

**AGENDA**  
**NELSON COUNTY BOARD OF SUPERVISORS**  
**May 3, 2016**

**THE CONTINUED MEETING CONVENES AT 4:00 P.M. IN THE  
OLD BOARD OF SUPERVISORS ROOM #420  
OF THE COURTHOUSE IN LOVINGSTON, VIRGINIA**

- I. Call to Order**
- II. FY16-17 Budget Work Session**
  - A. Staff Follow Up
  - B. Other Fund Budgets
  - C. Other
- III. Other Business (As May Be Presented)**
- IV. Adjournment**

**May 3, 2016**  
**Overview of FY17 Other Fund Budgets**

Debt Service Fund

Debt service expenditures relative to the General Fund total \$1,383,315 and include debt service and trustee fees for the following:

- 1) Convenience Centers/Construction & Equipment
- 2) Courthouse Judicial Center (15 Yr. Refinancing, May 2013)
- 3) Radio Project
- 4) Existing Courthouse Renovation (Phase 2)

Debt service expenditures relative to the School Fund total \$2,198,262 and include debt service payments and trustee fees related to the following:

- 1) There is no outstanding debt for Bus leases or Tye River Elementary.
- 2) Rockfish River Elementary (Literary Loan refinanced 5/13)
- 3) Early Retirement Incentive (Refinanced in FY2000)
- 4) NCHS Renovations/ New Middle School (Lease Revenue refinanced in FY12 & VPSA)

All debt is supported by a transfer from the General Fund in the amount of \$3,581,397. County debt reflects an overall increase of \$214,820 due to new debt for the courthouse renovation (FY16 was interest only). School debt reflects an overall decrease of \$704.

Capital Fund

Expenditures reflect funding in the amount of \$300,500 that was allocated in FY12 (remains unspent) as a Capital Reserve for the School Division (TRE). Also included is an unallocated Capital Reserve in the amount of \$597,730.

Revenues generated include only a small amount of interest earnings. The remainder of revenue reflected is the existing fund balance.

### Courthouse Project Fund

The Courthouse Project Fund expenditure budget for FY17 includes \$2,392,092 in architectural and construction related expense relative to the existing Courthouse renovation project. In FY16, expenditures are anticipated to be \$3,461,792.

Bond proceeds of \$4,062,478 were recognized in FY16. The budget in FY16 reflected \$5.5 million in bond proceeds based on the estimated project cost before bidding. The General Fund also supported the project in FY16 with a transfer of approximately \$1.4 million. The project is supported with the bond proceeds, the General Fund transfer as well as fund balance that remained from the previously completed Judicial Center project.

### CDBG Fund

In FY16, this budget reflects the Community Development Block Grant for Broadband expansion. The expansion project is expected to be completed in FY16 making it unnecessary to provide a budget in FY17.

### Piney River Water/Sewer Enterprise Fund

In FY17, this budget is increased by \$50 in the telecommunications line. Several phone lines serve as monitoring devices at the pumping stations and it is anticipated that this expense will increase slightly. The expenditure budget reflects no other changes.

Receipts for water and sewer fees are projected to be approximately \$120,000—an increase of \$9,000 over the current year budget. Seven new residential customers were installed in FY16 and one non-residential connection has been paid but not yet installed. Fees for connection and installation are estimated to be \$42,000 (\$12,000 Connection Fees and \$30,000 installation expense). In FY17 expenses are anticipated to exceed revenues by \$56,279. This shortfall is covered by a transfer from the General Fund in the amount of \$40,000 and \$16,279 in anticipated fund balance at year end.

### Broadband Project Fund

This budget will be presented to the Broadband Authority at a later date.

