

April 4, 2017

Virginia:

AT A CONTINUED MEETING of the Nelson County Board of Supervisors at 3:00 p.m. in the Bridge Conference Room located on the fourth floor of the Nelson County Courthouse, in Lovingson Virginia.

Present: Allen M. Hale, East District Supervisor
Thomas H. Bruguere, Jr., West District Supervisor – Vice Chair
Larry D. Saunders, South District Supervisor
Thomas D. Harvey, North District Supervisor – Chair
Stephen A. Carter, County Administrator
Candice W. McGarry, Administrative Assistant/Deputy Clerk
Debra K. McCann, Director of Finance and Human Resources
Sherriff David Hill, Sheriff's Department
Captain Robert New, Sheriff's Department
Major Larry Cindrck, Sheriff's Department

Absent: Constance Brennan, Central District Supervisor

I. Call to Order

Mr. Harvey called the meeting to order at 3:00 PM, with four (4) Supervisors present to establish a quorum and Ms. Brennan being absent.

II. FY17-18 Budget Work Session

A. Overview of FY17-18 General Fund Budget

Mr. Carter noted that the session could begin with questions and they could look at the departmental budgets; however, staff had worked through the departmental budgets extensively and thought the critical consideration was the considerations list. He noted that major considerations contained in the budget were on that list.

He then noted that the challenge would be how to effectively use the recurring funds and non-recurring funds that were available; since the considerations list totaled more than the available funds.

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Ms. McCann related that the largest part of the unfunded amount was the school capital priority 1 items; which included the more costly item of the building envelope at Tye River Elementary at \$1.5 Million. She added that this was the weather barrier abatement which has not yet been a problem. Mr. Saunders confirmed that was noted by the School Board at their joint meeting. Mr. Carter advised that there had been a mold issue several years ago that was addressed.

Supervisors then agreed by consensus to start with the following considerations list:

Considerations:		
Department		1st Draft Budget
<u>Finance</u>		
Finance Technician-part-time to full time	\$26,067	Funded
<u>Technology</u> (Update from Susan Rorrer)		
Replace phone system	\$70,000	*Funded
Replace primary network server	\$20,000	*Funded
BOS IPad	\$3,500	Not Funded
<u>Commonwealth Attorney</u>		
Supplement for Assistant Attorney	\$2,978	Not Funded
Locally funded clerical position-part-time to full time	\$21,819	Not Funded
<u>Sheriff</u>		
New position-full time investigator	\$50,000	Not Funded
Clerical position-part-time to full time	\$22,849	Not Funded
DARE	\$4,000	Not Funded
Police Supplies (Level funding of \$17,500 budgeted)	\$7,500	Not Funded
In Car and Body Camera System	\$133,050	Not Funded
<u>Public Safety & Emergency Services</u>		

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Dispatcher Holiday Pay	\$7,920	Funded
<u>E911 Program</u>		
CAD replacement	\$170,000	Not funded
<u>Animal Control</u>		
Tasers	\$4,000	*Funded
<u>Building and Grounds</u>		
New position-full time maintenance worker	\$44,470	Not Funded
Rent Increase (relocation of Planning/Building Inspection)	\$11,964	Funded
<u>Motor Pool</u>		
6 Sheriff Vehicles plus equipping (original request \$254,448)	\$100,000	*Funded
2 Building Inspections Vehicles	\$39,720	Not Funded
1 Tourism Vehicle	\$20,000	*Funded
1 Planning Vehicle (sold Subaru previously used)	\$27,500	Not Funded
1 Animal Control Truck	\$30,850	*Funded
<u>Community College</u> (Refer to Agency Notebook)		
PVCC Capital Contribution (4 years)	\$12,375	Funded
<u>Planning</u>		
FT Planner	\$56,590	Not Funded
<u>Thomas Jefferson Soil & Water Conservation</u> (Refer to Agency Notebook)		
Level Funded	\$1,575	Not Funded
<u>Non-Departmental (Effective August 1)</u>		
Local Employee Pay Adjustment (Compensation Market	\$321,323	Not Funded

