

**Virginia:**

AT A CONTINUED MEETING of the Nelson County Board of Supervisors at 4:00 p.m. in the Bridge Room located on the fourth floor of the Nelson County Courthouse, in Lovingston Virginia.

Present: Thomas D. Harvey, North District Supervisor  
 Jesse N. Rutherford, East District Supervisor  
 Ernie Q. Reed, Central District Supervisor  
 Thomas H. Bruguire, Jr. West District Supervisor – Chair  
 Larry D. Saunders, South District Supervisor –Vice Chair  
 Stephen A. Carter, County Administrator  
 Candice W. McGarry, Administrative Assistant/Deputy Clerk  
 Debra K. McCann, Director of Finance and Human Resources

Absent: None

**I. Call to Order**

Mr. Bruguire called the meeting to order at 4:00 PM with all Supervisors present to establish a quorum.

**II. FY18-19 Budget Work Session**

Mr. Carter advised the Board of an email from Curtis Sheets regarding EMS coverage in the County stating that Mr. Harvey had been correct that the 2<sup>nd</sup> career crew did not provide 24 hour coverage; however Mr. Sheets had noted there was no reason to change it as it was working well as currently established. He noted that at one time, one of the career crews was stationed at Wintergreen and once they noted that most of the calls were from Lovingston, they were moved over there and Wintergreen Rescue handled calls in their area. Mr. Harvey agreed they were covering calls but were thirty (30) minutes away. Mr. Carter reiterated that the Wintergreen paid crew was catching the 151 calls if necessary.

Supervisors and Staff then resumed reviewing the General Fund Expenditures as follows:

General Fund Expenditures Continued- Page 2	FY18 Projected	FY18 Budget	FY19 Requested	Staff Changes	FY19 Revised	FY18 to FY19 Change	%
Employee Salary Adjustment/Benefit Cost	\$317	\$4,539	\$150,000		\$150,000	\$145,461	3204.7%
Transfer to Social Services (excludes CSA)	\$1,459,967	\$1,459,967	\$1,477,438		\$1,477,438	\$17,471	1.2%
Transfer to Debt Service	\$3,233,819	\$3,233,819	\$3,154,531		\$3,154,531	-\$79,288	-2.5%

<b>General Fund Expenditures Continued- Page 2</b>						<b>FY18 to FY19</b>	
	<b>FY18 Projected</b>	<b>FY18 Budget</b>	<b>FY19 Requested</b>	<b>Staff Changes</b>	<b>FY19 Revised</b>	<b>Change</b>	<b>%</b>
Transfer for Piney River Debt & operations	\$40,000	\$40,000	\$40,000		\$40,000	\$0	0.0%
Transfer to Broadband Fund	\$200,000	\$200,000	\$200,000	-\$100,000	\$100,000	-\$100,000	-50.0%
Transfer to Reassessment Fund*	\$0	\$0	\$85,000		\$85,000	\$85,000	100.0%
<b>Subtotal Departmental Operations</b>	<b>\$17,357,456</b>	<b>\$17,501,364</b>	<b>\$17,829,146</b>	<b>-\$517,291</b>	<b>\$17,311,855</b>	<b>-\$189,509</b>	<b>-1.1%</b>
<b>Comparisons to FY18 Budget</b>			<b>\$327,782</b>		<b>-\$189,509</b>		

**Employee Salary Adjustment/Benefit Cost:**

Ms. McCann noted that the budgeted \$150,000 would allow for implementation of 33% of the pay study recommendation (or 2% whichever is higher) OR an overall 3% salary adjustment for all County employees and Constitutional Offices.

Mr. Carter advised that if that were done, 48 employees would be adjusted according to the pay plan and 80 employees would get a 2% increase.

