they could perform that work. He explained that the work would involve open cutting Route 29 Business. Mr. Brown noted that they had a project obtained drainage easement that went between the two (2) properties and they would be installing 100 foot of pipe to go across the lot. He explained that if they saw VDOT working that far off of the road, it because it was a project obtained easement, and they were required to repair those too.

Mr. Brown reported that the 151 speed study meeting was scheduled for Monday. He indicated that in light of the recent crashes on Route 29, they were meeting on Monday from 2 p.m. to 3 p.m. with the Nelson County Sheriff's Office, Virginia State Police and the County to discuss the recent crashes that resulted in fatalities and to what measures and actions could be taken that may prevent them in the future.

Mr. Brown reported that VDOT had completed its four (4) lane primary mowing, and they would probably do a total cut on the four (4) lanes after November 1st. He noted that they had pollinator restrictions as well as some environmental restrictions, so the total cut could take place after November 1st.

Mr. Brown indicated that VDOT was working on snow removal planning. He noted that they were signing up their hired equipment and getting their equipment ready for the season. He reported that they still had their two (2) ASD contractors in Nelson, but they also had other vendors that they would sign up as well.

The Board discussed the following VDOT issues:

Mr. Rutherford:

Mr. Rutherford asked how the hiring process was handled for snow removal. Mr. Brown explained that the ASD contracts were individual invitations for bid and they were competitive. He noted that as far as the equipment that they hired at an hourly rate, VDOT set the hourly rate and if someone wanted to sign up and be one of VDOTS's hourly contractors, VDOT would sign up as many as people as they needed. He indicated that they did not have a waiting list in Nelson County for snow removal. He noted that they usually try to fill all of their spots on their snow plan and they tried to have a resource at every designated spot on the plan. He commented that until they fill all of those spots, they would sign people up.

Mr. Rutherford noted he had asked about the process because there were isolated incidents in terms of snow incidents. He commented that there had been one snow event during the last winter where Route 6 was icy

and it did not get taken care of until later in the day. Mr. Brown noted that could have happened. He commented that they only really had one snow event in the past year, while they had multiple on the mountain. Mr. Brown noted they would cover primary roads first with whatever resources they had, and then they would take care of secondary roads.

Mr. Rutherford thanked Mr. Brown for correspondence with his constituents related to Rural Rustic. He noted that his constituents were very appreciative of Mr. Brown's responses.

Dr. Ligon:

Dr. Ligon reported that she had received continuing concerns about dropping the speed limit in Gladstone. She noted that a path had been laid out and it just needed to be done.

Mr. Reed:

Mr. Reed asked about the analysis of Route 250 scenic overlook and the need for paving. Mr. Brown indicated that VDOT was going to patch the potholes in the pavement there. He noted that he was not sure if it would be completed this fall, but they were looking to get the entire overlook parking area on the VDOT right of way paved. He commented that the entrances to the overlook area needed to be more organized to prevent people from blocking sight distances. He indicated that the entrance safety could be addressed with the County's safety money. Mr. Reed noted that he was looking forward to the 151 speed study meeting.

B. Departmental Report – Parks & Recreation

Jerry West, Director of Parks and Recreation, provided his departmental report to the Board. He reported that Parks and Recreation hosted gymnastics, Zumba and Tae Kwon Do every week. He noted that yoga classes were meeting every Sunday and they had just added a Thursday morning class as well. He reported that fall youth sports were up and running, with soccer starting the week before Labor Day and flag football games were scheduled to start the next day.

Mr. West reviewed the overall growth in youth sports over the past several years:

- Spring Soccer: Spring 2021: 93 - Spring 2024: 239
- Fall Soccer: Fall 2021: 128 - Fall 2024: 225
- Basketball: Winter 2021/22: 129 - Winter 2023/24: 125
- Cheerleading: Winter 2021/22: 30 - Winter 2023/24: 39
- Flag Football: Spring 2022: 34 - Fall 2024: 44 (Spring 2024 we had 59!)
- During the 2023/24 school year, we had 435 individual children participating in our youth sports.
- For comparison - Nelson County Public Schools had between 950-1000 students in K-8. That is nearly 1 in every 2 children participate in our athletic leagues.

Mr. West noted that nationally, youth sports numbers were dropping, so they liked to see a good, steady or increasing number in Nelson, keeping above the national statistics on youth athletics.

Mr. West reported that they had brought back the summer adult softball leagues with nine (9) teams participating. He noted that the fall adult softball league had a total of 10 teams participating. He estimated that nearly 180 adults participated in the softball league over the course of summer and fall. Mr. West commend Recreation Specialist Jacob Floyd on the excellent job he had done with bringing back the adult softball league.

Mr. West reported that one of their biggest weekly programs was the Sunday pickleball group being held at the Rockfish Valley Community Center (RVCC). He noted that during the winter months, pickleball moved to the High School. Mr. West reported that in August, Parks and Recreation went to RVCC to help paint pickleball lines on the basketball court. He also noted that he had been talking with RVCC about the development and construction of two (2) permanent pickleball courts. Mr. West indicated that RVCC was hoping to have those courts completed in 2025. He noted that while RVCC was a private facility, they had provided Parks and Recreation with the opportunity to hold their programs and continue the growth of the pickleball community. He noted that pickleball was currently the fastest growing sport in America. Mr. West explained that the two (2) new courts would be solely used for pickleball, while the basketball court would be resurfaced and lined for both basketball and three (3) overflow pickleball courts. Mr. West expressed his support for the pickleball court project at RVCC. He also noted that Fleetwood had added a pickleball court when they resurfaced their blacktop earlier this year.

Mr. West then reported that Parks and Recreation was starting a partnership with a new non-profit based out of Waynesboro called Blue Ridge Packs and Tracks. He explained that Paige French of Waynesboro had approached him and Dwayne Jones, Waynesboro Parks and Recreation Director, about working with them to allow track chairs on trails in the community. He noted that the Tunnel trail was the main focus currently, with hopes to expand to other trails in the future. He noted that Ms. French had seen track chairs on a trip to Colorado and the track chairs allowed people with limited mobility to use the chairs to get out on the trails. He noted that the track chairs allowed people to get out on more rugged trails that a regular wheelchair could not access.

Mr. West noted that Parks and Recreation was excited about partnering with Ms. French for this program. He indicated that Ms. French had been unable to attend today's meeting, but he hoped that she would be available to attend the October Board meeting to present more information on the program. Mr. West explained that the track chair was controlled by the occupant, as well as a volunteer who would walk beside the chair and have the overall control of the chair. He noted that the width of the chair was not much larger than a typical wheelchair, so there were no concerns regarding the track chairs taking up too much space on the trails. He reported that the first chair had been purchased by the non-profit and would be delivered later in the month. He noted that the Fall Accessibility Day at the Tunnel would take place on October 1st, and they hoped to have the track chair at the event to show to the public. He explained that they were looking to offer timeslots for people to sign up to use the track chairs during lower visitation times at the trail, particularly Sunday afternoons and Tuesday mornings. He noted that Blue Ridge Packs and Tracks would provide the volunteers to assist with the track chairs during those time slots at the trail and handle the transportation of the chairs to the trail. He reported that as of right now, this was the first program of its kind in Virginia.

Mr. West reported that Parks and Recreation had been working on starting up a new program with JABA to have a Wednesday Senior Bingo activity once per month at the Nelson Center. He noted that the program would take place on the third Wednesday of each month at 1:00 p.m.

Mr. West reported on the special events coming up in the fall. He reported that the Blue Ridge Tunnel Accessibility Day had been held during the spring and fall for the past few years. He explained that guided golf cart rides through the Blue Ridge Tunnel, with the carts driven by Tunnel Foundation members to provide a historical tour through the tunnel. He noted that the event provides people with limited mobility an opportunity to see the inside of the tunnel, riding from the Eastern parking lot, through to the western portal and back. He reported that registration was sold out within 26 minutes of opening.

Mr. West reported that the next fall event scheduled was the Tunnel After Dark Event, which was a partnered event with Blue Mountain Brewery that had been done for the last several years. He noted that

the event would take place on October 25th with tickets going on sale on October 2nd at 10 a.m. He indicated that all proceed from the event would go to a local charity. He reported that they were able to make a \$1,000 donation to the Nelson Food Pantry last year. He noted that they were anticipating about the same amount in fundraising for this year. He indicated that the Tunnel After Dark was another event that would sell out quickly. He noted that they would have about 300 people at the Tunnel that evening. He reported that the event would take place from 6 p.m. to 9 p.m. with shuttles from Rockfish Valley Fire Department in addition to onsite parking.

Mr. West reported on visitor numbers for the parks and trails. He reported that the Blue Ridge Tunnel Trail had 8,000 visitors in August. He noted that the Blue Ridge Railway Trail had an average of 1,200 to 1,400 people per month. He reported that the Blue Ridge Tunnel Trail was closed on August 13th to completed repairs from Tropical Storm Debbie, along with some regular maintenance that had already been scheduled to be completed that day. Mr. West thanked the Billy Hart with the County's Maintenance Department for his assistance in making those repairs. He reported that Montreal Park had two (2) rentals in August, which was the average rental amount for the facility. Mr. West reported that they would be installing mile post covers on the trail at every quarter-mile.

Mr. Rutherford thanked Mr. West. Mr. Rutherford commented that the carpenter bees had gotten into some of the posts. Mr. West confirmed that some of the posts would be replaced prior to the installation of the sleeves. Mr. Rutherford noted that the very last bench at the end of the trail had bees and he had been stung but had taken care of the issue. He asked Mr. West to be cognizant of that issue going forward. Mr. West noted they would look to see if there were any more nests.

Mr. West reported that he and Jacob Floyd would be attending the Annual Virginia Recreation and Parks Society State Conference in Norfolk the following week. He noted that they would not be receiving any awards this year, but hopefully the track chair program will bring an award back to Nelson next year.

Mr. Reed thanked Mr. West for the breadth, range and diversity of the program offerings at Parks and Recreation.

C. TJPDC 2024 Legislative Update – David Blount

Mr. David Blount of the Thomas Jefferson Planning District Commission was present to provide a brief legislative update and to discuss the upcoming General Assembly Legislative Program for the region. Mr. Blount reported that the State budget was finally been approved in May. He noted that at the close of the fiscal year at the end of June, state revenues ran higher than had been estimated, again, by about \$1.2 billion. He commented that early indications were that another revenue revision would be built in as they moved forward with budget amendments during the upcoming session. He noted that he was anticipating that the Governor and the General Assembly would have some additional resources to work with as they start their appropriations process. Mr. Blount reported that state agencies were starting their budget process. He explained that the agencies would make their requests and then move them up to the Executive Branch. He noted that Governor Youngkin would propose his changes to the current biennial state budget on December 18th and then the General Assembly session would begin and the legislators would have the opportunity to shape the budget.

Mr. Blount reported that from a legislative standpoint, there was a lot of work going on in the interim. He noted that there were study committees and other studies going on that would really feed into the discussions at the next General Assembly session. He noted the report from JLARC last summer on the K-12 education

funding and the funding formula. He indicated that a joint study committee was taking a look at the recommendations from the report.

Mr. Blount reported that JLARC was busy and they were taking a look at data centers, as well as the state's efforts over the past few years in deploying broadband. He noted that he thought both topics would be reported on in December by JLARC.

Mr. Blount noted there were different legislators, a study commission and stakeholder groups that would be taking a look at energy generation facilities. He commented that there had been discussion in many localities this year on solar siting. He noted there were a number of bills in the past General Assembly session dealing with solar, and many of those would have affected local governments, so he anticipated that they would be taking another look at that in the next session. Mr. Blount reported that the Virginia Housing Commission was taking a look at affordable housing issues that were brought before the General Assembly this past year that did not advance.

Mr. Blount noted that the top three (3) 2024 regional Legislative Priorities were: public education; budgets and funding; and land use and growth management. He commented that he did not anticipate much change in the priorities. He asked for feedback from the Board on priorities for 2025 and any other positions they would like to see included in the program. He noted he would draft the 2025 Legislative Priorities and return in November to talk about it. Mr. Blount indicated that they would continue to include the position of support for LODA benefits for private police departments. He noted that he and Mr. Rutherford had been working with VACo and Delegate Campbell's office on LODA as well.

Mr. Rutherford thanked Mr. Blount. He noted that every interaction that he had regarding LODA had been positive, but he was waiting to see what would happen. Mr. Blount thanked Mr. Rutherford and the rest of the Board for their work on LODA over the past year and for their support.

Mr. Reed thanked Mr. Blount and noted that the priorities were all things that County was interested in.

VI. NEW & UNFINISHED BUSINESS

A. Proposed Work Order Amendment for Zoning and Subdivision Ordinance Updates

Ms. Bishop reported that during the June meeting, the Board approved a work order for Zoning and Subdivision Ordinance updates to continue working with the Berkley Group. She noted that during the kickoff session on August 28th with the Board and Planning Commission, there was interest in adding a second public engagement session. She reported that there was also interest in continuing to utilize the project website used for the Comprehensive Plan throughout the Ordinance update process. She noted that the website would remain active for public comments and it would host all of the information and documents related to the process of the project. Ms. Bishop explained that part of the current scope included optional services that could be added at any time. She indicated that Berkley Group needed authorization to proceed with those two (2) items. She indicated that the request was for an additional public engagement session for \$3,400 and the website hosting for \$2,500, for a total of \$5,900. She asked for Board authorization to add the additional items to the scope of work. Dr. Ligon noted it had been well discussed at the meeting. Mr. Rutherford agreed that it needed to be done.

Mr. Rutherford made a motion to approve the Zoning and Subdivision work order amendments with the Berkley Group as presented. Dr. Ligon seconded the motion. There being no further discussion, Supervisors approved the motion by vote of acclamation.

Ms. Bishop clarified that one (1) public engagement session would be done at Rockfish Valley Community Center (RVCC) and one (1) would take place at either the Nelson Center or the Heritage Center. The Board was in consensus to hold the engagement sessions at RVCC and the Nelson Center. Ms. Bishop noted that they would be looking at beginning of October for those sessions to take place.

B. Proposed Work Order Amendment for DSS Building Design Services

Ms. McGarry provided the following information:

At the Board's August 13th regular meeting, following its closed session pursuant to Virginia State Code Section 2.2-3711(A)(3) and (A)(7), the Board of Supervisors took the following action:

- Authorized the County Administrator to enter into a purchase agreement to acquire the land and improvements at 37 Tanbark Plaza for \$775,000.
 - The property is intended to be the new site for the Department of Social Services and provides for a more cost efficient option versus the initial Callohill Drive site, with an estimated savings of approximately \$1M, primarily due to more favorable site development conditions. Additionally, this location for DSS keeps them within Lovingsston proper and adjacent to the local Community Services Board; which provides a higher level of convenience to citizens utilizing these services. It also serves to improve the middle gateway into Lovingsston from Route 29 and provides the opportunity for additional public parking that will improve walkability in Lovingsston.
 - Settlement of the property purchase is predicated upon satisfaction of conditions precedent as specified in the executed purchase agreement and title examination. This investigative period is expected to take 8-12 weeks.
 - Staff recommended that this purchase be partially funded with some combination of Bond Anticipation Note proceeds in excess of the estimated cost of A&E services of approximately \$559,591 and existing unallocated Capital Fund Reserves of \$419,730.
- Authorized the County Administrator to execute contract amendment #6 with PMA Architecture to modify design services for the new project site at Tanbark Plaza excluding (for the time being) the proposed optional architectural design assessment of the Main Street corridor in the vicinity of the site for \$38,500 and MEP design scope revised to include design for new fire sprinkler main for \$5,000. This amendment reduced the total contract fee from \$1,170,780 to \$1,101,480.

Status:

PMA and the County's Building Code Official have both provided memos recommending reconsideration of providing funding of \$5,000 for inclusion of the MEP design scope revision which includes design for the new fire sprinkler main. The fire sprinkler main at the site already exists and is recommended to be used in the new building, not only for safety and fire response reasons, but also for the ability to design a more functional interior that will not require fire rated corridors and automatic door closures. The \$5,000 cost increase is to cover the additional drawings and specifications for the bid documents that the Mechanical Engineer will have to prepare. **Staff concurs with this recommendation and requests that the Board authorize adding back \$5,000 to PMA's Contract Amendment #6, which reduces the total revised amended contract fee under Amendment #4 by \$64,300 to \$1,106,480.**

Time Sensitive Action Requested: Re-consider and *authorize execution of revised Amendment #6 that includes the MEP Design scope for a new fire sprinkler main for a cost of \$5,000, modifying the total scope of design services for the new DSS building project site at Tanbark Plaza to include this work.*

Mr. Rutherford noted that he was fine putting the \$5,000 back in. Dr. Ligon noted that the only reason they took it out was because it had been said that they did not need it. Mr. Reed noted that Mr. Marrs had done a good job in his memo laying out the reasons why it should be done.

Mr. Rutherford moved to amend the work order to add in the \$5,000 for the MEP design scope for the fire sprinkler main at the DSS building. Dr. Ligon seconded the motion. There being no further discussion, Supervisors approved the motion unanimously (3-0) by roll call vote.

VII. REPORTS, APPOINTMENTS, DIRECTIVES AND CORRESPONDENCE

A. Reports

1. County Administrator's Report

Ms. McGarry provided the following report:

- A. Route 151 Speed Study Results Meeting:** A proposed date for this meeting is September 16th from 3-4pm; to be confirmed by VDOT.
- B. 2026 Reassessment RFP (See Attachments):** The County received three (3) proposals and interviews were conducted with two (2) of the respondents by the panel of Candy McGarry, Kim Goff, Susan Rorrer, and Amanda Spivey. The panel unanimously ranked Wampler-Eanes Appraisal Group, LTD. as the top ranked firm using a scoring matrix that prioritized firm qualifications and experience in similar projects using ProVal; the County's assessment software. Wampler-Eanes Appraisal Group has extensive mass appraisal experience across Virginia and is highly qualified. They conducted the County's 2014, 2018, and 2022 general reassessments and have extensive Pro-Val experience. Following negotiations, the County contracted with W-E for a not to exceed amount of \$409,500 with work beginning October 1, 2024. The 2022 contract was for a NTE of \$305,000 with W-E noting that their price increase from the last contract is related to:
 - 1) Salaries and Wages of their personnel have significantly increased over the past 4 years as they attempt to keep and maintain their current staff.
 - 2) Inflationary costs of Rent, Lodging, Vehicles, Fuel, and other items have impacted their costs for performing reassessments.
 - 3) They prepared our bid for the 2022 Nelson County reassessment on 8/26/20 (4 years ago) prior to the substantial rise in inflation that began in 2021.

The non-binding cost submittals of the other two (2) proposers was \$422,331 and \$788,000.

- C. FY25 Board Retreat:** The Board's retreat has been set for September 19, 2024 from 10am – 5pm at The Lodge at Three Notch'd Brewing Company.
- D. DSS Building:** Design meetings are resuming, with the next one to be held on September 12, 2024.
- E. Region 2000 Solid Waste Authority:** With 2029 being the expected year for the Regional landfill to reach capacity, the Solid Waste Authority is preparing to submit a 60-acre expansion proposal

to Campbell County for consideration, that would provide for solid waste disposal through 2053. This has been studied by the Authority and Campbell County and has proven to be the most feasible option going forward, however it faces opposition from Campbell County residents residing near the landfill. Should the expansion not move forward, Nelson will look at options to transfer solid waste to another landfill site within the region.

- F. Virginia Career Works (VCW) Nelson Service Data:** VCW reports that since July 2024, 4 Nelson residents visited a One-Stop Center, 1 Nelson resident gained employment through VCW programs/centers, and 1 Nelson resident enrolled in Workforce Innovation & Opportunity Act (WIOA).
- G. 2024-2025 MAPP2Health Community Health Assessment (CHA):** The Blue Ridge Health District, Sentara, and UVA Health has launched its CHA which is conducted every 3 years and aims to identify and address health needs that can advance health equity. The public is being asked to participate in Focus Groups starting in October, interested residents will need to complete a focus group interest form at the Blue Ridge Health District website [Blue Ridge Health District - Blue Ridge \(virginia.gov\)](https://www.blueridgehealth.org/). Participants will receive a \$25 Food Lion gift certificate. Secondly, a Community Health Survey has been launched on the Blue Ridge Health District website and will be active through December 2024.
- H. Meals and Lodging Tax Collection Tracking:** Ms. McGarry reported that she was working with the Commissioner of Revenue and Tourism to try to get the data requested at last month's meeting regarding the number of short term rentals associated with the tax collection.
- I. Staff Reports:** Department and office reports for July/August have been provided.

2. Board Reports

Dr. Ligon:

Dr. Ligon reported that the Jail Board meeting would take place later in the week. She also noted that Piedmont Workforce had not met yet either.

Mr. Rutherford:

Mr. Rutherford reported that he attended the TJPDC meeting. He noted that there had been discussion regarding data centers and Louisa had capitalized on that. He commented that meant a lot when it came to power usage. He stated that what was done there would affect electric rates in Nelson. He noted it would be interesting to see what that means in the future. He commented that technology advances needed to resolve energy consumption. Mr. Rutherford reported that they had also discussed affordable housing and the impact that inflation had on the housing market. He noted that the jobs coming to Waynesboro would all be well paid people who would be able to absorb any housing price. He indicated that water and sewer continued to be a major topic across the region and infrastructure needs for the future.

Mr. Reed:

Mr. Reed reported that they would see the results of the Planning Commission meeting at the 7:00 session that evening. He noted that both items on the agenda for public hearings had been recommended by the Planning Commission.

B. Appointments

Nelson County Social Services Board – Central District

Ms. Spivey reported that they had received an application from Stacy Rush to represent the Central District on the Nelson County Social Services Board. She indicated that Ms. Rush appeared to be well qualified and had recently retired. She noted that she thought Ms. Rush would bring a lot of experience if the Board wished to appoint her.

Mr. Rutherford moved to appoint Stacy Rush as Central District representative on the Nelson County Social Services Board. Dr. Ligon seconded the motion. There being no further discussion, Supervisors approved the motion by unanimously (3-0) by roll call vote.

Planning Commission

Mr. Rutherford asked to discuss the Supervisor position on Planning Commission. He noted the transition from the Comprehensive Plan to Zoning and indicated that there had been a discussion among Planning Commission members, as well as the Board, and they were wondering if Mr. Reed would be interested in switching out to allow the next person to ride the train. He noted that Mr. Reed had been on the Planning Commission for about two and a half years. He suggested with the new transition to Zoning, that it would probably be good to because that person would need to stay on for the duration of the Zoning updates. Mr. Reed indicated that Mr. Parr had brought up the subject with him a few days ago. He noted that he had given it some thought, and he had been appointed for the entire year and he did not shirk his responsibility to follow through. Mr. Reed suggested that if a Board member wanted to attend the Planning Commission meetings, there was not an opportunity for dialogue, but they could certainly have all of the benefits of interacting with the people on the Planning Commission if they needed to in the interim. Mr. Reed indicated that there should not be any significant ordinances votes that would not come before the Board of Supervisors any way. He noted that he would like to continue serving in his position.

Mr. Rutherford recalled that they had left Mr. Reed on to finish the Comprehensive Plan. He commented that for the constituents, it would be a good time to pass the baton. He noted that some of the Planning Commission members had echoed that, as well as a couple of Board members. He noted that Dr. Ligon had indicated that she was interested in serving through to the end of the updates. Dr. Ligon confirmed that she was still interested. Mr. Reed noted that he was not interested in abdicating his role and he appreciated the thoughtfulness. He commented that he enjoyed his role and he thought he provided an important piece in it. He indicated that prior to his appointment, he had offered up the role to anyone else that may be interested in taking it, and he was able to stay on.

Dr. Ligon stated that the concern was, that they wanted it to be a productive, respectful process through the zoning updates. She noted that there had been rumblings on the Planning Commission that if they did not make a change, there would be huge change on the Planning Commission. She commented that they thought this option was less disruptive than having several Planning Commission members leave. Mr. Reed noted that he first heard this from Mr. Parr two (2) days earlier. He commented that no one from Planning Commission had approached him about it. He noted that if he were to step down, he would like to hear from the Planning Commission about it first, and he indicated that he really had no reason why. He reiterated that no one had come forward, with the exception of what was just related by Mr. Rutherford and

Dr. Ligon. Mr. Rutherford noted that it had been brought to him, and that was why he asked for Mr. Parr to speak with Mr. Reed. Mr. Rutherford stated that he did not want to make a motion to replace Mr. Reed, but he was getting there, for the sake of not having a major disruption. Mr. Reed commented that he did not see any possible major disruption, or fear of one. Mr. Rutherford commented that if they lost two (2) Planning Commission members the next day, that would be pretty major. Mr. Reed noted that he wanted to see the Planning Commission members address him directly if they disagreed with something he was doing or his approach. He noted that for Mr. Rutherford to provide those individuals cover, without addressing it directly, did not seem right. Mr. Rutherford noted that they had addressed it directly with him, Dr. Ligon and Mr. Parr.

Mr. Rutherford moved to appoint Dr. Ligon as the Board member on Planning Commission starting for the September Planning Commission meeting, through the end of the year. Dr. Ligon seconded the motion. Mr. Reed noted that he was appalled to be asked to step down from a board that he had served well for two and a half years, and had never received any criticism from his Planning Commission colleagues, his constituents, or his Board colleagues until the meeting. He stated that he saw no reason or cause for it. He noted that he had no discussion with anyone about it until what was said in the meeting that day. Mr. Reed commented that it seemed like no grounds for dismissal and he did not think it spoke well to the County or to the two (2) members on the Planning Commission which he did not know who they might be, or to his colleagues on the Board of Supervisors who had appointed him. There was no further discussion, and Supervisors voted (2-1) by roll call vote to approve the motion.

C. Correspondence

The Board had no correspondence to discuss.

D. Directives

Mr. Reed reported that he had a discussion with George Miller at the Nelson County Service Authority. He related that Jennifer Fitzgerald had heard from some people in County where they have had trucks from the County that have been serving people and they assumed incorrectly that they were Service Authority trucks. He asked if all County vehicles that were used for County purposes were signed as County vehicles. Ms. McGarry noted that most County vehicles were. She indicated that a few newer maintenance vehicles did not have County decals on them yet. She commented that the Service Authority logo and the County seal were similar but they did differ. Mr. Reed asked if those logos were in process for the vehicles. Ms. McGarry noted that they were. Mr. Reed noted that would help clarify to people who was working and providing services. Mr. Reed noted that he would relate the information to Mr. Miller. Ms. McGarry asked Mr. Reed what services were being provided that citizens would question whether it was a Service Authority vehicle or County vehicle. Mr. Reed was not sure but indicated that Ms. Fitzgerald may be able to clarify. Ms. McGarry noted she would reach out to Ms. Fitzgerald for more information.

VIII. CLOSED SESSION PURSUANT TO §2.2-3711 (A)(1) (AS NEEDED)

Mr. Rutherford moved that the Nelson County Board of Supervisors convene in closed session to discuss the following as permitted by Virginia Code Sections 2.2-3711- (A)(1) - "Discussion, consideration, or interviews of prospective candidates for employment; assignment, appointment, promotion, performance, demotion, salaries, disciplining, or resignation of specific public officers, appointees, or employees of any public body;" – Personnel. Dr. Ligon seconded the motion and there being no further discussion, Supervisors voted unanimously (3-0) by roll call vote to approve the motion.

Supervisors conducted the closed session and upon its conclusion, Mr. Rutherford moved to reconvene in

public session. Dr. Ligon seconded the motion and there being no further discussion, Supervisors voted unanimously (3-0) by roll call vote to approve the motion.

Upon reconvening in public session, Mr. Rutherford moved that the Nelson County Board of Supervisors certify that, in the closed session just concluded, nothing was discussed except the matter or matters specifically identified in the motion to convene in closed session and lawfully permitted to be discussed under the provisions of the Virginia Freedom of Information Act cited in that motion. Dr. Ligon seconded the motion and there being no further discussion, Supervisors voted unanimously (3-0) by roll call vote to approve the motion.

IX. ADJOURN AND CONTINUE - EVENING SESSION AT 7PM

At 3:47 p.m., Mr. Rutherford moved to adjourn and reconvene at 7:00 p.m. Dr. Ligon seconded the motion. There being no further discussion, Supervisors approved the motion unanimously (3-0) by roll call vote and the meeting adjourned.

EVENING SESSION

7:00 P.M. – NELSON COUNTY COURTHOUSE

I. CALL TO ORDER

Mr. Reed called the meeting to order at 7:01 p.m. with three (3) Supervisors present to establish a quorum and Mr. Parr and Mr. Harvey were absent.

II. PUBLIC COMMENTS

There were no persons wishing to speak during public comments and the public comments period was closed.

