

March 28, 2013

Virginia:

AT A REGULAR MEETING of the Nelson County Board of Supervisors at 7:00 p.m. in the Board of Supervisors Room located on the second floor of the Nelson County Courthouse.

Present: Constance Brennan, Central District Supervisor - Vice Chair
Thomas H. Bruguire, Jr. West District Supervisor- Chair
Larry D. Saunders, South District Supervisor
Allen M. Hale, East District Supervisor
Thomas D. Harvey, North District Supervisor
Stephen A. Carter, County Administrator
Candice W. McGarry, Administrative Assistant/Deputy Clerk
Debra K. McCann, Director of Finance and Human Resources

Absent: None

I. Call to Order

Mr. Bruguire called the meeting to order at 7:00 pm, with all Supervisors present to establish a quorum.

II. Public Comments

Seeing no one from the public in attendance, Mr. Bruguire did not open the floor for public comments.

III. New/Unfinished Business

A. FY13-14 Work Session

Members and Staff continued to review departmental budgets as follows:

E-911 Program:

Ms. McCann noted that the increases in this budget were relative to maintenance service contracts and equipment. She added that the simulcast system maintenance costs were greater and there was a CAD Software upgrade required by DaPro since they were going to a new platform.

Forest Fire Service: No change was noted

Mr. Hale then suggested that staff include a column on the spreadsheet that reflected the % change from projected budget to revised budget so the Board could identify large changes.

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EMS Council:

Mr. Harvey reported that he met with all of the Fire Chiefs and their biggest need was equipment. He noted that they were looking at ways to provide them with needed vehicles and agreed on priorities. He added that the Board did not need ambulances in the budget and that they should make sure that every six months a squad could get a grant for half of the cost of an ambulance and the County would pay the other half. He noted this way; they would get two for the price of one as these grants were usually offered twice per year. He reiterated that they would need to plan out their grant applications to hit these two periods. He added that the squads' owning the vehicles was a sticking point.

Mr. Harvey then reported that the Fire Departments wanted to look at three basic trucks: a mini-pumper that cost in the \$125,000 range, engines that cost in the \$300,000 range and tankers that cost under \$200,000. He suggested setting basic price limits for each type of vehicle and then anything over the base model, the squads would pay for. Mr. Harvey added that they had discussed providing \$300,000 per year until the agencies got up to speed; however three mini-pumpers were needed as soon as possible. He noted the priority order for the first year was Lovington, Faber, and then Montebello; with the second cycle order being an engine for Gladstone and the third cycle being a tanker for Piney River. He noted that Rockfish and Wintergreen did not need anything and that all agreed that they wanted the smaller inexpensive trucks.

Mr. Harvey reiterated that the interest free loan funds could be used to get this started and then it would be replenished. Mr. Hale noted that it was a hardship for the agencies to pay \$10,000 a year to repay loan funds. He added that the Board ought to consider purchasing at least two of the mini pumpers in the current year budget with nonrecurring funds.

Mr. Carter suggested working with the squads to develop a replacement schedule and he advised that the Board did have the ability to purchase the first set of trucks in the current fiscal year.

Mr. Bruguire suggested that agencies could trade in their old vehicles to cut the cost of these and Mr. Saunders suggested putting one of these older fire vehicles at the Wingina fire station as there was currently not much equipment down there.

Members then noted that the squads' ambulances were rotating into the Paid EMS rotation; however if the County bought these, then the County should save in mileage fees being paid to the squads now.

Members agreed by consensus that purchasing mini-pumpers would be a good thing and that squads may also need to get rid of old vehicles. It was agreed that each squad only needed a mini pumper, tanker, engine, and a brush truck for operations.

Mr. Hale noted that the subject needed work and Mr. Harvey noted that the squads were getting together and coming up with a plan. He added that a lot of pricing and research

had been done on the mini pumpers and that discounts may be realized if several were purchased at one time.

Paid EMS:

Ms. McCann noted that the current year budget included \$613,000 of revenues that were allocated to expenditures. She noted that a \$648,175 budget had been submitted to the County by Curtis Sheets of Wintergreen Rescue. She noted that the largest increase was in the mileage because it had been underestimated in the current year. She added that the budget included the EMS billing and Mr. Sheet's budget.

Ms. McCann noted that the mileage rate was \$2.50 per mile and the cost for this should be \$75,000; however Mr. Sheets indicated that he would accept the lower rate of \$2.00 per mile for Wintergreen and therefore used an expense amount for this of \$67,000.

Mr. Harvey then noted that he would hold a meeting with the Rescue Captains like the one held with the Fire Captains and that this reimbursement arrangement may change.

Mr. Carter then reported that the Station II bunk house renovation contracts and MOU were in process and there was a cost of \$35,000 for this renovation. He related that he had changed the notice provision in the MOU from 30 days to 60 days. Mr. Harvey suggested that the board pursue Kirt's building for this purpose and then the County would own the facility.

Ms. McCann then reported that a salary and benefit increase was submitted at a cost of \$40,000 plus which included a 2.5% raise and then merit raises for certifications gotten.

Mr. Bruguere and Mr. Harvey commented that they would both like to see the paid crew uniforms say Nelson Rescue instead of Wintergreen Rescue and Mr. Carter noted that the County has contracted with them for these services. Mr. Harvey noted he would like to revisit this and added that he thought that the rescue vehicles should all say Nelson County EMS and then have the squad's name somewhere on the vehicle.