Mr. Rutherford asked if it was typical that the County got a pay raise when the schools did and Mr. Carter advised that typically the object had been to try to match up. He noted that once funds were allocated to the schools, they could do what they wanted; however it was inferred they do the same as the County. He added that the school’s budget currently contained a range of 4% to 10% increases for their employees. Mr. Harvey stated he thought they were doing 2% and a step and Mr. Carter confirmed it however that equated to a 4% to 10% raise. Ms. McCann then noted they were doing a pay study adjustment for support staff. Mr. Harvey noted he thought a step was 1.5% and Ms. McCann noted it varied as they had a weird pay scale. Mr. Bruguiere asked if they would be adjusting the salaries of older teachers and Mr. Carter advised they would; however it would be done with upgrades to their entire compensation plan. Ms. McCann noted that the overall salary increase averaged out to 4%, however some employees would get a lower percentage and some would get a higher percentage.

Mr. Carter noted that the approved School budget may come forward by next Monday.

Mr. Reed commented that the schools may be getting more funds than expected from the State depending on how the Senate and House resolved the budget and it was noted that the Governor was basically

presenting former Governor McAuliffe's budget. Ms. McCann confirmed that even if the School's budget were approved it was subject to change.

Mr. Bruguere noted that if the County did 1/3 of the recommended pay study that some would get a good sized raise and some would not get much. Mr. Carter noted that if a position were only getting 2%, it meant that their position was in line with the study market.

Mr. Harvey suggested this be tabled until something came forward from the school side and Mr. Bruguere commented that he hated to see them add onto entry level positions since they were way above the market at the entry level. Mr. Carter confirmed that Nelson was higher than anyone in the market area that included Albemarle and Charlottesville. Mr. Harvey noted that was to attract teachers and Mr. Carter noted that their senior positions were mid-stream competitively across the state.

Mr. Reed inquired as to the salary they would be offering a new superintendent relative to Dr. Comer's salary and it was noted this was uncertain as they advertised a range and it was usually negotiated. Mr. Carter advised that they may have gotten applicants already and he thought that they had allowed for \$125,000 to \$135,000 in their budget.

Mr. Harvey then stated that if the County provided the Schools with less than the new funding from the State, that it would not look good to the State. Mr. Carter advised he did not think that would matter as the State funding was Composite Index driven and Mr. Reed commented that it may look worse to local citizens.

Supervisors then agreed to revisit this item at a future date and no changes were made.

**Transfer to Social Services (excludes CSA):**

No changes were made by the Board.

**Transfer to Debt Service:**

Ms. McCann noted the change from FY18 to FY19 was due to the final payoff of VRS (School Early Retirement Incentive) debt in FY18.

**Transfer for Piney River Debt & operations:**

No changes were made by the Board.

**Transfer to Broadband Fund:**

Ms. McCann noted the change from FY18 to FY19 was due to reduced support for NCBA based on the anticipated slowdown of Broadband installations.

March 22, 2018

Mr. Carter noted a call had that day with the NTIA group about a way to convey the network to CVEC. He noted that there was a way to do it with strings attached and staff was meeting with Gary Wood on Monday. He added that if it could be conveyed, it could offset the incentives CVEC wanted and establish service faster in the county. He added that one caveat was that the County part of their network would have to remain open access.

Mr. Harvey stated he was not ready to give the network away when CVEC had no experience with Broadband. Mr. Carter noted that NTIA related that it could take 6-8 months to get through the paperwork process. Mr. Harvey stated he thought they should wait several years to see if it was going to work and he was concerned about those on the map not served by CVEC. Mr. Carter advised that if a deal could be brokered and CVEC could arrange some level of service with AEP customers, then the NCBA strategy would be to look at unserved areas and the potential to put up towers.

Mr. Reed noted his agreement with Mr. Harvey on not conveying the network to CVEC just yet and seeing how things went. Mr. Harvey then noted that Appomattox would be first in line since they had Tobacco Commission funds, then their larger service areas like Lake Monticello and Zion Crossroads would be next.

Mr. Carter noted that Mr. Wood had stated that their first target would be Wintergreen and if the County's network were conveyed quickly, it would be an inducement to serve Nelson faster. He added that the County's fiber stopped right at CVEC's front door.