III. PUBLIC HEARINGS

A. Special Use Permit #24-0157 – Permanent Sawmill

Consideration of a Special Use Permit application requesting County approval to allow a Permanent Sawmill on a property zoned A-1 Agricultural. The subject property is located at Tax Map Parcel #42-A-55, addressed 452 Modoc Lane in Roseland. The subject property is 176.195 acres and is owned by St. Dunstan's Academy.

Ms. Bishop provided the following report:

BACKGROUND: This is a request for a Special Use Permit (SUP) on property zoned A-1 Agriculture, to allow a sawmill for processing of timber on-site to be utilized in the construction of their school.

Public Hearings Scheduled: PC – August 28 / Board – September 10

Location / Election District: 452 Modoc Lane, Roseland / West Election District

Tax Map Number / Total acreage: 42-A-55 / 176.2 acres +/- total

Owner/Applicant Contact Information: St. Dunstan's Academy (Thomas Fickley, Headmaster), 452 Modoc Lane, Roseland, VA 22967, 434-466-2060, tfickley@stdunstansacademy.org

Comments: A by-right minor site plan has been submitted for the first phase of construction of a non-profit boarding school and is currently in review. The applicant is requesting to operate a portable sawmill on the property, to harvest timber that will be utilized on-site for the construction of the school and associated buildings. According to the application, there is approximately 110 acres of forest on the property that is available to selectively harvest.

DISCUSSION:

Land Use / Floodplain: The subject parcel is zoned A-1 Agriculture and is adjoined by A-1 zoned properties. The area is primarily agricultural in nature, with low density residential uses. There is some floodplain located on the property, however no development is proposed in this area.

Comprehensive Plan: This property is located in a *Rural Area* on the County's Future Land Use Map, which should ensure the protection of the County's rural landscape and economy by maintaining open space, scenic views, and agricultural uses with compatible low density residential uses. Primary land use types include farm, agriculture and forestry, and institutional uses.

REVIEW CRITERIA FOR SUP: The approval of special use permits should be based on the following factors:

1. The use shall not tend to change the character and established pattern of development of the area or community in which it proposed to locate.
2. The use shall be in harmony with the uses permitted by right in the zoning district and shall not affect adversely the use of neighboring property.
3. The proposed use shall be adequately served by essential public or private water and sewer facilities.
4. The proposed use shall not result in the destruction, loss or damage or any feature determined to be of significant ecological, scenic or historical importance.

Recommendation: At their meeting on July 24, the Planning Commission held a public hearing and recommended approval (6-0) of SUP #240157 for a sawmill at 452 Modoc Lane with the following conditions:

1. The lumber harvested shall be utilized only for projects located on the subject property and shall not be utilized for commercial use.
2. Hours of operation shall be limited from 8:00 a.m. to 5:00 p.m. and shall not be operated on Sunday.
3. The sawmill motor shall not exceed 25 horsepower.

4. The sawmill shall not be located or utilized within 100' of any adjoining property line.

Per correspondence from Thomas Fickley dated 8/30/24, the applicant is requesting a revision to recommended condition #2:

2. Hours of operation shall be limited from 8:00 a.m. to **8:00 p.m.** and shall not be operated on Sunday.

Mr. Reed opened the public hearing. There were no persons wishing to speak and the public hearing was closed.

The applicant, Thomas Fickley was present to discuss the application for special use permit. Mr. Fickley explained that they were trying to build a private boys' boarding school in Roseland. He noted that the school combined classical education, instruction in the trades and agriculture. He explained that the sawmill would be a great asset to their project, because it would allow them to harvest timber from their site and then construct the buildings from the harvested lumber. He indicated that it was a very low impact way for them to build their buildings, and it would allow for them to be good neighbors, because instead of bringing trucks onto the property to get the timbers and take them to the mill to be sawed and then hauled back, they could do everything on site.

Dr. Ligon noted that they wanted to teach trades, but part of trades was making money. She asked if they were having children to make things that they should in the future want to sell, if that would limit them from being able to sell the wood product. Mr. Fickley noted that was a vital part of trades education, but craftsmanship was what they were primarily trying to teach at the moment. He indicated that he would love to teach the other side of trades as well.

Father Mark Perkins, Assistant Headmaster at St. Dunstan's, was also present to answer questions. Father Perkins stated that his reading of that condition was that they were not allowed to sell the lumber or timbers produced, and that was really not part of their model. He commented that they would never be producing timber in order to sell it. He explained that as a timber framing school, they would be building timber frame structures on campus, but at some point in the future when they were finished building and wanted to continue teaching timber framing, they could cut a timber with the boys to teach them how to do it, and then they would sell it. He noted he assumed that was not relevant in the scenario because they were not selling the lumber, they were selling a finished product. Father Perkins explained that with the saw mill, they could harvest their own material, cut the frame and then sell it. He noted that if they could not use the saw mill, that would mean a truck would have to deliver timbers from offsite. Mr. Fickley noted that timber framing was one of the crafts that they planned to teach in their trades program at the school. He indicated that it was most relevant right now because they needed buildings to run a school from. He reiterated that timber framing would help them to teach the kids and to have the structures they needed.

Dr. Ligon noted the request to change the time for using the saw mill. She noted that it was cooler in the evening and asked if there was any other reason they wanted to extend the time. Mr. Fickley explained that they were looking to extend the hours for later into the evening because they were educating students during the day. He noted that they would primarily be sawing in the afternoon, but it would be nice to have the option for evening hours.

Mr. Rutherford noted to the applicants that he really loved what they were doing and what it could mean to the community, and what it could mean for the students and their futures. He commented that he felt the 8:00 a.m. to 8:00 p.m. was a reasonable ask. Dr. Ligon and Mr. Reed were in agreement with the amendment to Condition #2, to allow operation from 8:00 a.m. to 8:00 p.m. The Board then discussed Condition #3 which limited the sawmill motor 25 horsepower. Mr. Reed noted that there had been several

people at the Planning Commission meeting in opposition, and the conditions were crafted in response to those comments, which were mostly from adjoining landowners. He noted that no one was present that evening to speak against it, and he had not heard from anyone. He indicated that he assumed the conditions appeased those who had been concerned with the original application. Mr. Reed commented that he felt the other conditions #1, #3 and #4 should stay as they were presented. Mr. Rutherford agreed that Condition #4, “the sawmill shall not be located or utilized within 100 feet of any adjoining property line,” was a reasonable ask. Mr. Rutherford suggested that they equate the horsepower to the same level as a standard tractor. Mr. Reed commented that he did not think it was a good policy to give applicants of a special use permit more than what they were asking for. He noted that he felt the applicants had been thoughtful about what they asked for. He indicated that the limitations were proposed by the applicant, and not anyone else. Dr. Ligon noted that she assumed the 25 horsepower limit was chosen because it was quiet. Mr. Reed indicated that he thought it was chosen because that is what the saw mill was, and they already owned it. He noted that the applicants could return to change it in the future if needed. Mr. Rutherford suggested that bringing the limit to 120 horsepower like that of a standard tractor, was not that big of a change. Dr. Ligon was in agreement to keep the horsepower limit at 25.

Mr. Rutherford asked about Condition #1 and whether they would still be able to cut a tree and turn it into a bowl, and then sell it at a farmer’s market. Ms. Bishop confirmed that they would, because it would be an agricultural product sold at a farmer’s market or offsite. She noted that as with any A-1 property, they were still permitted to have events, or a vendor event. Mr. Rutherford asked if the condition meant that they would just not be able to cut a board, plane and board and then sell the board. Ms. Bishop noted that was her understanding.

Ms. Bishop confirmed that they had received special use permit amendment applications in the past, so if the applicants decided to get a bigger piece of equipment in the future, they could always come back.

Mr. Rutherford moved to approve **Special Use Permit 24-0157 – Permanent Sawmill** with the following conditions:

1. The lumber harvested shall be utilized only for projects located on the subject property and shall not be utilized for commercial use.
2. Hours of operation shall be limited from 8:00 a.m. to 8:00 p.m. and shall not be operated on Sunday.
3. The sawmill motor shall not exceed 25 horsepower.
4. The sawmill shall not be located or utilized within 100' of any adjoining property line.

Dr. Ligon seconded the motion. There being no further discussion, Supervisors voted unanimously (3-0) by roll call vote to approve the motion.

B. Ordinance O2024-01 - Creation of Agricultural & Forestal District – North Fork – 2290.254 acres

Consideration of a request for the creation of an Agricultural and Forestal District in the Montebello/North Fork area.

Ms. Bishop presented the following:

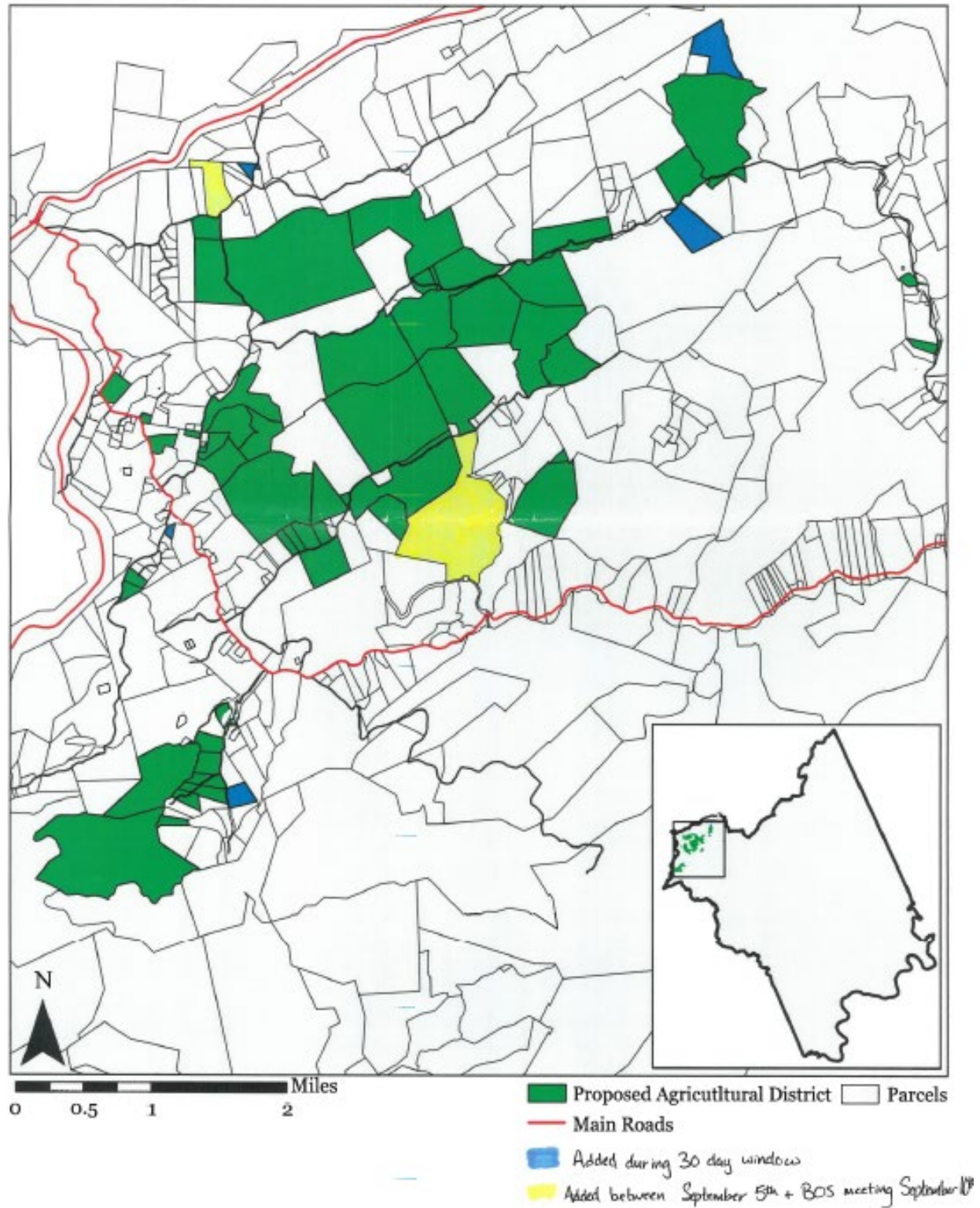
September 10, 2024

The Planning & Zoning Department has received an application from Mr. Wade Lanning to create a new 2418.244 acre Agricultural and Forestal District to be known as the *Fork Mountain Agricultural and Forestal District*. The proposed District is located along Fork Mountain Ln, North Fork Rd, Fish Hatchery Ln, and the surrounding area.

Ms. Bishop provided a map of the proposed Agricultural and Forestal District. She noted that the green parcels on the map were part of the core.

DRAFT

Fork Mountain AFD



Ms. Bishop then provided the following information:

“The Agricultural and Forest Conservation District Program is a voluntary program in which farmers, foresters and landowners form an Agricultural and/or Forest Conservation District for the purposes of conserving areas that are rural and agricultural. The property owner continues to hold fee simple title to the land, but the easement restrictions run with the land, for a set term of years. The agreements usually include exceptions that permit the landowner to withdraw from the program under certain circumstances.

Agricultural-Forestal Districts (AFDs) were established by the State of Virginia as a means for counties to offer incentives to landowners to maintain their property in agriculture and forestry. These benefits include

- (1) eligibility for Land Use taxation,
- (2) protection from eminent domain and municipal annexation, and
- (3) protection from frivolous nuisance complaints.

These protections are in effect for the duration of the contract period. As a result, the County is able to more accurately plan land use in the region, since the owner agrees not to convert the property to a more intensive use for the duration of the contract. The rural nature of the landscape is maintained and the tax rates remain low since residential development is slowed and county resources are not overburdened.”

Review Criteria for AFDs:

Please reference Section 9-201 “Evaluation Criteria” for a list of factors to be considered by the Advisory Committee, Planning Commission, and the Board of Supervisors when reviewing the application for AFD #24-0134, as follows:

- a) The agricultural and forestal significance of land within the district or addition and in areas adjacent thereto;*
- b) The presence of any significant agricultural lands or significant forestal lands within the district and in areas adjacent thereto that are not now in active agricultural or forestal production;*
- c) The nature and extent of land uses other than active farming or forestry within the district and in areas adjacent thereto;*
- d) Local developmental patterns and needs;*
- e) The comprehensive plan and, if applicable, zoning regulations;*
- f) The environmental benefits of retaining the lands in the district for agricultural and forestal uses; and*
- g) Any other matter which may be relevant.*

In judging the agricultural and forestal significance of land, any relevant agricultural or forestal maps may be considered, as well as soil, climate, topography, other natural factors, markets for agricultural and forestal products, the extent and nature of farm structures, the present status of agriculture and forestry, anticipated trends in agricultural economic conditions and such other factors as may be relevant.

Comprehensive Plan:

The properties are located in both “High Conservation Value Areas & Natural Corridors” and “Rural Areas” on the County’s Future Land Use Map.

Conservation Areas are those areas with significant environmental sensitivity and/or areas that are currently protected from development through permanent conservation or recreation use. They are established to minimize detrimental impacts to the environment, maximize groundwater recharge capacity, and protect key natural resources. Examples include steep slopes, flood inundation zones, sensitive environmental corridors, and federal and state lands.

Rural Areas should ensure the protection of the County’s rural landscape and economy by maintaining open space, scenic views, and agricultural uses with compatible low density residential uses. Rural Areas typify the historic and natural landscape of Nelson County that includes prime agricultural areas, forested mountains, and rural homesteads. The area also currently includes some low-density single-family subdivisions. Alterations and retrofits to these developments to enhance resiliency and conform to current health, environmental, zoning and subdivision standards is appropriate and encouraged; however, expanded, or new subdivisions is not the primary intent of this planning area.

Adjoining property owners were notified of the proposed AFD via letter on August 6th, 2024. This letter included the option for property owners to join the AFD within 30 days of the date of the letter (September 5th). There have been five additional landowners (shown in blue on map) that have applied during this time period.

Ms. Bishop reported that two (2) additional property owners applied to join between the September 5th deadline and the day of the Board meeting. She indicated that those parcels were in yellow on the map. She noted that one was Camp Blue Ridge, and the other was a 17 acre parcel.

There is the potential for more properties to join that have applied between the September 5th deadline and the September 10th Board of Supervisors meeting with the consent of the Board of Supervisors:

AFD Ordinance Sec. 9-201(3)a:

(iv) a statement that any owner of additional qualifying land may join the application within thirty (30) days from the date of the notice or, with the consent of the board of supervisors, at any time before the public hearing the board of supervisors must hold on the application;

There are three parcels (17-A-35, 17-A-35B, and 17-A-35C) that are more than a mile and a half from the core. The Board is able to allow the inclusion of parcels further than a mile away if they find that the parcels contain agriculturally and forestally significant land.

AFD Ordinance Sec. 9-200:

Each agricultural and forestal district shall have a core of no less than two hundred (200) acres in one (1) parcel or in contiguous parcels. A parcel not part of the core may be included in a district (i) if the nearest boundary of the parcel is within one (1) mile of the boundary of the core, (ii) if it is contiguous to a parcel in the district, the nearest boundary of which is within one (1) mile of the core, or (iii) if the board of supervisors finds, in consultation with the advisory committee or planning commission, that the parcel not part of the core or within one (1) mile of the boundary of the core contains agriculturally and forestally significant land. The land included in such a district may be located in more than one (1) locality provided that the requirements of Code of Virginia, § 15.2-4305 for such districts are satisfied. All included tracts shall be shown as separate parcels in the county real estate records.

The advisory committee met on July 24th, 2024 to review and discuss the application and unanimously recommended approval of the application to the Planning Commission with the stipulation that parcels 17-A-35, 17-A-35B, and 17-A-35C not be included.

The Planning Commission recommended approval of the Fork Mountain AFD (6-0) as well, with the stipulation that parcels 17-A-35, 17-A-35B, and 17-A-35C not be included, being located further than a mile from the core and lacking agricultural/forestal significance.

Ms. Bishop noted in the resolution, they had a new total acreage for the district. She indicated that originally, it was 2,418 acres. She noted that they were now looking at 2,562.804 acres for the total, and the core acreage was 1,773.714 acres. Ms. Bishop indicated that this was also after one (1) of the parcels was recommended to be removed that evening. She noted that the 117-acre parcel that had been removed, was planned to have a one lot subdivision, and that could not be done if they were part of the AFD. She noted that the recommendation was to exclude this parcel from the current establishment of the district. She indicated that every year, if landowners applied prior to June 1st, the process would be done again, and they could add or remove land during the next round.

Recommended Action(s):

1. Consider adoption of Ordinance O2024-01 to create AFD #24-0134, Fork Mountain Agricultural and Forestal District. The ordinance can be adopted immediately as presented or amended, or deferred.
2. Consider whether parcels 17-A-35A, 17-A-35B and 17-A-35C be included (AFD Committee and PC both recommended that these parcels not be included in the AFD).
3. Consider any additional parcels that have requested to join the proposed AFD.

Dr. Ligon asked if these districts were in a sense, a very short term conservation easement. Ms. Bishop explained that the districts were supposed to be reviewed every five (5) years. She reported that Nelson County currently had five (5) Agricultural and Forestal Districts (AFDs), including Glass Hollow, which was approved last year. She noted that all five (5) AFDs were still active. Dr. Ligon noted that there was the possibility of adding more later. Ms. Bishop confirmed that was correct. Dr. Ligon asked if AFDs decreased property tax similar to a conservation easement. Ms. Bishop explained that any properties, regardless of the acreage in the AFD, were eligible to apply for land use taxation and receive it. She noted that if there were parcels less than five (5) acres in size, they could still apply.

Mr. Reed noted that he was on the AFD committee and the Planning Commission and he was very much in favor of the AFD. He commented on the importance of the core area for conservation values, because an intact core had stronger conservation values than tangential or adjacent properties that were beyond that. He indicated that there was one (1) larger property that was part of the George Washington National Forest. He noted that the George Washington National Forest had its own forest plan to determine the planning that they had for all of their lands. He commented that if the National Forest were to do anything to change the character, they would have to amend their forest plan. He noted that currently the George Washington National Forest was in a management prescription, which did allow timber removal, but did not allow for amenities or campgrounds. He noted that made the AFD stronger than it appeared on paper. He commented that it also gave the adjacent landowners a little bit of weigh in on future changes to the forest management plan. Ms. Bishop noted that it was a good answer to the feedback they received during the Comprehensive Plan process in the Montebello area.

Mr. Reed opened public hearing.

Susan McSwain - Shipman, VA

Ms. McSwain stated that she was the secretary of the AFD Advisory Committee. She explained that the Code of Virginia authorized localities to adopt districts designed to protect working farms and forestland. She reported that there were approximately 30 counties in Virginia that had adopted ordinances to allow for the creation of AFDs. Ms. McSwain reported that Nelson passed its ordinance in 2002, and since then five (5) AFDs had been created in the County – in the South District, Findlay Mountain AFD; in the East District, Dutch Creek AFD; in the Central District, Davis Creek AFD; in the North District, two (2) AFDs, Greenfield and Glass Hollow. She reported that within the five (5) AFDs, there were 119 families who had placed their land in these districts. She indicated that there was currently a total of 8,361 acres in AFDs, not counting the proposed district. She noted that the proposed Fork Mountain AFD would be the first one in the West District, which would mean that if approved, every district in the County would have an AFD. Ms. McSwain stated that the AFD Advisory Committee was appreciative of the amount of work and information that Wade Lanning provided to them. She noted that she and Andy Wright were both present and available if the Board had any questions for the AFD Advisory Committee.

There were no others wishing to speak and the public hearing was closed.

Mr. Rutherford moved to approve Ordinance O2024-1 as amended to remove parcel number 16-A-18 Vok LLC, 117.54 acres; and to add parcel number 27-A-16 Potomac Conference Corporation, 245.03 acres; and add 15-A-4E Frank J. Lehner Jr., 17.07 acres, with a revised total acreage of 2,562.804 acres, with the core being 1,773.714 acres. Dr. Ligon seconded the motion. There being no further discussion, Supervisors approved the motion unanimously (3-0) by roll call vote and the following ordinance was adopted:

ORDINANCE O2024-01
NELSON COUNTY BOARD OF SUPERVISORS
AMENDMENT OF THE CODE OF NELSON COUNTY, VIRGINIA
CHAPTER 9 “PLANNING AND DEVELOPMENT,” ARTICLE V,
“AGRICULTURAL AND FORESTAL DISTRICTS”
CREATION OF THE FORK MOUNTAIN AGRICULTURAL AND FORESTAL DISTRICT

WHEREAS, Mr. Wade Lanning has filed application #24-0134 to establish the Fork Mountain Agricultural and Forestal District located along Fork Mountain Lane (Rte. 667), North Fork Road (Rte. 687), Fish Hatchery Lane (Rte. 690) and the surrounding area, for a total of **2,559.324** acres, with the core consisting of 1,773.714 acres; and

WHEREAS, the parcels to be included in the Fork Mountain Agricultural and Forestal District are as follows:

<u>Parcel Number</u>	<u>Owner</u>	<u>Acreage</u>
17-A-5	Faye Allen Humphries Trustee	80
17-A-9	James G. & Marissa A. Taylor	147
17-A-17	David M. & Linda T. Locks	60.04
17-A-3	Treca A. King & James B. Massie	31.71
16-A-29	Ian Michael Coddington	38.96
16-A-24	Wade B. & Phyllis Y. Lanning	65.88
16-A-23	Wade B. & Phyllis Y. Lanning	82.45
16-A-20	Tye River Property LLC (Brian & Amy Brown)	102.27
16-A-21A	Tye River Property LLC (Brian & Amy Brown)	2.56
27-A-5	Tye River Property LLC (Brian & Amy Brown)	77.22
16-A-21	Charles G. & Marilyn F. Evans	8.19
16-A-13	Roland G. Hill & Mary K. Hill	99.6
27-A-2	Colleen L. Conlin & Thomas E. Davis Trustees	35.41
27-A-2A	Colleen L. Conlin & Thomas E. Davis Trustees	76.26
27-A-7	Vok LLC (Charles Kaye)	131.6
27-A-17	Joan A. Enyingi Regan	107.6
27-A-16C	Joan A. Enyingi Regan	21.37
27-A-42	Carl F. Coffey Trustee	67.22
27-A-48	Carl F. Coffey Trustee	5
27-A-10A	Sarah E. Bastarache	29.3
27-A-13	John S. & Clelia M. LaMonica	24.34
27-A-12A	Earl & Lois Arnold	9.8
27-A-12B	Mary B. Boynton	6.18
27-A-12C	Deidre & Donald Wenrich	4.9
27-A-12	Kathleen S. Monaghan	9.41
26-5-6A	Kathleen S. Monaghan	8.71
27-A-9	Andy Eshelman	119.97
26-A-60	Alan D. & Marie H. Firth	25.54
26-A-18D	Ruth Ronda Regal	1.24
26-A-18E	Ruth Ronda Regal	8.88
26-A-18A	Darrin & Larissa Grant	3.03
26-A-62A	Tybridge II Family Limited Partn (Forsyth)	39.89

26-A-62	Tybridge II Family Limited Partn (Forsyth)	27.85
26-A-62C	Tybridge II Family Limited Partn (Forsyth)	30.564
15-A-8	Richard & Sherri Smith	52.97
15-A-4I	Jeffrey & Donna Beeby	14.18
15-A-5	Anna T. Lane	254.2
15-A-4A	Raymond J. Vartuli & Stephanie S. Graham	3.07
26-6-8	Daniel Edward & Amanda Leslie Tipton	1.92
26-A-30B	Dolores G. Taylor	3.92
26-6-1	Dolores G. Taylor	3.99
26-A-42	Richard M. & Dana P. Howald	60
26-5-8A	Richard M. & Dana P. Howald	5.62
26-5-8B	Lee H. & Paulette A. Albright	6.62
26-5-4	Lee H. & Paulette A. Albright	11.27
38-A-2	Lee H. & Paulette A. Albright	222.07
26-5-1A	John M. & Laura L. Ward	3.29
26-5-3	Kenneth & Karen Cowen	11.44
26-5-2	Jeffrey S. & Sandra S. Garber	10.29
26-5-5	Charles R. & Nancy D. May	11.03
26-5-13	Michael Charles Yankovich	11.29
26-7-2	Teresa L. Guinter	7.45
26-A-13	Jayne M. Hoffman	1.57
26-A-5B	Erik & Monica Morris	11.09
27-A-16	Potomac Conference Corp.	245.03
15-A-4E	Frank J. Lehner, Jr.	17.07

WHEREAS, all of the property owners voluntarily agreed to subject their properties to the requirements stated in Section 9-202 of the Code of Nelson County and in addition, the following conditions will also apply:

- a. No parcel within the District shall be developed to a use more intensive than that existing on the date of creation of the district, other than uses resulting in more intensive agricultural or forestal production;
- b. Parcels of land within the District may only be subdivided by purchase or gift to immediate family members. However, subdivided parcels shall remain in the District for at least until the time of the next scheduled District renewal; and
- c. Parcels of land within the District may be sold in their entirety to a non-family member during the term of the District. However, the parcel under new ownership shall remain in the District at least until the time of the next scheduled District renewal; and
- d. Membership in this AFD does not preclude building a home on land on which no structure exists, or construction of guest house, garage, workshop, barn or similar auxiliary structure as allowed

by County Regulations.

- e. The period before first review is five (5) years; and

WHEREAS, all procedural matters have been completed pursuant to §15.2-4300 et seq. of the Code of Virginia, 1950 as amended and pursuant Article V, Agricultural and Forestal Districts of the Code of Nelson County; and

WHEREAS, after reviewing the Planning Department's report, the Agricultural and Forestal Districts Advisory Committee's recommendation, and considering the comments from the public received at its public hearing held on **September 10th, 2024**, it is the Board's finding that there are significant agricultural and forestal lands within the proposed expanded Districts and the newly proposed District and that they meet the requirements for such designation;

NOW THEREFORE BE IT ORDAINED, by the Nelson County Board of Supervisors that the Code of Nelson County, Chapter 9 "Planning and Development," Article V, "Agricultural and Forestal Districts" be amended to create the Fork Mountain Agricultural and Forestal District as proposed with the conditions (restrictions) as stated in the applications; which each property owner voluntarily agreed to place on his and/or her property; and

BE IT FURTHER ORDAINED, by the Nelson County Board of Supervisors that this Ordinance becomes effective upon adoption.

*It is noted that the new total acreage amount of 2,562.804 acres was found to be incorrectly totaled in the first Whereas of the adopted Ordinance O2024-01. Staff was able to determine that one of the removed parcels in the amount of 3.48 acres was not deducted from the total. The correct total acreage is 2,559.324 acres, which is reflected in adopted Ordinance O2024-01.

Ms. Bishop noted that application deadline every year was June 1st every year to add or remove parcels from an AFD.

IV. OTHER BUSINESS (AS PRESENTED)

The Board had no other business.