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Analysis)		
Constitutional Employee Pay adjustment (2%)	\$46,653	Not Funded
<u>Agencies Requesting Increased Funding</u> (Refer to Agency Notebook)		
Health Department	\$8,262	Not Funded
Region Ten	\$10,979	Not Funded
Regional Library	\$12,058	Not Funded
JABA	\$1,929	Not Funded
JAUNT	\$2,501	Not Funded
Shelter for Help	\$160	Not Funded
SARA	\$100	Not Funded
OAR	\$2,513	Not Funded
Central VA Small Business Development Center	\$2,500	Not Funded
Gladstone Senior Center Meals	\$746	Not Funded
Rockfish Senior Center Meals	\$4,133	Not Funded
Human Society of Nelson County	\$5,000	Not Funded
<u>Agencies Not Previously Funded</u> (Refer to Agency Notebook)		
Piedmont Workforce Network	\$2,249	Not Funded
Jefferson Area CHIPS	\$15,000	Not Funded
<u>Capital Outlay</u>		
Transfer Station Excavator	\$150,000	*Funded
Emergency Vehicles	\$320,000	Not funded
E911 call handling system upgrade (carried over from FY17)	\$346,000	*Funded-\$150,000 grant
Library Renovations	\$127,297	Not Funded
Records Management Consultant	\$25,000	Not Funded
PER County Office Building	\$70,000	Not Funded
Transportation Study for School Division	\$7,500	Not Funded

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<u>Transfer to Broadband Fund</u>		
Increase to Amortized Connection Allotment	\$100,000	*Funded
<u>Transfer to VPA Fund (DSS)</u>		
Increase Request (no increase in local funding)	\$114,370	Funded
<u>Transfer to Schools (Refer to School Budget)</u>		
Increase Request for operations	\$664,788	Not Funded
School Buses (4 requested, 2 funded)	\$162,000	2 Buses Funded
	\$162,000	Not Funded
Capital Improvements-Priority 1 per Capital Improvement Plan	\$2,353,900	Not Funded
Total Funded	\$1,175,546	
Unfunded	\$4,752,142	
Total Requests	\$5,927,688	
* Funded from non-recurring contingency		
Available:		
Recurring Contingency	\$1,320,778	
Non-Recurring Contingency	\$718,850	

Mr. Hale asked if the overall increase in revenues of \$620,000 over the current budget had been utilized within the considerations. Ms. McCann suggested that instead of looking at the overall change in revenues which included grants, the Board should look at the increase in local revenues of \$14,867. She added that State funds has increased \$49,167 and federal funds had increased \$72,396 and both increases were related to public assistance and welfare.

Mr. Hale then confirmed the additional local revenues for FY18 to be approximately \$14,000 and he asked if there were recurring revenues because some would not be spent in

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the current year. Ms. McCann advised that the County had \$1.3 Million in recurring funds and \$718,000 in non-recurring funds to utilize that had not been allocated within the proposed budget.

Ms. McCann noted that the total amount funded in the considerations list was \$1,175,546 and the unfunded amount was \$4,752,142. She noted that the yellow highlighted items were currently funded within the budget

Mr. Carter advised that his concern was flat revenues going forward. He noted that staff was not recommending a tax increase in FY18, however they may have to consider it the following year. He noted that some revenues had gone up and some had gone down; however court fines and forfeitures had gone down significantly. He noted that the FY17 budgeted amount was \$310,000, the projected amount was \$165,000, and the FY18 budgeted amount was \$180,000 a difference in budgeted amounts of \$130,000 less. He then reiterated that the net gain in local revenues was estimated to be \$14,000. He noted that Meals and Lodging tax revenues had increased; however this was offset by not making other revenue numbers.