Mr. Harvey noted that the funds for the NCBA were in the Board's budget until transferred and he did not want to give the network away to an unknown. He noted that Mr. Wood was very smart and positive but he was sure the project would not go perfectly. He added that everyone that was currently connected needed to be put on the same price schedule as CVEC and not have to repay the amortization. Mr. Carter noted that the customers' charge for service was up to the Service Providers and the NCBA charged them \$25 per circuit. Ms. McCann added that customers had a contract with the County for install costs that would not necessarily go away. Mr. Carter reiterated that the NCBA could not set ISPs costs and CVEC could not just take customers served by others because the network had to be open access. He added that the customer must choose to switch and they had contracts with ISPs. Ms. McCann noted that ISPs were paying the NCBA monthly over a 5 year period.

Mr. Carter stated that he thought all of those issues could be worked through.

Mr. Bruguieri supposed that if the NCBA and County did not do something for CVEC quickly, the County would be served in year five and he thought the County should not be in the Broadband business anyway. Mr. Harvey then stated that the County had a tremendous asset that CVEC should be interested in and he did not want to give it away especially when the CVEC Board had only authorized the first year of the project to see themselves how it went. Mr. Bruguieri then noted it was more of a Broadband Authority discussion and Mr. Carter advised that the County, not the NCBA, owned the network.

There were no changes made by the Board.

**Transfer to Reassessment Fund:**

Ms. McCann noted that this was the set-aside for the next reassessment.

There were no changes made by the Board.

The Board then reviewed the following Agency requests:

<b>Agency</b>	<b>Funding FY17</b>	<b>Funding FY18</b>	<b>Request FY19</b>	<b>From FY18 Incr/Decr</b>	<b>%</b>	<b>FY19 Recommended</b>	<b>From Request Incr/Decr</b>	<b>%</b>
Health Department	\$244,979	\$248,979	\$256,448	\$7,469	3.0%	\$248,979	(\$7,469)	-2.9%
Region 10 Community Services Board	\$98,586	\$100,586	\$103,452	\$2,866	2.8%	\$100,586	(\$2,866)	-2.8%
PVCC	\$2,442	\$14,817	\$14,918	\$101	0.7%	\$14,918	\$0	0.0%
Th. Jefferson Planning Dist. Commission	\$17,741	\$17,596	\$17,435	-\$161	-0.9%	\$17,435	\$0	0.0%
Th. Jefferson Soil & Water	\$33,075	\$33,075	\$43,500	\$10,425	31.5%	\$33,075	(\$10,425)	-24.0%
Extension Service	\$53,368	\$58,585	\$58,473	-\$112	-0.2%	\$58,473	\$0	0.0%
Regional Library	\$285,963	\$293,545	\$305,892	\$12,347	4.2%	\$293,545	(\$12,347)	-4.0%
TJEMS Council	\$19,629	\$19,629	\$19,629	\$0	0.0%	\$19,629	\$0	0.0%
JABA	\$96,500	\$98,000	\$105,410	\$7,410	7.6%	\$98,000	(\$7,410)	-7.0%
JAUNT (excluding Wintergreen contribution)	\$66,176	\$67,176	\$78,271	\$11,095	16.5%	\$67,176	(\$11,095)	-14.2%
JAUNT (Wintergreen contribution)	\$37,952	\$41,960	\$43,787	\$1,827	4.4%	\$43,787	\$0	0.0%
MACAA	\$31,410	\$31,410	\$31,410	\$0	0.0%	\$31,410	\$0	0.0%
Shelter for Help	\$8,160	\$8,320	\$8,160	-\$160	-1.9%	\$8,160	\$0	0.0%
Sexual Assault Resource Agency	\$900	\$1,000	\$1,000	\$0	0.0%	\$1,000	\$0	0.0%
OAR/Community Corrections	\$4,852	\$5,602	\$7,079	\$1,477	26.4%	\$5,602	(\$1,477)	-20.9%
Piedmont Housing Alliance	\$0	\$0	\$0	\$0	0.0%	\$0	\$0	0.0%