V. ADJOURN AND CONTINUE TO SEPTEMBER 19, 2024 AT 10 A.M. FOR A BOARD RETREAT

At 7:41 p.m., Mr. Rutherford moved to adjourn and continue to September 19, 2024 at 10:00 a.m. for a Board retreat. Dr. Ligon seconded the motion. There being no further discussion, Supervisors approved the motion unanimously (3-0) by roll call vote and the meeting adjourned.

BOARD OF
SUPERVISORSTHOMAS D. HARVEY
North DistrictERNIE Q. REED
Central DistrictJESSE N. RUTHERFORD
East DistrictJ. DAVID PARR
West DistrictDR. JESSICA LIGON
South DistrictCANDICE W. MCGARRY
County AdministratorAMANDA B. SPIVEY
Administrative Assistant/
Deputy ClerkGRACE E. MAWYER
Director of Finance and
Human Resources

RESOLUTION R2025-08
NELSON COUNTY BOARD OF SUPERVISORS
AMENDMENT OF FISCAL YEAR 2024-2025 BUDGET
February 11, 2025

I. Appropriation of Funds (General Fund)

<u>Amount</u>	<u>Revenue Account (-)</u>	<u>Expenditure Account (+)</u>
\$ 5,005.00	3-100-001901-0032	4-100-031020-3038
\$ 1,559.88	3-100-003303-0107	4-100-031020-1013
\$ 128.49	3-100-003303-0008	4-100-031020-3033
\$ 95,321.42	3-100-002404-0042	4-100-071020-8004
\$ 3,306.91	3-100-002404-0049	4-100-032010-5504
\$ 75,721.00	3-100-002404-0015	4-100-032020-5648
\$ 3,167.61	3-100-001899-0008	4-100-091030-5202
\$ 1,850.00	3-100-002404-0018	4-100-021010-1009
\$ 2,436.98	3-100-004101-0005	4-100-999000-9905
\$ 8,864.00	3-100-002201-0003	4-100-999000-9905
\$ 10,000.00	3-100-002404-0060	4-100-999000-9905
\$ 120,594.14	3-100-001803-0020	4-100-999000-9905
\$ 327,955.43		

II. Transfer of Funds (General Fund Contingency)

<u>Amount</u>	<u>Credit Account (-)</u>	<u>Debit Account (+)</u>
\$ 15,000.00	4-100-999000-9905	4-100-021040-3020
\$ 15,000.00		

Adopted: _____

Attest: _____, Clerk
Nelson County Board of Supervisors

EXPLANATION OF BUDGET AMENDMENT

I. Appropriations are the addition of unbudgeted funds received or held by the County for use within the current fiscal year budget. These funds increase the budget bottom line. The General Fund Appropriations of \$327,955.43 include requests of (1) \$585.00, \$422.50, \$585.00, \$617.50, \$227.50, \$585.00, and \$1,982.50 appropriations totaling \$5,005.00 requested for Sheriff's FY25 UVA MOU Special Events Overtime funding for December 2024 and January 2025; (2) \$1,559.88 appropriation requested for Sheriff's DEA Task Force Grant funding for December 2024; (3) \$128.49 appropriation requested for Sheriff's DMV Selective Enforcement Traffic Federal Grant funding for July-September 2024; (4) \$95,321.42 appropriation requested for Forest Sustainability Funds received for public education or for projects related to outdoor recreation or forest conservation; (5) \$3,306.91 appropriation requested for FY25 GIS & 9-1-1 Education and Training Program Grant Funds; (6) \$75,721.00 appropriation requested for annual FY25 Fire Funds received from Virginia Department of Fire Programs; (7) \$3,167.61 appropriation requested for FY25 OPIOID Abatement Funding received in October 2024; (8) \$1,850.00 appropriation requested for additional Commonwealth Juror Reimbursement revenue received in FY25; (9) \$2,436.98 appropriation requested for Cancelled Checks-General revenue received in FY25; (10) \$8,864.00 appropriation requested for additional Motor Vehicle Carriers Tax revenue received in FY25; (11) \$10,000.00 appropriation requested for FY24 Tourism VTC-Marketing Leverage Program State Grant funds received in FY25; and (12) \$120,594.14 appropriation requested for VDH FY24 Year End Settlement (YES) (surplus) funds received in FY25. *The total appropriation request for this period is below the 1% of expenditure budget limit of \$761,948.36 for February. Of the total appropriations this month, \$141,895.12 (Items 9-12) of funds are being added to Non-Recurring Contingency.*

II. Transfers represent funds that are already appropriated in the budget, but are moved from one line item to another. Transfers do not affect the bottom line of the budget. Transfers from General Fund Non-Recurring Contingency in the amount of \$15,000.00 are reflected in (1) \$15,000.00 transfer to the Juvenile Detention line item as requested in budget letter from Jennifer Blodgett. *Following approval of these expenditures, the balance of Non-Recurring Contingency would be \$462,617.31. This net balance includes the additions in I. and reduction in II.*

Company No: 001 Account Number: 3100 1901 32

Date: 2/05/25

UVA-MOU Special Events OT

Period:

Time: 1147

Budget Amount

Year To Date

Encumbrances

Balance

\$18,492.50-

\$23,497.50-

\$.00

\$5,005.00

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Date      Source Reference Number      PO#      Amount Period Description
09242024 CS      1          20240924      $1,625.00-202409 -TREASURER CASH REPORT-
10072024 CS      1          20241007      $1,527.50-202410 -TREASURER CASH REPORT-
10232024 CS      1          20241023      $1,462.50-202410 -TREASURER CASH REPORT-
11082024 CS      1          20241108      $4,972.50-202411 -TREASURER CASH REPORT-
11152024 CS      1          20241115      $3,677.50-202411 -TREASURER CASH REPORT-
11152024 CS      1          20241115      $5.00 202411 -TREASURER CASH REPORT-
11202024 CS      1          20241120      $1,397.50-202411 -TREASURER CASH REPORT-
12122024 CS      1          20241212      $1,105.00-202412 -TREASURER CASH REPORT-
12202024 CS      1          20241220      $2,145.00-202412 -TREASURER CASH REPORT-
*****      G/L Year-To-Date-      $17,907.50-

*****      Encumbrance-

*****      A/P Holding File-

*****      P/R Holding File-

*****      U/T Holding File-

01072025 CS      1          20250107      $585.00-202501 -TREASURER CASH REPORT-
01222025 CS      1          20250122      $2,437.50-202501 -TREASURER CASH REPORT-
01312025 CS      1          20250131      $2,567.50-202501 -TREASURER CASH REPORT-
*****      A/R Holding File-      $5,590.00-
                                     $5,005.00
*****      G/L Holding File-

*****      S/S Holding File-

*****      INV Holding File-

10082024 BS      1      0000424      $1,625.00-202410 FY25 UVA MOU AUGUST 24 05039
11142024 BS      1      0000425      $2,990.00-202411 FY25 UVA MOU 9/24 & 10/2405049
12102024 BS      1      0000428      $10,042.50-202412 FY25 UVA MOU OCT NOV 24 E05061
01162025 BS      1      0000430      $3,835.00-202501 FY25 UVA MOU SPECIAL EVEN05077
*****      Budget Amount-      $18,492.50-

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NELSON COUNTY SHERIFF'S OFFICE

An equal opportunity employer

P.O. Box 36, 84 COURTHOUSE SQUARE, LOVINGSTON, VIRGINIA 22949 ~ BUSINESS 434.263.7050 ~ FAX 434.263.7056

SHERIFF
M.E. EMBREY

INVOICE #12202024

Bill To: UVA

Date: 12/202/24

Officer:	Assignment:	Hourly Rate:	Hours Worked:	Total:
██████████	JPJ E Crosswalk/ Sections 305/304	\$65.00	4.5	292.50
██████████	Student Entrance	\$65.00	4.5	\$292.50

Balance Due: \$585.00

Comments/Remarks: UVA vs Memphis Men's Basketball. Please make a single check for the full amount payable to County of Nelson

Name:

Major Brad Metje

Signature:

Brad Metje



NELSON COUNTY SHERIFF'S OFFICE

An equal opportunity employer

P.O. BOX 36, 84 COURTHOUSE SQUARE, LOVINGSTON, VIRGINIA 22949 ~ BUSINESS 434.263.7050 ~ FAX 434.263.7056

SHERIFF
M.E. EMBREY

INVOICE #12212024

Bill To: UVA

Date: 12/20/24

Officer:	Assignment:	Hourly Rate:	Hours Worked:	Total:
[REDACTED]	Massie/ JPJ Crosswalk east	\$65.00	6.5	\$422.50

Balance Due: \$422.50

Comments/Remarks: UVA Trans-Siberian Orchestra. Please make a single check for the full amount payable to County of Nelson.

Name:

Major Brad Metje

Signature:

Brad Metje



NELSON COUNTY SHERIFF'S OFFICE

An equal opportunity employer

P.O. Box 36, 84 COURTHOUSE SQUARE, LOVINGSTON, VIRGINIA 22949 ~ BUSINESS 434.263.7050 ~ FAX 434.263.7056

SHERIFF
M.E. EMBREY

INVOICE #12232024

Bill To: UVA

Date: 12/23/24

Officer:	Assignment:	Hourly Rate:	Hours Worked:	Total:
[REDACTED]	Student Entrance	\$65.00	4.5	\$292.50
[REDACTED]	Massies/ JPJ Crosswalk	\$65.00	4.5	\$292.5

Balance Due: \$585.00

Comments/Remarks: UVA vs American Men's Basketball 12/22/24. Please make a single check for the full amount payable to County of Nelson

Name:

Major Brad Metje

Signature:

Brad Metje



NELSON COUNTY SHERIFF'S OFFICE

An equal opportunity employer

P.O. BOX 36, 84 COURTHOUSE SQUARE, LOVINGSTON, VIRGINIA 22949 ~ BUSINESS 434.263.7050 ~ FAX 434.263.7056

SHERIFF
M.E. EMBREY

INVOICE #01022025 amended

Bill To: UVA

Date: 01/02/25

Officer:	Assignment:	Hourly Rate:	Hours Worked:	Total:
	Student Entrance Inside	\$65.00	4.75	\$308.75
	Massie/ JPJ Crosswalk	\$65.00	4.75	\$308.75

Balance Due: \$617.50

Comments/Remarks: UVA vs. NC State Men's Basketball 12/31/25 Please make a single check for the full amount payable to County of Nelson. This invoice was amended due to a calculation error.

Name:

_Major Brad Metje_____

Signature:

Brad Metje



NELSON COUNTY SHERIFF'S OFFICE

An equal opportunity employer

P.O. Box 36, 84 COURTHOUSE SQUARE, LOVINGSTON, VIRGINIA 22949 ~ BUSINESS 434.263.7050 ~ FAX 434.263.7056

SHERIFF
M.E. EMBREY

INVOICE # 01072025

Bill To: UVA

Date: 01/03/25

Officer:	Assignment:	Hourly Rate:	Hours Worked:	Total:
	North Garage Entrance	\$65.00	3.5	\$227.50

Balance Due: \$227.50

Comments/Remarks: UVA vs. Louisville Men's Basketball 1/4/25. Please make a single check for the full amount payable to County of Nelson

Name:

Major Brad Metje

Signature:

Brad Metje



NELSON COUNTY SHERIFF'S OFFICE

An equal opportunity employer

P.O. Box 36, 84 COURTHOUSE SQUARE, LOVINGSTON, VIRGINIA 22949 ~ BUSINESS 434.263.7050 ~ FAX 434.263.7056

SHERIFF
M.E. EMBREY

INVOICE #01202025

Bill To: UVA

Date: 01/20/25

Officer:	Assignment:	Hourly Rate:	Hours Worked:	Total:
[REDACTED]	Coveley/ West Lot south	\$65.00	5	\$325.00
[REDACTED]	Basketball/ Student Entrance	\$65.00	4	\$260.00

Balance Due: \$585.00

Comments/Remarks: UVA vs. SMU men's basketball 1/16/25. Please make a single check for the full amount payable to County of Nelson

Name:

Major Brad Metje

Signature:

Brad Metje



NELSON COUNTY SHERIFF'S OFFICE

An equal opportunity employer

P.O. BOX 36, 84 COURTHOUSE SQUARE, LOVINGSTON, VIRGINIA 22949 ~ BUSINESS 434.263.7050 ~ FAX 434.263.7056

SHERIFF
M.E. EMBREY

INVOICE #01212025

Bill To: UVA

Date: 01/21/25

Officer:	Assignment:	Hourly Rate:	Hours Worked:	Total:
[REDACTED]	Arlington/ Massie & 307-309	\$65.00	6.5	\$422.50
[REDACTED]	Parking/ interior	\$65.00	8	\$520.00
[REDACTED]	Traffic/ Floor	\$65.00	8	\$520.00
[REDACTED]	Copeley/ Garage Crosswalk	\$65.00	8	\$520.00

Balance Due: \$1,982.50

Comments/Remarks: UVA Cody Johnson Concert 1/18/25. Please make a single check for the full amount payable to County of Nelson

Name:

Major Brad Metje

Signature:

Brad Metje

FEDERAL, STATE OR LOCAL GOVERNMENT ENTITY ASSISTANCE AGREEMENT



This agreement is entered into between the **Nelson County Sheriff's Office** and the University of Virginia Police Department on this 2nd day of August 2024.

Whereas University of Virginia Police Department desires the assistance of the **Nelson County Sheriff's Office** in the following described initiative:

Providing police and traffic control services and when deemed necessary, a representative in unified command for sporting and major events until agreement is cancelled by **Nelson County Sheriff's Office**.

Whereas, public safety and security may be enhanced through the deployment of extraordinary law enforcement resources, therefore, the **Nelson County Sheriff's Office** and the University of Virginia enter into the following agreement:

1. The **Nelson County Sheriff's Office** will use its best efforts to seek volunteer sworn employees to work paid overtime to assist in accomplishment of the initiative.
2. Sworn **Nelson County Sheriff's Office** employees assisting in the initiative will be under the sole control and supervision of the **Nelson County Sheriff's Office** at all times while engaged in the activity.
3. The **Nelson County Sheriff's Office** will evaluate all requests for support personnel to ensure **Nelson County Sheriff's Office** participation is desirable and feasible.
4. The **Nelson County Sheriff's Office** and University of Virginia will agree on desirable manpower and the number of hours of assistance required.
5. Sworn employees providing assistance will be available for temporary reassignment to other areas in the event that emergencies arise during the project and the sworn employees and/or sworn employees' supervisors shall have the same discretion to make the determination as would exist in similar situations absent this agreement.
6. The University of Virginia will reimburse the **Nelson County Sheriff's Office (NCSO)** for the number of hours of assistance provided at the sworn employees' overtime rates, plus fringe benefits and any predetermined actual costs associated with the use of vehicles during the project.
7. The University of Virginia will require that all events be billed individually as each event occurs. Any invoices received that are more than 20-days old will not be reimbursable due to payment constraints placed on us by the organizing event agency. **Include on your billing statement the officer's name, date of the event, time in/out and hourly rate.**
8. Provide ample parking for sworn employees of the **Nelson County Sheriff's Office**.
9. Name of contact person from your organization in charge of billing for services.

<u>Mark Embrey</u>	<u>94 Courthouse Sq. Louisa VA</u>	<u>membray@nelsoncounty.org</u>	<u>434-243-7050</u>
Name	Address	Email	Phone Number
			
Mark Embrey		Timothy J. Longo, Sr.	
Sheriff		AVP & Chief of Police	
Nelson County Sheriff's Office		UVA Police Department	

Company No: 001 Account Number: 3100 3303 107 Period:
Date: 2/05/25 Federal DEA Task Force (Sheriff) Time: 1250
Budget Amount Year To Date Encumbrances Balance
\$8,278.92- \$9,838.80- \$.00 \$1,559.88

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Date    Source    Reference Number      PO#      Amount    Period    Description
11202024 CS    1            20241120            $3,599.28-202411 -TREASURER CASH REPORT-
12052024 CS    1            20241205            $3,305.46-202412 -TREASURER CASH REPORT-
12202024 CS    1            20241220            $1,374.18-202412 -TREASURER CASH REPORT-
*****            G/L Year-To-Date-            $8,278.92-

*****            Encumbrance-

*****            A/P Holding File-

*****            P/R Holding File-

*****            U/T Holding File-

01172025 CS    1            20250117            $1,559.88-202501 -TREASURER CASH REPORT-
*****            A/R Holding File-            $1,559.88-

*****            G/L Holding File-

*****            S/S Holding File-

*****            INV Holding File-

01162025 BS    1      0000430            $8,278.92-202501 FY25 DEA TASK FORCE GRANT05077
*****            Budget Amount-            $8,278.92-
```

Grace Mawyer

From: Grace Mawyer
Sent: Tuesday, January 21, 2025 9:47 AM
To: Neely Hull
Cc: Sandy Neblett
Subject: RE: invoice submitted to DEA today

Hi Neely,

3-100-03303-0107

4-100-031020-1013

Please post to **DEATF**.

Thank you!
Grace

From: Sandy Neblett
Sent: Tuesday, January 21, 2025 9:00 AM
To: Neely Hull <nhull@nelsoncounty.org>
Cc: Grace Mawyer <gmawyer@nelsoncounty.org>
Subject: FW: invoice submitted to DEA today

Neely-

I am forwarding your question to Grace – I'm not sure what account she has had you post the DEA funds to in the past.

Sandy Neblett
Nelson County
Human Resources and Finance Specialist
PO Box 336, Lovington, VA 22949
(P) 434-263-7137 (F) 434-263-7134
sneblett@nelsoncounty.org
www.nelsoncounty-va.gov

From: Neely Hull
Sent: Tuesday, January 21, 2025 8:57 AM
To: Sandy Neblett <sneblett@nelsoncounty.org>
Subject: RE: invoice submitted to DEA today

Hi Sandy!

Can you tell me where to post this to, please. We did receive the money

Neely Hull
Treasurer
PO BOX 100 Lovington VA 22949
(P) 434 263 7060
(F) 434 263 7064

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From: Neely Hull

Sent: Wednesday, January 8, 2025 2:04 PM

To: Sandy Neblett <sneblett@nelsoncounty.org>

Subject: RE: invoice submitted to DEA today

Thank you ☺

From: Sandy Neblett

Sent: Wednesday, January 8, 2025 2:02 PM

To: Neely Hull <nhull@nelsoncounty.org>

Subject: invoice submitted to DEA today

Neely-

Dec invoice submitted today in the amount of \$1559.88.

Sandy Neblett

Nelson County

Human Resources and Finance Specialist

PO Box 336, Lovington, VA 22949

(P) 434-263-7137 (F) 434-263-7134

sneblett@nelsoncounty.org

www.nelsoncounty-va.gov

BOARD OF
SUPERVISORS

THOMAS D. HARVEY
North District

ERNIE Q. REED
Central District

JESSE N. RUTHERFORD
East District

J. DAVID PARR
West District

DR. JESSICA LIGON
South District



CANDICE W. MCGARRY
County Administrator

AMANDA B. SPIVEY
Administrative Assistant/
Deputy Clerk

LINDA K. STATON
Director of Finance and
Human Resources

January 7, 2025

TO: Special Agent in Charge
Washington Field Division
Drug Enforcement Administration
800 K Street, NW, Room 500
Washington, D.C. 20001

Subject: Overtime Reimbursement for December 2024

In accordance with the current State/Local Task Force agreement, we hereby request reimbursement of \$1,559.88 for overtime incurred for the pay period December 1 to December 31, 2024 for the below listed law enforcement personnel from the County of Nelson Sheriff's Office.
Federal ID# 54-6001441.

Officer's Name: [REDACTED] worked 42 Overtime hours totaling \$1,559.88.

Reimbursement should be made directly to: County of Nelson
PO Box 336
Lovingston, VA 22949

I certify that the funds requested are for overtime expenses incurred by personnel identified in the Task Force Agreement currently in effect.

Certified:	Resident Agent in Charge	Date
Certified:	<i>Mark E. S.</i>	1/8/2025
	Sheriff of County of Nelson	Date
Certified:	<i>Sandy Reblett</i>	1/7/2025
	Payroll Verification	Date

Company No: 001 Account Number: 3100 3303 8 Period:
 Date: 2/05/25 Other Sheriff's Grants (Fed-20.607) Time: 1322
 Budget Amount Year To Date Encumbrances Balance
 \$41,526.65- \$8,475.14- \$.00 \$33,051.51-

```

=====
Date    Source    Reference Number      PO#      Amount    Period    Description
09112024 CS    1      20240911           $4,826.84-202409 -TREASURER CASH REPORT-
12262024 CS    1      20241226           $3,519.81-202412 -TREASURER CASH REPORT-
*****      G/L Year-To-Date-      $8,346.65-

*****      Encumbrance-

*****      A/P Holding File-

*****      P/R Holding File-

*****      U/T Holding File-

01172025 CS    1      20250117           $128.49-202501 -TREASURER CASH REPORT-
*****      A/R Holding File-      $128.49-

