MINOR SITE PLAN CHECKLIST – PROJECT
Date:

MINOR SITE PLAN CHECKLIST
Nelson County Dept. of Planning & Zoning

A		A vicinity map showing the location of the subject property.
B		Boundary lines of the subject property.
C		General layout design of what is proposed on a scale not smaller than one (1) inch equals (20) feet, including the location of all proposed streets, pathways, easements, and all proposed uses of the land. A different scale may be used provided it is approved by the Planning and Zoning Director.
D		Building setback lines.
E		Zoning of subject property and adjacent property.
F		Amount of land to be disturbed, including drain fields.
G		Tax map and parcel number.
H		Floodplains.
I		Wetlands, streams, rivers, etc.
J		Existing structures and roads.
K		Existing and proposed topography and contour lines of the development site with a contour interval of twenty (20) feet or less for minor site plans, supplemented where necessary by spot elevation.
L		The location of all existing and proposed utilities and easements including the width of the easement.
M		A legend that shows:
		o Ownership (Name and Address)
		o North arrow
		o Graphic scale
		o Area in acres
N		A signature panel to indicate approvals from the following:
		o Planning and Zoning Director
		o Virginia Department of Transportation
		o Virginia Department of Health
		o Nelson County Service Authority
O		Any other information which the Planning and Zoning Director deems necessary for the proper consideration of the application.