March 22, 2018

Piedmont Workforce Network	\$0	\$0	\$2,225	\$2,225	0.0%	\$0	(\$2,225)	-100.0%
Economic Development Authority	\$3,100	\$3,100	\$3,100	\$0	0.0%	\$3,100	\$0	0.0%
Central VA Economic Dev. Partnership	\$10,000	\$10,000	\$10,000	\$0	0.0%	\$10,000	\$0	0.0%
Community Development Foundation	\$55,729	\$55,729	\$55,729	\$0	0.0%	\$55,729	\$0	0.0%
Central Va. Small Business Dev. Center	\$5,000	\$5,000	\$7,500	\$2,500	50.0%	\$5,000	(\$2,500)	-33.3%
Gladstone Senior Center Meals	\$8,254	\$8,254	\$8,254	\$0	0.0%	\$8,254	\$0	0.0%
Rockfish Senior Center Meals	\$8,367	\$12,367	\$12,367	\$0	0.0%	\$12,367	\$0	0.0%
Schuyler Senior Center Meals	\$5,544	\$0	\$0	\$0	0.0%	\$0	\$0	0.0%
Va. Institute of Government	\$1,000	\$1,000	\$1,000	\$0	0.0%	\$1,000	\$0	0.0%
Wintergreen Performing Arts	\$10,000	\$9,000	\$9,000	\$0	0.0%	\$9,000	\$0	0.0%
Community Center Tax Refunds	\$18,064	\$18,064	\$18,064	\$0	0.0%	\$18,064	\$0	0.0%
CASA	\$3,500	\$3,500	\$3,500	\$0	0.0%	\$3,500	\$0	0.0%
Humane Society of Nelson County	\$5,000	\$7,500	\$7,500	\$0	0.0%	\$7,500	\$0	0.0%
<b>TOTALS</b>	<b>\$1,135,291</b>	<b>\$1,173,794</b>	<b>\$1,233,103</b>	<b>\$59,309</b>	<b>5.1%</b>	<b>\$1,175,289</b>	<b>(\$57,814)</b>	<b>-4.7%</b>

**Health Department:**

Ms. McCann noted they were level funded by staff and Mr. Carter advised that they had more local funding than was required by the state and they would tap into that. He note the split was approximately 66% state and 33% local and the County had historically provided more than that. He noted the amount had declined over the years; however it was around \$58,000 more than required.

There were no changes made by the Board.

**Region 10 Community Services Board:**

Staff noted level funding and there were no changes made by the Board.

**PVCC:**

Staff noted the funding was for a 3 yr. commitment for capital at \$12,637 per year (FY18-FY20) plus an increase of \$101 for operations.

There were no changes made by the Board.

**Thomas Jefferson Planning Dist. Commission:**

Staff noted level funding and there were no changes made by the Board.

**Thomas Jefferson Soil & Water Conservation District:**

Staff noted level funding and that Chuck Miller was taking E&S certification classes and would sit for the exam by the end of the fiscal year. Mr. Carter added that they were getting grant funds for projects and saying they could not keep up with it without more funding for staff from the County. Ms. McCann noted that \$10,000 was going to E&S Plan review and so they should be in good shape if level funded.

There were no changes made by the Board.

**Extension Service:**

Staff noted no real increase and that the County paid 50% for the Ag Agent and 100% for the others. It was clarified that the State paid 50% and localities split the other 50% and the County did not pay anything for the Secretary. Staff noted that pay for a summer intern was also included. Mr. Carter then explained that they had a cost allocation plan using employees across the region and Corissa was assigned to Nelson; they shared employees across county borders. Ms. McCann noted that their budget had \$43,000 in salaries and \$11,000 in benefits being paid. She added that their rent was not shown here and that was over and above this budget.

There were no changes made by the Board.

**Regional Library:**

Mr. Carter noted that the \$9,464 increase requested was for a book mobile in the Nellysford/ Route 151 Corridor area. He noted they could order books and pick them up from the book mobile in their area. Ms. McCann advised that this had been omitted from the considerations list.