*****      G/L Holding File-

*****      S/S Holding File-

*****      INV Holding File-

10082024 BS    1      0000424           $2,121.73-202410 FY25 FY24 DMV TRA FUNDS R05039
10082024 BS    1      0000424           $2,705.11-202410 FY25 FY24 DMV ALCHL FNDS 05039
11142024 BS    1      0000425           $16,380.00-202411 FY25 DMV SEL ENFORCE ALC 05049
11142024 BS    1      0000425           $16,800.00-202411 FY25 DMV SEL ENFORCE TRA 05049
01162025 BS    1      0000430           $3,519.81-202501 FY25 SHERIFF'S DMV FED GR05077
*****      Budget Amount-      $41,526.65-
  
```

Grace Mawyer

From: Grace Mawyer
Sent: Thursday, January 16, 2025 4:44 PM
To: Neely Hull
Cc: Holly Henderson
Subject: RE: EDI-Code,please

Please post to SDGRF. Thank you!

3-100-003303-0008
4-100-031020-3033

From: Neely Hull
Sent: Thursday, January 16, 2025 10:07 AM
To: Grace Mawyer <gmawyer@nelsoncounty.org>
Cc: Holly Henderson <hhenderson@nelsoncounty.org>
Subject: EDI-Code,please

Total Amount: 128.49

Deposit Date: 01/17/2025

Trace Number: 82566953

Agy No	Amount	CDS Offset Amount	TOP Offset Amount	Invoice Number	Invoice Date	Customer Number	Voucher Number	Description
530	128.49	0.00	0.00	54240-24240- FY24 DMV Traffic Grant	10/21/2024	125	38034158	BPT 2024 54240 GRANT R

Tot 530: 128.4

Neely Hull
Treasurer
PO BOX 100 Lovingsston VA 22949
(P) 434 263 7060

BOARD OF
SUPERVISORS

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ERNIE Q. REED
Central District

JESSE N. RUTHERFORD
East District

J. DAVID PARR
West District

DR. JESSICA LIGON
South District



CANDICE W. MCGARRY
County Administrator

AMANDA B. SPIVEY
Administrative Assistant/
Deputy Clerk

LINDA K. STATON
Director of Finance and
Human Resources

**Nelson County Sheriff's Department
Salary Reimbursement Verification**

**DMV Grant Selective Enforcement – Police traffic services
Project # BPT-2024-54240-24240**

Date: October 31, 2024

Time Period: 7/01/2024 – 09/30/2024

<u>Date Paid</u>	<u>Employee Name</u>	<u>Amount Paid</u>	<u>Check or Direct Deposit #</u>
08/30/2024	[REDACTED]	\$128.49	31339

Totals: \$128.49

Payroll verification submitted by:

Sandy Neblett

Sandy Neblett
HR & Finance Specialist
Nelson County Finance Dept.
PO Box 336, Lovingston, VA 22949
(P) 434-263-7137 / (F) 434-263-7134
sneblett@nelsoncounty.org

Grace Mawyer

From: Grace Mawyer
Sent: Friday, January 17, 2025 2:05 PM
To: Neely Hull
Subject: RE: EDI-Code please

Hi, Neely!

3-100-002404-0042

4-100-071020-8004

Please post to VAFSF.

Thank you!
Grace

From: Neely Hull
Sent: Friday, January 17, 2025 8:18 AM
To: Grace Mawyer <gmawyer@nelsoncounty.org>
Subject: EDI-Code please

Good Morning,

This money is coming on 1/21/24. Can you please tell me where this goes?

Total Amount: 95,321.42

Deposit Date: 01/21/2025

Trace Number: 82568323

Agy No	Amount	CDS Offset Amount	TOP Offset Amount	Invoice Number	Invoice Date	Customer Number	Voucher Number	Description
411	95,321.42	0.00	0.00	FSF25 CANDI	01/15/2025	DOF-FSF25 ID422	00039365	FOREST SUSTAINABILITY

Tot 411: 95,321.42

Grace Mawyer

From: Candy McGarry
Sent: Monday, January 13, 2025 6:33 PM
To: Grace Mawyer
Cc: Jerry West
Subject: FW: Forest Sustainability Award

Grace,

FYI on some \$ coming in. We received these same funds in FY23 of \$41,389, which were posted to revenue account 002404-0042 but I'm not sure if they were also appropriated to the expenditure side and if so, where? This program wasn't funded in FY24 so no funds were received. These funds can only be used for public education generally, outdoor recreation projects, or forest conservation. I am not seeing where we have done any reporting on the use of these funds and I don't believe we have used any of these funds for its stated purposes yet. All in all we will now have \$136,710 in these monies. Previously, Jerry and I had talked about using this for a playground in the Lovington area. These funds could potentially cover the \$25,000 RVCC is asking for on the pickle ball courts; but I don't want to suggest that without knowing what the other use options are. Jerry – what do you think?

From: Candy McGarry
Sent: Monday, January 13, 2025 5:36 PM
To: Candy McGarry <CMcGarry@nelsoncounty.org>
Subject: FW: Forest Sustainability Award

From: Barnes, Justin (DOF) [<mailto:Justin.Barnes@dof.virginia.gov>]
Sent: Monday, January 13, 2025 12:57 PM
To: Candy McGarry <CMcGarry@nelsoncounty.org>
Subject: Forest Sustainability Award

January 13, 2025

Dear *Candice McGarry*

Nelson County

Thank you for your support of forestry in Virginia through the forest use value taxation program and for applying for a portion of the Forest Sustainability Fund. The Fund was a result of legislation introduced in the 2022 session of the Virginia General Assembly. Now part of the Code of Virginia (§ [58.1-3242.1](#)), it assists localities providing a portion of forgone revenue due to forest use value taxation. This year, 70 localities submitted applications reporting a total statewide forgone revenue amount of nearly \$79 million.

I am pleased to notify you that you will be receiving a proportional share of the funding for this year, in the amount of \$95321.42. This amount was determined by dividing your reported forgone revenue by the total of all localities that applied, then multiplying that fraction by the amount budgeted for this year (\$2.5 million). In addition, no locality can receive an allocation of more than four percent (\$100,000) or less than one-half of one percent (\$12,500) of the available fund not to exceed the total amount of foregone revenue. A paper check

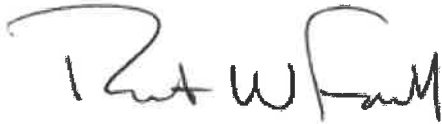
will be issued by the Treasurer of Virginia or sent by electronic means if your locality has previously received funding from the Department of Forestry.

Per the Code, monies from the Fund must be used for solely for public education generally or for projects related to outdoor recreation or forest conservation. These monies cannot be used for staff or other costs associated with administering the forest land use tax program in the locality.

We are interested in your comments regarding the process this year and any tentative plans that you may have regarding use of the Fund monies. Please complete the short survey by clicking this link:

<https://forms.office.com/g/KGpR3B7QTu>

I am pleased that you will be receiving a portion of the Fund and thank you and other staff in your locality for your interest and actions.

A handwritten signature in black ink, appearing to read "Robert W. Farrell". The signature is fluid and cursive, with the first name "Robert" being more prominent than the last name "Farrell".

Robert W. Farrell
State Forester

Grace Mawyer

From: Neely Hull
Sent: Tuesday, January 14, 2025 10:00 AM
To: Grace Mawyer
Cc: Holly Henderson
Subject: EDI- Code Please

EDGRW

3-100-002404-0049

4-100-032010-5504

Total Amount: 3,306.91

Deposit Date: 01/15/2025

Trace Number: 82563981

Agy No	Amount	CDS Offset Amount	TOP Offset Amount	Invoice Number	Invoice Date	Customer Number	Voucher Number	Description
127	3,306.91	0.00	0.00	SFGPFY 25991	12/02/2024		0000714	VDEM_SFGPFY 2599184639

Tot 127: 3,306.91

Neely Hull
Treasurer
PO BOX 100 Lovington VA 22949
(P) 434 263 7060
(F) 434 263 7064

Confidential & Proprietary:

Grace Mawyer

From: Susan Rorrer
Sent: Wednesday, January 15, 2025 9:27 AM
To: Grace Mawyer
Cc: Linda Staton; John Adkins
Subject: FW: Payment Notification

From: VirginiaDEM [mailto:support@vdem.emgrants.com]
Sent: Wednesday, January 15, 2025 4:58 AM
To: Susan Rorrer <SRorrer@nelsoncounty.org>
Subject: Payment Notification

Dear Mrs. Susan Rorrer,

This confirms that a payment of \$3,306.91 has been processed against the project FY 25-E911 - PEP-55 for Nelson County. The balance on the Project is now \$1,693.09. The payment information can be found here.

Payment Timeline

The processing time once the payable is sent to finance (Finance Review) is 30-60 days for finance to disperse payment (Not including the last week of each month for reconciliation purposes). This payment should be on the way to you within the next few weeks or so. Please let us know if you have any other questions! *

This email was generated by thevdem.emgrants.com system. Please contact Virginia Department of Emergency Management for any assistance needed.

Virginia Department of Emergency Management

<http://vdem.emgrants.com>

* Note: Business days do not include weekends or public holidays.

▪

Company No: 001 Account Number: 3100 2404 15

Date: 2/06/25

Fire Programs

Period:

Time: 1157

Budget Amount

Year To Date

Encumbrances

Balance

\$.00

\$75,721.00-

\$.00

\$75,721.00

=====

Date	Source	Reference Number	PO#	Amount	Period	Description
12202024	CS	1	20241220	\$75,721.00-	202412	-TREASURER CASH REPORT-
*****		G/L Year-To-Date-		\$75,721.00-		

***** Encumbrance-

***** A/P Holding File-

***** P/R Holding File-

***** U/T Holding File-

***** A/R Holding File-

***** G/L Holding File-

***** S/S Holding File-

***** INV Holding File-

***** Budget Amount-

Received 10/31/24 cm



COMMONWEALTH of VIRGINIA

Brad Creasy
EXECUTIVE DIRECTOR

Nicholas Nanna
DEPUTY DIRECTOR

Virginia Department of Fire Programs

Theresa Hunter
Chief of Administration

October 30, 2024

125

Candice W. McGarry
County Administrator, County of Nelson
P O. Box 336
Lovingston, Va 22949

Dear County Administrator, Candice W. McGarry:

Enclosed is the signed FY-2025 Fire Programs Fund Disbursement Agreement for your files.

The Virginia Department of Fire Programs (VD FP) is in receipt of the jurisdiction's FY-2024 Annual Report. The jurisdiction will be receiving 100% of its FY-2025 Allocation in the next funds disbursement scheduled for Friday, **December 20, 2024.**

The annual submission of supporting documentation such as invoices and/or receipts are not required but highly recommended for expenses listed on the annual report.

Please be advised that starting in 2019 VDFP began routine audits of the localities ATL grant files. Localities selected to be audited will be notified directly with instructions on the information required and submission details.

If you have any questions, feel free to contact me at my office 804-249-1954 or via email at Deshaun.Steele@vdfp.virginia.gov.

Respectfully,

A handwritten signature in black ink, appearing to read "Deshaun Steele, Jr.", written over a horizontal line.

Deshaun Steele, Jr.
Grants Analyst

Enclosure

Virginia Total		322	8,631,393	\$ 45,793,418		0
Description	FIN	FIPS Code	Population ²	FY 2025 Allocation 06/30/24	PAYMENT (100%)	Transfer (Quarter)
Louisa Co.	0000053902	109	35,139	\$ 180,085	\$ -	
Lunenburg Co.	0000053227	111	9,090	\$ 46,586	\$ -	
Madison Co.	0000065252	113	13,632	\$ 69,863	\$ -	
Mathews Co.	0000052038	115	8,533	\$ 43,731	\$ -	
Mecklenburg Co.	0000050100	117	21,314	\$ 109,233	\$ -	
Middlesex Co.	0000111460	119	10,133	\$ 51,931	\$ -	
Montgomery Co.	0000050705	121	31,547	\$ 161,676	\$ -	
Nelson Co.	0000053203	125	14,775	\$ 75,721	\$ -	
New Kent Co.	0000052040	127	22,945	\$ 117,591	\$ -	
Northampton Co.	0000052041	131	8,231	\$ 42,183	\$ -	
Northumberland Co.	0000052042	133	11,766	\$ 60,300	\$ -	
Nottoway Co.	0000053332	135	9,611	\$ 49,256	\$ -	
Orange Co.	0000050424	137	29,972	\$ 153,604	\$ -	
Page Co.	0000054904	139	14,689	\$ 75,280	\$ -	
Patrick Co.	0000052044	141	16,177	\$ 82,906	\$ -	
Pittsylvania Co.	0000050289	143	56,692	\$ 290,542	\$ -	
Powhatan Co.	0000053856	145	30,333	\$ 155,454	\$ -	
Prince Edward Co.	0000050662	147	14,875	\$ 76,233	\$ -	
Prince George Co.	0000053261	149	43,010	\$ 220,423	\$ -	
Prince William Co.	0000055571	153	473,367	\$ 2,425,970	\$ -	
Pulaski Co.	0000054816	155	22,133	\$ 113,430	\$ -	
Rappahannock Co.	0000111465	157	7,262	\$ 37,217	\$ -	
Richmond Co.	0000106394	159	7,286	\$ 37,340	\$ -	
Roanoke Co.	0000050429	161	88,870	\$ 455,452	\$ -	
Rockbridge Co.	0000065811	163	21,260	\$ 108,956	\$ -	
Rockingham Co.	0000054078	165	62,064	\$ 318,073	\$ -	
Russell Co.	0000054782	167	21,106	\$ 108,167	\$ -	
Scott Co.	0000053650	169	17,511	\$ 89,743	\$ -	
Shenandoah Co.	0000052023	171	25,726	\$ 131,844	\$ -	
Smyth Co.	0000050759	173	20,737	\$ 106,276	\$ -	
Southampton Co.	0000050178	175	15,328	\$ 78,555	\$ -	
Spotsylvania Co.	0000055945	177	140,032	\$ 717,653	\$ -	
Stafford Co.	0000054931	179	156,927	\$ 804,239	\$ -	
Surry Co.	0000055792	181	5,797	\$ 30,000	\$ -	
Sussex Co.	0000050427	183	7,772	\$ 39,831	\$ -	
Tazewell Co.	0000060489	185	24,249	\$ 124,274	\$ -	
Warren Co.	0000050002	187	25,716	\$ 131,793	\$ -	
Washington Co.	0000057281	191	43,238	\$ 221,591	\$ -	
Westmoreland Co.	0000070476	193	14,236	\$ 72,958	\$ -	
Wise Co.	0000046254	195	23,295	\$ 119,385	\$ -	
Wythe Co.	0000053846	197	18,479	\$ 94,703	\$ -	
York Co.	0000053349	199	70,045	\$ 358,975	\$ -	
Total Counties		95	5,513,482	\$ 28,289,874	\$ -	0

(CFIR)

(a)

Abingdon	0000050760	300	8,376	\$ 42,926	\$ -	
Accomac	0000111328	301	519	\$ 15,000	\$ -	
Alberta	0000062562	302	302	\$ 15,000	\$ -	
Altavista	0000050230	303	3,378	\$ 17,311	\$ -	
Amherst	0000052076	304	2,110	\$ 15,000	\$ -	
Appalachia	0000052066	305	1,432	\$ 15,000	\$ -	
Appomattox	0000052067	306	1,919	\$ 15,000	\$ -	
Ashland	0000052068	307	7,565	\$ 38,770	\$ -	

Grace Mawyer

From: Neely Hull
Sent: Thursday, February 6, 2025 12:59 PM
To: Grace Mawyer
Subject: Fw: EDI-Thank you

Get [Outlook for iOS](#)

From: Neely Hull
Sent: Thursday, October 10, 2024 10:50:17 AM
To: Holly Henderson <hhenderson@nelsoncounty.org>
Subject: EDI-Thank you

WIRE/IN ORG:ENDO PUBLIC OPIOID TRUST

Amount: three thousand, one hundred sixty seven dollars and sixty one cents \$3,167.61

OPOID .

Statement Description:

WIRE/IN ORG:ENDO PUBLIC OPIOID TRUST

3-100-001899-0008

Date:

10/10/2024

4-100-091030-5202

Neely Hull

Treasurer

PO BOX 100 Lovington VA 22949

(P) 434 263 7060

(F) 434 263 7064

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Company No: 001

Account Number: 3100 2404 18

Period:

Date: 2/06/25

Commonwealth Juror Reimbursement

Time: 1408

Budget Amount

Year To Date

Encumbrances

Balance

\$6,500.00-

\$8,350.00-

\$.00

\$1,850.00

```
=====
Date   Source Reference Number   PO#   Amount Period Description
08222024 CS   1       20240822                $2,950.00-202408 -TREASURER CASH REPORT-
09052024 CS   1       20240905                $2,100.00-202409 -TREASURER CASH REPORT-
12052024 CS   1       20241205                $3,300.00-202412 -TREASURER CASH REPORT-
*****      G/L Year-To-Date-      $8,350.00-

*****      Encumbrance-

*****      A/P Holding File-

*****      P/R Holding File-

*****      U/T Holding File-

*****      A/R Holding File-

*****      G/L Holding File-

*****      S/S Holding File-

*****      INV Holding File-

07012024 BA   1       0000305                $6,500.00-202407 -APPROPRIATION ENTRY-      04999
*****      Budget Amount-      $6,500.00-
```

3-100-002404-0018

4-100-021010-1009

Company No: 001

Date: 2/07/25

Budget Amount

\$.00

Account Number: 3100 4101 5

Cancelled Checks - General

Year To Date

\$2,436.98-

Encumbrances

\$.00

Period:

Time: 1210

Balance

\$2,436.98

```
=====
Date      Source Reference Number      PO#      Amount Period Description
07012024 CS    1          20240701                    $6.82-202407 -TREASURER CASH REPORT-
09102024 CS    1          20240910                   $733.37-202409 -TREASURER CASH REPORT-
09102024 CS    1          20240910                   $733.37 202409 -TREASURER CASH REPORT-
10312024 CS    1          20241031                  $2,430.16-202410 -TREASURER CASH REPORT-
*****      G/L Year-To-Date-                $2,436.98-

