

March 20, 2018

Virginia:

AT A CONTINUED MEETING of the Nelson County Board of Supervisors at 4:00 p.m. in the Bridge Room located on the fourth floor of the Nelson County Courthouse, in Lovingston Virginia.

Present: Thomas D. Harvey, North District Supervisor
Jesse N. Rutherford, East District Supervisor
Ernie Q. Reed, Central District Supervisor
Thomas H. Bruguere, Jr. West District Supervisor – Chair
Larry D. Saunders, South District Supervisor –Vice Chair
Stephen A. Carter, County Administrator
Candice W. McGarry, Administrative Assistant/Deputy Clerk
Debra K. McCann, Director of Finance and Human Resources

Absent: None

I. Call to Order

Mr. Bruguere called the meeting to order at 4:04 PM with all Supervisors present to establish a quorum.

II. FY18-19 Budget Work Session

Mr. Carter advised that the General Assembly would resume on April 11th and a State budget would be passed thereafter. He added that the Board still had to consider the question of local taxation and he advised that the County would be okay next fiscal year and then it would become more difficult going forward to balance the budget with recurring revenues. He noted that the Schools would always come back for more each year and a 1% raise for them was an expense of over \$300,000 and the County would not have those additional recurring funds after next year. He added that the County would also have increases, some avoidable and some not.

In relation to local taxation, Mr. Bruguere and Mr. Rutherford stated they did not want a tax increase and Mr. Saunders agreed but noted he would like to look at an admissions tax. Mr. Carter advised that the admissions tax could be up to 10% according to state code; however participatory events were exempt because the County currently did not have that category and would have to get it from the General Assembly. He added that would be the most beneficial source of revenue from the tax; which could range from \$500,000 to \$2 Million per year. Mr. Carter then advised that the tax would apply to LOCKN, FESTY, Hoopla, and Veritas Starry Nights for example and this could be implemented by May going forward. In response to Mr. Reed’s question, Mr. Carter advised the tax would include the Wintergreen music festival and he noted that there were five (5) categories of events that were currently authorized.

Mr. Bruguere asked if West Virginia had the tax because they were a competitor of Wintergreen. Mr. Carter noted he was not sure and he would have to check. He noted that cities already had that taxing

authority. Mr. Reed asked if staff had something that would specify the events that would be affected and Mr. Carter noted they could pull the information that was drafted on this for them previously.

Mr. Carter noted that the Board should consider the timing of implementing the tax if they did so as applying it to LOCKN could be helpful. He emphasized that spring would be good time to do it because most of the events occur from summer to fall.

Staff and Supervisors briefly discussed how to get started and Mr. Bruguere suggested they look at General Fund expenditures.

Supervisors then reviewed the following:

General Fund Expenditures:	FY18 Projected	FY18 Budget As Amended	FY19 Requested	FY19 Changes Staff	Revised FY19	FY18 to FY19 Change	% Chg
3/13/2018		\$688,038					
Supervisors	\$126,006	\$125,491	\$128,769		\$128,769	\$3,278	2.6%
County Admin.	\$332,493	\$334,175	\$337,208		\$337,208	\$3,033	0.9%
County Attorney	\$100,000	\$90,000	\$100,000	-\$10,000	\$90,000	\$0	0.0%
Comm. of Revenue	\$255,390	\$255,385	\$245,699	-\$500	\$245,199	-\$10,186	-4.0%
Reassessment	\$176,040	\$175,800	\$0		\$0	-\$175,800	-100.0%
Board of Equalization	\$6,480	\$6,480	\$0		\$0	-\$6,480	-100.0%
Treasurer	\$327,051	\$327,051	\$331,612	-\$2,975	\$328,637	\$1,586	0.5%
Finance	\$318,874	\$325,982	\$331,895	-\$600	\$331,295	\$5,313	1.6%
Technology	\$341,075	\$343,470	\$257,961	-\$16,500	\$241,461	-\$102,009	-29.7%
Land Use Panel	\$5,044	\$6,121	\$6,121		\$6,121	\$0	0.0%
Board of Elections	\$50,973	\$35,963	\$38,473		\$38,473	\$2,510	7.0%
Registrar	\$99,974	\$95,376	\$100,035	-\$4,500	\$95,535	\$159	0.2%
Courts (all)	\$406,400	\$414,104	\$406,764	-\$29,650	\$377,114	-\$36,990	-8.9%
Commonwealth Attorney	\$390,171	\$431,519	\$399,324	-\$16,407	\$382,917	-\$48,602	-11.3%
Sheriff	\$1,580,292	\$1,748,166	\$1,662,747	-\$18,650	\$1,644,097	-\$104,069	-6.0%
Public Safety & Emergency Services	\$454,997	\$458,231	\$470,725	-\$500	\$470,225	\$11,994	2.6%