Mr. Carter noted that their proposed expansion was on the CIP list. He noted that an architect had volunteered their services to draw an addition on the back but had not provided costs. He noted he had used \$200 per sf to come up with a cost, which was probably \$1.5 Million. He added that they already owned the land that they would expand on and they were waiting for a true cost estimate. Mr. Carter

March 22, 2018

advised that the addition would take up the parking area towards the tree line and they would rearrange the interior floor plan. He noted there was probably enough parking between them and the Nelson Center.

Mr. Saunders and Mr. Rutherford both noted that the library was out of room. Ms. McCann advised that in the current year, the County had replaced the carpet, improved the bathrooms, and provided a new A/V room etc.

Mr. Carter then cautioned that the Board did not currently have any recurring money to allocate within the budget right now and they only had non-recurring contingency money.

Mr. Reed then supposed that if the Board were to increase taxes, this would be a good project to designate the funds to and Mr. Saunders noted it would likely take 2 years to complete. Mr. Carter noted an Architect could be hired and then the Board could make a decision on what to do. Mr. Saunders noted that a new DSS building was also needed.

There were no changes made by the Board.

**TJEMS Council:**

Staff noted level funding and there were no changes made by the Board.

**JABA:**

Staff noted level funding and there were no changes made by the Board.

**JAUNT:**

Mr. Carter noted staff should be getting more information on their routes that week. He noted that they had reduced 1 or 2 routes and Mr. Sheffield was saying the demand was out-pacing their financial ability and they were \$25,000 in arrears right now to continue service at the same level. Supervisors supposed they could increase their rates; however that affected federal funding. Ms. McCann noted that Wintergreen funds flowed through the County to JAUNT so they could use it to match local funds which was not possible if they were paid by Wintergreen directly. She noted that they did not always pay on time and the County had to stay on them to pay their share.

There were no changes made by the Board.

**MACAA:**

Staff noted level funding and Mr. Carter advised that now was the time to take money back from them. He noted they were a social services agency that found sources to help those in need with issues. He added that they provided outreach, they fostered the Head Start program, and Project Discovery at the schools. Mr. Rutherford noted that only three counties funded them: Louisa, Fluvanna, and Nelson; not

Albemarle or Charlottesville. Staff noted that 50% of their donations went to salaries. Mr. Carter advised that there was \$10,000 in funding in the school budget for a counselor at the High School that was dedicated to disadvantaged and minority students; who worked as an employee of the schools. He noted that the person was currently in place and Mr. Saunders noted that he thought the school guidance counselors could serve that function.

Mr. Reed noted having attended a recent School Board meeting where a student spoke about Project Discovery being important in her being able to walk through the college application process; that many first generation college applicants did not have parents or family that could help them with that. Mr. Harvey noted that was not only life-changing for the student but also for the families. Mr. Carter advised that the counseling position being discussed came through UVA and the program served around twenty (20) kids.

There were no changes made by the Board.

**Shelter for Help:**

Staff noted level funding and there were no changes made by the Board.

**Sexual Assault Resource Agency:**

Staff noted level funding and there were no changes made by the Board.

**OAR/Community Corrections:**

Ms. McCann noted that the requested increase from FY18 to FY19, was for the Criminal Justice Planner position. Mr. Carter noted they have had the position for several years now and over time have wanted to move it from part time to full time. Mr. Carter noted he was not sure if that should be funded.

There were no changes made by the Board.

**Piedmont Workforce Network:**

Staff noted that this agency was part of the Federal Jobs Program. Mr. Carter noted the request was new and not currently funded.

There were no changes made by the Board.

**Economic Development Authority:**

Staff noted level funding and that the \$3,100 covered salaries and travel.

There were no changes made by the Board.

**Central VA Economic Dev. Partnership:**

Staff noted level funding and that the amount was based on population. Mr. Carter advised that the County paid the minimum \$10,000 and the funds helped fund Go Virginia initiatives and he asked that the Board keep the funds in place. He noted that the Executive Director and staff did a great job and they were managing the Go Virginia program on a regional basis.