*****      Encumbrance-

*****      A/P Holding File-

*****      P/R Holding File-

*****      U/T Holding File-

*****      A/R Holding File-

*****      G/L Holding File-

*****      S/S Holding File-

*****      INV Holding File-

*****      Budget Amount-
```

Company No: 001 Account Number: 3100 2201 3
Date: 2/06/25 Motor Vehicle Carriers Tax
Budget Amount Year To Date Encumbrances
\$104,661.00- \$113,525.00- \$.00

Period:
Time: 1408

Balance
\$8,864.00

Date	Source	Reference Number	PO#	Amount	Period	Description	
07252024	CS	1	20240725	\$112,207.53-	202407	-TREASURER CASH REPORT-	
08022024	CS	1	20240802	\$1,317.47-	202408	-TREASURER CASH REPORT-	
*****		G/L Year-To-Date-		\$113,525.00-			
*****		Encumbrance-					
*****		A/P Holding File-					
*****		P/R Holding File-					
*****		U/T Holding File-					
*****		A/R Holding File-					
*****		G/L Holding File-					
*****		S/S Holding File-					
*****		INV Holding File-					
07012024	BA	1	0000305	\$104,661.00-	202407	-APPROPRIATION ENTRY-	04999
*****		Budget Amount-		\$104,661.00-			

Grace Mawyer

From: Grace Mawyer
Sent: Wednesday, February 5, 2025 11:24 AM
To: Neely Hull
Subject: RE: EDI-Code please

Please use code VTCMKT.
Thank you!

Grace

From: Neely Hull
Sent: Tuesday, February 4, 2025 10:54 AM
To: Grace Mawyer <gmawyer@nelsoncounty.org>
Subject: EDI-Code please

VIRGINIA TOURISM/PAYABLES NELSON COUNTY BOARD OF
Amount: ten thousand dollars \$10,000.00

Statement Description:
VIRGINIA TOURISM/PAYABLES NELSON COUNTY BOARD OF
Date: 1/29/2025
Type: Credit

*Neely Hull
Treasurer, Nelson County
PO BOX 100 Lovingson VA 22949
(P)434 263 7060
(F)434 263 7064*

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Grace Mawyer

From: Grace Mawyer
Sent: Tuesday, January 14, 2025 11:48 AM
To: Neely Hull
Cc: Holly Henderson
Subject: RE: EDI- Code please

Hi Neely,

3-100-001803-0020

4-100-999000-9905(NRC)

Please post to HLTHRF.

Thanks so much!
Grace

From: Neely Hull
Sent: Tuesday, January 14, 2025 10:00 AM
To: Grace Mawyer <gmawyer@nelsoncounty.org>
Cc: Holly Henderson <hhenderson@nelsoncounty.org>
Subject: EDI- Code please

Total Amount: 120,594.14

Deposit Date: 01/08/2025

Trace Number: 82560041

Agy No	Amount	CDS Offset Amount	TOP Offset Amount	Invoice Number	Invoice Date	Customer Number	Voucher Number	Description
601	120,594.14	0.00	0.00	YES24005-125	12/09/2024		YES0051	Year End Settlement 20

Tot 601: 120,594.14

Neely Hull
Treasurer
PO BOX 100 Lovington VA 22949
(P) 434 263 7060
(F) 434 263 7064

Confidential & Proprietary:

This e-mail may contain confidential and/or privileged material for the sole use of the intended recipient. Any view or distribution by others is strictly prohibited. If you are not the intended recipient, please contact the sender and delete all copies. Thank You

Linda Staton

From: McKay, Ryan (VDH) <Ryan.McKay@vdh.virginia.gov>
Sent: Thursday, October 10, 2024 1:06 PM
To: Candy McGarry
Cc: Barbieri, Kirk (VDH); Linda Staton; Grace Mawyer
Subject: Re: FY24 Year End Settlement and Carry Over Request

Great to have that time for transition! I hope Linda is set to enjoy her retirement and we welcome the opportunity to work with Grace!

We will refund the \$120k. VDH will process the refund and Nelson County will receive a check sometime in November.

Below are the current and future rent costs broken down by the state and local shares based on the 55/45 split:

Current State Share (annual): \$40,329.50
Current Local Share (annual): \$32,996.86
Total current rent **\$73,326.36**

New State Share (annual): \$52,145.48
New Local Share (annual): \$42,664.48
Total new rent **\$94,809.96 (this will increase to \$99,550.56 annually after 60 months of payments)**

The difference between the current and new rent annually is **\$9,667.62**.

For FY25, annual cost of rent is lower because we're paying the lower rate for the first half of the FY. Nelson County's share for FY25 is estimated at **\$37,830.66**. The increase compared to FY24 is **\$4,833.80**.

While looking at our rent costs, I realized that the FY24 budget included additional funding for the new rent costs because we anticipated moving in last year. This is another contributing factor to the surplus.

Yes, I will write a letter to the Board of Supervisors and can also come speak to them, if needed, outlining our request. When do you need the letter in order to get it in front of the Board?

Thank you,

Ryan



Ryan L. McKay, MPA
Health Director
[Blue Ridge Health District](#) | [Virginia Department of Health](#)
Phone: 434-972-6295 **Mobile:** 434-365-0027



From: Candy McGarry <CMcGarry@nelsoncounty.org>
Sent: Thursday, October 10, 2024 11:26 AM
To: McKay, Ryan (VDH) <Ryan.McKay@vdh.virginia.gov>
Cc: Barbieri, Kirk (VDH) <Kirk.Barbieri@vdh.virginia.gov>; Linda Staton <lstaton@nelsoncounty.org>; Grace Mawyer <gmawyer@nelsoncounty.org>
Subject: RE: FY24 Year End Settlement and Carry Over Request

Wow, that is very exciting and will be here before you know it! Our preference on the local match funds (\$120K) is to have that full amount refunded. I have copied Linda Staton our current Finance Director, whom you may know and also Grace Mawyer, who will be assuming this role upon Linda's retirement in January. We are fortunate to have the opportunity for some overlap for transitional training!

I think the Board of Supervisors should make the decision on how to handle the local only surplus funds; would you be able to provide a letter requesting use of these funds for the purposes you proposed below and then we can have them consider this matter at their November 14th regular meeting? They may prefer to utilize these funds to initially support the increase in lease costs for the new space. I do not have a good sense of what the lease increase will be and what that means for the County's share; please provide that information at your earliest convenience so we can have a good handle on that. If you need to know sooner on the local only surplus funds, I may be able to poll the Board to get feedback. Thank you!

From: McKay, Ryan (VDH) [mailto:Ryan.McKay@vdh.virginia.gov]
Sent: Thursday, October 10, 2024 11:01 AM
To: Candy McGarry <CMcGarry@nelsoncounty.org>
Cc: Barbieri, Kirk (VDH) <Kirk.Barbieri@vdh.virginia.gov>
Subject: Re: FY24 Year End Settlement and Carry Over Request

Hi Candy,

All is well and I hope the same for you.

Barring any last minute issues or delays, I'm excited to say we are moving to the new location in during the week of November 18th! We're really looking forward to the new facility.

Is a week enough time for you to consider options for spending the funds?

As always, thank you for the continued support and please let me know if you have any questions.

Ryan



Ryan L. McKay, MPA
Health Director
[Blue Ridge Health District](#) | [Virginia Department of Health](#)
Phone: 434-972-6295 **Mobile:** 434-365-0027



From: Candy McGarry <CMcGarry@nelsoncounty.org>
Sent: Wednesday, October 9, 2024 4:55 PM

To: McKay, Ryan (VDH) <Ryan.McKay@vdh.virginia.gov>
Cc: Barbieri, Kirk (VDH) <Kirk.Barbieri@vdh.virginia.gov>
Subject: RE: FY24 Year End Settlement and Carry Over Request

Hi Ryan,

Hope you're doing well and that things are progressing well with the new office space renovation at the new location! Do you have an estimated timeframe for the move? I will give some consideration to how we want to handle these funds and let you know. Is there a timeframe for when you need an answer? Thank you so much!

Candy

From: McKay, Ryan (VDH) [<mailto:Ryan.McKay@vdh.virginia.gov>]
Sent: Wednesday, October 9, 2024 3:44 PM
To: Candy McGarry <CMcGarry@nelsoncounty.org>
Cc: Barbieri, Kirk (VDH) <Kirk.Barbieri@vdh.virginia.gov>
Subject: FY24 Year End Settlement and Carry Over Request

Good afternoon, Candy,

Recently, VDH approved our FY24 Year End Settlement (YES). In finalizing the FY24 YES, our data shows we have a surplus of \$120,594.14 in the general fund/local match Nelson County allocated and a surplus of \$58,667.57 in local only funds.

The surplus is due to a mix of vacancy savings, higher than anticipated revenue, and that we had planned to move into the new location at the Heritage Center prior to the end of FY24.

The \$120,594.14 can be applied to Nelson County's local match commitment for FY25. If you approve, we will reduce Nelson's total and quarterly payments for this fiscal year.

Alternatively, we can refund Nelson County the entire \$120,594.14 and continue to invoice the County without any changes (\$89,409.25 per quarter/\$357,637 total for FY25).

It is our hope to use the \$58,667.57 in surplus local only funds to support moving costs, installing a new network infrastructure in the new location, and to support expansion of sexually transmitted infection (STI) testing in Nelson County. This includes purchasing test kits and lab services. Federal grant funding for these programs has ended and while VDH is providing limited funding for lab services, we would like to expand access.

Please let me know which of the above is approved or if you'd like to set up a time to discuss the options.

Thank you for your continued support,

Ryan



Ryan L. McKay, MPA

Health Director

[Blue Ridge Health District](#) | [Virginia Department of Health](#)

Phone: 434-972-6295 **Mobile:** 434-365-0027





COMMONWEALTH OF VIRGINIA
Department of Juvenile Justice

Amy Floriano
Director

Ashton Nolen
Director
Court Service Unit
District 24

Court Service Unit
District 24
909 Court Street, Level B1
Lynchburg, VA 24504
434-455-2660

Nelson Branch Office
84 Courthouse Square
PO Box 67
Lovingston, VA 22949
434-263-7035

www.djj.virginia.gov

January 21, 2025

Grace Mawyer, Nelson County Finance Director
84 Courthouse Square
PO Box 336
Lovingston, VA 22949

RE: Budget shortfall for FY25 Detention Budget

Dear Ms. Mawyer:

On the last budget printout I received from your office, I noticed that the line item for Juvenile Detention is now over budget. I am writing to provide some information and explanation for budget shortfall in this line item, 21040-2020. **21040-3020**

^{36M}
At the beginning of FY25, two out of state juveniles were detained in Nelson County on felony charges. Per Interstate Compact on Juvenile guidelines, we were required to hold these two juveniles in the Detention Home until they could be returned to their home state of Maryland. This proved to be a lengthy process, so this is the reason for much of the FY25 detention spending. As has been discussed before, we have also seen a significant increase in juvenile crime in Nelson County over the last couple of years, and many of these charges have required that juveniles be detained in an effort to protect community safety.

I am respectfully requesting an additional **\$15,000** in Detention funding for FY25. I am hopeful that this will be enough to fund this line item through the rest of FY25. I want to assure you and the Board of Supervisors that community safety is paramount when making decisions on detaining juveniles, in addition to providing services to help rehabilitate these youth.

I appreciate yourself and the Board of Supervisors working with me throughout this fiscal year and providing funding as needed. If you need further information or have any questions, please feel free to contact me.

Sincerely,

Jennifer Blodgett
Probation Supervisor
24th District Court Service Unit

flock safety

Nelson County Sheriff's Office



Serving more than

4,000

law enforcement
agencies in 48 states

Processing

25 billion

license plate reads
per month

Helping to solve

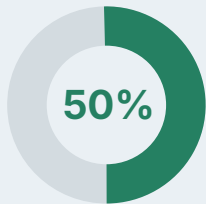
14%

reported crime
in the USA

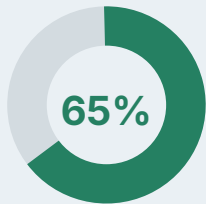


flock safety

The policing paradox: fewer resources, higher stakes



Agencies reporting more resignations in 2022 than 2019¹



Agencies report having too few sworn officer candidates²



Motor Vehicle Thefts are up YoY (2022-2023)³



Violent crime clearance rates down since 2019⁴

Collaborative Policing Product Suite

Gather Evidence



Falcon ALPR



Falcon Network



Mobile LPR



Condor
Live video



Raven
Audio



AI & ML
LPR, video
& audio analytics

Investigate Crimes



Real-time
alerts



Vehicle
Fingerprint
search



Collaboration
& deconfliction



VMS



Web
app



Mobile
app

flock safety

Respond Faster



FlockOS
Real-time policing
platform



Wing
3rd-party video &
VMS integration



911/CAD
Dispatch
integration



Drones
Drone-as-first
responder (DFR)



FlockOS 911
Streaming
audio for patrol



Integrations
BWC, FirstTwo, AVL,
and more

Built with Privacy In Mind

Protecting privacy by design

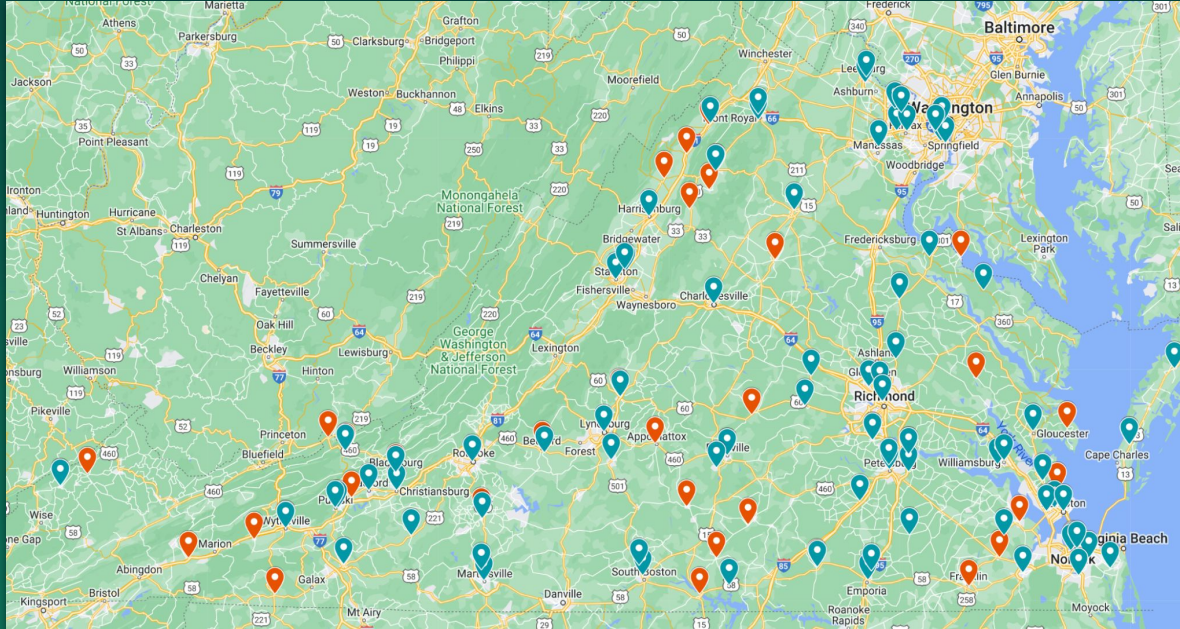
- ✓ All data is owned by customers and will never be sold to private third parties
- ✓ Flock automatically deletes data after 30 days by default
- ✓ No individual personal data is collected by or accessible in the Flock LPR system
- ✓ Security is paramount, and all data is stored with end-to-end encryption

No Big Brother

Enabling accountability + transparency

- ✓ Search reason and user number saved in indefinitely-available audit trail
- ✓ Flock technology reduces bias in of crime-solving by enhancing objectivity
- ✓ Flock offers a free and optional LPR Transparency Portal

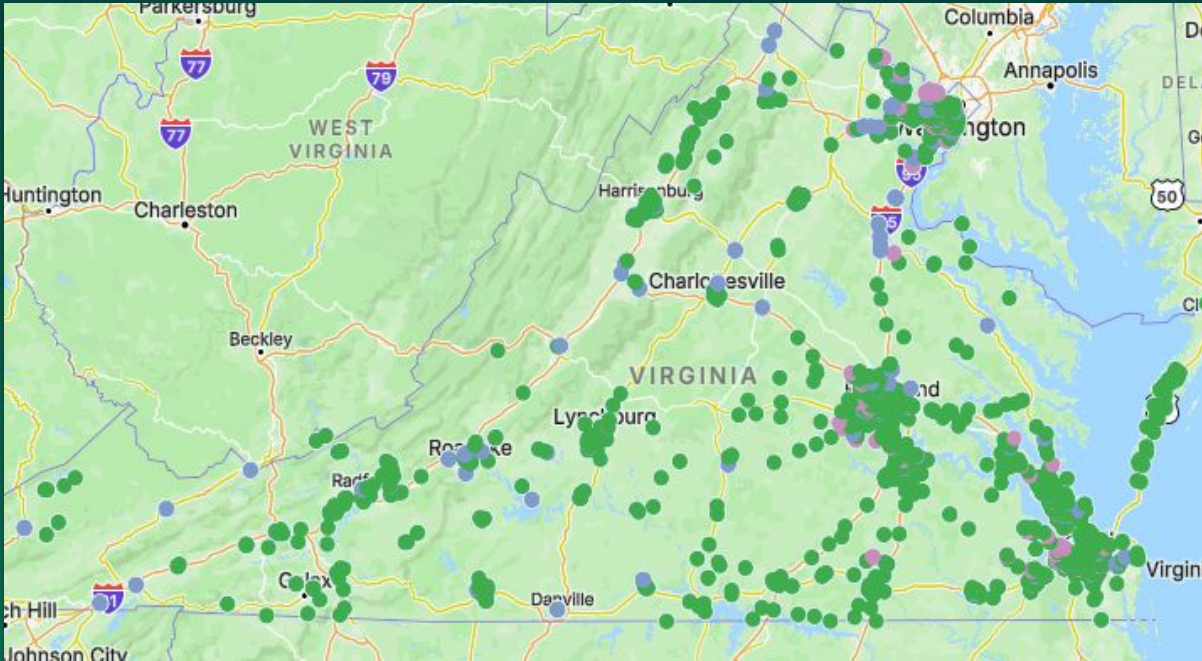
~130 Flock Customers in VA



Surrounding Customers to Nelson County

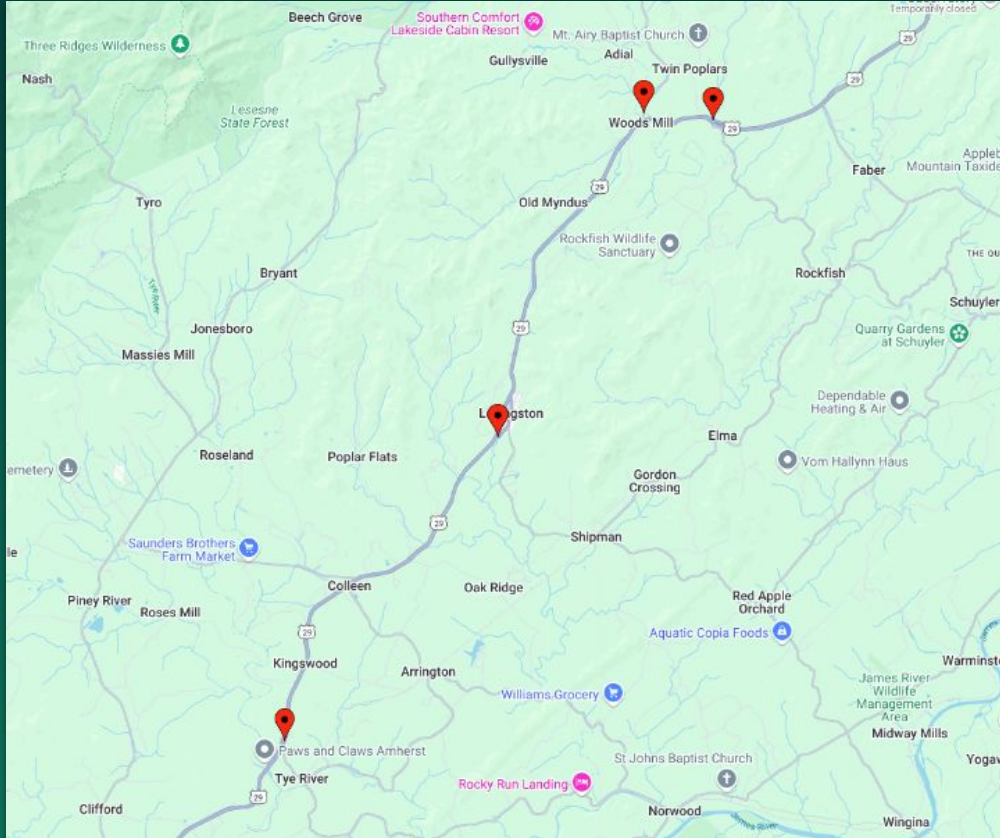
- Amherst PD
- Lynchburg PD
- Charlottesville PD
- Scottsville
- Cumberland PD
- Appomattox County SO
- Staunton PD
- Augusta County SO

~ 3,000 Flock Cameras In VA



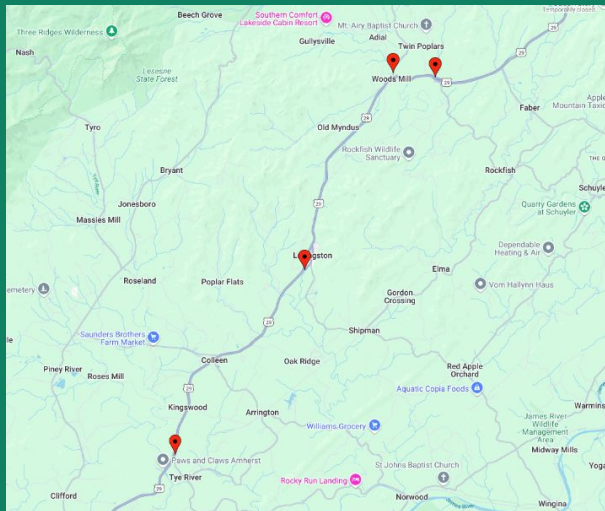
**** All Flock cameras communicate to be a force multiplier**

Deployment Plan



flock safety

Pricing Proposal



****Contract Length: 12 months**

Billing Options

- Net 30, 60, 90

**** Subscription doesn't start until first camera is installed**

Product	Quantity	Total Price
Falcon Standard ALPR	2	\$6,000
Falcon Long Range ALPR	1	\$5,000
One Time Installation Fee	3	\$1,500
FlockOS	1	INCLUDED
First Year Flock Cost		\$12,500
Recurring Flock Cost		\$11,000

Customer Story

Stolen Vehicle and Drug Possession

A Hot List alert led to the successful interception of a stolen vehicle. Upon detaining the subject, officers recovered a Glock handgun, methamphetamine, Fentanyl, and cannabis wax. The subject was charged with multiple serious offenses and was held without bond. The swift action ensured the immediate return of the stolen vehicle and the removal of dangerous substances and weapons from the streets.

Prevention of Planned Violent Crime

Hot List alerts from FlockOS® led to the pursuit and apprehension of a vehicle passing through Martinsville. The occupants, dressed in gang attire with masks and firearms, were planning a robbery or a shooting. Two of the guns were stolen, underscoring the severity of the potential crime thwarted by the timely intervention enabled by Flock Safety technology.

Homicide Caught on Camera

Following a gunshot victim's arrival at the ER, Flock Safety's Condor video cameras recorded the entire incident of two vehicles shooting at each other. Using the unique tail lights as identifiers, officers were able to pinpoint the suspect vehicle by searching Flock Safety Falcon® LPR footage in Flock®. Despite no cooperation from the involved parties, the hard video evidence provided a clear path forward in the investigation.



39%

Decrease in overall crime

Customer Story

Fairfax County PD - Since 11/22

- 514 Suspects arrested
- Located 30 missing persons
- Recovered 43 firearms
- Assisted in 116 narcotics investigations

“LPRs have significantly enhanced investigative efforts and solved hundreds of complex cases over the past two years, including malicious woundings, attempted rapes, burglaries, and other offenses,”



Customer Story

Franklin PD - Since 12/22

- **230 Suspects arrested**
- **5 missing persons returned**
- **Recovered 15 firearms**
- **30 stolen vehicle recoveries**

“There has been multiple times since we’ve had the Flock cameras that we have been able to safely return children to their rightful parents or guardians without harm. Additionally, sharing cameras between agencies is a force multiplier in tracking suspects and suspect vehicles across the region”

SOLVED STORY FRANKLIN PD - VIRGINIA

On December 1st, 2022, officers of the Franklin Police Department, responded to an address in Franklin, Virginia, for a report of an abducted child. Investigation revealed that a parent had taken her 8-year-old biological child without the consent of the child’s legal custodian. The parent does not have custody of her child for the child's safety.

Investigators identified the vehicle the suspect was in and using Flock tracked the vehicle to an address in the City of Suffolk, Virginia, where the child was located and returned to his custodian by detectives of the Franklin and Suffolk Police Departments. Both of these cities have Flock and it proved useful in a safe return of the child to the legal custodian. This is the second time Franklin has used Flock cameras to solve a parental abduction. The previous one was on a NCIC alert from PA.

Customer Story

Virginia Beach PD

- 15% reduction in overall crime

“My officers tell me that probably the single most influential piece of technology that we have are our Flock cameras. They are solving crimes & homicides” - Chief Neudigate said to his council when he requested an extra \$150K to add more Flock cameras



Tech Specs

License plate reading cameras that capture more evidence for your city.



CAMERA & MOUNT DIMENSIONS & WEIGHT

Length: 10.9” | Height: 5.4” | Width: 4.7” | Weight: 5 lbs

PENGUIN PACK DIMENSIONS & WEIGHT

Length: 7.5” | Height: 3.9” | Width: 4.4” | Weight: 4 lbs

TOTAL SYSTEM WEIGHT (NOT INCLUDING POLE)

One camera, one external battery: 27 lbs

ASSEMBLY

Flock Safety in Atlanta, GA

SYSTEM MOUNTING

Direct screw mount to solar panel apparatus
Permanent band clamps as needed

MOUNTING OPTIONS

Solar or AC & Existing Pole
Solar or AC & Flock Pole

SOLAR DIMENSIONS & WEIGHT (65W)

Length: 21.26” | Width: 28” | Depth: 6”
(depth variable depending on mount type)
Weight: 18 lbs

MATERIAL

6061 Aluminum with black coating | Alloy: 6061

VOLTAGE

18-20V

POWER

65W

AC VOLTAGE

120V AC / 240V AC

CONNECTIVITY

Cellular 4G: with carrier FirstNet, VZN and Twilio
eSIM Capability *coming soon*

FOOTAGE

Uploads via integrated LTE

CAPABILITIES

Up to 2 Lanes Coverage
Vehicle Speed: 0-60+ mph
Distance from Roadway: Max 15’
Distance to Vehicle: 40’-70’

Install anywhere



Solar and Existing Pole



Solar and Flock Pole



Electric and Existing Pole

Flock Safety + VA - Nelson County SO

Flock Group Inc.
1170 Howell Mill Rd, Suite 210
Atlanta, GA 30318

MAIN CONTACT:
Brandon Williams
brandon.williams@flocksafety.com
+16784677782

flock safety



EXHIBIT A ORDER FORM

Customer: VA - Nelson County SO
Legal Entity Name: VA - Nelson County SO
Accounts Payable Email:
Address: P.o. Box 36 Lovington, Virginia 22949

Initial Term: 12 Months
Renewal Term: 12 Months
Payment Terms: Net 30
Billing Frequency: Annual Plan - First Year Invoiced at Signing.
Retention Period: 30 Days

Hardware and Software Products

Annual recurring amounts over subscription term

Item	Cost	Quantity	Total
Flock Safety Platform			\$11,000.00
Flock Safety LPR Products			
Flock Safety LPR, fka Falcon	Included	2	Included
Flock Safety Long-Range LPR, fka Falcon LR	Included	1	Included

Professional Services and One Time Purchases

Item	Cost	Quantity	Total
One Time Fees			
Flock Safety Professional Services			
Professional Services - Standard Implementation Fee	\$422.50	2	\$845.00
Professional Services - Advanced Implementation Fee (Long Range LPR)	\$650.00	1	\$650.00

Subtotal Year 1:	\$12,495.00
Annual Recurring Subtotal:	\$11,000.00
Discounts:	\$805.00
Estimated Tax:	\$0.00
Contract Total:	\$12,495.00

The Term for Flock Hardware shall commence upon first installation and validation, except that the Term for any Flock Hardware that requires self-installation shall commence upon execution of the Agreement. In the event a Customer purchases more than one type of Flock Hardware, the earliest Term start date shall control. In the event a Customer purchases software only, the Term shall commence upon execution of the Agreement.

*Taxes shown above are provided as an estimate. Actual taxes are the responsibility of the Customer. This Agreement will automatically renew for successive renewal terms of the greater of one year or the length set forth on the Order Form (each, a “**Renewal Term**”) unless either Party gives the other Party notice of non-renewal at least thirty (30) days prior to the end of the then-current term.*

Billing Schedule

Billing Schedule	Amount (USD)
Year 1	
At Contract Signing	\$12,495.00
Annual Recurring after Year 1	\$11,000.00
Contract Total	\$12,495.00

*Tax not included

Discounts

Discounts Applied	Amount (USD)
Flock Safety Platform	\$0.00
Flock Safety Add-ons	\$0.00
Flock Safety Professional Services	\$805.00

Product and Services Description

Flock Safety Platform Items	Product Description
Flock Safety LPR, fka Falcon	Law enforcement grade infrastructure-free (solar power + LTE) license plate recognition camera with Vehicle Fingerprint [™] technology (proprietary machine learning software) and real-time alerts for unlimited users.
Professional Services - Standard Implementation Fee	One-time Professional Services engagement. Includes site and safety assessment, camera setup and testing, and shipping and handling in accordance with the Flock Safety Standard Implementation Service Brief.
Flock Safety Long-Range LPR, fka Falcon LR	Law enforcement grade, long range and high vehicle speed license plate recognition camera with Vehicle Fingerprint [™] technology (proprietary machine learning software) and real-time alerts for unlimited users, with LTE. AC Power Only.
Professional Services - Advanced Implementation Fee (Long Range LPR)	One-time Professional Services engagement. Includes site & safety assessment, camera setup & testing, and shipping & handling in accordance with the Flock Safety Advanced Implementation Service Brief.
FlockOS [™] - Essentials	An integrated public safety platform that detects, centralizes and decodes actionable evidence to increase safety, improve efficiency, and connect the community.

FlockOS Features & Description

FlockOS Features	Description
Community Network Access	The ability to request direct access to feeds from privately owned Flock Safety LPR cameras located in neighborhoods, schools, and businesses in your community, significantly increasing actionable evidence that clears cases.
Unlimited Users	Unlimited users for FlockOS
State Network (License Plate Lookup Only)	Allows agencies to look up license plates on all cameras opted into the Flock Safety network within your state.
Nationwide Network (License Plate Lookup Only)	With the vast Flock Safety sharing network, law enforcement agencies no longer have to rely on just their devices alone. Agencies can leverage a nationwide system boasting 10 billion additional plate reads per month to amplify the potential to collect vital evidence in otherwise dead-end investigations.
Law Enforcement Network Access	The ability to request direct access to evidence detection devices from Law Enforcement agencies outside of your jurisdiction.
Time & Location Based Search	Search full, partial, and temporary plates by time at particular device locations
License Plate Lookup	Look up specific license plate location history captured on Flock devices
Vehicle Fingerprint Search	Search footage using Vehicle Fingerprint [™] technology. Access vehicle type, make, color, license plate state, missing / covered plates, and other unique features like bumper stickers, decals, and roof racks.
Insights & Analytics	Reporting tool to help administrators manage their LPR program with device performance data, user and network audits, plate read reports, hot list alert reports, event logs, and outcome reports.
ESRI Based Map Interface	Map-based interface that consolidates all data streams and the locations of each connected asset, enabling greater situational awareness and a common operating picture.
Real-Time NCIC Alerts on Flock ALPR Cameras	Receive automated alerts when vehicles entered into established databases for missing and wanted persons are detected, including the FBI's National Crime Information Center (NCIC) and National Center for Missing & Exploited Children (NCMEC) databases.
Unlimited Custom Hot Lists	Ability to add a suspect's license plate to a custom list and get alerted when it passes by a Flock camera

By executing this Order Form, Customer represents and warrants that it has read and agrees all of the terms and conditions contained in the Terms of Service located at <https://www.flocksafety.com/terms-and-conditions>

The Parties have executed this Agreement as of the dates set forth below.

FLOCK GROUP, INC.

Customer: VA - Nelson County SO

By: _____

By: _____

Name: _____

Name: _____

Title: _____

Title: _____

Date: _____

Date: _____

PO Number: _____

Property License Agreement

I, [Name], the owner/agent of [Address] ("Property") represent and warrant that I have the authority to enter into this Property License Agreement ("Agreement") and hereby grant Flock Group Inc. ("Flock Safety") a license to install and maintain ("Services") a camera or cameras ("Flock Hardware") on the Property on behalf of [Customer].

I understand and acknowledge that Flock Hardware is the sole property of Flock Safety and, by signing this Agreement, represent and warrant that I shall not tamper with or attempt to gain access to Flock Hardware nor interfere with Services.

Further, except for my own gross negligence or willful misconduct, Flock Safety shall indemnify me and hold me harmless from all claims, suits, or actions of every name, kind, and description, brought for, or on account of: (A) injuries to or death of any person resulting from Flock Hardware or Services, (B) damage to the Property resulting from Flock Hardware or providing Services during the ordinary course of business, and (C) any other loss or cost resulting from the performance of any work required by Flock Safety related to Flock Hardware, Services or payments by Customer to Flock Safety for work rendered.

I understand that this Agreement is revocable by me at any time, provided that I (1) issue Flock Safety thirty (30) days written notice via email to support@flocksafety.com, and (2) allow Flock Safety to enter the Property and safely remove all Flock Hardware from the Property without interference.

Signed,

[Name]
[Address]
[Phone]





COMMONWEALTH OF VIRGINIA

Colonel Gary T. Settle
Superintendent

(804) 674-2000

DEPARTMENT OF STATE POLICE

7700 Midlothian Turnpike
North Chesterfield, Virginia 23235
(804) 674-2000

Lt. Colonel Kirk S. Marlowe
Deputy Superintendent

January 29, 2025

Sheriff Mark Embrey
Nelson County Sheriff's Office
84 Court House Square
Lovingston, VA 22949

Dear Sheriff Embrey:

Thank you for applying for the fiscal year 2025 Help Eliminate Auto Theft (HEAT) Equipment Reimbursement initiative. This funding opportunity was announced by the Superintendent on July 1, 2024, and offers up to \$12,500.00 per agency to purchase the equipment your agency needs to combat motor vehicle theft. Your written request for **\$12,500.00** in funding was received on October 8, 2024 and subsequently reviewed by HEAT Statewide Program Coordinator First Sergeant Peter W. Lazear. Your application indicated that you intended to use this funding to purchase Flock Safety automated license plate reader equipment to assist in the detection and recovery of stolen motor vehicles which is in alignment with the purpose of this funding initiative. Therefore, your request was **approved** by First Sergeant Lazear on October 8, 2024.

This funding initiative is handled via reimbursement to your agency in accordance with your Federal Identification Number (FIN). Therefore, once the appropriate proof of payment has been received by First Sergeant Lazear, a one-time payment to your agency in the requested amount (up to \$12,500.00) will be authorized by our Property & Finance Division. If you have additional questions or concerns regarding this initiative, please feel free to reach out to First Sergeant Lazear directly at (804) 221-0997 or peter.lazear@vsp.virginia.gov.

As we continue this valuable partnership, I wish you success in your efforts to combat motor vehicle theft in your county.

Sincerely,

G. Michael Jenkins, Jr.

Captain G. Michael Jenkins, Jr.
Commander
Special Investigations & Programs Division



COMMONWEALTH OF VIRGINIA

Colonel Gary T. Settle
Superintendent

(804) 674-2000

DEPARTMENT OF STATE POLICE

P.O. Box 27472 Richmond, VA 23261-7472

Lt. Colonel Kirk S. Marlowe
Deputy Superintendent

June 15, 2024

Dear Chief/Sheriff,

Beginning in 2022, I approved the first ever allocation of funding to reimburse Virginia law enforcement agencies for the cost of purchasing equipment and training to be used for the investigation and/or prevention of motor vehicle theft and the theft of motor vehicle parts. This annual initiative has proven to be very successful as more than 130 agencies have been able to take advantage of this funding. I am especially pleased to see that, in part due to this funding, motor vehicle thefts *decreased* last year for the first time since 2019 while the number of recovered stolen vehicles continues to *increase*.

Therefore, I am pleased to announce that beginning July 1, 2024, the Help Eliminate Auto Theft (HEAT) program is allocating \$1,500,000.00 to provide financial support to state and local law enforcement agencies. Specifically, financial support of up to **\$12,500.00 per agency** will be allocated to reimburse agencies for the purchase of equipment and/or training that will be used for investigating or preventing motor vehicle theft. Please note that all funding will be allocated on a first-come basis.

After careful review of your application, you will be notified if your request is approved for reimbursement. Once your agency has completed your purchase(s), please send copies of the receipt(s) to First Sergeant Lazear. At that time, he will release payment to your agency according to your Federal Identification Number. To receive this funding, please review and complete the attached application and email it to First Sergeant Peter W. Lazear, HEAT Program Coordinator, at peter.lazear@vsp.virginia.gov.

If you desire additional information regarding this FY25 HEAT Equipment Reimbursement, please feel free to contact First Sergeant Lazear by email or by cell phone at (804) 221-0997. Your continued partnership with the HEAT program is greatly appreciated.