Mr. Saunders noted he thought the decline in fines and forfeitures was due to the County not getting the funds after the tickets go to court. Mr. Carter advised he had spoken to the General District Clerk who noted that 90% of the overall tickets being written were being paid with the fines. He added that the Sheriff had indicated they were writing more tickets; however their revenue numbers were down.

Mr. Harvey asked Sheriff Hill in attendance to comment and he advised that their statistics showed that they were writing more summons than in the past; however he suspected a couple of things may be happening. He noted that they were two deputies shy and when there was turnover there would be a downturn. He added that new deputies were in the Police Academy for six months and could not generate revenue during that time. He noted that they were trying to get people in; however they could not get them in at entry level pay. Sheriff Hill noted he was disappointed in the numbers; but reiterated that the number of stops that were being entered into their system was higher than last year. He noted that they had three hundred more drug related arrests and severe violent crimes were also up from the previous year. He then reiterated that when they had vacancies, they would not be as productive and they were looking at a couple of years before the department was up to speed. He then noted that he thought more ticketed people were going to driver improvement classes in lieu of paying the fines. It was then noted that the bottom line denoted the reality.

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Sheriff Hill then noted that perhaps the vacancy savings money they had brought back to the locality for reimbursement would cover the difference. He then stated that they were brainstorming on what could be done differently; he reiterated that if they continued to have vacancies, the fines and forfeitures revenue deficit would continue to be there. He then suggested that it was worthwhile to make their salaries more competitive in order to become fully staffed. He noted the starting salary was \$31,009 for someone with no experience. He related that he had used turnover money to provide a deputy a 4.5% increase once they completed the Academy and he could get them a 10% raise; however they could go somewhere else for \$38,000. Ms. McGarry then asked if they could use agreements that would bind the deputies by contract to work a certain number of years for the County; with there being a penalty of paying back their Police Academy training costs if they did not. Sherriff Hill stated that the contract could work both ways and he did not want to be bound by contract to keep someone who should be terminated and this type of arrangement had not worked out well for other jurisdictions. In response to questions, Sheriff Hill stated that overall costs for training were approximately \$20,000.

Mr. Carter then noted that he had not studied the fund balance carefully, however he thought it was good and while he was not encouraging the Board to use this; it could be used for some one-time expenditures.

Mr. Hale then suggested that the Board work through the yellow items and see if they had questions.

Finance

Finance Technician-part-time to full time \$26,067 *Funded

Mr. Carter noted that the department currently had two full time and one part time position and this request was to make the part time position full time. Mr. Carter advised that the work load was there; they were getting capable people, and then would lose them to other full time employment. He added that he thought it was pragmatic to recommend changing it to full time in order to achieve employee retention. Mr. Hale then confirmed that part time employees did not get benefits and were kept at the 29 hours per week level.

Ms. McCann then noted that going forward she was a short timer and she asked the Board to think about the department's continuity when she retired.

Supervisors then agreed by consensus to leave this as funded; noting that the workload of the department was substantial.

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Technology (Update from Susan Rorrer)

Replace phone system	\$70,000	*Funded
Replace primary network server	\$20,000	*Funded

It was noted that the phone system was at the end of its useful life; it was installed in 2002 and would not be supported any longer after July 2017. Mr. Carter noted that it was imminent that it would be replaced as there would be failures over time. He noted this was recommended the previous year and was not funded. He noted that similarly, the primary network server warranty would not extend beyond June 2017 and this too was requested last year and not funded.

Mr. Carter noted that the downside of technology was that it evolved and became unsupported after a period of time. He added that with the phone system, it took a while to get replacement parts and the concern was the inability to replace phone parts in the future.

Supervisors agreed by consensus to come back to this.

Commonwealth Attorney

Supplement for Assistant Attorney	\$2,978	Not Funded
Locally funded clerical position-part-time to full time	\$21,819	Not Funded

Ms. McCann advised that Mr. Rutherford had requested an additional supplement for the Assistant Commonwealth Attorney and to have the part time local clerical position to be made full time.

Mr. Saunders noted that Mr. Rutherford had requested to come before the Board during the budget work sessions.

