

April 9, 2013

Virginia:

AT A REGULAR MEETING of the Nelson County Board of Supervisors at 2:00 p.m. in the Board of Supervisors Room located on the second floor of the Nelson County Courthouse.

Present: Constance Brennan, Central District Supervisor - Vice Chair
Larry D. Saunders, South District Supervisor
Allen M. Hale, East District Supervisor
Thomas D. Harvey, North District Supervisor
Stephen A. Carter, County Administrator
Candice W. McGarry, Administrative Assistant/Deputy Clerk

Absent: Thomas H. Bruguere, Jr. West District Supervisor- Chair

I. Call to Order

Ms. Brennan called the meeting to order at 2:15 pm, with four Supervisors present to establish a quorum and Mr. Bruguere being absent due to illness.

- A. Moment of Silence
- B. Pledge of Allegiance – Mr. Harvey led the Pledge of Allegiance.

II. Consent Agenda

Ms. Brennan listed the Consent Agenda items for consideration and asked Supervisors if there were any questions.

Mr. Harvey then confirmed that the EMS interest free loan application submitted by Rockfish Fire Department was not for an entirely new truck but was for the re-chassis of one of their existing boxes and it included everything.

Mr. Carter then noted to the Board that the Virginia Cooperative Extension lease had been left out of the Board's package and that in this agreement rent would be \$1,893 per month and that Parks and Recreation would be \$2,950 per month for a total annual lease amount of \$58,116. He noted that this was for the same amount of space leased and the increase was based on the CPI. He added that these were one year leases that annually renewed with the terms being the same for both.

Mr. Hale then moved to approve the consent agenda with the additional lease agreement included as noted by Mr. Carter.

Mr. Saunders seconded the motion and there being no further discussion, Supervisors voted unanimously (4-0) by roll call vote to approve the motion and the following resolutions were adopted:

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A. Resolution – **R2013-18** COR Refunds

RESOLUTION R2013-18
NELSON COUNTY BOARD OF SUPERVISORS
APPROVAL OF COMMISSIONER OF REVENUE REFUNDS

RESOLVED, by the Nelson County Board of Supervisors that the following refunds, as certified by the Nelson County Commissioner of Revenue and County Attorney pursuant to §58.1-3981 of the Code of Virginia, be and hereby are approved for payment.

<u>Amount</u>	<u>Category</u>	<u>Payee</u>
\$ 30.00	Business License Fees	Jenkins Services, LLC 45681 Oakbrook Court #113 Sterling, VA 20166
\$ 38.50	2012 PP Taxes	Kingswood Baptist Church 159 Kingswood Lane Arrington, VA 22922
\$ 145.79	2012 PP Taxes	Joanne Lynne Hirsch 160 Rosewood Drive Nellysford, VA 22958

B. Resolution – **R2013-19** Minutes for Approval

RESOLUTION-R2013-19
NELSON COUNTY BOARD OF SUPERVISORS
APPROVAL OF MEETING MINUTES
(March 12, 2013)

RESOLVED, by the Nelson County Board of Supervisors that the minutes of said Board's meeting conducted on **March 12, 2013** be and hereby are approved and authorized for entry into the official record of the Board of Supervisors meetings.

C. Resolution – **R2013-20** April Designated as National County Government Month

RESOLUTION R2013-20
NELSON COUNTY BOARD OF SUPERVISORS
NATIONAL COUNTY GOVERNMENT MONTH – APRIL 2013

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“SMART JUSTICE: CREATING SAFER COMMUNITIES”

WHEREAS, the nation’s 3,069 counties provide a variety of essential public services to communities serving more than 300 million Americans; and

WHEREAS, Nelson County and all counties take pride in their responsibility to protect and enhance the health, welfare and safety of its residents in sensible and cost-effective ways; and

WHEREAS, county governments are often the entity providing both direct and indirect services to enhance the lives residents and are responsible for maintaining public safety and the efficient use of local tax dollars; and

WHEREAS, currently more than 13 million individuals are booked into county jails each year and more than 700,000 individuals are booked into state and federal prisons; and

WHEREAS, National Association of Counties President Chris Rodgers is encouraging counties to promote effective community corrections programs across the country through his 2012-13 “Smart Justice” presidential initiative; and

WHEREAS, each year since 1991 the National Association of Counties has encouraged counties across the country to actively promote their own programs and services to the public they serve;

NOW, THEREFORE, BE IT RESOLVED, that the Nelson County Board of Supervisors, does hereby designate April 2013 as National County Government Month.