Sincerely,

A handwritten signature in black ink that reads "Gary T. Settle".

Superintendent

BOARD OF
SUPERVISORSTHOMAS D. HARVEY
North DistrictERNIE Q. REED
Central DistrictJESSE N. RUTHERFORD
East DistrictJ. DAVID PARR
West DistrictDR. JESSICA LIGON
South DistrictCANDICE W. MCGARRY
County AdministratorAMANDA B. SPIVEY
Administrative Assistant/
Deputy ClerkGRACE E. MAWYER
Director of Finance and
Human Resources**RESOLUTION R2025-09****NELSON COUNTY BOARD OF SUPERVISORS**

**RESOLUTION AUTHORIZING APPLICATION TO THE VIRGINIA PUBLIC SCHOOL
AUTHORITY REGARDING COUNTY OF NELSON GENERAL OBLIGATION BONDS TO
FINANCE THE ACQUISITION, CONSTRUCTION AND EQUIPPING OF A SCHOOL
CONSTRUCTION PROJECT AND ACTIONS RELATED THERETO**

WHEREAS, the Board of Supervisors (**the "Board of Supervisors"**) of the County of Nelson, Virginia (**the "County"**) has previously expressed its support for the design, improvement, renovation, construction and equipping of public school facilities, including electrical, mechanical, plumbing, fire safety, roadway and parking lot, security and other upgrades and renovations at Nelson County High School (**together, the "School Project"**); and

WHEREAS, the Board of Supervisors has previously stated its intent to obtain financing of the School Project to pay costs related to the financing and completion of the School Project, and the Board of Supervisors now desires to submit an application (**the "Application"**) to the Virginia Public School Authority (**the "VPSA"**) to participate in the VPSA's 2025 Spring Pooled Bond Sale through the issuance of County general obligation bonds to be sold to the VPSA (**the "Local School Bonds"**) to finance the School Project, interest costs during construction of the School Project and costs of issuance of the Local School Bonds.

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF SUPERVISORS OF THE COUNTY OF NELSON, VIRGINIA:

1. The County Administrator, County Attorney, the County's financial advisor and the County's bond counsel are authorized and directed to submit the Application to the VPSA for the purchase of the Local School Bonds by the VPSA as part of its 2025 Spring Pooled Bond Sale, such Application to describe Local School Bonds in the maximum principal amount of \$25,000,000 and to include proceeds requested of up to \$22,000,000 plus, if and as needed, an amount needed to finance closing costs and capitalized interest, all for the purposes described above.
2. The same employees and representatives of the County are hereby authorized and directed to take such further action deemed necessary or desirable to facilitate consideration of the proposed Local School Bonds involving a general obligation of the County, including but not limited to the publication of notice of a public hearing as required by law, to be held on March 11, 2025 at or about 7:00 p.m.

3. All actions of the County's officers, employees and agents in furtherance of the purposes of this Resolution, including preliminary actions related to the Application, are hereby approved and ratified.
4. This Resolution shall take effect immediately.

* * *

Approved: _____, 2025

Attest: _____, Clerk
Nelson County Board of Supervisors

On motion of _____, seconded by _____, the foregoing Resolution was adopted at a regular meeting of Board of Supervisors on February 11, 2025. Members of the Board of Supervisors voted as follows:

YES

NO

ABSTAINED

ABSENT

Dated this ____ day of February, 2025.

Clerk, Board of Supervisors of
the County of Nelson, Virginia

February 2025

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March 2025

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April 2025

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Blue - School Board Meetings

Green - Board of Supervisors Meetings

Holidays are denoted in red.

Working Group ("WG")

Role	Entity	Defined
County	Nelson County, Virginia	County
School Board	Nelson County Public Schools	Schools
Financial Advisor	Davenport & Company LLC	DAV
Bond Counsel	Sands Anderson PC	BC
Lender	Virginia Public School Authority	VPSA
Lender's Counsel	McGuireWoods LLP	LC

Date	Task	Responsibility
January 27	Invitation for construction bids advertised / distributed.	Schools
February 3	Pre-Bid Conference.	Schools
February 11	Board of Supervisors Meeting (Agenda Deadline: February 7) <ul style="list-style-type: none"> County Board considers adopting initial resolution for VPSA financing. 	County
By February 13	Notice of Public Hearing sent to newspaper.	BC
February 20	First Notice of Public Hearing published.	BC

February 2025

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April 2025

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Blue - School Board Meetings

Green - Board of Supervisors Meetings

Holidays are denoted in red.

Date	Task	Responsibility
February 20	School Board Budget Work Session <ul style="list-style-type: none"> School Board considers adopting resolution authorizing application to VPSA, requesting bond issue, and consenting to issuance of bonds. 	Schools
<u>VPSA Key Date</u>		County/ Schools/DAV
February 24	Applications due to VPSA (by close of business).	
February 25	Construction bids due.	Schools
February 27	Second Notice of Public Hearing published.	BC
TBD	VPSA conducts due diligence call with County / School Board.	WG
<u>VPSA Key Date</u>		
March 10	All School Board Approvals due to VPSA.	WG
By March 11	Special School Board Meeting <ul style="list-style-type: none"> School Board considers approval of Notice to Proceed for the selected contractor. 	Schools

February 2025

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Blue - School Board Meetings

Green - Board of Supervisors Meetings

Holidays are denoted in red.

Date	Task	Responsibility
March 11	Board of Supervisors Meeting (Agenda Deadline: March 7) <ul style="list-style-type: none"> County Board holds public hearing. County Board considers approval of resolution and form of documents. 	County
<u>VPSA Key Date</u> April 2	All Governing Body Approvals due to VPSA.	WG
<u>VPSA Key Date</u> April 3	<ul style="list-style-type: none"> Finalized requested proceeds amount due to VPSA and executed. Bond Sale Agreement due to VPSA. 	WG
<u>VPSA Key Date</u> April 22	VPSA Bond Sale (interest rates locked in).	VPSA
<u>VPSA Key Date</u> April 23	Deadline for submitting draft closing documents to VPSA.	WG
<u>VPSA Key Date</u> May 6	All executed documents due to VPSA.	WG

February 2025

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March 2025

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May 2025

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Blue - School Board Meetings

Green - Board of Supervisors Meetings

Holidays are denoted in red.

Date	Task	Responsibility
<u>VPSA Key Date</u>		
May 13	VPSA Tentative Closing.	VPSA

**NOTICE OF PUBLIC HEARING CONCERNING THE INTENTION
OF THE NELSON COUNTY BOARD OF SUPERVISORS TO PROPOSE FOR
PASSAGE A RESOLUTION AUTHORIZING THE ISSUANCE OF AN
ESTIMATED MAXIMUM OF \$25,000,000 PRINCIPAL AMOUNT OF GENERAL
OBLIGATION SCHOOL BONDS, SERIES 2025 FOR THE PURPOSE OF
FINANCING THE DESIGN, IMPROVEMENT, RENOVATION,
CONSTRUCTION AND EQUIPPING OF PUBLIC SCHOOL FACILITIES**

Notice is hereby given to all interested persons of a public hearing concerning the intention of the Board of Supervisors of the County of Nelson, Virginia **(the “County”)**, to propose for passage at a regular meeting of the Board of Supervisors of the County to be held on Wednesday, March 11, 2025 at 7:00 p.m. or as soon thereafter as possible, in the General District Courtroom of the Nelson County Courthouse, 84 Courthouse Square, Lovingston, Virginia regarding a resolution authorizing the issuance of an estimated maximum of \$25,000,000 principal amount of general obligation school bonds of the County. The proposed uses for which more than ten percent of the bond proceeds are expected to be used are the financing of the design, improvement, renovation, construction and equipping of public school facilities, including electrical, mechanical, plumbing, fire safety, roadway and parking lot, security and other upgrades and renovations at Nelson County High School, and also including costs of issuance of the bonds, all of which constitute a capital project for public school purposes. The Bonds will be sold to the Virginia Public School Authority.

Persons may appear and present their views at the public hearing. A copy of the full text of the resolution is on file in the office of the County Administrator of the County located at 84 Courthouse Square, Lovingston, Virginia 22949. Persons requiring special assistance to attend or participate in this hearing should contact the Office of the County Administrator at (434) 263-7000 at least five (5) days in advance of the public hearing.

**BOARD OF SUPERVISORS OF THE
COUNTY OF NELSON, VIRGINIA**

§ 15.2-2606. Public hearing before issuance of bonds

A. Notwithstanding any contrary provision of law, general or special, but subject to subsection B of this section, before the final authorization of the issuance of any bonds by a locality, the governing body of the locality shall hold a public hearing on the proposed bond issue. Notice of the hearing shall be published twice in a newspaper published or having general circulation in the locality, with the first notice appearing no more than 28 days before and the second notice appearing no less than seven days before the hearing. The notice shall (i) state the estimated maximum amount of the bonds proposed to be issued, (ii) state the proposed use of the bond proceeds, and if there is more than one use, state the proposed uses for which more than 10 percent of the total bond proceeds is expected to be used, and (iii) specify the time and place of the hearing at which persons may appear and present their views.

B. No notice or public hearing shall be required for (i) bonds which have been approved by a majority of the voters of the issuing locality voting on the issuance of such bonds or (ii) obligations issued pursuant to § [15.2-2629](#), [15.2-2630](#) or [15.2-2643](#).

1987, c. 402, § 15.1-171.1; 1990, c. 175; 1991, c. 668, § 15.1-227.8; 1994, c. [714](#); 1997, c. [587](#); 2011, c. [590](#); 2023, cc. [506](#), [507](#); 2024, cc. [225](#), [242](#).

The chapters of the acts of assembly referenced in the historical citation at the end of this section(s) may not constitute a comprehensive list of such chapters and may exclude chapters whose provisions have expired.

BOARD OF
SUPERVISORSTHOMAS D. HARVEY
North DistrictERNIE Q. REED
Central DistrictJESSE N. RUTHERFORD
East DistrictJ. DAVID PARR
West DistrictDR. JESSICA LIGON
South DistrictCANDICE W. MCGARRY
County AdministratorAMANDA B. SPIVEY
Administrative Assistant/
Deputy ClerkGRACE E. MAWYER
Director of Finance and
Human Resources

RESOLUTION R2025-10
NELSON COUNTY BOARD OF SUPERVISORS
APPOINTMENT OF A LOCAL FIRE MARSHAL

WHEREAS, the Wintergreen Fire and Police Departments have requested the Board of Supervisor's appointment of a local Fire Marshal pursuant to Title 27 Fire Protection, Chapter 3. Local Fire Marshals, §27-30 of the State Code of Virginia, 1950 as Amended; and

WHEREAS, it is the Board's opinion that such an appointment is deemed expedient and would ensure the health, safety, and welfare of citizens and visitors within the Wintergreen Master Plan area;

NOW, THEREFORE BE IT RESOLVED, the Nelson County Board of Supervisors hereby appoints Joshua A. Bean Fire Marshal, to serve at the pleasure of the Board, whose authority is limited to the geographical area encompassed by the Wintergreen Master Plan. The appointee shall be an employee of, and compensated by, the Wintergreen Property Owners Association and supervised by the Wintergreen Police Department. The Fire Marshall shall have the following authority and duties within the limits for which he was appointed:

1. He shall make an investigation into the origin and cause of every fire and explosion occurring within the limits for which he was appointed. He may issue a summons directed to the sheriff commanding the officer to summon witnesses to attend before him at such time and place as he may direct.
2. He has the authority to arrest, to procure and serve warrants of arrest and to issue summons in the manner authorized by general law for violation of fire prevention and fire safety laws and related ordinances.
3. He is authorized the same police powers as a sheriff, police officer, or law-enforcement officer
4. He is responsible for the investigation and prosecution of all offenses involving hazardous materials, fires, fire-bombings, bombings, attempts or threats to commit such offenses, false alarms relating to such offenses, and possession and manufacture of explosive devices, substances, and fire-bombs.
5. He has the authority to order immediate compliance with law, etc., or prohibit use of building or equipment.

The appointee's authority will commence upon completion of training as required by the Department of Criminal Justice Services and the Wintergreen Police Department and after the administration of the oath faithfully to discharge the duties of the office.

Approved: _____, 2025

Attest: _____, Clerk
Nelson County Board of Supervisors

Candy,

Per your request I asked Josh to put a formal proposal together citing code sections. You can find that below.

A few quick bullet points from me, some of which will be new to you:

- Wintergreen Fire Department just received a poor grade on our Insurance Safety Office evaluation. ISO audits occur every 10 years and many of the standards have changed since our last audit. On a scale of 1-10, the lower the score the better. We were previously an ISO-Class 2 department. Our new score is Class 5, which will mean drastic increases in property insurance if we can't improve during our 12-month improvement period. Since we currently receive zero points for risk mitigation, inspections, enforcement etc., adding a Fire Marshall to our toolbox is the fastest way to gain valuable points. We hope to secure a Class 3 rating.
- We currently don't investigate any fires at Wintergreen. We leave the official investigation to the insurance companies. Many structures at Wintergreen are now 50 years old and most are over 30 years old. Some materials used during construction (i.e. fireplaces) may have outlived their useful life and now be presenting a hazard. Without investigating fires, we will not be able to pick up on trending data which could be used to avoid fires, save property, and potentially save lives.
- Warnings don't seem to work anymore. Six months ago, the average speed of vehicles passing by Station One (mountain) was 33 mph. Wintergreen Police invested thousands of hours in focused patrols stopping hundreds of cars to issue warnings. And yet, the average speed did not change. Wintergreen Police started issuing speeding tickets. 63 tickets later, the average speed has dropped to just over 30 mph. This is exactly where we are with potentially dangerous fire code issues. We need the ability to warn, warn, warn....summons.
- For the overwhelming majority of structure fires in Nelson, if there aren't a sufficient number of firefighters to make an interior attack, crews will "hit it hard from the yard". This only works because 99% of the time they know for certain there are no occupants in the structure. This strategy absolutely does not work in the Resort village. The buildings are huge, and they will almost certainly have an occupant. Our suppression crews are operating in a very high-hazard environment, and we need to do all we can to ensure they are able to go home to their families at the end of their shift. A very big part of this is risk reduction.

- The Wintergreen Fire Marshall only receives authority through the Wintergreen Police Department. If a warrant is sought for any reason, it must be approved by the Chief of Police. Additionally, the Chief of Police can shut the entire program down without notice. The Wintergreen Police Department derives its power through the Nelson County Sheriff. The Sheriff could affectively suspend the Wintergreen Police Department without notice. This provides two “checks” on the power of the Wintergreen Fire Marshall’s Office and Nelson County has absolute and final control. Our MOU will mirror WPDs which is to say our work will be confined to the Wintergreen Master Plan and any requests for mutual aid beyond the Master Plan will be considered on an individual basis.
- We have had multiple meetings with Sheriff Embrey and his staff, Chief Russell and his staff, as well as Jay Roberts over the last year. There has also been a fair amount of communication with the Commonwealth’s Attorney and Building Inspections Department. If there are any current objections or concerns, I’m not aware of them.

Official request:

Nelson County Board of Supervisors

Dear Members of the Board,

I am writing to formally request the appointment of a local Fire Marshal for the Wintergreen Fire Department in Nelson County, pursuant to the Code of Virginia § 27-30. This request is specific to the Wintergreen masterplan and will function within the Wintergreen Police Department law enforcement area and MOU. This request is made to enhance our county's ability to respond to fire-related incidents with a comprehensive, organized approach, particularly in terms of fire investigations and enforcement of fire safety regulations.

Background and Need for the Appointment

The establishment of a local Fire Marshal will address the growing need for professional oversight in fire-related matters, including origin and cause investigations, criminal investigation related to arson, and compliance of the fire code. With this appointment, the Fire Marshal would be empowered to conduct thorough investigations into the causes of fires, including criminal cases when appropriate, thus improving public safety and facilitating prompt responses to potential fire-related criminal activities.

Employer of the Appointee

The appointee is employed by Wintergreen Fire Department. The Fire Marshal serves under the supervision of the Wintergreen Police Department or a designated department, as determined by the Board. The appointee would work in collaboration with local fire departments, law enforcement, and other relevant agencies.

Scope of Powers and Authority

In accordance with the Code of Virginia § 23-34.2:1, I request that the Board grant the appointed Fire Marshal the following powers:

1. Full police powers, including the authority to enforce fire laws, codes, and regulations within Nelson County specific to the Wintergreen Masterplan.

2. The ability to conduct origin and cause investigations of fires, including criminal investigations involving arson and other fire-related crimes.

3. The authority to issue citations and make arrests related to violations of fire safety laws and regulations.

4. The ability to coordinate with local law enforcement and other agencies in the pursuit of fire-related criminal investigations and to ensure the safety of the community.

5. The investigation and prosecution of all offenses involving hazardous materials, fires, firebombing, bombings, attempts or threats to commit such offenses, false alarms relating to such offenses, and possession and manufacture of explosive devices, substances, and firebombs.

6. Power to order immediate compliance with law or prohibit use of building or equipment.

These powers are essential to enabling the Fire Marshal to effectively perform their duties and ensure the safety and wellbeing of our community by addressing fire hazards, preventing future incidents, and ensuring justice is served in cases of fire-related crimes.

The powers requested above would be effective after the administration of an oath pursuant to §27-37. Police powers would not be effective until the completion of a law enforcement academy pursuant to § 27-34.2:1.

I kindly request that the Board give this request due consideration, and I am happy to provide any additional information or meet to discuss the details further. Please feel free to contact me if you require any further information or clarification.

Thank you for your time and attention to this important matter.

Sincerely,

Joshua A. Bean, NRP, FIT
Captain - Fire Investigator

Wintergreen Fire & Rescue

C:(434)-688-5287

S:(434) 325-1051

Chapter 3. Local Fire Marshals

§ 27-30. Appointment of fire marshal

An officer, who shall be called a "fire marshal," may be appointed for each county, city or town, by the governing body thereof, whenever, in the opinion of such body, the appointment shall be deemed expedient. The term "fire marshal" as used in this chapter may include the local fire official and local arson investigator when appointed pursuant to this section.

Code 1919, § 3137; 1970, c. 187; 1977, c. 334; 1984, c. 644.

§ 27-31. Investigation of fires and explosions

Such fire marshal shall make an investigation into the origin and cause of every fire and explosion occurring within the limits for which he was appointed, and for any such service he shall receive such compensation as the governing body may allow.

Code 1919, § 3138; 1997, c. 436.

§ 27-32. Summoning witnesses and taking evidence

In making investigations pursuant to § 27-31, the fire marshal may issue a summons directed to a sheriff or sergeant of any county, city or town commanding the officer to summon witnesses to attend before him at such time and place as he may direct. Any such officer to whom the summons is delivered, shall forthwith execute it, and make return thereof to the fire marshal at the time and place named therein.

Witnesses, on whom the summons before mentioned is served, may be compelled by the fire marshal to attend and give evidence, and shall be liable in like manner as if the summons had been issued by a magistrate in a criminal case. They shall be sworn by the fire marshal before giving evidence, and their evidence shall be reduced to writing by him, or under his direction, and subscribed by them respectively.

Code 1919, §§ 3138, 4808, 4810; 1970, c. 187; 1997, c. 436; 2008, cc. 551, 691.

§ 27-32.1. Right of entry to investigate cause of fire or explosion

If in making such an investigation, the fire marshal shall make complaint under oath that there is good cause of suspicion or belief that the burning of or explosion on any land, building or vessel or of any object was caused by any act constituting a crime as defined in Article 1 (§ 18.2-77 et seq.) of Chapter 5 of Title 18.2 and that he has been refused admittance to the land, building or vessel or to examine the object in or on which any fire or explosion occurred within fifteen days after the extinguishment of such, any magistrate serving the city or county where the land, building, vessel or object is located may issue a warrant to the sheriff of the county or the sergeant of the city requiring him to enter such land, building or vessel or the premises upon which the object is located in the company of the fire marshal for the purposes of conducting a search for evidence showing that such fire or explosion was caused by any act defined in Article 1 of Chapter 5, of Title 18.2.

1970, c. 187; 2008, cc. 551, 691.

§ 27-32.2. Issuance of fire investigation warrant

A. If, in undertaking such an investigation, the fire marshal or investigator appointed pursuant to § 27-56 makes an affidavit under oath that the origin or cause of any fire or explosion on any land, building, or vessel, or of any object is undetermined and that he has been refused admittance thereto, or is unable to gain permission to enter such land, building, or vessel, or to examine such object, within 15 days after the extinguishing of such, any magistrate serving the city or county where the land, building, vessel, or object is located may issue a fire investigation warrant to the fire marshal or investigator appointed pursuant to § 27-56 authorizing him to enter such land, building, vessel, or the premises upon which the object is located for the purpose of determining the origin and source of such fire or explosion. After issuing a warrant under this section, the magistrate shall file the affidavit in the manner prescribed by § 19.2-54. After executing the warrant, the fire marshal, or investigator appointed pursuant to § 27-56, shall return the warrant to the clerk of the circuit court of the city or county wherein the investigation was made.

B. If the fire marshal or investigator appointed pursuant to § 27-56, after gaining access to any land, building, vessel, or other premises pursuant to such a fire investigation warrant, has probable cause to believe that the burning or explosion was caused by any act constituting a criminal offense, he shall discontinue the investigation until a search warrant has been obtained pursuant to § 27-32.1, or consent to conduct the search has otherwise been given.

1987, c. 701; 2008, cc. 551, 691; 2012, cc. 279, 330; 2014, c. 354.

§ 27-33. Report of investigation

The fire marshal shall make report to the governing body by whom he was appointed of any investigation made by him as soon thereafter as practicable, returning therewith the evidence taken by him and submitting such recommendations therein as he may think the public interest demands.

Code 1919, § 3138.

§ 27-34. Duties and powers at fires

Whenever any fire occurs, it shall be the duty of such fire marshal or his designated representative to be present at the same and advise and act in concert with such officers of police as may be present; and, for preserving order at and during the existence of such fire, and for the protection of property, he shall have concurrent powers with the officers of police, and the chief, director, or other officer in charge, but shall not exercise any authority which will conflict with the powers of any chief, director, or other officer in command of any fire department in the discharge of his special duties as such.

Code 1919, § 3139; 1970, c. 187; 2008, c. 410.

§ 27-34.1. Power of fire marshal or fire chief to take property found at scene of fire or explosion; restitution of such property

The fire chief, fire marshal or his designated representative is authorized to take and preserve any property found at the scene of a fire or explosion during his presence there while in the act of extinguishing such or found later with the consent of the owner or pursuant to § 27-32.1, which property indicates the fire or explosion was intentionally caused. Any person whose property is so taken and held may petition the circuit court of the county or city in which the property was taken or judge in vacation, for return of the property, and the court may order restitution upon such conditions as are appropriate for preservation of evidence, including the posting of bond.

1970, c. 187; 1979, c. 189.

§ 27-34.2. Power to arrest, to procure and serve warrants and to issue summons; limitation on authority

In addition to such other duties as may be prescribed by law, the local fire marshal and his assistants appointed pursuant to § 27-36 shall, if authorized by the governing body of the county, city or town appointing the local fire marshal, have the authority to arrest, to procure and serve warrants of arrest and to issue summons in the manner authorized by general law for violation of fire prevention and fire safety laws and related ordinances. The authority granted in this section shall not be exercised by any local fire marshal or assistant until such person has satisfactorily completed a training course designed specifically for local fire marshals and their assistants, which course shall be approved by the Virginia Fire Services Board.

The Department of Fire Programs in cooperation with the Department of Criminal Justice Services shall have the authority to design, establish and maintain the required courses of instruction through such agencies and institutions as the Departments jointly may deem appropriate and to approve such other courses as such Departments determine appropriate.

The authority granted in this section shall not be construed to authorize a fire marshal or his assistants to wear or carry firearms.

1974, c. 334; 1975, c. 173; 1979, c. 402; 1984, c. 779; 1986, c. 60; 1988, c. 65; 1997, c. 436.

§ 27-34.2:1. Police powers of fire marshals

In addition to such other duties as may be prescribed by law, the local fire marshal and those assistants appointed pursuant to § 27-36 designated by the fire marshal shall, if authorized by the governing body of the county, city, or town appointing the local fire marshal, have the same police powers as a sheriff, police officer, or law-enforcement officer. The investigation and prosecution of all offenses involving hazardous materials, fires, fire bombings, bombings, attempts or threats to commit such offenses, false alarms relating to such offenses, and possession and manufacture of explosive devices, substances, and fire bombs shall be the responsibility of the fire marshal or his designee, if authorized by the governing body of the county, city, or town appointing the local fire marshal. The police powers granted in this section shall not be exercised by any local fire marshal or assistant until such person has satisfactorily completed a basic law-enforcement course for fire marshals with police powers, and maintains satisfactory participation in in-service and advanced courses and programs, designed by the Department of Fire Programs in cooperation with the Department of Criminal Justice Services, which course shall be approved by the Virginia Fire Services Board.

Current or prior certification as a law-enforcement officer, who retired or resigned from his position as a law-enforcement officer in good standing, may satisfy the police powers training requirements upon successful review to determine equivalency by the Department of Fire Programs in cooperation with the Department of Criminal Justice Services.

In addition, fire marshals with police powers shall continue to exercise those powers only upon satisfactory participation in in-service and advanced courses and programs designed by the Department of Fire Programs in cooperation with the Department of Criminal Justice Services, which courses shall be approved by the Virginia Fire Services Board.

1977, c. 209; 1979, c. 446; 1984, c. 779; 1986, c. 60; 1988, c. 65; 2000, cc. 39, 390; 2023, cc. 215,

§ 27-34.3. Power to order immediate compliance with law, etc., or prohibit use of building or equipment