## DEBT SERVICE FUND

EXPENDITURE SYNOPSIS -Proposed					
	FY 15-16		FY 16-17		
Expenditure by Dept.	<u>Amended Budget</u>		<u>Proposed Budget</u>	Increase/Decrease	% Change
<b>County Debt Service</b>					
Trustee Fees	\$2,000.00		\$2,000.00	\$0.00	0.00%
Principal (Courthouse Ph.2)	\$0.00		\$170,000.00	\$170,000.00	100.00%
Principal (Judicial Center)	\$310,000.00		\$320,000.00	\$10,000.00	3.23%
Principal (Conv. Centers)	\$310,000.00		\$325,000.00	\$15,000.00	4.84%
Principal (Radio Project)	\$135,000.00		\$145,000.00	\$10,000.00	7.41%
Interest (Judicial Center)	\$216,544.00		\$206,925.00	-\$9,619.00	-4.44%
Interest (Courthouse-Phase 2)	\$115,000.00		\$155,156.00	\$40,156.00	100.00%
Interest (Conv. Centers)	\$21,505.00		\$7,288.00	-\$14,217.00	-66.11%
Interest (Radio Project)	\$58,266.00		\$51,766.00	-\$6,500.00	-11.16%
<b>Total County Debt Service</b>	<b>\$1,168,315.00</b>		<b>\$1,383,135.00</b>	<b>\$214,820.00</b>	<b>18.39%</b>
<b>County Debt for Schools</b>					
Trustee Fees	\$3,000.00		\$3,000.00	\$0.00	0.00%
Principal VRA (Ref Lit Loan)	\$235,000.00		\$235,000.00	\$0.00	0.00%
Principal VPSA Bonds	\$740,000.00		\$780,000.00	\$40,000.00	5.41%
Principal VRS Financing	\$57,863.00		\$61,792.00	\$3,929.00	6.79%
Principal Lease Rev. 2002 (2012)	\$490,000.00		\$510,000.00	\$20,000.00	4.08%
Interest VRA (Ref Lit Loan)	\$30,878.00		\$23,659.00	-\$7,219.00	-23.38%
Interest VPSA Bonds	\$400,820.00		\$361,085.00	-\$39,735.00	-9.91%
Interest VRS Refinancing	\$12,605.00		\$8,676.00	-\$3,929.00	-31.17%
Interest Lease Rev. 2002 (2012)	\$228,800.00		\$215,050.00	-\$13,750.00	-6.01%
<b>Total County Debt for Schools</b>	<b>\$2,198,966.00</b>		<b>\$2,198,262.00</b>	<b>-\$704.00</b>	<b>-0.03%</b>
<b>Total Debt Service</b>	<b>\$3,367,281.00</b>		<b>\$3,581,397.00</b>	<b>\$214,116.00</b>	<b>6.36%</b>
<b>REVENUE SYNOPSIS -Proposed</b>					
	FY 15-16		FY 16-17		
Revenues	<u>Amended Budget</u>		<u>Proposed Budget</u>	Increase/Decrease	% Change
Transfers from General Fund	\$3,367,281.00		\$3,581,397.00	\$214,116.00	6.36%
Transfers from Capital Fund	\$0.00		\$0.00	\$0.00	0.00%
<b>Total Transfers</b>	<b>\$3,367,281.00</b>		<b>\$3,581,397.00</b>	<b>\$214,116.00</b>	<b>6.36%</b>
<b>Year Ending Balance</b>	<b>\$0.00</b>		<b>\$0.00</b>	<b>\$0.00</b>	<b>0.00%</b>
<b>Total</b>	<b>\$3,367,281.00</b>		<b>\$3,581,397.00</b>	<b>\$214,116.00</b>	<b>6.36%</b>

# CAPITAL FUND

## EXPENDITURE SYNOPSIS- Proposed

	FY 15-16	FY 16-17		
Expenditure by Dept.	<u>Amended Budget</u>	<u>Proposed Budget</u>	Increase/Decrease	% Change
<b>Capital Projects</b>				
Transfer to Debt Service	\$0.00	\$0.00	\$0.00	0.00%
Transfer to Piney River 3	\$0.00	\$0.00	\$0.00	0.00%
Transfer to General Fund	\$0.00	\$0.00	\$0.00	0.00%
Capital Reserve (School)	\$300,500.00	\$300,500.00	\$0.00	0.00%
Capital Reserve (Buses)	\$0.00	\$0.00	\$0.00	0.00%
Capital Reserve (Unallocated)	\$597,543.00	\$597,730.00	\$187.00	0.03%
Arbitrage Rebate	\$0.00	\$0.00	\$0.00	0.00%
<b>Total</b>	<b>\$898,043.00</b>	<b>\$898,230.00</b>	<b>\$187.00</b>	<b>0.02%</b>

## REVENUE SYNOPSIS -Proposed

	FY 15-16	FY 16-17		
Revenues	<u>Amended Budget</u>	<u>Proposed Budget</u>	Increase/Decrease	% Change
<b>Capital Projects</b>				
Interest on Investments	\$48.00	\$100.00	\$52.00	108.33%
Bond Proceeds	\$0.00	\$0.00	\$0.00	0.00%
VPSA Refunding Proceeds	\$0.00	\$0.00	\$0.00	0.00%
Transfer from General Fund	\$0.00	\$0.00	\$0.00	0.00%
Year Ending Balance	\$897,995.00	\$898,130.00	\$135.00	0.02%
<b>Total</b>	<b>\$898,043.00</b>	<b>\$898,230.00</b>	<b>\$187.00</b>	<b>0.02%</b>

## PINEY RIVER WATER/SEWER FUND

### EXPENDITURE SYNOPSIS - Proposed

Expenditure by Dept.	FY 15-16	FY 16-17	Increase/Decrease	% Change
	<u>Amended Budget</u>	<u>Proposed Budget</u>		
New Connection Installation	\$30,000.00	\$30,000.00	\$0.00	0.00%
Maintenance and Repairs	\$38,000.00	\$38,000.00	\$0.00	0.00%
Legal Services	\$400.00	\$400.00	\$0.00	0.00%
Electrical Services	\$9,000.00	\$9,000.00	\$0.00	0.00%
Billing/Postal Services	\$5,500.00	\$5,500.00	\$0.00	0.00%
Meter Reading Service	\$0.00	\$0.00	\$0.00	0.00%
Water and Sewer	\$47,000.00	\$47,000.00	\$0.00	0.00%
Telecommunications	\$900.00	\$950.00	\$50.00	5.56%
Permit Fees	\$300.00	\$300.00	\$0.00	0.00%
Maintenance Supplies	\$17,500.00	\$17,500.00	\$0.00	0.00%
Refunds	\$250.00	\$250.00	\$0.00	0.00%
Debt Service	\$69,379.00	\$69,379.00	\$0.00	0.00%
<b>Total</b>	<b>\$218,229.00</b>	<b>\$218,279.00</b>	<b>\$50.00</b>	<b>0.02%</b>