D. Resolution – **R2013-21** NC EMS Loan Fund Application, Rockfish Vol. Fire Dept.

**RESOLUTION-R2013-21
NELSON COUNTY BOARD OF SUPERVISORS
APPROVAL OF EMS COUNCIL INTEREST FREE LOAN REQUEST FOR
ROCKFISH VALLEY VOLUNTEER FIRE DEPARTMENT
RE-CHASSIS OF 1998 AMBULANCE BODY**

RESOLVED, by the Nelson County Board of Supervisors that the request for interest free loan funds in the amount of \$125,000.00, as approved by the Emergency Services Council on March 19, 2013, is hereby approved.

E. Resolution – **R2013-22** Annual Lease Agreement with Nelson Center, LLC

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**RESOLUTION R2013-22
NELSON COUNTY BOARD OF SUPERVISORS
AUTHORIZATION TO EXECUTE LEASE AGREEMENT WITH
NELSON CENTER, LLC FOR LEASED OFFICE SPACE FOR
NELSON PARKS AND RECREATION AND VIRGINIA COOPERATIVE
EXTENSION**

BE IT RESOLVED, by the Nelson County Board of Supervisors that the County Administrator is hereby authorized to execute the annual lease agreement with The Nelson Center, LLC for the rental of office space and shared space for use by the Nelson County Parks and Recreation Department and the Virginia Cooperative Extension Office.

F. Resolution – **R2013-23** FY12-13 Budget Amendment

**RESOLUTION R2013-23
NELSON COUNTY BOARD OF SUPERVISORS
AMENDMENT OF FISCAL YEAR 2012-2013 BUDGET
NELSON COUNTY, VA
April 9, 2013**

BE IT RESOLVED by the Board of Supervisors of Nelson County that the Fiscal Year 2012-2013 Budget be hereby amended as follows:

I. Appropriation of Funds (General Fund)

Amount	Revenue Account	Expenditure Account
\$ 336.00	3-100-009999-0001	4-100-022010-7001

II. Transfer of Funds (General Fund)

Amount	Credit Account (-)	Debit Account (+)
\$ 30,000.00	4-100-999000-9905	4-100-021040-3020
\$ 5,300.00	4-100-999000-9905	4-100-013010-1010
\$ 500.00	4-100-999000-9905	4-100-013010-5201
\$ 1,600.00	4-100-999000-9905	4-100-013010-5401
\$ 4,250.00	4-100-999000-9905	4-100-013010-5413
\$ 1,050.00	4-100-999000-9905	4-100-013010-5501
<u>\$ 42,700.00</u>		

III. Public Comments and Presentations

Prior to public comments, Ms. Jaime Miller introduced new dispatcher Shawn Wood. She noted that he was a 2011 graduate of NCHS and had been a volunteer since 2007. She noted that he had attended Ferrum College, had gotten his ALS licensure and runs with

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the paid rescue staff when he was not on duty. She added that Mr. Wood lived in Lovington.

A. Public Comments

There were no persons wishing to be recognized for public comment

B. VDOT Report

Mr. Austin of VDOT gave the following report:

Mr. Austin reported that there were unpaved roads funds in the transportation budget; however these funds were not available unless a road had a vehicle count of 200 per day. He added that the County did not have any eligible roads meeting these criteria. He noted that in the Six Year plan, in the third or fourth year, VDOT would go back to a formula and the County may be able to get more unpaved road funds then. He added that the County would still get Telefee money to apply to this. He then noted that in May/June, VDOT and the County would be putting the Secondary Six Year Plan (SSYP) together.