The local fire marshal shall, if authorized by the governing body of the county, city or town appointing him, have the authority to exercise the powers authorized by the Fire Prevention Code. However, an order prohibiting the use of a building or equipment issued pursuant to this section shall not be effective beyond the date of a determination made by the authorities identified in and pursuant to § 27-97, regardless of whether or not said determination overrules, modifies or affirms the order of the local fire marshal. If an order of the local fire marshal issued pursuant to this section conflicts to any degree with an order previously issued by an authority identified in and pursuant to § 27-97, the latter order shall prevail. The local fire marshal shall immediately report to the authorities identified in § 27-97 on the issuance and content of any order issued pursuant to this section.

1975, c. 216; 1988, c. 199.

§ 27-34.4. Inspection and review of plans of buildings under construction

Inspection of buildings other than state-owned buildings under construction and the review and approval of building plans for these structures for enforcement of the Uniform Statewide Building Code shall be the sole responsibility of the appropriate local building inspectors. Upon completion of such structures, responsibility for fire safety protection shall pass to the local fire marshal or official designated by the locality to enforce the Statewide Fire Prevention Code (§ 27-94 et seq.) in those localities which enforce the Statewide Fire Prevention Code.

1980, c. 498; 1989, c. 258.

§ 27-35. Penalty for failure to discharge duty

For his failure to discharge any duty required of him by law the fire marshal shall be liable for each offense to a fine not exceeding \$100, to be imposed by the governing body and to be collected as other fines are collected.

Code 1919, § 3138.

§ 27-36. Appointment, powers and duties of assistant fire marshals

The governing body of any county, city or town, or its designee may appoint one or more assistants, who, in the absence of the fire marshal, shall have the powers and perform the duties of the fire marshal.

Code 1919, § 3140; 1970, c. 187; 1984, c. 644; 1998, c. 236.

§ 27-37. Oath of fire marshal and assistants

The fire marshal and his assistants, before entering upon their duties, shall respectively take an oath, before any officer authorized to administer oaths, faithfully to discharge the duties of such office; the certificate of the oath shall be returned to and preserved by such governing body.

Code 1919, § 3140.

§ 27-37.1. Right of entry to investigate releases of hazardous material, hazardous waste, or regulated substances

A. The fire marshal shall have the right, if authorized by the governing body of the county, city,

or town appointing the fire marshal, to enter upon any property from which a release of any hazardous material, hazardous waste, or regulated substance, as defined in § [10.1-1400](#) or [62.1-44.34:8](#), has occurred or is reasonably suspected to have occurred and which has entered into the ground water, surface water or soils of the county, city or town in order to investigate the extent and cause of any such release.

B. If, in undertaking such an investigation, the fire marshal makes an affidavit under oath that the origin or cause of any such release is undetermined and that he has been refused admittance to the property, or is unable to gain permission to enter the property, any magistrate serving the city or county where the property is located may issue an investigation warrant to the fire marshal authorizing him to enter such property for the purpose of determining the origin and source of the release. After issuing a warrant under this section, the magistrate shall file the affidavit in the manner prescribed by § [19.2-54](#). After executing the warrant, the fire marshal shall return the warrant to the clerk of the circuit court of the city or county wherein the investigation was made.

C. If the fire marshal, after gaining access to any property pursuant to such investigation warrant, has probable cause to believe that the release was caused by any act constituting a criminal offense, he shall discontinue the investigation until a search warrant has been obtained or consent to conduct the search has otherwise been given.

1992, c. 712; 2008, cc. [551](#), [691](#); 2014, c. [354](#).

NCRF

**NELSON COUNTY RECREATION
FOUNDATION**

NELSON COUNTY RECREATION FOUNDATION

Purpose

- To support Nelson County Parks and Recreation by seeking and accepting funds, grants, gifts and donations from organizations, governmental units and the general public.
- Funds will be distributed to the Department or Nelson County to enhance existing and future public parks and recreation programs, services, facilities and technology which are consistent with the exemptions of the Section 501(c)(3) of the Internal Revenue Code.

NELSON COUNTY RECREATION FOUNDATION

NCPR Intended Uses

- Accepting tax deductible donations to enhance department offerings and amenities, including but not limited to:
 - Future park projects and facilities
 - Scholarship offerings for youth athletics
 - Team sponsorships
 - Special Events



NELSON COUNTY RECREATION FOUNDATION

Additional Benefits

- Increase community interactions and support
- Improve volunteer recruitment
- Develop new community events
- Streamline event permitting
- Facilitate fundraising campaigns
 - Parks and Recreation
 - Other community organizations
 - (i.e. Tunnel After Dark/Nelson Food Pantry)



NELSON COUNTY RECREATION FOUNDATION

Next Steps

- Legal establishment of Foundation as a 501 (c)(3)
- Creation of By-Laws & Articles of Incorporation
- Recruitment and Establishment of Foundation Board
 - Maximum of 11 members
 - Initial establishment of 5 to 7 members
 - Director of NCPR would be a permanent member
 - County's Director of Finance and HR to serve as Treasurer
 - Board of Supervisors representative?
 - Nelson County Public Schools representative?
 - 4 to 5 community members?
- Establishment of bank account
- Secure Canopy Insurance



NELSON COUNTY RECREATION FOUNDATION

Questions or Comments?

February 4, 2025

To: Board of Supervisors
 From: C. McGarry
 Re: County Administrator's Report for February 11, 2025 Board Meeting

A. DSS Building Project: Final schematic design and building specifications are nearing completion with a planned presentation to the Board at the March 11th meeting and a request to authorize the project to go out to bid. Attorneys are working on setting a closing date for the property transfer that will precede this request. An integrated project and financing schedule through August 2025 is attached and includes these key dates:

- **March 11th** – BOS Considers Authorization to Bid the Project
- **Late April** – Construction Bids Received
- **May 1st** – VRA Financing Application is Due
- **May 13th** – BOS Considers Approval of Construction Contract & Davenport Presents VRA Summer Pool Plan of Finance
- **By June 1st** – Construction Contract in Place
- **June 10th** – BOS Considers Approval of Financing Resolution and Documents
- **July 23rd** – VRA Bond Sale
- **August 6th** – Tentative VRA Closing

B. High School Renovation Project: An invitation to bid for construction of the project was issued on January 27th and a pre-bid conference was held on February 3, 2025 with construction bids due February 17th. An integrated project and financing schedule through May 2025 has been provided with Agenda Item V. A. These key dates were included:

- **February 11th** – BOS Considers Initial Resolution Authorizing Virginia Public School Authority (VPSA) Financing and a Public Hearing for March 11th.
- **February 20th** – School Board Considers Resolution Authorizing VPSA Financing Application and Request and Consent to Issue Bonds
- **February 24th** – VPSA Financing Application is Due
- **February 25th** – Construction Bids Received
- **By March 11th** – School Board Approves Construction Contractor
- **March 11th** – BOS Holds Public Hearing on Financing and Considers Resolution Approving Financing and Documents
- **April 22nd** - VPSA Bond Sale
- **May 6th** – Executed Closing Documents Due to VPSA
- **May 13th** - Tentative VPSA Closing

C. Transfer Station Tipping Floor Replacement Project: I previously reported that our architects had devised a solution that would allow this replacement to occur without disruption to our Transfer Station operations. While working with staff on finalizing the project specifications; it was determined that we would indeed need to close the transfer station to commercial trash collection and would be able to accept limited household trash at the site for up to 30 days. This is due to the newly poured concrete slab needing a cure period of anywhere from 14-28 days depending on how fast the concrete reaches the specified design strengths. The project is ready to bid; however, with this new information I think we need to pause, provide ample notification of the anticipated closure to our commercial account-holders and users of the Transfer Station, and get our alternate plans in place for disposing of household waste collected from the convenience centers. We will need to direct haul our trash compactors to Region 2000 unless we can work out a disposal option with Amherst. That option will require authorization from the Regional Authority Board and the Amherst Board of Supervisors, which will take a few months. The cost of direct hauling will be offset by a pause in costs related to Thompson Trucking hauling our waste from the Transfer Station to Region 2000. Based on when it appears the closure will be least disruptive (less trash to move); we are planning for late summer/early fall.

- D. FY26 Budget:** A work session to review the draft Capital Improvements Plan and Agency budget requests is scheduled in Agenda item VII for later. A preliminary Budget Calendar is provided with item VII and will be reviewed with the goal of setting some ensuing budget work sessions following the General Fund Budget introduction planned for the March 11th Board meeting.
- E. Remaining 2025 General Assembly Session Dates:**
- February 12th – Deadline for each Chamber to complete consideration of the other Chamber’s budget and revenue bills
 - February 17th – Deadline for Committee action on Legislation by Midnight
 - February 22nd – Scheduled Adjournment
 - April 12th – Reconvened session for Governor’s amendments and vetoes
- F. Flood Insurance Rate Maps and Floodplain Ordinance Amendment:** The Flood Insurance Rate Maps (FIRMS) have been finalized and will become effective August 5, 2025. It will be incumbent upon the County to amend our Floodplain Ordinance before this effective date in order to remain in the National Flood Insurance Program (NFIP). This process includes: DCR first reviewing our draft amended Floodplain Ordinance for compliance with NFIP requirements, conduct of public hearings on the Ordinance Amendment and adoption by the Board no later than July 4th, then a final review of the adopted Ordinance by DCR by August 5th. Dylan Bishop has submitted our current Ordinance to DCR for the NFIP compliance review. Any needed amendments will follow the customary process of going through the Planning Commission for public hearing and then to the Board for public hearing and adoption.
- G. 2026 Reassessment Webpage:** A link to the 2026 Reassessment webpage has been established on the County’s website, and is located in the blue banner at the top of the page, next to the ACRJ Renovation link [2026 Reassessment – Nelson County Virginia](#). This contains some general information about reassessments, including State Code provisions, Assessors contact information and pictures of the field staff working within the County. Periodic updates will be made as necessary for the duration of the reassessment through the conclusion of the Board of Equalization’s work.
- H. Additional Street Lighting in Lovington:** Supervisor Rutherford, County Staff, and AEP staff have collaborated on the addition of 2 streetlights in Lovington. A request for new service has been submitted, an AEP work order has been issued, and Jeff Brantley will meet with an AEP technician the morning of February 11th to evaluate the poles. According to AEP, there should be no charge for installation and the monthly cost is minimal at \$6-\$12 per light.
- I. Meals and Lodging Tax Collection & Lodging Entity Tracking:** See Attached Charts - # of Lodging Units is 815, up from 806 in the previous report.
- J. Staff Reports:** Department and office reports for January/February have been provided.

March 2025

Su	Mo	Tu	We	Th	Fr	Sa
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23/30	24/31	25	26	27	28	29

April 2025

Su	Mo	Tu	We	Th	Fr	Sa
		1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30			

May 2025

Su	Mo	Tu	We	Th	Fr	Sa
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
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June 2025

Su	Mo	Tu	We	Th	Fr	Sa
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15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30					

July 2025

Su	Mo	Tu	We	Th	Fr	Sa
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13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30	31		

August 2025

Su	Mo	Tu	We	Th	Fr	Sa
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24/31	25	26	27	28	29	30

Green - Board of Supervisors Meetings

Holidays are denoted in red.

Working Group ("WG")

Role	Entity	Defined
County	Nelson County, Virginia	County
Financial Advisor	Davenport & Company LLC	DAV
Bond Counsel	Sands Anderson PC	BC
Lender	Virginia Resources Authority	VRA
Lender's Counsel	McGuireWoods LLP	LC

Date	Task	Responsibility
March 11	Board of Supervisors Meeting <ul style="list-style-type: none"> County Board considers authorization to proceed with bidding for construction. 	County
Late April	Receive all construction bids.	County
VRA Key Date		
May 1	Applications due to VRA (by close of business).	County/DAV
TBD	VRA conducts due diligence call with County.	WG

March 2025

Su	Mo	Tu	We	Th	Fr	Sa
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23/30	24/31	25	26	27	28	29

April 2025

Su	Mo	Tu	We	Th	Fr	Sa
		1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30			

May 2025

Su	Mo	Tu	We	Th	Fr	Sa
				1	2	3
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11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	31

June 2025

Su	Mo	Tu	We	Th	Fr	Sa
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30					

July 2025

Su	Mo	Tu	We	Th	Fr	Sa
		1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30	31		

August 2025

Su	Mo	Tu	We	Th	Fr	Sa
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24/31	25	26	27	28	29	30

Green - Board of Supervisors Meetings

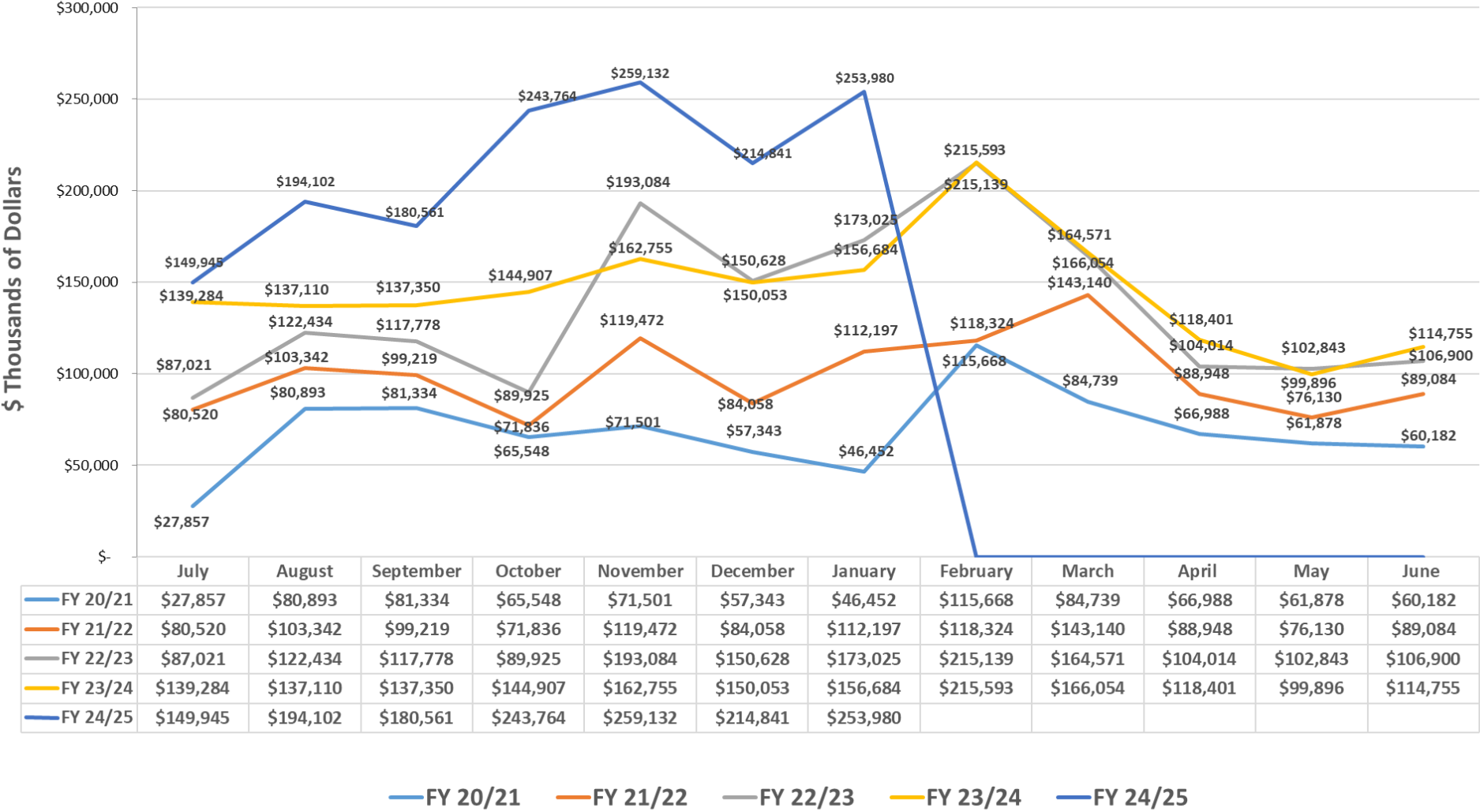
Holidays are denoted in red.

Date	Task	Responsibility
May 13	Board of Supervisors Meeting <ul style="list-style-type: none"> County Board considers approval of construction contract. Davenport presents Plan of Finance for the VRA Summer Pool. 	County/DAV
By June 1	Construction contract in place.	County
<u>VRA Key Date</u>		
June 6	Finalized requested proceeds amount due to VRA.	WG
June 10	Board of Supervisors Meeting <ul style="list-style-type: none"> County Board considers approval of resolution and form of financing documents. 	WG
<u>VRA Key Date</u>		
June 13	All Local Approvals due to VRA.	WG
<u>VRA Key Date</u>		
July 23	VRA Bond Sale (interest rates locked in).	VRA
<u>VRA Key Date</u>		
August 6	VRA Tentative Closing.	VRA

January 2025 Collection – February 11, 2025 BOS Report

Transient Occupancy Tax Collection - Monthly Trend By Fiscal Year

*Amounts Shown Reflect Payments for Prior Month(s) Tax Levy
** TOT Tax Rate Changed from 5% to 7% Effective July 1, 2024

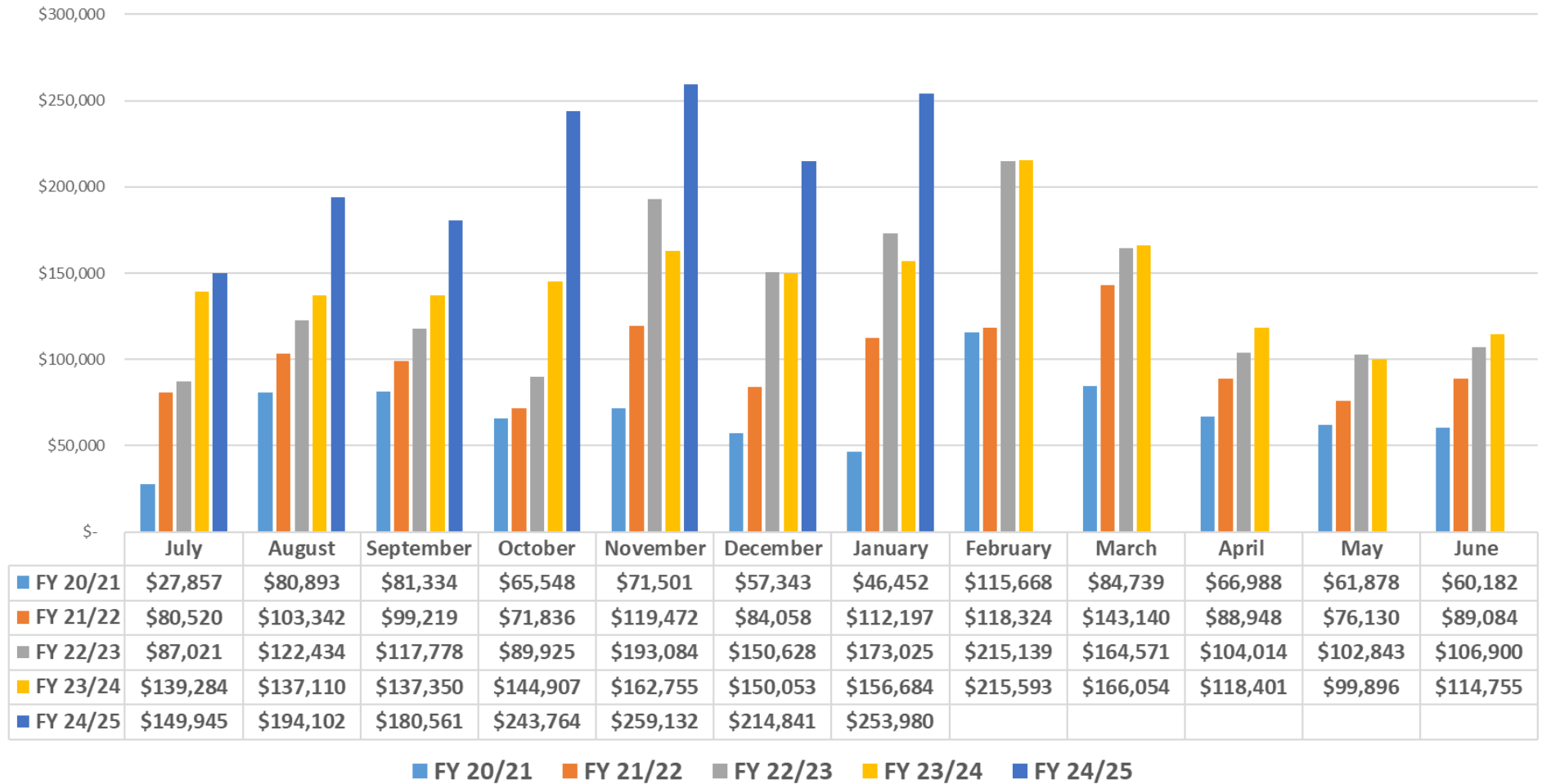


January 2025 Collection – February 11, 2025 BOS Report

Transient Occupancy Tax Collection by Month and Fiscal Year

*Amounts Shown Reflect Payments for Prior Month(s) Tax Levy

** TOT Tax Rate Changed from 5% to 7% Effective July 1, 2024



January 2025 Collection – February 11, 2025 BOS Report

*Lodging Establishments/Revenue - Calendar Year

** TOT Tax Rate Changed from 5% to 7% Effective July 1, 2024

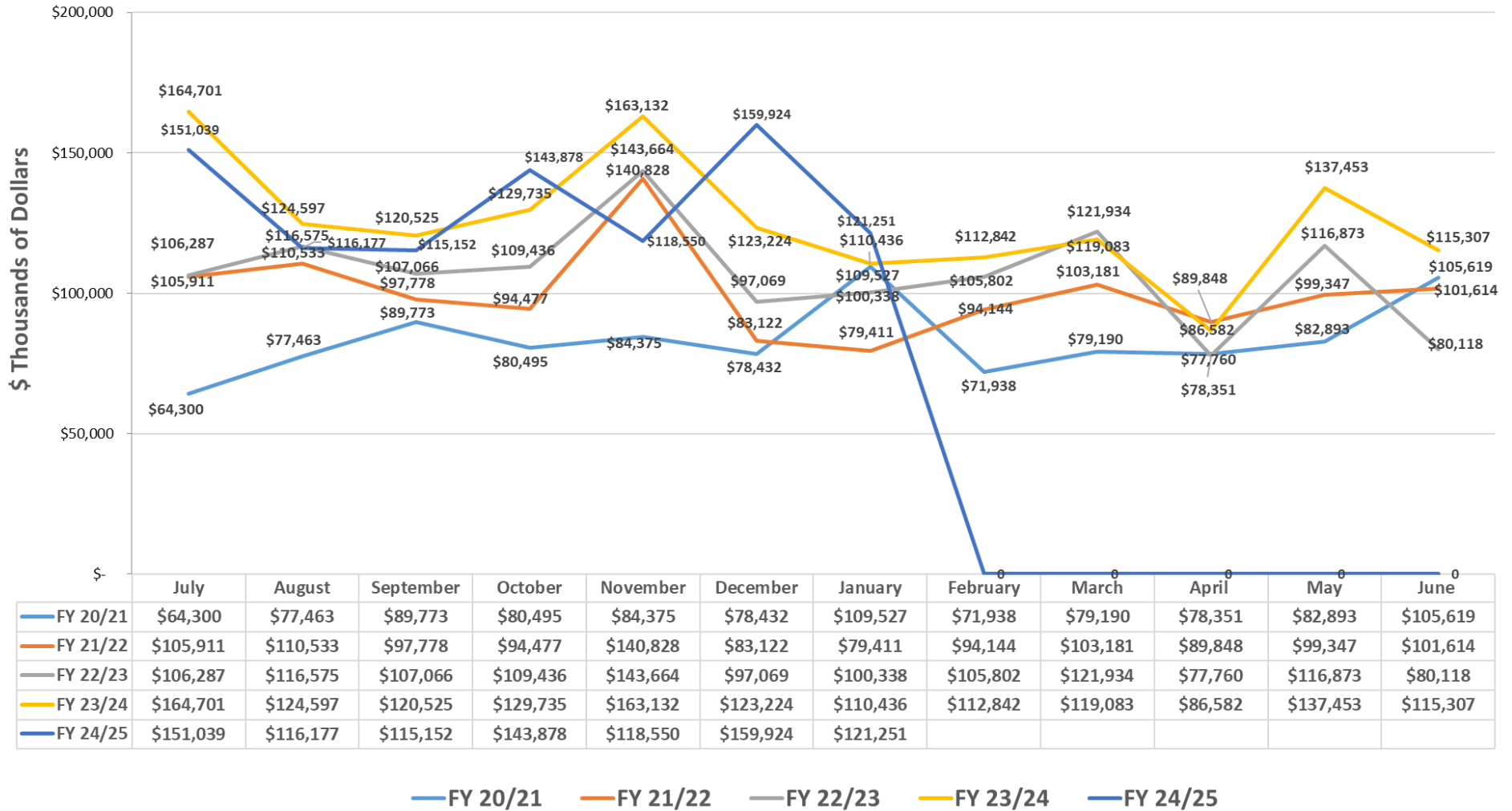


*Lodging Establishments is the number of businesses who are registered with the Commissioner of the Revenue for lodging in Nelson County. The number includes businesses who may have multiple properties who remit for all units with one payment. Some businesses remit their taxes quarterly, and due to their start date, may not be on a January-March-June-September schedule. Many businesses utilize services such as AirBnB who remit on their behalf and by State Code, these revenues are only to be disclosed in aggregate; no personal information can be shared (55.1-1209).

January 2025 Collection – February 11, 2025 BOS Report

Meals Tax Collection - Monthly Trend By Fiscal Year

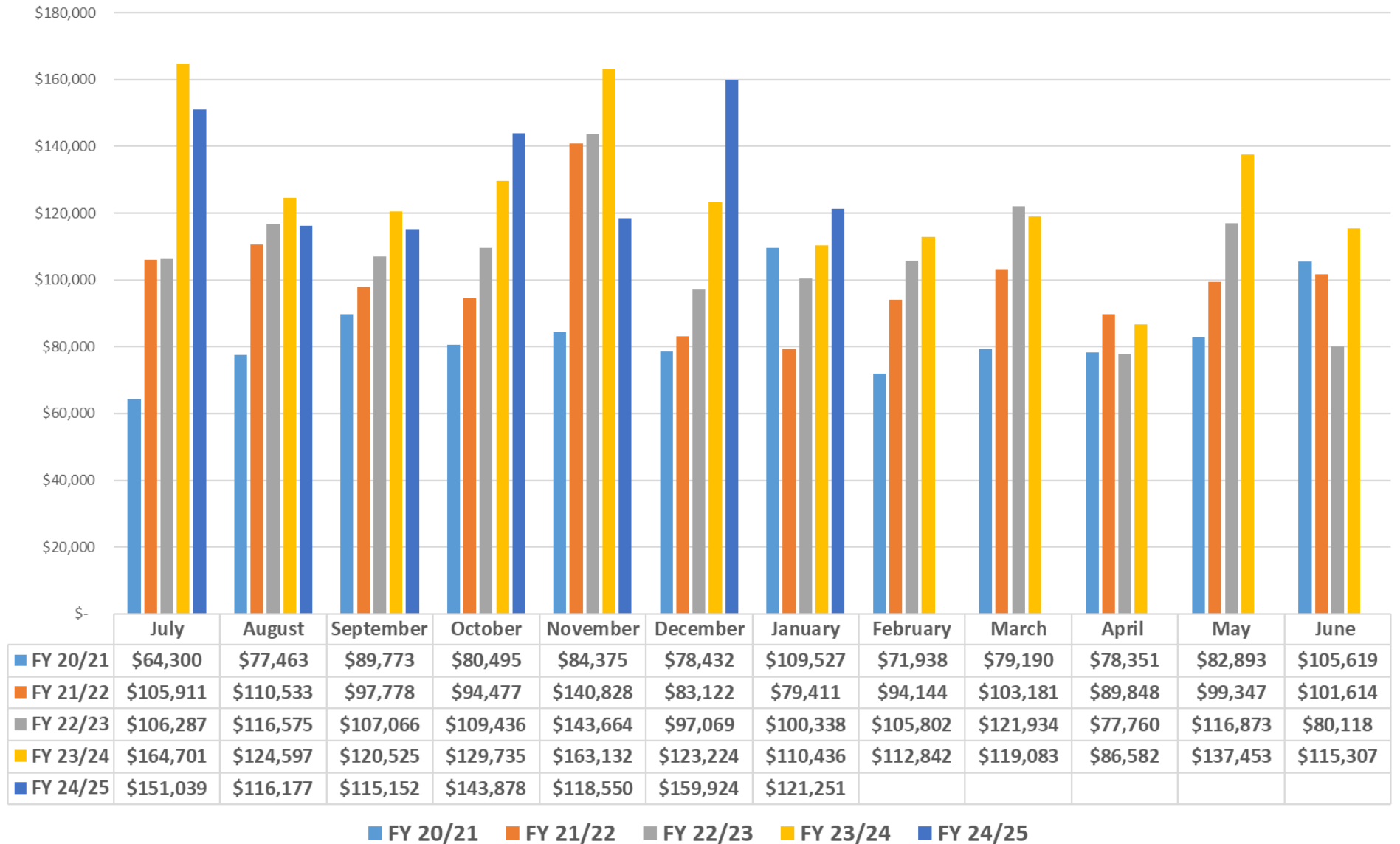
*Amounts Shown Reflect Payments for Prior Month(s) Tax Levy



January 2025 Collection – February 11, 2025 BOS Report

Meals Tax Collection by Month and Fiscal Year

*Amounts Shown Reflect Payments for Prior Month(s) Tax Levy



(1) New Vacancies/Expiring Seats & New Applicants :

<u>Board/Commission</u>	<u>Term Expiring</u>	<u>Term & Limit Y/N</u>	<u>Incumbent</u>	<u>Re-appointment</u>	<u>Applicant(s)</u>
Planning Commission - South District	6/30/2028	4 Year Term/ No Term Limits	Mary Kathryn Allen	N - Resigned	Gary Scott
Planning Commission - Central District	6/30/2026	4 Year Term/ No Term Limits	Robin Hauschner	N - Resigned	*Richard Averitt

(2) Existing Vacancies:

<u>Board/Commission</u>	<u>Term Expired</u>				
JABA Council on Aging	12/31/2024	2 Year Term/No limits	Mary S. Cunningham	N	Advertising

NELSON COUNTY PLANNING COMMISSION

NAME, ADDRESS & PHONE

TERM EXPIRATION

Phillipa Proulx – **North District**
950 Avon Road
Afton, VA 22920
(540) 456-6849 (H)
proulx@cfw.com

June 30, 2026

Robin Hauschner- **Central District**
403 Perry Lane
Lovington, VA 22949
(434) 989-8899
robin.hauschner@gmail.com

June 30, 2026

***RESIGNED**

William Smith- **East District**
17 Pine Ridge Road
Faber, VA 22938
(540) 241-8211
wsmith@nelsoncounty.org

June 30, 2026 (UT)

Appointed 10/8/24

Mary Kathryn Allen- **South District**
7763 Richmond Hwy.
Gladstone, VA 24553
(434) 933-8214 (H)
(434) 942-7695 (W)
mkdallen01@gmail.com

June 30, 2028

***RESIGNED**

Michael E. Harman – **West District**
2828 Embly's Gap Road
Roseland, VA 22967
(434) 277-5016 (H)
koms@lynchburg.net

June 30, 2028

Dr. Jessica Ligon – **BOS Liaison**
798 Keys Church Road
Shipman, VA 22971
(434) 263-7202 (O)
jligon@nelsoncounty.org

December 31, 2025

Authority: Established by the Code of Virginia §15.2-2200 et seq. and County Code Article II, Sec.9-26

Membership: 6 members: 5 Appointments by Election District, with 1 appointed Board of Supervisors member.

Term: 4 Years, July 1 – June 30, **No Term Limits**

Summary of Duties: As Established by the Code of Virginia §15.1-427.1 et seq., the Board members serve in order to promote the orderly development of the County and to plan community centers with adequate highway, utility, health, educational and recreational facilities, and to provide for the needs of agriculture, industry and

business in future growth. This includes interpretation and development of the County Zoning and Subdivision Ordinance with review of citizen applications for re-zoning requests, conditional use permits, and subdivision requests with subsequent recommendations to the Board of Supervisors for action on such applications.

Meetings: Regular meetings are held the fourth Wednesday of each month with the exception of November. Members are compensated \$75 per meeting plus mileage paid at the existing State mileage rate.

NELSON COUNTY BOARDS AND COMMISSIONS APPLICATION FORM

Subject: Appointments - Statement of Interest Form

Completing this form is one way to indicate your interest in being considered for appointment to some of the Boards, Commissions and Committees appointed by the Board of Supervisors. All appointments remain at the discretion of the Board of Supervisors.

Please complete and mail this form to:

Nelson County Board of Supervisors
Attention: Candice W. McGarry, Clerk of Board
Post Office Box 336
Lovingston, VA 22949

or fax to (434) 263-7004 or email aspivey@nelsoncounty.org

Date 1/18/2025

Mr. X Mrs. _____ Ms. _____

Name: Gary C. Scott

List a maximum of three (3) Boards on which you are interested in serving.

1. Planning Commisssion
2. Would consider other Boards
3. _____

Home Address: 1200 Flndaly Mountain Rd Shipman, VA 22971

Occupation: Farmer/ retired Employed by: Twin Springs Farm

Home Phone No.: 434-263-6868 Business Phone No.: 434-964-6911

Fax No.: _____ E-Mail Address: twinspringsfarmva@gmail.com

Do you live in Nelson County? Yes X No _____

Are you currently a member of a County Board, Commission, Committee or Authority? Yes _____ No X

If yes, list the Board(s):

N/A

What talent(s) and/or experience can you bring to the Board(s)?

Twenty five years in Business Development & Sales for Telecommunications Software Industry

Companies, including Senior level Management. Also served on Advisory Boards & Councils

Served on NC Economic Development Council in 2007/8? when Connie Brennan NC Supervisor

Served on Biosolids Committee, we developed Ordinance for the Land Application of Biosolids:

What do you feel you can contribute to the Board(s) and to the community that may not be evident from information already on this form?

Excellent Communicatins and Listening skills. Public Speaking. Meeting preperation

Grasping issues and understanding of issues effecting community. Open to others opinion.

Understanding the long term impacts of the decison process.

Please use this space for any additional information you would like to provide:

Served on the Board of the Nelson County Farmers Market, past President

Served on the board of the Virginia Association of Orgnaic Farming, past President

Served in many capacities in my Faith Community

A resume or separate sheet with additional information may be included.

ATTENDANCE REQUIREMENTS

Section 2-153, Absences, Chapter 2, Administration, Article V. Appointments for Boards and Commissions of the Nelson County Code, an appointee of the Board of Supervisors who either (a) fails, during a calendar year, to attend seventy-five percent of the regular meetings of the board or commission of which he/she is a member, or (b) is absent for three consecutive regular meetings, shall be deemed to have tendered his/her resignation from such position. The Board of Supervisors may accept such resignation by appointing another person to fill the position.

In light of the above, will you be able to attend at least 75% of the regular meetings of the boards to which you may be appointed?

Yes X No

If yes, list the Board(s):

Economic Development Authority

What talent(s) and/or experience can you bring to the Board(s)?

I have spent 30 years in entrepreneurial projects across sectors including real estate, development, technology, hospitality and more. This provides a broad range of experience that informs my decision making and perspective on community development. In addition I have served on policy advising agencies before in the state of North Carolina for 5 years.

What do you feel you can contribute to the Board(s) and to the community that may not be evident from information already on this form?

I will bring a balanced perspective prioritizing individual freedom and property rights along with a deep commitment to community and the desire to see Nelson County and all of its residents thrive irrespective of economic status and influence.

Please use this space for any additional information you would like to provide:

A resume or separate sheet with additional information may be included.

ATTENDANCE REQUIREMENTS

Section 2-153, Absences, Chapter 2, Administration, Article V. Appointments for Boards and Commissions of the Nelson County Code, an appointee of the Board of Supervisors who either (a) fails, during a calendar year, to attend seventy-five percent of the regular meetings of the board or commission of which he/she is a member, or (b) is absent for three consecutive regular meetings, shall be deemed to have tendered his/her resignation from such position. The Board of Supervisors may accept such resignation by appointing another person to fill the position.

In light of the above, will you be able to attend at least 75% of the regular meetings of the boards to which you may be appointed?

Yes ☒ No ☐

§ 15.2-4904. Directors; qualifications; terms; vacancies; compensation and expenses; quorum; records; certification and distribution of report concerning bond issuance

A. The authority shall be governed by a board of directors in which all powers of the authority shall be vested and which board shall be composed of seven directors, appointed by the governing body of the locality. The seven directors shall be appointed initially for terms of one, two, three, and four years; two being appointed for one-year terms; two being appointed for two-year terms; two being appointed for three-year terms, and one being appointed for a four-year term. Subsequent appointments shall be for terms of four years, except appointments to fill vacancies, which shall be for the unexpired terms. All terms of office shall be deemed to commence upon the date of the initial appointment to the authority, and thereafter, in accordance with the provisions of the immediately preceding sentence. If at the end of any term of office of any director a successor thereto has not been appointed, then the director whose term of office has expired shall continue to hold office until his successor is appointed and qualified.

Notwithstanding the provisions of this subsection, the board of supervisors of Wise County may appoint eight members to serve on the board of the authority, with terms staggered as agreed upon by the board of supervisors; the board of supervisors of Henrico County may appoint 10 members to serve on the board of the authority, two from each magisterial district, with terms staggered as agreed upon by the board of supervisors; the board of supervisors of Roanoke County may appoint 10 members to serve on the board of the authority, two from each magisterial district, with terms staggered as agreed upon by the board of supervisors; the board of supervisors of Mathews County may appoint from five to seven members to serve on the board of the authority; the town council of the Town of Louisa may appoint from five to seven members to serve on the board of the authority, with terms staggered as agreed upon by the town council; the board of supervisors of King William County may appoint nine members to serve on the board of the authority, with terms staggered as agreed upon by the board of supervisors; the town council of the Town of Saint Paul may appoint 10 members to serve on the board of the authority, with terms staggered as agreed upon by the town council; however, the town council of the Town of Saint Paul may at its option return to a seven-member board by removing the last three members appointed; the board of supervisors of Russell County may appoint nine members, which shall consist of two members from the governing body of a town that has used its borrowing capacity to borrow \$2 million or more for industrial development and such other members as the board of supervisors shall agree upon, with terms staggered as agreed upon by the board of supervisors, and the town council of the Town of South Boston shall appoint two at-large members; Page County may appoint nine members, with one member from each incorporated town, one member from each magisterial district, and one member at-large, with terms staggered as agreed upon by the board of supervisors; Halifax County shall appoint five at-large members to serve on the board of the authority jointly created by the Town of South Boston and Halifax County pursuant to § 15.2-4916, with terms staggered as agreed upon by the governing bodies of the Town of South Boston and Halifax County in the concurrent resolutions creating such authority; the board of supervisors of Goochland County may appoint five

members to serve on the board of the authority; the board of supervisors of Powhatan County may appoint five members to serve on the board of the authority; the town council of the Town of Coeburn may appoint five members to serve on the board of the authority, with terms staggered as agreed upon by the town council; the town council of the Town of Kenbridge may appoint five members to serve on the board of the authority, with terms staggered as agreed upon by the town council; the town council of the Town of Victoria may appoint five members to serve on the board of the authority, with terms staggered as agreed upon by the town council; the city council of Suffolk may appoint eight members to serve on the board of the authority, with one member from each of the boroughs and one at-large member, with terms staggered as agreed upon by the city council; and the City of Chesapeake may appoint nine members, with terms staggered as agreed upon by the city council; however, in the City of Chesapeake, after July 1, 2017, no member shall serve more than two consecutive terms. Any person who has served more than one and one-half terms as a member of the Chesapeake Economic Development Authority as of July 1, 2017, shall not be eligible for reappointment for another consecutive term. A member of the Chesapeake Economic Development Authority shall serve at the pleasure of the city council of the City of Chesapeake. No Chesapeake Economic Development Authority member shall work for the Authority within one year after serving as a member. The city council of the City of Norfolk may appoint 11 members, with terms staggered as agreed upon by the city council, and the board of supervisors of Louisa County may appoint directors to serve on the board of the authority for terms coincident with members of the board of supervisors.

A member of the board of directors of the authority may be removed from office by the local governing body without limitation in the event that the board member is absent from any three consecutive meetings of the authority or is absent from any four meetings of the authority within any 12-month period or upon unanimous vote of the board of supervisors. In any such event, a successor shall be appointed by the governing body for the unexpired portion of the term of the member who has been removed.

B. Each director shall, upon appointment or reappointment, before entering upon his duties take and subscribe the oath prescribed by § 49-1.