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General Fund Expenditures:	FY18 Projected	FY18 Budget	FY19 Requested	FY19 Changes	Revised	FY18 to FY19	%
3/13/2018		As Amended		Staff	FY19	Change	Chg
Emergency Services Council	\$627,576	\$633,085	\$657,199	-\$49,439	\$607,760	-\$25,325	-4.0%
E911 Program	\$430,855	\$474,215	\$462,025	-\$28,432	\$433,593	-\$40,622	-8.6%
Forest Fire Service	\$20,821	\$20,821	\$20,821		\$20,821	\$0	0.0%
Paid EMS	\$784,508	\$800,175	\$841,575		\$841,575	\$41,400	5.2%
Regional Jail	\$657,122	\$668,783	\$672,872		\$672,872	\$4,089	0.6%
Building Inspections	\$240,131	\$290,859	\$293,481	-\$3,450	\$290,031	-\$828	-0.3%
Animal Control	\$239,127	\$242,571	\$254,362	-\$14,618	\$239,744	-\$2,827	-1.2%
Medical Examiner	\$160	\$160	\$160		\$160	\$0	0.0%
Waste Management	\$1,008,072	\$1,068,659	\$1,091,527	-\$50,000	\$1,041,527	-\$27,132	-2.5%
Building & Grounds	\$684,601	\$720,524	\$726,494	-\$9,200	\$717,294	-\$3,230	-0.4%
Motor Pool	\$333,306	\$348,306	\$414,630	\$144,870	\$269,760	-\$78,546	-22.6%
At Risk Youth & Families (CSA)	\$1,662,987	\$1,338,428	\$1,662,787		\$1,662,787	\$324,359	24.2%
Recreation	\$210,511	\$215,815	\$210,115	-\$1,000	\$209,115	-\$6,700	-3.1%
Planning	\$171,212	\$177,288	\$208,419	-\$13,000	\$195,419	\$18,131	10.2%
Community Development	\$291,665	\$294,935	\$293,550	-3000	\$290,550	-\$4,385	-1.5%
Anti-Litter Grant	\$6,354	\$6,516	\$6,354		\$6,354	-\$162	-2.5%
Extension Service	\$58,585	\$58,585	\$58,473		\$58,473	-\$112	-0.2%
Refunds	\$24,500	\$30,000	\$30,000		\$30,000	\$0	0.0%

Board of Supervisors:

Ms. McCann noted the increase for FY19 was due to the fact that the Board had a salary increase that only impacted half of FY18 and it would now be fully realized in FY19.

There was no change made by the Board.

County Administration:

No Discussion or changes made by the Board.

County Attorney:

In discussing the \$10,000 staff reduction in the amount of funding for the County Attorney, Mr. Carter stated this amount was a guessing game. He noted it usually ranged from \$90,000 to \$110,000. He added that Mr. Payne was compensated on an hourly basis and was paid for his health insurance. He noted his hourly rate was \$250 per hour and he received the equivalent of the employer contribution to health insurance as a retiree.

Mr. Reed then noted that there was always the potential for litigation surrounding the pipeline in regards to enforcement of the floodplain ordinance or possibly Section 106. Mr. Carter then advised that if the County was sued, staff would call VACOR for legal representation; however there was a threshold where it became a County expense.

There was no change made by the Board.