Mr. Austin reported that brush clean up in the County was continuing and that Route 6 was being worked on this week or next.

Mr. Austin reported the follow up from the report of mud wash on Adial road and he noted there were some issues with the properties there and that work needed to be done on private property. He added that they would clean up the area as they could; however Sugar Hill Rd. was several private entrances that combined together there and was not necessarily a subdivision. Mr. Carter advised that possibly David Thompson could check on erosion coming into road.

Mr. Austin reported that the Rt. 6 flashing lights were being worked on and they had additional money to have these put on Rt. 635 and Rt. 151 and north Route 151 and Rt. 6. He noted that they would have to apply for safety funds for turning lanes and that these were compared statewide. He advised that they were seeing that funds would not be available for the full cost and he recommended holding off to see if they had to supplement both of these or not. He noted that it may be July or August before they heard back.

Mr. Jerry Harter from traffic engineering noted that if they got what they were asking for and used the additional funds from the road projects; they should be able to do left turn lanes at both locations.

Mr. Austin noted that there would be another public information meeting in May on the Rt. 151 corridor study.

Mr. Austin reported that the southbound lanes of the bridge at Woods Mill were closed and the detour was working okay. He noted that the tentative completion was November.

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In response to questions, Mr. Harter noted that the traffic light at the detour had the ability to give more green light time if the traffic backed up too far. It was noted that they did have to close off the Nelson Wayside there coming from the north.

Ms. Brennan then confirmed that the flashing lights on Route 6 would take place and that the balance would be used to do something else, possibly the left turn lanes that were mentioned.

Mr. Harvey inquired about status of the speed study on Route 151 status and Mr. Harter reported that the end of Route 151 study had been completed and VDOT was not recommending it be changed; however the planning study would look at this one more time.

Mr. Harvey then noted that he would like for the speed to be consistent from Rt. 250 to Rt. 664 and suggested that this speed limit go to 50 mph and Nellysford went to 35 mph in order to compromise. He added that from the Bank to past the Post Office in Nellysford, the speed needed to be 35 mph. Mr. Harter explained that VDOT tried to work in 10 mph increments; however he could mention this idea to the planning study people.

Mr. Hale noted that he thought that overall, the 45mph speed limit on Rt. 151 has improved the situation and Ms. Brennan agreed. Mr. Harvey also agreed but noted that the accidents that were occurring have not been speed related. Ms. Brennan added that accidents were more severe when speeds were higher.

Mr. Harter then noted that there were two other projects submitted for Safety Funds: one was shoulder widening on Rt. 29 north at the county line and a modification to the blinking signals at Colleen so that they would be vehicle activated by vehicles in the median or at the side road. He added that the sign would be changed to say watch for turning vehicles.

Ms. Brennan advised Mr. Austin that she had been notified that when the bridge over the Tye River was replaced; a historical marker was removed and needed to be replaced.

Ms. Brennan then advised Mr. Austin that there was a place on Rt. 6 and Rt. 151 where the sight distance to pass was iffy going in one direction. She noted it was just over the new bridge over the north fork going west.

Ms. Brennan then inquired as to what happened to cause a fire in the median at Buck Creek Lane and members and VDOT staff noted that a tractor trailer had a tire blow up that caught everything on fire.

IV. New Business/ Unfinished Business

A. NC Emergency Operations Plan – 2013 Revisions (R2013-24)

Ms. Jaime Miller reported that the major change to the Emergency Operations Plan was the format so that it mirrored the state and federal plans. She added that the former plan

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had incorrectly labeled ESFs; which were now fixed and served as chapters of the plan. She noted that the names of specific people in positions were removed from the body of the document in order for it to be updated easier in between cycles. She added that there were some minor grammar and spelling corrections made and names and phone numbers were updated.

Ms. Miller then noted that the EOP had a section on NIMS compliance and she noted that the County would fall under federal compliance with common terminology; which helped obtain federal and state funds.