C. **No director shall be an officer or employee of the locality** except (i) in a town with a population of less than 3,500 where members of the town governing body may serve as directors provided they do not constitute a majority of the board, (ii) in Buchanan County where a constitutional officer who has previously served on the board of directors may serve as a director provided the governing body of such county approves, (iii) in Essex County where the board of supervisors may appoint one employee of the locality to the Economic Development Authority of the County of Essex, (iv) in Frederick County where the board of supervisors may appoint one of its members to the Economic Development Authority of the County of Frederick, Virginia, (v) in Mathews County where the board of supervisors may appoint one employee of the locality to the Economic Development Authority of the County of Mathews, and (vi) in Craig County where the board of supervisors may appoint one of its members to the Economic Development Authority of the County of Craig. Every director shall, at the time of his appointment and thereafter, reside in a locality within which the authority operates or in an adjoining locality. When a director ceases to be a resident of such locality, the director's office shall be vacant and a new director may be appointed for the remainder of the term.

D. The directors shall elect from their membership a chairman, a vice-chairman, and from their membership or not, as they desire, a secretary and a treasurer, or a secretary-treasurer, who shall

continue to hold such office until their respective successors are elected. The directors shall receive no salary but may be compensated such amount per regular, special, or committee meeting or per each official representation as may be approved by the appointing authority, not to exceed \$200 per meeting or official representation, and shall be reimbursed for necessary traveling and other expenses incurred in the performance of their duties.

E. Except as provided herein, four members of the board of directors shall constitute a quorum of the board for the purposes of conducting its business and exercising its powers and for all other purposes, except that no facilities owned by the authority shall be leased or disposed of in any manner without a majority vote of the members of the board of directors. No vacancy in the membership of the board shall impair the right of a quorum to exercise all the powers and perform all the duties of the board. In the case of the Economic Development Authority of Goochland County, the Economic Development Authority of Powhatan County, the Industrial Development Authority of the Town of Kenbridge, and the Industrial Development Authority of the Town of Victoria, three members of the board of directors shall constitute a quorum of the board for the purposes of conducting its business and exercising its powers and for all other purposes, except that no facilities owned by the authority shall be leased or disposed of in any manner without a majority vote of the members of the board of directors.

F. The board shall keep detailed minutes of its proceedings, which shall be open to public inspection at all times. It shall keep suitable records of its financial transactions and, unless exempted by § 30-140, it shall arrange to have the records audited annually. Copies of each such audit shall be furnished to the governing body of the locality and shall be open to public inspection.

Two copies of the report concerning issuance of bonds required to be filed with the United States Internal Revenue Service shall be certified as true and correct copies by the secretary or assistant secretary of the authority. One copy shall be furnished to the governing body of the locality and the other copy mailed to the Department of Small Business and Supplier Diversity.

1966, c. 651, § 15.1-1377; 1979, c. 35; 1980, c. 304; 1982, c. 463; 1983, c. 514; 1984, c. 750; 1987, c. 368; 1990, c. 87; 1993, c. 896; 1996, cc. 589, 599; 1997, c. 587; 1999, cc. 337, 408, 414; 2000, c. 963; 2001, c. 121; 2003, cc. 347, 357; 2006, c. 687; 2007, cc. 283, 338; 2008, c. 619; 2009, cc. 199, 200, 460, 597; 2012, cc. 337, 352; 2013, c. 482; 2014, cc. 381, 382; 2016, c. 414; 2017, cc. 541, 557, 560; 2018, c. 310; 2019, c. 363; 2021, c. 3; 2021, Sp. Sess. I, cc. 321, 422; 2022, c. 622; 2023, c. 574; 2024, cc. 75, 483, 520.

The chapters of the acts of assembly referenced in the historical citation at the end of this section(s) may not constitute a comprehensive list of such chapters and may exclude chapters whose provisions have expired.

JEFFERSON AREA BOARD FOR AGING ADVISORY COUNCIL

2 Members

Term

Carl Stellwag
411 Perry Lane
Faber, VA 22938
C (703) 344-4267
carlstellwag@gmail.com

January 1, 2024 - December 31, 2025

Mary S. Cunningham
171 Joshua Lane
Afton, VA 22920
H (540) 456-8316
C (434) 882-1587
mscsherpa@gmail.com

January 1, 2023 - December 31, 2024

Term(s) of Office: 2 years: January 1st to December 31st





Summary of Duties: Responsible for developing a comprehensive and coordinated system for services for all persons 60 and over. Acts as an advocate for seniors' interests and as a resource for agencies, organizations and individuals. Provides information referral/tracking service and transportation to improve links between older persons and existing service.

Meetings: Meets six times per year, generally the first Thursday from 2:00 to 3:30 p.m. via Zoom. Once per year, they meet with the JABA Board, on the fourth Monday of June at 12:00 to 2:00 p.m.(lunch is served) in Charlottesville. Members serve on a volunteer basis. Contact: Judith Selzer CEO. jselzer@jabacares.org, ph 434-817-5238

DRAFT

2/7/2025

***Fiscal Year 2025-2026 Proposed Budget Calendar**

 Indicates Regular Board Meeting	 Indicates Related to Taxes
 Indicates Budget Work Session	 Indicates Related to Budget Public Hearing

Review CIP and Agency Requests at Regular Meeting:	February 11, 2025
Introduce General Fund Budget at Regular Meeting: Schedule Budget Work Sessions	March 11, 2025
Anticipated Receipt of NCSB Budget Request:	March 17, 2025
Proposed Joint Meeting w/NCSB on Budget:	March 17, 2025 – March 28, 2025
Budget Work Session Date Ranges (1-3 full days):	March 17 – 19, March 24 -25, March 31 – April 3
Decide if Changes to RE & PPTX Rates Are Proposed Authorize Public Hearing on any Proposed Increases For April 10th (Per §58.1-3007 7 Day Notice)	March 28, 2025
Board of Supervisors Regular Meeting: Authorize Budget Public Hearing for May 13th Set RE & PPTX Rates and PPTRA% Distribution (Per §58.1-3001) If No Increase	Thursday, April 8, 2025
Additional Budget Work Session if Needed: Public Hearing on Increase in Tax Rates if Needed Set RE & PPTX Rates and PPTRA% Distribution (Per §58.1-3001) 8 Days' Notice from April 3rd Notice Publication	Thursday, April 10, 2025
Budget Public Hearing Ad Sent to Paper for May 13th:	Friday, April 18, 2025
Budget Public Hearing Advertised for May 13th:	Notice Published Thursday, April 24, 2025 and May 1, 2025 (Must be at least 7 days prior to public hearing per §15.2-2506 – 12 days' notice)
Tax Rates and PPTRA% Given to COR:	By Friday, April 11, 2025
Board of Supervisors Regular Meeting: FY26 Budget Public Hearing (12 Days' Notice)	Tuesday, May 13, 2025 (Must be at least 7 days after the public hearing notice per §15.2-2506)
Tax Bills Sent Out by TR:	Week of May 12, 2025
Board of Supervisors Regular Meeting: FY26 Budget Adoption & Appropriation	Tuesday, June 10, 2024 (Must be at least 7 days after public hearing per §15.2-2506)

**Calendar may be adjusted based on the rate of progress of the Board's work on the budget*

Prepare a listing of new or replacement capital improvement items required for your department for the next five (5) fiscal years. Please provide the cost of each item as well as any annual operational expenses that would be required to maintain the item going forward. Be sure to place the items in **priority order by fiscal year**.

Fiscal Year	Department	Item Name	Item Description	Item Cost	Annual Operational Cost(s)	Justification
FY26	12180 & 32030 - Technology & E911	CAD and RMS Server Replacement	CAD and RMS server hosting software and data for Computer Aided Dispatch (ECC) and Records Management System (Sheriff's Office).	\$60,000	\$0	Mission critical server. Server will be 7 years old in 2026. Support ends in July 2025. Price includes equipment, data transfer and implementation services. Annual operational costs (maintenance and support) covered by ongoing annual maintenance already under contract.
FY26	12180 & 32030 - Technology & E911	Telephone System Upgrade	County Telephone System serving all offices at the Courthouse and 6 remote offices	\$162,000	\$9,000	System is End of Support. Discounts of at least 10% -15% should be available but cannot currently be quoted.
FY26	12180 & 32030 - Technology & E911	Circuit Court AV System Replacement	Polycom Audio/Video system used in Circuit Courtroom including integration support	\$12,000	\$10,000	System is End of Support. System is currently 7 years old. New system will be purchased through VA Supreme Court and they hope to begin rolling out new systems statewide in July 2025. Annual operational costs (maintenance and support) may be lower if the Supreme Court of VA provides support.
FY26	12180 & 32030 - Technology & E911	Metasys Building Automation System Upgrade	Software upgrade and implementation services for Metasys BAS used to manage all HVAC systems in the Courthouse	\$17,600	\$0	System was installed in 2011 and needs hardware and software upgrades to bring it to the current version. If the system were to go down it would be difficult and perhaps unable to be put back online and operate properly
FY26	12180 & 32030 - Technology & E911	Courthouse Network Switch Upgrade	Replacement of 4 network switches at the Courthouse that provide for County network, internet and telephone system connectivity	\$30,000	\$2,800	Current switches are 13 to 14 years old and are no longer supported by the manufacturer.
FY26	12180 & 32030 - Technology & E911	Remote Site Network Switch Replacement	Replacement of network switches at 6 remote County office locations that provide for County network, internet and telephone system connectivity	\$32,500	\$3,000	Switches will be 8 years old in FY26 and should be replaced to avoid loss of network, internet and telephone services at remote sites. Sites include Tourism/Economic Development, Recreation/Cooperative Extension, Planning/Building Inspections, Social Services, Registrar and Maintenance. May be able to complete in conjunction with telephone system upgrade listed above if approved.
FY26	12180 & 32030 - Technology & E911	Replacement of Fire and Rescue Pagers	Replacement of non-vendor supported fire and rescue pagers	\$75,000	\$0	Pagers were purchased in early 2015 and are no longer supported for repair. We are seeing increasing numbers of failures. Cost covers the replacement of 170 pagers for fire and rescue personnel.
FY26	12180 & 32030 - Technology & E911	JCI Support for Migration to New Security System Server	Configuration of new virtual server for hosting the County security system.	\$11,000	\$0	The current server for the building access control system (badging, doors, card readers and video) is 7 years old. This request is for JCI support to configure the security system on a new virtual server hosted on an existing County server.
FY26	12180 & 32030 - Technology & E911	Contingency Plan and Systems Security Plan (LESS)	Consulting for the development of a Contingency Plan and Systems Security Plan	\$15,000	\$0	Contingency Plan and Systems Security Plan in order to comply with the Locality Election Security Standards as required by VA Code 24.2410.2.
FY26	12180 & 32030 - Technology & E911	Short Term Rental System	short term rental properties within the County and optional outreach campaigns, registration, tax payment portals and reporting hotline.	\$40,000	\$36,000	Will assist the County in identifying short term rental properties that have not obtained a business license and/or are not remitting lodging taxes to the County.
FY26	12180 & 32030 - Technology & E911	Wireless Internet Access Expansion	Replace existing wireless access points and Install additional wireless access points to provide wireless internet access in meeting spaces that complies with the Locality Election Security Standards.	\$26,100	\$0	The County needs to provide reliable and secure internet access in meeting spaces, the Registrar's Office and EOC at the Courthouse with encryption that complies with Federal Information Processing Standards (FIPS) and protects the County network from access by unauthorized users.

FY26	13010 - Electoral Board	Transport/Storage Cart	Nine steel security carts with locking casters for transport and storage of precinct equipment and supplies.	\$18,900	TBD - delivery and pick-up for each election	Enhances security of materials and supplies, and ease of access, at the Department of Elections. Replaces reliance on Chief Officers of Election to transport large volumes of equipment and materials in private vehicles.
FY26	34010 - Building Inspections	Building Renovations	Major Repairs to the Building Department (Building/Structure) at 80 Front Street, Lovington VA. Up to half of the appraised/assessed value of the structure; due to Zoning regulations regarding structures in the flood plain/way. Half of the assessed value is currently (231,300./2 = 115,650.)	\$115,650	Light Bill and Property Taxes (Assuming)	If the County plans to keep and use the structure, even if not for the Building Department, we should consider "fixing" the structural issues the structure currently has. At the very least, a structural assesment, evaluation of repairs and cost analysis. This will allow the County to know if the structure is "worth" repairing. We may also think about a true survey of the flood plain/way and see how much land is available in that location to build a new structure instead, if desired. Also, enough renovations over time could accomplish a new structure in that location. We would need a proper plan and wouldnt want it on the fill dirt it is currently on; for longevity purposes. Regardless, in the condition it is in now, it warrants a site visit and a conversation where we could discuss the facts and not wasting valuable resources on a "band-aid."
FY26	35010 - Animal Control	Shelter Addition	12X12 New Construction Shelter Office. \$180.00 Per Sq. Ft.	\$25,920	N/A	Additional space needed for new Shelter Manager position, new Full-time Shelter Attendant and proposed Part-time Attendant positions.
FY26	35010 - Animal Control	Shelter Repairs/Upgrades	Repair of the main shelter waste drain and the general population dog kennel upgrade. Remove current dog kennels to gain access to the drain, remove PVC liner in drain and make necessary repairs, install new liner, remove current epoxy floor and install new epoxy floor, and install new dog kennels/reinstall old kennels.	\$156,729	N/A	The PVC liner has become worn and compromised. The Nelson County Animal Shelter was built in 1999 and the existing kennels and drains are the original.
FY26	42030 - Waste Management	Marathon 40 Yard Compaction Container	The containers are used at the convenience centers to collect waste and are hauled to our transfer station for off loading. \$15,350 each; 2 are needed.	\$30,700	N/A	Currently we have two containers that are deteriorating to the point that light can be seen through many small holes around the entire structure. Some repairs have been made but the metal is deteriorating which creates a problem in finding clean metal to properly weld to. I see this possibly becoming a safety issue due to the 1,000 + psi force created while compacting.
FY26	42030 - Waste Management	Compactor Replacement	Rockfish Convenience Center compactor #2	\$43,000	N/A	This compactor has been repaired many times and the metal is becoming thin and disfigured.
FY26	43020 - Buildings & Grounds	Fire Control Panel in Courthouse	This Panel controls the sprinkler system controls and alarms	\$30,000	N/A	The panel is nearing being obsolete. Cost is an estimate pending receipt of quote from JCI.
FY26	43020 - Buildings & Grounds	Asphalt Repair	Fill cracks and seal driveways and parking lots	Waiting on quote	N/A	Parking lots at the Courthouse and Convenience Centers have severe cracks and webbing.
FY26	43020 - Buildings & Grounds	Roof Repair	Find and repair leaks on Courthouse roof	Waiting on quote	N/A	There are many reoccurring leaks over J&D and General District Court offices causing ceiling damage.
FY26	71020 - Parks & Recreation	Security Gates @ Tunnel	Electronic Security Gates at the Blue Ridge Tunnel to allow scheduled daily closure of parking areas	\$45,000	\$0	Provide additional security of the tunnel trail to be able to lock the gates daily at sunset and open each day at sunrise by an electronic schedule.
FY26	71020 - Parks & Recreation	Permanent Bathroom Facility @ Tunnel	Vault system bathroom facility at the Eastern Trailhead of the tunnel. Would also include storage room to provide area to store maintenance equipment.	\$90,000	\$7,200	To provide a more sanitary experience for visitors at the tunnel. Would also help with the asthetics of what you first see when arriving and not blue protable toilets. Would still require contracted pumping and filling of potable water.
FY26	71020 - Parks & Recreation	Lovington Park	Pocket park to include playground and small shelter at lot located adjacent to Planning & Zoning office	\$65,000	\$0	To enhance the recreational ammeneties of the Lovington aree providing families a small play area for children. Project helps support the Lovington revitalization efforts.
TOTAL FY26				\$1,084,499		

Fiscal Year	Department	Item Name	Item Description	Item Cost	Annual Operational Cost(s)	Justification
FY27	11010 & 12010 - Board of Supervisors & County Administration	County Facilities Study	Comprehensive Evaluation of County-Owned Facilities	Estimated \$75,000	N/A	To Identify Needed Repairs/Replacement for future CIP and Development of Facilities Maintenance Schedules
FY27/28	11010 & 12010 - Board of Supervisors & County Administration	Larkin Property Cost and Phase 1 Development	Payoff of \$2.6M Bond Anticipation Note for Property Purchase and \$15M Phase 1 Development	17,600,000 (\$17.6 mill already budgeted)	Debt Service Costs Covered by Debt Capacity Strategy	Payoff of 2022 Bond Anticipation Note of \$2.6M by 8/01/2027 (FY27/28) and \$15M Phase 1 Development Costs
FY27	12180 & 32030 - Technology & E911	Battery Replacement Eaton IT UPS	Replace UPS batteries in accordance with recommended 5 year replacement cycle.	\$15,000	\$0	This UPS protects all County network servers, routers, switches and the telephone system from power surges and powers all equipment in the event of generator failure during a power outage. UPS power protects servers from being corrupted due to improper shutdown during power failures.
FY27	12180 & 32030 - Technology & E911	BAI Municipal Software Server Replacement	Replace IBM server hosting software and data for the County's financial, real estate and personal property system.	\$63,000	\$1,500	Server will reach end of End of Life in 2026 and will need to be purchased and implementation completed prior to December 2026.
FY27	12180 & 32030 - Technology & E911	Courthouse Network Switch Upgrade	Replacement of 1 network switch at the Courthouse that provides for County network, internet and telephone system connectivity	\$9,500	\$700	Switch will be over 10 years old and will no longer be supported by the manufacturer effective 10/31/2026.
FY27	12180 & 32030 - Technology & E911	Replace ECC Raised Floor Tiles	Replace raised floor tiles in the ECC	\$30,000	\$0	Current carpeted raised floor tiles have been installed since 2011 and have extensive wear and stains.
FY27	12180 & 32030 - Technology & E911	Radio System Upgrade to Trunked	Upgrade the County radio system from a 4 channel conventional system to a trunked radio system which will allow the County to use those 4 channels (frequencies) in a system that allows those channels to be shared by a number of users, in multiple talkgroups, without their conversations interfering with each other. The number of talk groups in a trunked system can far exceed the current 4 channel limitation.	\$3,025,000	\$600,000	The current communications capacity of the County's radio system is becoming increasingly inadequate in meeting the County's radio communications needs. Additional talk groups are needed when multiple fire, rescue and law enforcement events or operations are occurring at the same time in order to prevent missed communications due to simultaneous transmissions. Consideration should also be given to migrating Wintergreen to this system from their aging and limited footprint system. Increase in annual maintenance from \$212,827 currently to an estimated \$600,00. All costs are a current budgetary estimate.
FY27	12180 & 32030 - Technology & E911	Add Radio Tower Site - Southern Nelson	Construction of a new radio communications tower site in southern Nelson.	\$1,500,000	\$43,000	Addition of tower site would improve coverage in radio communications coverage gaps in southern Nelson. Annual operational costs would be reflected in the overall annual maintenance cost of the radio system.
FY27	13010 - Electoral Board	Accessible Voting Systems	Replacement ADA-compliant ballot marking interfaces	\$55,200	\$2,928	Existing federally-mandated ADA-compliant units are reaching end-of-life. Operating costs reflect annual firmware and extended warranty costs for 12 ADA units
FY27	42030 - Waste Management	Scale house	This building is located at the transfer station and is used to by the employees to accept funds from public for dumping waste, restrooms and other day to day activities	\$65,000	minimal	The current building is set on 6"x6" posts and a deck type foundation which is beginning to sag. A new building with a block foundation would be much better for long term use and would be far less maintenance
FY27	71020 - Parks & Recreation	Recreation Master Plan	Department wide recreation master plan to allow the county to plan accordingly for future recreation needs and facilities.	\$130,000	\$0	With the push for a recreational facility, this will allow us to better understand the community wants/needs compared to professionally formed data on regional/state/national trends. In addition, the plan will help the department align and have a more detailed focus for the future as it relates to the Nelson 2042 Comp Plan.
TOTAL FY27				\$4,967,700		

Fiscal Year	Department	Item Name	Item Description	Item Cost	Annual Operational Cost(s)	Justification
FY28	12180 & 32030 - Technology & E911	Firewall Replacement	Replace the County's network firewall appliance with supported equipment.	\$8,500	\$1,200	Estimated End of Life for system
FY28	12180 & 32030 - Technology & E911	Courthouse Network Switch Upgrade	Replacement of 4 network switches at the Courthouse that provide for County network, internet and telephone system connectivity	\$28,500	\$2,800	Current switches are approximately 10 years old and will no longer be supported by the manufacturer effective10/31/2027.
FY28	42030 - Waste Management	Bobcat Skid Steer	This machine is used to move solid waste on the tipping floor at the transfer station	\$75,000	\$5,000 for servicing +\$5,000-\$10,000 for unforeseen rapairs	The skid steer currently being used is five years old and I would like to move it to the maintenance department. It is much heavier, has more power, enclosed cab and a stronger hydraulic which would be beneficial in assisting with more of our needs and assisting in the needs of the Parks and Recreation Dept.
TOTAL FY28				\$112,000		
FY29	12180 & 32030 - Technology & E911	Vesta 911 Call Handling Equipment Hardware Refresh	Replacement of all hardware components for the Vesta 911 Call Handling Equipment used in the ECC to process and answer 911 calls.	\$175,000	\$0	Mission Critical Equipment. If the system fails 911 calls would have to be rerouted to administrative phone lines and no caller information would be provided other than by the caller.
FY29	12180 & 32030 - Technology & E911	ECC UPS Battery Replacement	Replace UPS batteries in accordance with recommended 5 year replacement cycle.	\$15,000	\$0	Mission Critical Equipment. UPS protects all equipment in the Emergency Communications Center from power surges and provides power to the equipment in the event of generator failure during a power outage.
FY29	12180 & 32030 - Technology & E911	Tower Site UPS Battery Replacement	Replace UPS batteries at 4 tower sites in accordance with recommended 5 year replacement cycle.	\$47,200	\$0	Mission Critical Radio Communications Sites. UPS protects equipment from power surges and powers radio communications equipment in the event of generator failure during power outage. Loss of power to equipment results in loss of radio communications in the coverage area of the site.
FY29	12180 & 32030 - Technology & E911	Call Recording System Upgrade	Replace current 911 call recording system	\$45,000	\$7,000	Estimated End of Life for system
FY29	42030 - Waste Management	Doosan 140 Excavator	This machine is used to move solid waste from the tipping floor to trucks to be hauled away from the transfer station	\$225,000-\$250,000	\$5,000-\$10,000 for servicing + \$10,000 for unforeseen repairs	I am currently awaiting information on Leasing this equipment instead of purchasing it straight out. This would allow for proper budgeting in the future because all service work and repairs would be covered under the lease. The current excavator could then be used as a back up at the facility
TOTAL FY29				\$532,200		
FY30	11010 & 12010 - Board of Supervisors & County Administration	Water Infrastructure	Water Infrastructure Possibilities at Dillard Creek	TBD	TBD	Supervisor Reed Request
FY30	11010 & 12010 - Board of Supervisors & County Administration	Lovington Water/Sewer System Capacity Upgrades	Lovington Water/Sewer System Capacity Upgrades	TBD	TBD	Supervisor Reed Request
FY30	11010 & 12010 - Board of Supervisors & County Administration	Stoney Creek Aqua VA System Purchase	Possible Purchase of Stoney Creek/Aqua VA System	TBD	TBD	Supervisor Reed Request
FY30	12180 & 32030 - Technology & E911	Tower Site Microwave DC Plant Battery Replacement	Replace UPS batteries in accordance with recommended 5 year replacement cycle.	\$30,000	\$0	Mission Critical Radio Communications System. DC plant protects equipment from power surges and powers the County's microwave systems at the site in the event of generator failure during a power outage. Loss of power to microwave equipment results in loss of microwave network connectivity to the ring for the site and disrupts simulcast synchronization for the site.
FY30	12180 & 32030 - Technology & E911	Computer Aided Dispatch PC Replacement	Replace 4 CAD workstations in the ECC used by dispatchers to track 911 calls for service, determine responding agencies and view caller location on the map.	\$7,500	\$0	Computer Aided Dispatch (CAD) functionality is essential to dispatchers in processing calls for emergency services.
TOTAL FY30				\$37,500		
GRAND TOTAL				\$6,733,899	\$727,128	

FY26 BUDGET - AGENCY FUNDING

Agency	FY23 Funding	FY24 Funding	FY25 Funding	FY26 Request	\$ Incr/Decr From FY25	% Chg From FY25	Recommended \$ Chg From FY25 Request	Total FY26 Recommended	% of FY26 Request	% of FY25 Funding	Board Funding Adjustment FY26	Approved Budget FY26
Nelson County EMS Council	\$ 450,000	\$ 495,962	\$ 497,151	\$553,103	\$55,952	11.25%		\$ 553,103	100.0%	111.3%		\$ 553,103
Nelson County Health Department	\$ 313,591	\$ 357,526	\$ 357,637	\$375,519	\$17,882	5.00%		\$ 375,519	100.0%	105.0%		\$ 375,519
Region 10 Community Services Board	\$ 150,000	\$ 150,000	\$ 150,000	\$150,000	\$0	0.00%		\$ 150,000	100.0%	100.0%		\$ 150,000
PVCC	\$ 2,108	\$ 2,513	\$ 2,117	\$2,124	\$7	0.33%		\$ 2,124	100.0%	100.3%		\$ 2,124
Th. Jefferson Soil & Water Conservation District	\$ 34,067	\$ 34,067	\$ 35,089	\$36,142	\$1,053	3.00%		\$ 36,142	100.0%	103.0%		\$ 36,142
Th. Jefferson Planning District Commission	\$ 20,412	\$ 20,622	\$ 20,912	\$21,267	\$355	1.70%		\$ 21,267	100.0%	101.7%		\$ 21,267
Jefferson Madison Regional Library	\$ 345,986	\$ 359,570	\$ 382,965	\$413,914	\$30,949	8.08%		\$ 413,914	100.0%	108.1%		\$ 413,914
TJEMS Council - No request for FY26	\$ 10,000	\$ 10,000	\$ 10,000	\$0	-\$10,000	-100.00%		\$ -	0.0%	0.0%		\$ -
JABA	\$ 101,500	\$ 106,575	\$ 111,904	\$111,904	\$0	0.00%		\$ 111,904	100.0%	100.0%		\$ 111,904
JAUNT	\$ 67,176	\$ 103,823	\$ 90,179	\$88,840	-\$1,339	-1.48%		\$ 88,840	100.0%	98.5%		\$ 88,840
MACAA	\$ 31,410	\$ 36,000	\$ 36,000	\$55,000	\$19,000	52.78%		\$ 55,000	100.0%	152.8%		\$ 55,000
Shelter for Help In Emergency	\$ 8,500	\$ 8,926	\$ 8,926	\$9,372	\$446	5.00%		\$ 9,372	100.0%	105.0%		\$ 9,372
Foothills Child Advocacy Center	\$ 4,000	\$ 5,000	\$ 9,255	\$10,000	\$745	8.05%		\$ 10,000	100.0%	108.0%		\$ 10,000
OAR/Community Corrections	\$ 11,975	\$ 12,907	\$ 12,907	\$15,366	\$2,459	19.05%		\$ 15,366	100.0%	119.1%		\$ 15,366
Nelson County Economic Development Authority	\$ 3,100	\$ 3,100	\$ 3,100	\$3,100	\$0	0.00%		\$ 3,100	100.0%	100.0%		\$ 3,100
Central VA Economic Development Partnership	\$ 10,000	\$ 10,000	\$ 10,000	\$10,000	\$0	0.00%		\$ 10,000	100.0%	100.0%		\$ 10,000
Nelson County Community Development Foundation	\$ 69,661	\$ 69,661	\$ 69,661	\$69,661	\$0	0.00%		\$ 69,661	100.0%	100.0%		\$ 69,661
Community Inv Collaborative (CVSBDC)	\$ 4,000	\$ 4,000	\$ 8,708	\$8,976	\$268	3.08%		\$ 8,976	100.0%	103.1%		\$ 8,976
CASA	\$ 3,500	\$ 3,500	\$ 3,500	\$3,500	\$0	0.00%		\$ 3,500	100.0%	100.0%		\$ 3,500
Gladstone Senior Center Meals	\$ 9,000	\$ 20,000	\$ 15,000	\$15,000	\$0	0.00%		\$ 15,000	100.0%	100.0%		\$ 15,000
Rockfish Senior Center Meals	\$0	\$12,300	\$12,367	\$12,367	\$0	0.00%		\$ 12,367	100.0%	100.0%		\$ 12,367
Va. Institute of Government	\$ 1,000	\$ 1,000	\$ 1,000	\$1,000	\$0	0.00%		\$ 1,000	100.0%	100.0%		\$ 1,000
Virginia Career Works Piedmont	\$ -	\$ -	\$ -	\$2,942	\$2,942	100.00%		\$ 2,942	100.0%	-		\$ 2,942
Wintergreen Performing Arts - 50/50 Grant	\$ 9,000	\$ 9,000	\$ 9,000	\$9,000	\$0	0.00%		\$ 9,000	100.0%	100.0%		\$ 9,000
Habitat for Humanity- Piedmont Region	\$2,500	\$2,500	\$2,500	\$2,500	\$0	0.00%		\$ 2,500	100.0%	100.0%		\$ 2,500
TOTALS	\$ 1,662,486	\$ 1,838,552	\$ 1,859,878	\$1,980,597	\$120,719	6.49%	\$0	\$ 1,980,597	100.0%	106.5%	\$ -	\$ 1,980,597
	\$1,662,486	\$1,838,552	\$1,859,878	\$1,980,597	\$120,719	6.49%	\$0	\$ 1,980,597	100.0%	106.5%	\$ -	\$ 1,980,597