There were no changes made by the Board.

**Community Development Foundation:**

Staff noted level funding and that the funds paid Mr. Krieger's salary. Mr. Carter added that the lease payments that were over \$50,000 were paid for the Nelson Center operations and should be reduced. Mr. Saunders noted that with that, the County provided them \$112,000 in funding. Mr. Carter noted that Mr. Krieger touted raising funds to help the County; however he understated that the HOME funds from the PDC were County funds authorized to be given to them and that they also got cyclical amounts for the housing program. Mr. Carter noted that they got a stipend every year but according to the cycle they also got a larger amount. He added that the Section 8 program was also outsourced to them but were County funds. Mr. Carter noted that the Foundation did help the tax base through construction projects; however none had occurred recently.

Mr. Saunders suggested cutting \$10,000 this year and another \$10,000 next year. Mr. Reed noted he would like to hear from Mr. Krieger about what they were doing and Mr. Saunders noted he had written a lot about that in his letter included in the last Board meeting packet. He added that he would be willing to hear him out. Mr. Saunders then noted he would like to see a cut here of \$10,000 which would cover adding back the Library's bookmobile for Nellysford.

Mr. Harvey indicated he would also like to hear from Mr. Krieger and Mr. Bruguiere requested that staff ask him to attend the next work session at 4pm next Tuesday or Thursday of next week.

There were no changes made by the Board.

**Central Va. Small Business Dev. Center:**

Staff noted that level funding was recommended and Mr. Carter advised he was attending a meeting about the entity in the near future. He advised that they table it but not give them any more funding and possibly reduce it depending on the outcome of the meeting.

There were no changes made by the Board.

**Senior Center Meals:**

Staff noted level funding for Gladstone Senior Center and Rockfish Senior Center with Schuyler continuing to not be funded due to their discontinuing the meals program beginning in FY18.

Mr. Saunders noted that Gladstone needed a range hood at the Fire Department building so they could prepare food there. He noted they were currently bringing it in to serve. Mr. Carter advised he would find out if they needed a commercial hood or not and Mr. Saunders noted he hoped it could be grandfathered in as is without it. It was noted that would be determined by both Building Inspections and the Health Department.

Mr. Harvey noted there was a disparate amount of funds between Rockfish and Gladstone and staff noted that Gladstone reported having 15 attendees and Rockfish had 80. Staff noted that Rockfish was given an increase mid-year in FY18 and they had asked for the same amount for FY19.

**Va. Institute of Government:**

Staff noted level funding and there were no changes made by the Board.

**Wintergreen Performing Arts:**

Staff noted level funding for a matching grant from the state that went from \$10,000 to \$9,000 and has been in place for a long time. Staff noted they work with the school system and provide programs at the various schools.

There were no changes made by the Board.

**Community Center Tax Refunds:**

Staff noted level funding and that the taxes were paid by the Community Centers and refunded. It was noted the tax refund related to the Faber solid waste collection site was not reflected here but was in the Buildings and Grounds or Solid Waste budget.

There were no changes made by the Board.

**CASA:**

Staff noted level funding and CASA provided volunteers that worked with J&D court, were certified, and gave recommendations on services provided to children. Mr. Carter noted they had been funded for several years and Ms. McCann noted that their caseload varied with them having 30 cases in 2012 and 8 in 2017.

There were no changes made by the Board.

**Humane Society of Nelson County:**

Staff noted level funding of \$7,500 and there were no changes made by the Board.