Mr. Carter then advised the Board that the county had a responsibility with the state to adopt the revised EOP by the end of the month and he recommended approval of the revised document. Ms. Miller noted that she had been working on this for the last year.

Mr. Harvey suggested that the equipment needed updating and Ms. Miller noted that it did but that the document included what was given to her by the agencies when it was requested.

Ms. Miller then advised that the County would test the plan every year and that she was assisting the planning committee in coordinating the exercise in late spring or early summer so that they could see what changes to it might be needed.

Ms. Brennan then inquired as to whether or not the Board would approve any of these changes and Ms. Miller advised that the plan was updated as needed but that it was only approved by the Board every 4 years. Ms. Miller then noted that the plan would have tabs that included the appropriate names.

Mr. Hale then advised that he would like to wait to approve the plan until the second meeting to allow more time for review. The Board then agreed by consensus to defer this until the next Board meeting on April 25, 2013 and no action was taken.

B. Personnel - Reclassification of Animal Control Positions (R2013-25)

Mr. Carter noted that this was presented at the last budget work session and that the reclassification would help these positions with compensation, recruitment, and retention. He added that the proposed resolution authorized staff to revise these job descriptions to change the grade and the hourly wages would be adjusted for these part time positions as of May 1, 2013.

Mr. Carter then noted that the cost to implement this was a few thousand dollars and Mr. Saunders added that he thought it was reported at approximately \$4,500 for both positions. It was clarified that this reclassification did not include the Animal Control Supervisor position.

Mr. Hale then moved to approve resolution R2013-35, Approval of Job Description Change Animal Control Officer and Animal Shelter Attendant. Mr. Saunders seconded

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the motion and there being no further discussion, Supervisors voted unanimously (4-0) by roll call vote to approve the motion and the following resolution was adopted:

RESOLUTION R2013-25
NELSON COUNTY BOARD OF SUPERVISORS
APPROVAL OF JOB DESCRIPTION CHANGE
ANIMAL CONTROL OFFICER &
ANIMAL SHELTER ATTENDANT

NOW THEREFORE, BE IT RESOLVED, that the Nelson County Board of Supervisors hereby approves job description revisions as follows:

Animal Control Officer will be changed from a Grade 9 to a Grade 12.

Animal Shelter Attendant will be changed from a Grade 3 to a Grade 8.

BE IT FURTHER RESOLVED, that employees holding such positions shall have their hourly wage adjusted effective May 1, 2013.

C. Establishment of 2013 Personal Property Tax Relief (R2013-26)

Mr. Carter noted that establishing the Personal Property Tax Relief has been an annual responsibility of the locality since Governor Kaine's administration. He noted that there was a distribution formula established by the state and he noted the amount of the County's annual allotment. He added that the Personal Property Tax relief percentage was established to offset this amount.

Mr. Carter then reported that the recommend relief percentage was 46%. He noted that Ms. McCann had provided a comparison that showed that if the Board used 47% instead there would be a shortfall of \$50,000. He noted that this was due to adjustments that may occur over the year and that these were averaging around \$100,000. He added that this never comes out at zero; however staff was trying to be close.

Mr. Hale then clarified and confirmed that the personal property owner got tax relief from this tax and then the money was reimbursed to the County by the state up to its allocation amount and the effort was to equalize this as much as possible.

Mr. Carter noted that only relief was provided on the first \$20,000 of vehicle value. He added that some did not receive any relief and that the County has been within 5% or less on this estimate over the past few years.

Mr. Hale then moved to approve resolution **R2013-26**, 2013 Personal Property Tax Relief establishing the relief percentage at 46% for qualifying vehicles.