Commissioner of Revenue:

Ms. McCann noted the reason for the budgetary decrease from FY18 to FY19 was staff turnover, related salary changes, and costs associated with hiring Wampler Eanes to do some contract work in FY18 that would not reoccur in FY19.

There was no change made by the Board.

Reassessment:

Staff noted that the escrowed amount related to the next reassessment was in the Transfers section of the budget.

There was no change made by the Board.

Board of Equalization:

Staff noted that the Board served for one year during the reassessment year.

There was no change made by the Board

Treasurer:

Staff noted that the staff decrease to the Treasurer's requested budget was related to the drop box that she had included in her request. It was noted this was included on the considerations list.

There was no change made by the Board.

Finance:

Staff noted that the increase from FY18 to FY19 included an increase in professional services for additional actuarial services required for GASB 75. It was noted there was also some reduction to office supplies.

There was no change made by the Board.

Technology:

Staff noted its changes to the FY19 request were related to reducing it by \$9,500 for additional GIS layer development which is shown on the Board's considerations list. It was also noted that the change from FY18 to FY19 was related to purchases being made in FY18 that would not recur in FY19 such as the new phone system and new network server.

There was no change made by the Board.

Land Use Panel:

Mr. Bruguere noted that the panel was looking at each application as it came in and would be willing to do more with direction. Mr. Carter advised that the Commissioner had agreed to require filers to provide an income form with each application for land use and Mr. Bruguere noted he thought there needed to be more enforcement because those with fallow land that was not being used should not benefit from land use.

There was no change made by the Board.

Board of Elections:

Staff noted the change from FY18 to FY19 was related to increase in office supplies and voting machine set-up. It was noted that Primary expenses were brought forward to the Board for approval as they came up. It was noted that the Republicans were having a primary and the Democrats were likely holding a caucus.

There was no change made by the Board.

Registrar:

Staff noted their FY19 reductions resulted from cutting the requested increase in Part Time help; which was shown on the Board's considerations list. It was noted that they currently had two (2) part time workers after having only one (1) for a while. It was noted this was increased when the Registrar's husband became ill and she needed to be out.

There was no change made by the Board.

Courts (all):

Mr. Carter noted that for Court Services FY18 to FY19, staff had reduced the estimate for Detention Home by \$15,000 based on historic expenditures and had reduced the Clerk Circuit Court's lines for Microfilming, record books, & computer equipment which were also based on historic expenses. He noted that still left sufficient funds to cover expenses. Ms. McCann noted she had spoken to the Circuit Court Clerk who was good with the cuts made except for the part time funds which were restored by staff.

There was no change made by the Board.

Commonwealth Attorney:

Ms. McCann noted that FY18 to FY19 Staff changes were related to cutting out the request to make the part time clerical position full time and it was on the considerations list. Mr. Harvey recalled Mr. Rutherford's comments at the last regular Board meeting related to dealing with drug cartels in the County and he questioned whether or not the Board wanted to cut his budget.

Mr. Carter suggested that the Compensation Board Officers should ask the Compensation Board first about these types of changes and he was not sure if that had been done. He added that he was unsure if there were more charges or more people in the courts and Mr. Payne had advised that the number of charges may have increased.

Mr. Harvey suggested that staff meet with him. Mr. Carter further noted that the County would also incur increased jail expenses with more charges being brought. He noted historically, Nelson's jail population was 8% to 10% and it was now 14%. He noted with that trend, in two years they would have a \$200,000 increase in jail costs. Staff and Supervisors discussed the benefits of arresting criminals with the acknowledgement that on the back end of arrests would be increased jail costs. Mr. Carter then noted that with respect to asking the Compensation Board about the position, it may be too late for this coming year; however they could still inquire.

It was then noted that the FY18 to FY19 change was related to a reduction to asset forfeiture (state & federal) included in the current budget which will be re-appropriated in July 2018 to establish a new balance at that time.

There was no change made by the Board.