Supervisors agreed by consensus to come back to this.

Sheriff

New position-full time investigator	\$50,000	Not Funded
Clerical position-part-time to full time	\$22,849	Not Funded
DARE	\$4,000	Not Funded
Police Supplies (Level funding of \$17,500 budgeted)	\$7,500	Not Funded

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In Car and Body Camera System	\$133,050	Not Funded
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Ms. McCann noted the positions requested and noted that the DARE program had not previously been in place. She noted that the police supplies had been level funded at \$17,500 and they were asking for additional funds.

Ms. McCann then noted that capital items requested were the in-car and body camera system and the requested vehicles were shown in the motor pool budget.

Sheriff Hill advised that there were cameras in the cars now; however they had ongoing issues with them. He noted that the lifespan of these was three years, these were not a good purchase, and they were down a lot. He advised that they had done video conferences and have had technicians come out and they still had problems. He then advised that not having these could present issues in court, they were also protection for officers, and were important to them. He related having spent eight hours getting case information that could have taken fifteen minutes if they had camera video. He reiterated that the longest span these worked for was three weeks and Captain New added that they were repaired sixty days ago and that lasted about a week. Sheriff Hill noted that the previous administration had not updated any software but they also had these other issues. He added that the cameras systems requested were sold by WatchGuard Company, and they were on State Contract. He added that the State Police used these and did not have any issues. He noted that these had been bundled together; however they would only be buying seven (7) body cameras because they acted as a microphone. He noted that if they were purchased separately, they would lose the integration of the body cameras with the in car camera system. Ms. McCann noted that the break down in costs provided showed the in car cameras at \$105,590 and body cameras at \$51,000, which was more expensive than if purchased together.

Mr. Carter advised he had suggested that they get grant funds for this if possible and the department had registered to get this funding. He stated he was not opposed to this; however he preferred they get grant funds if possible. Captain New advised that there were no grants available for these as of April 1, 2017. He reiterated there was not much funding out there and it was competitive. Sheriff Hill noted they were looking at smaller local grants also; but that would not be enough. He then noted that the previous system was purchased using grants and federal asset forfeiture funds.

Mr. Saunders stated he thought the camera system would pay for itself after one incident in court and he was in favor of funding it; noting it could save a lot of money in one case.

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Sheriff Hill described how the cameras recorded, they came back to the office and the video was wirelessly downloaded. He added that the system patched together the body cam video along with the in car video in order to achieve an integrated view of one scene.

Mr. Harvey then suggested that the Sheriff prioritize his list with dollar amounts for the Board to consider and Mr. Hale advised that the Board would not be able to fund everything requested; but would like to consider his wish list in order of priority.

Sheriff Hill then spoke to the positions requested noting that deputies spent eleven (11) extra hours entering summons when they could be out on the road and the full time clerical position could take this over.

No Changes were made by the Board.

Public Safety & Emergency Services

Dispatcher Holiday Pay	\$7,920	Funded
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Mr. Carter advised that to date, Dispatchers were given a holiday per month that they had to take off and he thought they could be more effective if the County paid them holiday pay so they could be off on the holiday and have a crew to work the holidays. He added it would make the schedule more efficient.

No action was taken

E911 Program

CAD replacement	\$170,000	Not funded
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It was noted that Ms. Rorrer had requested this as the current CAD equipment would not be supported after 2020. Mr. Carter added that staff did not recommend doing this in FY18 and he noted that next year the grant climate may change; and he recommended putting this off until something had to be done.

Mr. Harvey suggested that the County could put some funding aside for this over this year and next year.

No changes were made by the Board.

Animal Control

Tasers	\$4,000	*Funded
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Ms. McCann noted that this funding was for three (3) Tasers, holsters and cartridges. Mr. Carter noted that the department had a taser use policy in place and the officers were certified to use these in place of firearms. He noted these would only be used if absolutely necessary and the officers had been tased as part of their training. It was noted that the tasers had no amperage and were high voltage which would not kill an animal. The taser constricted muscles on a five second cycle which stopped one the trigger was let go.