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Mr. Saunders seconded the motion and there being no further discussion, Supervisors voted unanimously (4-0) by roll call vote to approve the motion and the following resolution was adopted:

RESOLUTION R2013-26
2013 Personal Property Tax Relief

WHEREAS, the Personal Property Tax Relief Act of 1998, Va. Code § 58.1-3524 has been substantially modified by the enactment of Chapter 1 of the Acts of Assembly, 2004 Special Session I (Senate Bill 5005), and the provisions of Item 503 of Chapter 951 of the 2005 Acts of Assembly; and

WHEREAS, the Nelson County Board of Supervisors has adopted an Ordinance for Implementation of the Personal Property Tax Relief Act, Chapter 11, Article X, of the County Code of Nelson County, which specifies that the rate for allocation of relief among taxpayers be established annually by resolution as part of the adopted budget for the County.

NOW THEREFORE BE IT RESOLVED that the Nelson County Board of Supervisors does hereby authorize tax year 2013 personal property tax relief rates for qualifying vehicles as follows:

- Qualified vehicles with an assessed value of \$1,000 or less will be eligible for 100% tax relief;
- Qualified vehicles with an assessed value of \$1,001 to \$20,000 will be eligible for **46%** tax relief;
- Qualified vehicles with an assessed value of \$20,001 or more shall be eligible to receive **46%** tax relief only on the first \$20,000 of assessed value; and
- All other vehicles which do not meet the definition of “qualifying” (business use vehicle, farm use vehicle, motor homes, etc.) will not be eligible for any form of tax relief under this program.

BE IT FINALLY RESOLVED that the personal property tax relief rates for qualifying vehicles hereby established shall be effective January 1, 2013 through December 31, 2013.

D. FY13-14 General Fund Budget

Members agreed to consider this item last on the agenda.

Members considered this time after item V. and determined it would be unfair to have the workshop without Mr. Bruguere present.

Mr. Carter then noted that staff had put together a guide on what was left to review and he noted that the major decisions should not take that long. He added that staff suggested that the Board hold another afternoon work session. He added though that staff would

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like to get the Board's consensus on the real property tax rate and that staff was not proposing any changes. He noted that this would help the Commissioner and Treasurer to move along with their work. He added that the tax rates would be included in the budget resolution and he would send the Board the current rates. Members then agreed by consensus to leave the real property tax rates the same as they were in the current year.

Members then took a five minute break and upon returning, members indicated the need to conduct a closed session.

Mr. Harvey moved that the Nelson County Board of Supervisors convene in closed session to discuss the following as permitted by Virginia Code § 2.2-3711(A) (3): discussion or consideration of the acquisition of real property for a public purpose. Mr. Saunders seconded the motion and there being no further discussion, Supervisors voted unanimously (4-0) by roll call vote to approve the motion.

Members conducted the closed session and upon its conclusion, Mr. Harvey moved to come out of closed session and Mr. Hale seconded the motion. There being no further discussion, Supervisors voted unanimously (4-0) by roll call vote to approve the motion and members returned to open session.

Mr. Harvey then moved that the Nelson County Board of Supervisors certify that, in the closed session just concluded, nothing was discussed except the matter or matters specifically identified in the motion to convene in closed session and lawfully permitted to be discussed under the provisions of the Virginia Freedom of Information act cited in that motion. Mr. Hale seconded the motion and there being no further discussion, Supervisors voted unanimously (4-0) by roll call vote to approve the motion and the closed session was lawfully certified.

Members then took no action related to the closed session that was held.

V. Reports, Appointments, Directives, and Correspondence

A. Reports

1. County Administrator's Report

Mr. Carter reported the following:

A. Courthouse/Government Center Project (All Related):

1) Courthouse Addition – Status pending from Blair Const. on project completion.

Mr. Carter noted that Blair had indicated that the concrete work was finished and this needed verification. He noted that there was one change order still in process having to do with the cooling tower – the exhaust did not go above the enclosure roofline. He added that two CO2 sensors would be installed inside the building that week. He noted that the HVAC system analyzed the air and then was programmed to work to ensure constant fresh air. Mr. Saunders inquired as to whether or not this was a design flaw and noted that if the system was not designed properly, the County should not have to pay for

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this. It was noted that Wiley Wilson's likely response would be that the system works and that the CO2 sensors would be an enhancement to make it better.