Sheriff:

Staff noted its FY19 changes were related to reductions to courtroom security, DARE, and Police supplies which were on the Board's considerations list. It was also noted that a few historical reductions were made and the vehicle request was in the motor pool budget. It was noted that the change from FY18 to FY19 was related to asset forfeiture funds that were included in the current year but not in FY19 and would be re-appropriated in FY19 once the new balance was established.

Mr. Reed asked if more money for Deputies' salaries would be included here and Ms. McCann explained that there was a Compensation Board salary increase in August and some salaries were lower than the new scale and those had been remedied. Mr. Harvey asked if the Sheriff could use the extra salary money from vacancies and Mr. Carter noted he could; however he was not hiring. He noted the Sheriff was aware he could use those funds and it was available until the end of the fiscal year. He added that staff had followed what the Board had authorized in relation to that and the Sheriff was still down five (5) positions. He noted that Ms. McCann had counseled him on strategies and he had filled all of the Compensation Board slots until the last resignation. Ms. McCann advised that he had hired one deputy that week and had put them into a Compensation Board position so then there would be all local positions open and he would have that pot of money to divide up. Staff reiterated that there were five (5) local positions not funded by the Compensation Board that were vacant and that if there were unused vacancy savings with the Compensation Board by the end of the year, they would lose it. Ms. McCann then noted that it would all be used after the past month in covering Brook Eades position for the full year and for Steve Davis's hours. She added that fuel funds would be drawn down. Mr. Carter then advised that the vacancy savings funds had been \$30,000 at any given point in time.

Mr. Rutherford asked if it was common practice to allocate asset forfeiture funds within the budget and staff noted the funds had to be appropriated before being spent; however it was up to the Officer as to how it was spent. Ms. McCann advised that in the past, the Officers asked for the funds when they were ready to spend it; however the new Commonwealth Attorney wanted to see the total amount available, so it was now appropriated as it came in. Mr. Carter added that they did have to adhere to use guidelines in spending the funds.

Mr. Rutherford noted he wanted to see the DARE program funded and Mr. Saunders questioned if they would find someone to do it. Ms. McCann supposed the School Resource Officer was doing it and it was noted that at one time, they had someone DARE certified; however it was unsure if it was the current SRO. It was noted they must already have someone if they were only asking for \$3,500 and Mr. Harvey noted he supported it.

The Board then agreed by Consensus to fund \$3,500 for the DARE program.

Public Safety and Emergency Services:

Staff noted its changes were to reduce office supplies. The FY18 to FY19 change was related to a FY18 salary appropriation adjustment being lower due to dispatcher vacancies; whereas the FY19 salary & benefit budget was based on full staffing.

There was no change made by the Board.

Emergency Services Council:

Staff noted its FY19 changes were to eliminate the usual reimbursement for Nelson Rescue since they were dissolving and was also the reason for the change from FY18 to FY19 funding. Mr. Harvey noted he understood but noted that it would not fall out that way unless the County paid the bills; which were now done in arrears. Mr. Bruguere noted that the Faber rescue building was being given to the Faber Fire Department so those expenses would stay the same.

Mr. Carter explained that if Nelson Rescue was dissolving and reallocating its assets; he questioned if they needed the funding as it would just be given to someone else and the County was already covering those agency's' expenses.

Mr. Harvey countered that the expenses for those companies would be greater if they ended up paying for some of Nelson Rescue's' expenses. He added they would have expenses that they were not used to having and were worried about getting those funds in arrears by almost 18 months. He noted this needed to be worked on and Mr. Rutherford suggested it be tabled.

Mr. Harvey noted they needed to discuss making both career rescue crews full time crews and Mr. Carter advised that his understanding was that there was 24/7 coverage now for both career staffed crews. Mr. Harvey noted he understood only one was and the other worked 5pm to 5am and weekends. Mr. Carter advised that if that were added then they should look harder at EMS related funding. Ms. McCann advised that would require more recurring money and the Board did not currently have any within the budget. It was suggested that they could look at reducing volunteer funding if they were not answering calls with two paid crews. Mr. Harvey noted that they were doing everything to discourage volunteers and the County could not afford to do it all right now. He noted there were many factors that should be adjusted and the mileage reimbursement may need to be eliminated; to which Mr. Carter agreed. Mr. Reed then clarified that overhead could be backed out; however there would be expenses to make up for that elsewhere.