Supervisors agreed by consensus to fund this request.

Building and Grounds

New position-full time maintenance worker	\$44,470	Not Funded
Rent Increase (relocation of Planning/Building Inspection)	\$11,964	Funded

Mr. Carter advised that the department consisted of Paul Truslow and Billy Hart. He noted that they had not filled the other position and now had more buildings etc. to keep up with and the new buildings were more sophisticated. He added that they had discussed using the position to do Broadband locates and then had decided to go back out with an RFP for a new locates company. He noted that they thought this cost could be substantially lowered and they could evaluate this again next year. Mr. Saunders stated he did not think those two job duties mixed well.

Mr. Harvey asked if the Custodians did minor maintenance and it was noted that they did when time allowed. Mr. Carter advised that the grounds maintenance at the Courthouse was contracted out; however the maintenance staff did some mowing at the McGinnis Building.

Mr. Harvey noted that they had discussed combining these functions with the Schools at one time.

Mr. Carter then spoke to the possibility of the McGinnis building being sold. He noted staff had a meeting with the potential buyers and their suggestion was there could be a substantial lease increase. He noted that the funds recommended provided for an interim solution to relocate Building Inspections and Planning and Zoning to the Nelson Center until a permanent solution was devised. He added that this amount was the amount over

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what the County was paying now in rent. He noted that the McGinnis Building cost \$800 plus per month and this would be an additional amount per month.

Mr. Hale stated he thought it was premature to put this in the budget as he thought the sale was questionable and he would look at other options for their relocation. He then supposed it would not hurt to leave it in.

Mr. Bruguiere noted he thought that Cooperative Extension presently had too much space.

Mr. Carter advised this was all to be determined and they could address this need as it arose.

No changes were made by the Board.

Motor Pool

6 Sheriff Vehicles plus equipping (original request \$254,448)	\$100,000	*Funded
2 Building Inspections Vehicles	\$39,720	Not Funded
1 Tourism Vehicle	\$20,000	*Funded
1 Planning Vehicle (sold Subaru previously used)	\$27,500	Not Funded
1 Animal Control Truck	\$30,850	*Funded

Sheriff Vehicles and Equipping: It was noted that the Sheriff Vehicles and equipping would be considered when the Sheriff provided his priority list.

Building Inspections Vehicles: Mr. Carter reported that their two trucks were good to go for another year. Mr. Harvey noted he would rather not buy two trucks in one year and he preferred to fund these in two different budgets. It was noted that they have one new Ford Escape and can purchase this from State Contract.

Supervisors agreed to come back to this and they may fund one vehicle

Tourism Vehicle: It was noted that Maureen Kelley had the old EMS Suburban; the stripes had been removed and it was in better working condition. It was then recommended that Planning and Zoning use the Suburban since they did not travel much and then a car would be purchased for Ms. Kelley. Ms. McCann noted that a car could be purchased from state contract for just over \$20,000. Mr. Hale agreed that the Suburban was not an optimal vehicle for Ms. Kelley to drive and that plan made sense.

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Supervisors agreed by consensus to go with that plan.

Planning Vehicle: See above.

Animal Control Truck: It was noted that there were three ACOs now and the plan was to give their old vehicle to the Transfer Station because their vehicle would be sold. It was noted that they were replacing the 2002 GMC with 204,097 miles in December.

Supervisors agreed by consensus to come back to these.

Planning

FT Planner	\$56,590	Not Funded
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Mr. Carter suggested that with Mr. Padalino leaving; they wait and see on this and no change was made.

Thomas Jefferson Soil & Water Conservation (Refer to Agency Notebook)

Level Funded	\$1,575	Not Funded
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Ms. McCann noted that the increase was for nothing in particular and no change was made.