Mr. Hale reported that the landscaping was being done and Mr. Carter confirmed that they were coming back to reseed and he would have to check to see if they would be planting trees. Mr. Hale noted that he saw trees being planted at the lower end of the parking lot and Mr. Harvey noted that he thought that the County wanted to deal with the grass.

Ms. Brennan then noted that they needed to stop any planting.

2) Courthouse Display: Complete. Consultant working on addition plaque.

Mr. Carter noted that staff had brought over structural engineers from Nolen Frisa to design a support system for the judges stone tablet and they had sent over a drawing for them to look at. Ms. Brennan asked that staff be sure to have the Board look at it before moving forward.

3) Courthouse Signage: Complete.

4) Law Office Retaining Wall: Complete with exception of v-ditch rework.

5) Jefferson Building: Price Masonry proposal to be discussed with Bldg. Committee.

6) Magistrate's Building: Lynchburg Restoration completing door and window installations. Price Masonry Contractors Inc. will then complete interior re-plastering.

Mr. Carter noted that this should be complete by the end of the month.

7) Circuit Courtroom HVAC: WW proposal pending receipt for 2 replacement options.

Mr. Carter noted that the Judge has asked that the noisy unit be addressed and that he would follow up on potential solutions for this.

B. Broadband Project: Tower lease agreements with SCS pending. NCBA rate revisions in process. BRIW in process with marketing and subscription work. Staff completing project close out requirements with NTIA. Installation costs for fiber services a public concern.

Mr. Carter noted that he thought that BRI was getting close on DSL deployment with Verizon. Mr. Carter then noted that the installation discount was helpful and that BRI offered to finance the fiber installations over five years to make this work better. He added that addressing this expense was an issue and aerial drops were being considered wherever possible to minimize this expense. He noted that staff was in contact with AEP to obtain a similar pole attachment agreement as the one with CVEC.

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Mr. Hale then asked if at some point could the NCBA be other people than the Board and he noted that they would come up for reappointment in June. He added he would like for Staff to see if this was advisable or not. Mr. Carter then noted that this depended on the Board Members 'comfort level and that he knew this was a lot to contend with. It was noted that in the Service Authority's case it has been beneficial to have Supervisors on it; however it may be good to bring in people onto the NCBA who were more comfortable. He added thought that he would like to have Board members on the NCBA especially since the Board of Supervisors was subsidizing its operations to a point.

Mr. Carter then noted that Staff would make it work. Members briefly discussed whether or not these seats should be advertised yet and members agreed they would give this more thought for discussion at the next meeting.

C. 2012 Radio Project (Narrow banding): In process.

D. Lovington Health Care Center: JABA staff completing further evaluation of facility; discussions with County staff and BOS to follow.

Mr. Carter noted that there were a lot of details to be looked at and that he would report on this once these have been analyzed. He added that MFA was not relocating until 2015.

Ms. Brennan added that the JABA people thought that the market feasibility study results were encouraging, an architect was looking at the building pro-bono, MFA was working on pro-forma operations numbers, and therefore JABA needed more time to report back.

E. VRA Refinancings (Courthouse & Literary Loan): In process – close June 2013.

Mr. Carter noted that staff had received the amortization schedules and there would be slightly more savings than initially thought.

F. 2014 General Reassessment: Wampler-Eanes has suggested June or July BOS report.

G. Stormwater Program (Local): In process (staff, TJSWCD, consultant).

H. Trail Projects: BRRT – in process. BRT – VDOT grant decision pending. Fed request – no.

Mr. Carter reported that the Tunnel tour would likely not be rescheduled as the objective of the tour was to get members of the CTB who would vote on the grant funding to come and he was not sure there was time to do this before then.

Mr. Hale reported that he had gotten a call from Jeff Moore a Supervisor in Augusta County who advised him that the Staunton CTB member's district had excess funds and Mr. Moore indicated that this person would be supportive of the project. He added that

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there was no firm date on when they would allocate these funds but that there was significant support from VDOT staff of the project. Mr. Hale added that the Culpeper CTB position was vacant.