Mr. Carter advised that the staff just wanted to have the most effective services possible and the County was certainly not trying to negatively affect the volunteers. Staff noted they would speak to Curtis Sheets to verify the adequacy of current levels of coverage.

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Mr. Reed noted he would like to know what the overhead was in order to know what not to fund. Mr. Harvey noted that Faber Fire Department wanted to keep some trucks in the Faber Rescue Squad building as it was a better building than their current one.

Mr. Saunders then supposed that Faber Fire Department had been given something they could not afford and Mr. Harvey confirmed that was their concern. Mr. Bruguiera noted the County should bring rescue services under its umbrella and Ms. McCann noted that would be more expensive and it was noted that things did work well the way they were.

Mr. Saunders asked if Nelson Rescue could auction the building and then give the funds to someone else and Mr. Carter noted it was possible. Mr. Harvey agreed but noted that the building was needed. He added that the volunteers had paid for the buildings. Supervisors briefly discussed that Faber Fire Dept. needed land and needed to expand its garage; however there was no fundraising going on there. Mr. Saunders suggested it be sold and they build a new building. It was reiterated that land was the issue and the original donor had not given them enough for their current needs.

Mr. Carter then advised that if the Board were going to add recurring costs, they needed to make it up with cuts or use fund balance.

Supervisors agreed by Consensus to table this discussion and there was no change made by the Board.

E911 Program:

Staff advised that its reductions were some historical trend reductions and then some items that were on the considerations list. It was noted that Ms. Rorrer tended to budget “just in case” funds and if they were truly needed, she could come back to ask for it. Mr. Carter added that if there was not sufficient justification for the request, it was reduced.

It was noted that the change from FY18 to FY19 was due to the maintenance contracts budget in FY18 being based on a Motorola estimate and the actual cost was less than anticipated allowing for a reduction in FY19 of \$21,581. Other miscellaneous reductions were based on historical expenses which had been less than the budget.

There was no change made by the Board.

Forest Fire Service:

It was noted the funds paid for the Forester who worked out of Amherst and worked several other counties.

There was no change made by the Board.

Paid EMS:

Staff noted the change from FY18 to FY19 reflected a 2% salary increase and a 9% health insurance rate increase. Mr. Harvey advised he would work on the mileage and the budget and Mr. Carter noted that the \$60,000 to \$80,000 that was paid for mileage could go towards new ambulances. Mr. Harvey agreed that with the County paying for gas and insurance, paying the mileage was now questionable. Mr. Carter noted that it may not include maintenance and Mr. Harvey supposed that if the County took over the maintenance it would be less than what they were paying for mileage.

There was no change made by the Board.

Regional Jail:

Mr. Carter noted that the change from FY18 to FY19 was based on a five (5) year prisoner percentage of total of 7.07% and also an increase to salaries and health insurance costs. Mr. Carter noted this year's numbers being closer to 12% and when they hit the five (5) year average the County would see more in costs.

In response to questions, Mr. Carter noted there were approximately 451 total prisoners there and for Nelson there would be around 43. He noted that they were housing state prisoners and the state per diem did not cover their costs. He added that the jail was very well run and he had no concerns there.

Mr. Carter related that the jail personnel had noted that Nelson's orders were always on time and that Albemarle and Charlottesville lagged behind.

There was no change made by the Board.

Building Inspections:

Staff noted its changes included adjustments to the phone budget which had not been lowered to actual expenses when the County switched to Lumos as a long distance provider.

Mr. Rutherford asked who supplied the Commissioner of Revenue's Office with certificates of occupancy and Mr. Carter noted that was the Building Inspections Department responsibility. He added that he had spoken with the new Building Official about this issue and that he wanted the CO's sent over to the Commissioner as soon as possible. Mr. Harvey noted that issues happened when a person was their own contractor doing the work and they did not call for a final inspection and a certificate of occupancy was never issued. Mr. Carter advised that the Commissioner had the authority to tax at full value if she thought it should be done.

