

Tent and Other Temporary Structure Permits

Permits are required for temporary structures. The category of “temporary structures” includes tents, temporary bleachers/grandstands, temporary stages/platforms, portable buildings, amusement devices, and other temporary structures.



Permit Applications for tents and other temporary structures **must be submitted prior to the event and a permit and final inspection obtained.**

The building permit application can be found online at:

<http://www.nelsoncounty-va.gov/wp-content/uploads/Building-Permits-Application-Package.pdf>

The building permit application proposed work (Description) is for placement of **Temporary Structure(s)** please state the use and size of the tent(s) or other structures. Please use extra sheets if needed.

All other supporting documents (e.g., certificates of flame resistance, plans/sketches, etc.) may be:

- emailed to the following address: dharvey@nelsoncounty.org, or
- submitted via fax, 434 263-7086 or
- mailed or otherwise delivered in hard copy to:

Nelson County
Department of Inspections
P O Box 558
Lovingson, Virginia 22949

For tents specifically, the following supporting documents are required as a minimum:

- Site Plan, showing tent location and adjacent structures *
- Floor Plans, with Exits shown
- Floor Plans, with Furnishing Layouts/Setups shown (e.g., tables, chairs, stages, food service, etc.)
- Certificates of Conformance with NFPA 701 for Flame Resistance, if applicable

For further information and for information on other temporary structures, it is recommended you contact the Nelson County Inspections Department at 434 263-7080.

* - Additional requirements regarding Site Plans:

- Temporary Structure Site Plans shall indicate distances from other occupied Buildings and Structures and the Use Group of these structures, if within 40 feet of the permit requested Temporary Structure.
- Indicate on Site Plan(s) other site occurring/affecting items, such as: general site slope(s) and ground cover, sidewalks, paths, stairs, ramps, wheelchair egress/access, roadways, drives, trees, bushes, landscaping, bodies of water, other temporary structures and site improvements.