I. Route 151 Corridor Study: In process.

J. FY 13-14 Budget: In process.

K. Emergency Services: School Division assessment in process.

L. School Project (Lights/Bleachers): Consultant proposal pending receipt.

Mr. Carter reported that preliminary estimates are approximately \$400,000 plus for these items. He noted that this included approximately \$50,000 to upgrade the electric service, \$150,000 for lights at each field, \$50,000 for the bleachers, and then the Mosely costs.

Mr. Carter then noted that the NCSB voted to move forward with the Honeywell performance contracting where the financing of the upgrades would be paid for by the savings generated by the improvements over fifteen years. He added that they would be doing a lease purchase financing with Pinnacle Public Finance for approximately \$2,153,960 over fifteen years for a total cost of \$3,129,473.

He added that if the energy savings did not cover the cost of improvements, then Honeywell paid the difference. He then noted that the NCSB decided to do a graduated financing instead of level amortization.

Mr. Carter then noted that staff and Mosely discussed looking at the cost of replacing the football field lights with four poles; however he thought this would be cost prohibitive. He noted that this could possibly be planned for down the road.

2. Board Reports

Mr. Saunders had no report.

Mr. Hale reported that the 40th anniversary of TJPDC was ongoing and that they had successful dinner at Veritas Winery. Mr. Hale then noted that the PDC leadership has been in place for a year and three months and that they wanted input from County staff as to what we were getting out of them. He added that if the County was not getting much, they needed ideas of how they could be more useful to the county.

Ms. Brennan noted that it would be good for them to give the Board report on what they have done for the County and Mr. Hale noted he would ask the PDC to provide this.

Mr. Carter noted that is his past experience with other PDC administrations, they would develop an annual work program that involved doing one project in each locality per year.

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Mr. Hale then reported that the following week the Tunnel Foundation was meeting, that committees had been formed and there were some good ideas there. He added that they had planned to have a fundraising event in August at Veritas. He then noted that Mary Lyons had done a book on the workers who had built the tunnel and was exploring having it published by a firm in Lynchburg. He added that the book focused on the Irish workers.

Mr. Harvey reported that the Service Authority has been meeting and they had gotten the letter from the County regarding the subsidies. Mr. Carter noted not having received a response yet and Mr. Harvey noted that Mr. Miller was directed not to respond yet. He added that the NCSA was growing its fund balance right now.

Mr. Hale clarified that previously, the required reserve was not there and now it was. He added that they would be talking with the Board about monies available but needs within the system was to be discussed.

Mr. Harvey then reported that he had attended a school safety meeting and that they committee would review all of the recommendations from the working committee before they got to the School Board.

Ms. Brennan reported that the Lovington Healthcare facility, if converted to assisted living, would have dementia care; which would be needed in the future.

Ms. Brennan reported that the DSS Board had training and some administrative things were addressed.

Ms. Brennan reported that the JABA Board had named a new CEO named Marta Keene. She noted that she has been working for JABA for six months and has a long work history in the aging area that would enable her to do a great job. She added that Ms. Keene had a lot of new ideas for the direction to go in.

Ms. Brennan then reported that the Planning Commission had a workshop and discussed different things.

Ms. Brennan reported attendance of a TJCCJB meeting and noted that they would send out a report on their projects.

Ms. Brennan then reported that a Courthouse Landscape Committee Meeting that she organized was held including Doug Coleman, Michael Lachance, Paul Truslow, Sam Saunders, and Susan Beemeister, who was also a Landscape Architect. She noted that they looked at the planting inventory and some needed to be healed in. She noted that each person left the meeting with a little job; however it was too late to do anything of significance now. She added that the soil as so bad and would need enhancement and that she would meet with Mr. Carter and Ms. McCann to look at funding for this.

B. Appointments

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Ms. McGarry noted that there were no appointments to be made at the present meeting and that the majority of the next ones to be made were in June and December. She noted to Ms. Brennan that JABA had contacted her regarding whether or not Ms. Brennan needed to be reappointed to the JABA Board of Directors; however this had not yet been resolved and would possibly come back before the Board.