There was no change made by the Board.

Animal Control:

Ms. McCann noted that Staff changes were related to the elimination of \$6,900 in equipment for the shelter that was being purchased in the current fiscal year. She noted that the court case line item was reduced to \$1,500 based on historical trends.

Supervisors and staff discussed Animal Control's relationship with Almost Home and Mr. Carter noted that the County provided them with funding of \$5,000 to take dogs; which saved the County in the long run and drastically reduced euthanasia. He added that they had a very good working relationship. In response to questions, Mr. Carter noted that at one point, the County probably had several hundred euthanasia's per year at a cost of around \$35-\$50 each.

The change from FY18 to FY19 was noted to be related to reduced court case expenses based on anticipated expenses for FY18.

There was no change made by the Board.

Medical Examiner:

There was no change made by the Board.

Waste Management:

Ms. McCann noted that staff reductions were associated with reducing the tipping fee by \$26,000, repairs by \$11,000, and fuel by \$10,000. In response to questions, Mr. Carter noted that the County was starting to realize revenue from recycling.

Mr. Harvey noted he had heard that they were getting less money than they were paying when taking it in and Mr. Carter advised that the former Solid Waste and Recycling Coordinator had figured the County was ahead through his tracking. Ms. McCann noted that they had received \$300 per month from Sunoco and received a few thousand dollars for appliance recycling three to four times per year from a different company.

Staff noted that the Coordinator position was part time and was included in this budget along with the part time convenience center attendants, transfer station operators, and drivers.

Staff then noted that the change from FY18 to FY19 reflected anticipated lower costs for fuel, repairs & maintenance, and ground water monitoring expense in FY19.

There was no change made by the Board.

Buildings and Grounds:

Staff changes included a reduction of \$5,000 from contracted services since they had not historically used the full \$35,000, the water and sewer line was cut by \$3,000, and snow removal was cut by \$1,000.

In response to questions, it was noted that lawn care was outsourced except for the trails to Best Buy Lawn care and it was bid out every year. Ms. McCann noted that the owner may live in Amherst.

The change from FY18 to FY19 was due to the reduced contracted services budget in FY19 based on a historical 3 year expense.

Motor Pool:

Ms. McCann noted Staff changes included reducing the police vehicles and equipping request by 2 vehicles. Ms. McCann noted that the Motor Pool budget included funding for 2 Sheriff vehicles at \$29,750 each plus \$15,340 per vehicle for equipping. She noted that the equipping costs included in-car cameras at cost of \$6,175.

She noted the considerations list showed a request for 4 Police Vehicles (\$29,750 per vehicle) with funding of \$59,500, equipping of police vehicles (\$9,165 per vehicle) with funding of \$18,330, additional equipping with in-car cameras (\$6,175 per vehicle) with funding of \$12,350, Police Vehicles & Equipment not funded of \$90,180, and 2 Building Inspections Vehicles not funded for a total of \$54,690.

Staff noted that the Sheriff had used asset forfeiture funds to buy cameras for the current set of four new vehicles.

Mr. Rutherford suggested that in the event more School Resource Officers were hired; they should consider funding for more vehicles and Mr. Harvey suggested they could use an older current vehicle and they may not even need one. Ms. McCann noted that in the summertime, the SRO did have other duties such as traffic enforcement.

There was no change made by the Board.

At Risk Youth & Families (CSA):

Mr. Carter noted that CSA was based on a formula of 33% local and the rest State funding. Ms. McCann noted that the current year had jumped up and they may have another budget amendment for this year. Mr. Carter noted that Department of Social Services Foster Care had increased. Mr. Reed noted that they currently had 8-12 kids in foster care and there were no foster care families in Nelson. He noted they were doing workshops and pushing hard to get local families. Ms. McCann noted that it costs \$60,000 to send a child to therapeutic foster care and Mr. Carter noted that the schools had 19 kids in the system currently.

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The change from FY18 to FY19 was because it was anticipated that the FY18 budget would require an additional appropriation to cover mandated expenses, making the FY18 budget equal to the FY19 budget amount.