Supervisors and Staff then reviewed the following Capital Outlay and Nonrecurring Expenses:

<b><u>Capital Outlay &amp; Non-Recurring Expense</u></b>	<b>FY18 Projected</b>	<b>FY18 Budget</b>	<b>FY19 Requested</b>	<b>FY19 Revised</b>	<b>Change</b>	<b>%</b>
Transfer Station Excavator	\$120,250	\$100,000	\$0	\$0	-\$100,000	-100.0%
Comprehensive Plan update			\$10,000	\$10,000	\$10,000	
Large scanner (Planning Dept.)			\$7,100	\$7,100	\$7,100	
Crozet Tunnel (grant)	\$0	\$2,870,933	\$2,870,933	\$2,870,933	\$0	0.0%
Transfer to Courthouse Project	\$60,000					
Library Renovations & Repair	\$32,683	\$127,297	\$0	\$0	-\$127,297	-100.0%
29/151 Corridor Study	\$18,721	\$18,722		\$0	-\$18,722	-100.0%
Emergency Services Vehicles	\$113,330	\$393,000	\$765,388	\$765,388	\$372,388	94.8%
Animal Control isolation kennels & scale	\$6,905		\$0			0.0%
Generator upgrade (Rockfish School)	\$0	\$0	\$45,000	\$45,000	\$45,000	100.0%

**Transfer Station Excavator:**

Staff noted that the excavator arrived that week and the grapple was the hold-up. Mr. Carter advised that the other one needs some minor repairs and then they would have a good back up. Mr. Saunders suggested that it get used periodically to keep it in good running order. It was noted that they picked up the CASE machine and delivered it directly to someone else who had purchased it.

**Comprehensive Plan update:**

Staff noted the overall Comprehensive Plan rework would be done by TJPDC in concert with Planning and Zoning and the Planning Commission.

There was no change made by the Board.

**Large scanner (Planning Dept.):**

Staff noted the request was for a large format scanner to digitize (old & new) records for electronic storage for the Planning and Zoning Department. It was noted that space was getting tight in the building and both Building Inspections and the Planning and Zoning Departments would use it.

There was no change made by the Board.

**Crozet Tunnel (grant):**

Staff noted these were all grant funds from VDOT and DCR. Mr. Carter noted that an updated estimate was sent to VDOT in order to establish a new Disadvantaged Business Enterprise (DBE) goal in order to rebid the project. He added that the County may get funding for phase 3.

There was no change made by the Board.

**Transfer to Courthouse Project:**

There was no change made by the Board.

**Library Renovations & Repair:**

Staff noted that in FY17, the costs were much less than estimated and budgeted for.

**29/151 Corridor Study:**

This was completed in FY18.

**Emergency Services Vehicles:**

Staff and Supervisors noted that the FY19 amount included moneys carried over from FY18 that would not be spent. Ms. McCann noted that the FY19 amount included: Roseland 50% ambulance match at \$113,300, Lovingson Fire Truck at \$351,700, and Wintergreen Fire (2 trucks) at \$298,688. Ms. McCann advised that she had used the same amount as the 50% Wintergreen ambulance for the Roseland ambulance amount. Mr. Carter noted that he hoped they would apply for 80% cost share from the state. Mr. Harvey noted that they would have to buy equipment including life packs which were expensive and that request may be coming forward. He added that the Lovingson fire truck would be delivered in December.

There was no change made by the Board.

**Animal Control Isolation Kennels & Scale:**

There was no change made by the Board.

**Generator upgrade (Rockfish School):**

Mr. Harvey noted they had to have this because Rockfish Elementary School was an emergency shelter and the building was wired to it. Mr. Carter noted that upgrading it was more cost effective than getting a new one and Supervisors noted that they thought it had originally be given to them by CVEC.

There was no change made by the Board.

**III. Other Business (As May Be Presented)**

There was no other business considered by the Board.

**IV. Adjourn and Continue until March \_\_\_\_, 2018 at \_\_\_\_pm, For the Conduct of a Budget Work Session to be Held in the Bridge Conference Room of the Courthouse in Lovington.**

Supervisors discussed the next meeting date and after discussion agreed upon 4:00 PM on Tuesday, March 26th.

At 5:59 PM, Mr. Harvey moved to adjourn and continue the meeting until Tuesday, March 26<sup>th</sup> at 4:00 PM in the Bridge Conference Room. Mr. Rutherford seconded the motion and there being no further discussion, Supervisors voted unanimously by voice vote to approve the motion and the meeting adjourned.