

Nelson County Employment Application

We consider applicants for all positions without regard to race, color, religion, creed, gender, national origin, age, disability, marital or veteran status, sexual orientation, or any other legally protected status. We are an equal opportunity employer.

Applicant Information

Position Applied For	Date
----------------------	------

Last Name	First	M.I
Street Address		Apartment/Unit #
City	State	Zip
Phone		E-Mail

Are you a citizen of the United State?	Yes	No	If no, are you authorized to work in the U.S.?	
			Yes No	
Have you ever worked for this organization?	Yes	No	If so, When?	
Have you ever been convicted of a felony? Yes No				
Desired work?	Full-time	Part-time	Shift	Temporary
On what date would you be available for work?				
Can you travel if a job requires it? Yes No				

Education

High School		Address		
From	To	Did you graduate?	Degree	

College		Address		
From	To	Did you graduate?	Degree	

Other		Address		
From	To	Did you graduate?	Degree	

Employment Experience

Start with your present or most recent job. Include any job-related military service assignments. You may exclude organizations which indicate race, color, religion, gender, national origin, disabilities or other protected status.

Company		Phone ()	
Address		Supervisor	
Job Title	Starting Salary	Ending Salary	
Responsibilities			
From		To	
Reason For Leaving			
May we contact your previous supervisor for a reference? Yes No			

Company		Phone ()	
Address		Supervisor	
Job Title	Starting Salary	Ending Salary	
Responsibilities			
From		To	
Reason For Leaving			
May we contact your previous supervisor for a reference? Yes No			

Company		Phone ()	
Address		Supervisor	
Job Title	Starting Salary	Ending Salary	
Responsibilities			
From		To	
Reason For Leaving			
May we contact your previous supervisor for a reference? Yes No			

Military Service

Branch	From	To
Rank at Discharge	Type of Discharge	
If other than honorable, explain		

Specialized Skills

Language Skills: Spoken	Written
Trades/Maintenance Skills	
Technical Skills	
Use this space for any additional information you think would help us evaluate your application, including training, seminars, workshops, software programs, and specialized skills.	
List professional, trade, business, volunteers experience or civic activities.	

References	
<i>Please list three professional references</i>	
Full Name	Relationship
Company	Phone ()
Address	
Full Name	Relationship
Company	Phone ()
Address	
Full Name	Relationship
Company	Phone ()
Address	

APPLICANT'S STATEMENT

I certify that answers given herein are true and complete to the best of my knowledge. I authorize investigation of all statements contained in this application for employment a may be necessary in arriving at an employment decision. This application for employment shall be considered active for a period of time not to exceed 60 days. Any applicant wishing to be considered for employment beyond this time period should inquire as to whether or not applications are being accepted at that time. I hereby understand and acknowledge that, unless otherwise defined by applicable law, any employment relationship with this organization is of an "at will " nature, which means that the Employee may resign at any time and the Employer may discharge Employee at any time with or without cause. It is further understood that this "at will" employment relationship may not be changed by any written document or by conduct unless such change is specifically acknowledged in writing by an authorized executive of this organization. In the event of employment, I understand that false or misleading information given in my application or interview(s) may result in discharge. I understand, also, that I am required to abide by all rules and regulations of the employer.

Signature of Applicant Date