There was no change made by the Board.

Recreation:

In response to questions, Mr. Carter noted that the Current Director's salary was \$60,000 plus and was probably due a market adjustment per the pay study. Ms. McCann noted that could have been based on the number of years Emily was employed in the position. She noted they would try to hire a replacement so that Emily could do some training if required before she retired.

Staff noted that the change from FY18 to FY19 was because the Baseball donation account was not included in FY19 as the volunteer organization will handle donations for capital expenses.

There was no change made by the Board.

Planning:

Staff changes included a \$10,000 cut for updating of the Comprehensive Plan that was put in capital outlay and was on the Board's considerations list.

Mr. Rutherford stated he wanted to do the Comprehensive Plan Update.

Mr. Reed asked if the remaining amount for the Comprehensive Plan update included the RVAP and staff noted that it included adding the outcomes of the RVAP into the Comprehensive Plan and beyond that, the \$10,000 would be used to have the Planning District Commission update and revise the plan over time. Staff noted the plan was supposed to be looked at every 5 years. Mr. Carter advised that the update could be a 3 year process and that last time the County worked with the PDC on one update over a 2 year period and was endorsed by the Board.

Mr. Harvey noted that the County used the PDC on the RVAP and they had done a terrible job. He added that he thought their staff was more geared toward the needs of Albemarle and there were qualified people in Stoney Creek that had offered their services to him.

Mr. Carter noted he did not think the PDC staff would try to make Nelson into Charlottesville. Mr. Harvey lamented that they sent their younger staffers over to do work here.

Mr. Rutherford noted that the Director, Chip Boyle was always very responsive to Nelson's needs; to which staff agreed.

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The changes from FY18 to FY19 were related to Professional services (legal & technical) for the BZA that were included in FY19 relative to floodplain permits (pipeline).

There was no change made by the Board.

Community Development:

Mr. Carter noted this was Maureen Kelley's budget and Ms. McCann noted that staff cuts were based on historical expenditures. Mr. Carter noted that Ms. Kelley submitted the same budget every year. Staff noted that reductions in expenses were for postage and inventory for resale based on historical expenditures.

There was no change made by the Board.

Anti-Litter Grant:

Staff noted this was State funding from DEQ and if not used for recycling it was used to offset Solid Waste and Recycling costs in the system. Mr. Carter noted that if there was a specific use, it could be used for that.

There was no change made by the Board.

Extension Service:

Mr. Bruguere asked if the County should pay less for agents now given Mr. LaChance's retirement. Mr. Carter noted that the County now had three agents and the County was paying a salary split for one. Ms. McCann added that they now had a part time 4H Assistant, Corissa, and the shared Ag Agent Alyssa Elliott. She noted they had also funded a summer intern.

Mr. Saunders questioned the need for all of the space they occupied and Mr. Carter noted they had cleaned out a lot and were using all three areas. He added that their current staff had done a better job of providing the services that the Board had said they wanted to see.

Ms. McCann noted that they had used turnover savings to fund the summer intern last year of \$2,584 and the State matched the other half. She added that they had \$4,800 salary budgeted this year.

Ms. McCann then noted that they were included in the Agency notebook provided to the Board.

There was no change made by the Board.

Refunds:

It was noted that these were funds refunded to citizens that paid taxes etc. in error.

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There was no change made by the Board.

III. Other Business (As May Be Presented)

There was no other business considered by the Board.

IV. Adjourn and Continue until March ____, 2018 at ____pm, For the Conduct of a Budget Work Session to be Held in the Bridge Conference Room of the Courthouse in Lovington.

Supervisors discussed the next meeting date and after discussion agreed upon 4:00 PM on Thursday, March 22nd.

At 6:12 PM, Mr. Harvey moved to adjourn and continue the meeting until Thursday, March 22nd at 4:00 PM in the Bridge Conference Room. Mr. Reed seconded the motion and there being no further discussion, Supervisors voted unanimously by voice vote to approve the motion and the meeting adjourned.