Regional Jail

Mr. Carter reported that this budget was based on % of prisoner population and that Nelson's share was increasing to offset decreases in the % share of Charlottesville and Albemarle. He added that it was usually 6%-8% and that adjustments were made at the end of the year. He noted that a big problem had been a backlog in the processing of state prisoner transfers which were supposed to occur after a prisoner had been incarcerated for a year. He added that overall the jail staff was excellent.

Building Inspections:

Ms. McCann noted that this budget included \$12,144 for a part time storm water management inspector position starting in April 2014.

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Mr. Carter noted that staff would be bringing the storm water management documents to the Board for approval in June. He added that July 1, 2014 was the effective date and the plan was to let the Soil and Water Conservation District contract to do plan reviews, then the County would do inspections and enforcement would be outsourced. Mr. Carter then advised that staff could adjust this budget mid-year for this if the position was needed. Supervisors agreed by consensus to remove the \$12,144 in funding for this position for now.

Animal Control:

Ms. McCann noted that there was an increase in the Professional Services line that pays the Veterinarian's costs for euthanizing. It was noted that this was previously performed by Animal Control staff until the problems occurred. Mr. Carter advised that staff could be trained to do this again; however the department was having trouble staying fully staffed and was currently down an officer. He noted that there had been a lot of turnover and that the County was looking for another part time ACO now to replace Sandy Solar who was leaving.

Mr. Carter then noted that staff thought that the grade and compensation should be raised for these positions; which would help with employee retention. Ms. McCann added that she had estimated it would cost approximately \$11,000 to do this.

Supervisors agreed by consensus to move forward with the proposed grade change as soon as possible and staff advised that the Board would have to formally approve the position reclassifications.

Mr. Carter then reported that the department was much improved and in response to questions, he noted that the Veterinarian performs euthanasia at both the shelter and at the office. He also noted that the department tried to adopt animals out to citizens or Almost Home as much as possible.

Medical Examiner: Ms. McCann reported no change to this budget.

IV. Other Business (As May Be Presented)

Introduced: Planning Commission Items

Ms. Brennan noted that the cabin issue had been discussed at the Planning Commission meeting the previous night.

She also reported that they discussed complaints regarding fluttering signs on Rt. 151 that were in the VDOT right of way. She noted that the Planning Commission would like a story in the paper on the issue of these signs. She suggested that a letter be sent out to people along Route 151 because of the traffic study being done there. Mr. Carter noted that VDOT had related that there would be some enforcement done soon regarding these

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signs. Ms. Brennan indicated she would like it to be a positive letter. Mr. Bruguiera advised that if the sign was not in the VDOT right of way, then the County should address it as a zoning violation; however if it was in their right of way, then it was VDOT's responsibility. Following discussion, no direction was given by the Board on this or action taken.

Introduced: County Flag

Ms. Brennan referred to the color swatches and noted that the flag colors should be more of a hunter green and gold as shown. She then asked Supervisors about minimizing the soldier in the front of the Courthouse on the county seal. She noted that her research on this showed that there was no historical basis for the current seal design. Ms. McGarry noted that the previous version of the seal containing the soldier was cleaned up while staff was working on the Courthouse signage project. She noted that a picture had been taken from the same view angle that incorporated the soldier in the foreground of the historic courthouse and then the seal was cleaned up from that image. Ms. Brennan then noted that she had spoken to the Historical Society and they wanted the soldier removed. Supervisors then agreed by consensus to remove the soldier from the seal. Ms. McGarry then clarified that this revised seal should be used going forward for all County applications. Members confirmed this and noted that staff should exhaust all stock of letterhead etc. first.

Members then briefly discussed ordering different sized flags for sale etc.

Introduced: Adult Recreation Softball League

Mr. Saunders noted having several visits from Mr. Parks regarding the adult softball league and he has noted that the Recreation Department will not respond to his emails or calls and he asked Mr. Carter to have them respond.

Mr. Hale noted that he had brought up the same subject with him and that Mr. Park had said that the problem was the lack of support from the Recreation Department and the cost of participation. Mr. Carter noted that the Board has in the past said that the adult recreation programs should be self supporting. It was noted that if Mr. Park was not getting a response, that was a problem and Mr. Carter noted that they had responded before to his inquiries; however he was not sure if they had recently.

Mr. Saunders reported that Mr. Park had numbers showing that the program did work to support itself and Mr. Carter noted that Mr. Park wanted more teams involved to increase the competition and wanted to do this by lowering the fees. Mr. Carter then advised the Board that he would look into it and Ms. Brennan suggested that it would be good for Emily to have support when she spoke with Mr. Park and that Emily, Mr. Carter, and Mr. Park should meet on this.

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V. Adjournment

Prior to adjournment, Members agreed by consensus to continue the meeting until Tuesday, April 2nd at 1:00 pm for a budget work session.

At 8:24 PM, Mr. Hale moved to continue the meeting until Tuesday, April 2nd at 1:00 pm for a budget work session and there was no second.

There being no further discussion, Supervisors voted unanimously by voice vote to approve the motion and the meeting adjourned.