### REVENUE SYNOPSIS -Proposed

Revenues	FY 15-16	FY 16-17	Increase/Decrease	% Change
	<u>Amended Budget</u>	<u>Proposed Budget</u>		
<b>Piney River Water/Sewer</b>				
Fees for Water/Sewer	\$111,000.00	\$120,000.00	\$9,000.00	8.11%
Connection/Installation Fees	\$42,000.00	\$42,000.00	\$0.00	0.00%
Transfer from Debt Service Fund	\$0.00	\$0.00	\$0.00	0.00%
Transfer from General Fund	\$40,000.00	\$40,000.00	\$0.00	0.00%
Year Ending Balance	\$25,229.00	\$16,279.00	-\$8,950.00	-35.48%
<b>Total</b>	<b>\$218,229.00</b>	<b>\$218,279.00</b>	<b>\$50.00</b>	<b>0.02%</b>

# COMMUNITY DEVELOPMENT BLOCK GRANT FUND

EXPENDITURE SYNOPSIS -Proposed					
		FY 15-16		FY 16-17	
Expenditure by Dept.		<u>Amended Budget</u>		<u>Proposed Budget</u>	<u>Increase/Decrease</u>
					<u>% Change</u>
<b>CDBG Projects</b>					
Transfer to Broadband Fund		\$300,000.00		\$0.00	-\$300,000.00
					100.00%
<b>Total</b>		<b>\$300,000.00</b>		<b>\$0.00</b>	<b>-\$300,000.00</b>
					<b>100.00%</b>
REVENUE SYNOPSIS -Proposed					
		FY 15-16		FY 16-17	
Revenues		<u>Amended Budget</u>		<u>Proposed Budget</u>	<u>Increase/Decrease</u>
					<u>% Change</u>
<b>Transfers</b>					
Transfer from General Fund		\$100,000.00		\$0.00	\$100,000.00
					100.00%
<b>CDBG Projects</b>					
Broadband		\$200,000.00		\$0.00	-\$200,000.00
					100.00%
<b>Total</b>		<b>\$200,000.00</b>		<b>\$0.00</b>	<b>-\$100,000.00</b>
					<b>100.00%</b>

## COURTHOUSE PROJECT FUND

<b>EXPENDITURE SYNOPSIS -Proposed</b>				
	<b>FY 15-16</b>	<b>FY 16-17</b>		
<b>Expenditure by Dept.</b>	<b><u>Amended Budget</u></b>	<b><u>Proposed Budget</u></b>	<b>Increase/Decrease</b>	<b>% Change</b>
<b>Courthouse Project</b>				
Architectural (existing Courthouse renovation)	\$357,046.00	\$86,646.00	-\$270,400.00	-75.73%
Testing Services	\$20,000.00	\$22,760.00	\$2,760.00	100.00%
Construction	\$6,716,225.00	\$2,004,712.00	-\$4,711,513.00	-70.15%
Insurance	\$0.00	\$0.00	\$0.00	0.00%
Furnishings (Signs/Display)	\$150,000.00	\$3,150.00	-\$146,850.00	100.00%
IT/E911 Equipment & Installation	\$40,000.00	\$39,580.00	-\$420.00	100.00%
Circuit Court Video Equipment	\$0.00	\$75,309.00	\$75,309.00	0.00%
Contingency	\$0.00	\$159,935.00	\$159,935.00	0.00%
<b>Total</b>	<b>\$7,283,271.00</b>	<b>\$2,392,092.00</b>	<b>-\$4,891,179.00</b>	<b>-67.16%</b>
<b>REVENUE SYNOPSIS -Proposed</b>				
	<b>FY 15-16</b>	<b>FY 16-17</b>		
<b>Revenues</b>	<b><u>Amended Budget</u></b>	<b><u>Proposed Budget</u></b>	<b>Increase/Decrease</b>	<b>% Change</b>
<b>Courthouse Project</b>				
Bond Proceeds	\$5,500,000.00	\$0.00	-\$5,500,000.00	100.00%
General Fund Transfer	\$1,426,225.00	\$0.00	-\$1,426,225.00	100.00%
Year Ending Balance	\$357,046.00	\$2,392,092.00	\$2,035,046.00	569.97%
<b>Total</b>	<b>\$7,283,271.00</b>	<b>\$2,392,092.00</b>	<b>-\$4,891,179.00</b>	<b>-67.16%</b>