C. Correspondence

There was no correspondence considered by the Board.

D. Directives

Mr. Harvey had no directives.

Mr. Saunders noted that he would like to see a profit and loss statement from the Recreation Department for the last few years on all of its programs.

Mr. Harvey expressed a concern that the larger expense was for adult programs and that they should spend the money on the kids.

Mr. Saunders indicated that he was hearing that the adults were paying their own way and Mr. Carter noted he thought this was misinformation.

Mr. Harvey noted that he would like to see the department's participation numbers.

Mr. Carter then noted that the department offered an extensive list of programs. He added that they had taken over the little league baseball and that basketball and soccer were very successful programs. He noted that they still had not been able to develop a football program but would try again this year.

Mr. Carter then noted that he would be meeting with Mr. Parks regarding his concerns; however he was not sure he could give him any answers that he would be satisfied with.

Mr. Saunders noted that he had been approached by someone who had concerns about where the revenues went. He noted for the record that he was not accusing anyone of anything; however this subject had been brought up to him by two different people at two separate times and the parties did not know each other. Mr. Carter assured Mr. Saunders and the Board that he did not believe that there was anything inappropriate happening within that department and that the revenues went back into the general fund to cover the cost of the programs. He noted that the concession stand may be outsourced to others.

Mr. Hale noted that Parks and Recreation ought to be looking at the Sturt property and he noted that he was available to discuss this. He added that he thought the plan for use of this property ought to come out of that department and the effort be headed up by them.

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Mr. Hale then inquired as to the status of the new appraisal being done on the property adjacent to the tunnel and Mr. Carter noted he would have to check on this and would report back.

Ms. Brennan asked about the progress on improving the Rt. 250 wayside and Mr. Harvey noted that who owned the property was still unresolved as both Mr. Carter and VDOT had paperwork showing each owned the property.

Mr. Hale reported meeting at the Nelson Wayside in Woods Mill to look at replacing the port-o- john there with something more permanent. He added that using an electric toilet had been discussed. He reported that Mr. Bell said they would only have to pump the unit he was looking at twice a year. Members briefly discussed this and how the unit would be kept clean.

Ms. Brennan added that she would like to put in a canoe ramp there at the wayside.

Ms. Brennan then noted that she could not attend the Mayors and Chairs meeting in April and Mr. Hale indicated that he may go.

Ms. Brennan inquired as to whether or not staff was still checking into the Board meeting in the courtroom and Mr. Carter noted that Mr. Truslow was measuring out the configuration and that there may not be enough space for it.

Ms. Brennan asked what would happen with the door on the old jail building and Mr. Carter noted it would be replaced or repainted and that staff was waiting for good weather to paint the trim etc.

Ms. Brennan inquired about the smoke free campus issue and Mr. Carter reported that an employee survey had been done and that he needed to check with Phil Payne to see what the Code provided on this. He reported that the employee input was to have designated smoking areas rather than making it a smoke free campus.

Ms. Brennan inquired as to having the reverse 911 system contact cell phones and Mr. Carter noted that staff was getting prices on this. He added that Ms. Rorrer had gotten a quote for \$7,000 thus far.

Ms. Brennan then inquired as to the County utilizing performance contracting for county offices and Mr. Carter noted that staff could have Wiley Wilson look at doing a perfunctory one. He noted that past analysis had shown that the cost of doing one far outweighed the savings according to an AEP assessment that was done for two years. He added that the new side should be very efficient and the old should be done at one time whenever the renovations were done.

VI. Recess and Reconvene for Evening Session

April 9, 2013

Prior to adjournment, Members agreed by consensus to cancel the evening session and hold a budget work session on April 23, 2013 at 1pm.

At 4:35 PM, Mr. Hale then moved to cancel the evening session and adjourn until 1pm on April 23, 2013 for a budget work session. There being no further discussion, Supervisors voted unanimously (4-0) by roll call vote to approve the motion and the meeting adjourned.