Non-Departmental (Effective August 1)

Local Employee Pay Adjustment (Compensation Market Analysis)	\$321,323	Not Funded
Constitutional Employee Pay adjustment (2%)	\$46,653	Not Funded

Mr. Carter advised that staff wanted to make a presentation on the compensation market analysis. He noted a pay study was done of six other localities of comparable size and budget. He added that Albemarle or Charlottesville were not included.

Mr. Carter noted that Constitutional Offices employee pay was to increase by 2% effective August 1st from the State and there was some proposal to increase deputy pay by so much for each year of service. He added that this depended on what the State decided.

No changes were made by the Board.

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Agencies Requesting Increased Funding (Refer to Agency Notebook)

Mr. Carter suggested these be considered another day and he noted that what was shown was the increase amount requested.

No changes were made by the Board.

Agencies Not Previously Funded (Refer to Agency Notebook)

Ms. McCann noted that these were new agency requests from agencies not previously funded.

No changes were made by the Board.

<u>Capital Outlay</u>		
Transfer Station Excavator	\$150,000	*Funded
Emergency Vehicles	\$320,000	Not funded
E911 call handling system upgrade (carried over from FY17)	\$346,000	*Funded-\$150,000 grant
Library Renovations	\$127,297	Not Funded
Records Management Consultant	\$25,000	Not Funded
PER County Office Building	\$70,000	Not Funded
Transportation Study for School Division	\$7,500	Not Funded

Transfer Station Excavator: Mr. Saunders questioned what size excavator was requested and Ms. McCann noted the quote provided was for a 2017 Duson made by Daewoo with trash grapple and the quote was \$132,250. She added 150 was the size per specs. Mr. Carter advised that the current one was purchased in 2007 and Ms. McCann noted it had been recently repaired at a cost of \$15,000. Mr. Saunders suggested that they look at a used excavator with at least twelve hours on it. Ms. McCann advised that the excavator gets 650 hours of use per year and they could likely get it off of state contract.

Mr. Saunders noted his suggestion to buy a used one was because any bugs would have been worked out. Mr. Hale commented that the County had purchased new trucks that were trouble from day one and Mr. Saunders reiterated that if they got one with several hundred

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hours on it, things will have already gone wrong and been fixed. The size of the excavator needed was briefly discussed and no changes were made by the Board.

Emergency Vehicles: Mr. Harvey noted that Wintergreen may be next up and that would finish the first cycle of fire trucks. Mr. Carter noted that Piney River had just gotten theirs and Gladstone before that.

Mr. Harvey advised that Piney River Fire Department would be building a new building next and they wanted to be able to use County loan funds.

Mr. Harvey noted he would get information and bring it back. He reiterated that Wintergreen was next, they wanted an expensive truck or F550 brush truck, and planned on buying two of those; one for the mountain and one for the valley.

Mr. Hale noted it would be helpful to see a list of what fire trucks and ambulances had been provided through this purchase program by Department; including Trucks and Ambulances. Mr. Harvey commented that departments were not getting rid of their 30-40 year old trucks and that was the program's purpose.

Supervisors agreed by consensus to come back to this.

E911 call handling system upgrade (carried over from FY17): Supervisors made no changes

Library Renovations: Mr. Harvey suggested that this request be looked at in more depth and no changes were made.

Records Management Consultant: Staff noted that this was not currently funded however this should be looked at over time. Mr. Carter noted that this would be to look at integrating all County files for electronic filing. Supervisors made no changes.

PER County Office Building: Mr. Carter noted these funds would pursue looking at new county offices or reuse of the Health Department footprint for office space. He noted the cost was provided by Architectural Partners; however the County would potentially have to issue an RFP for this.

Mr. Hale suggested this wait until the Board knew more on what was wanted and no changes were made.

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Transportation Study for School Division: Mr. Carter noted that he had spoken with Dr. Comer and he had advised him that they were looking at consolidating afternoon bus schedules to save \$50,000. He noted that they were not looking at transportation beyond that with regards to increasing efficiency. He noted that he had spoken with the TJPDC who could buy software to look at that. Mr. Carter added that the Schools had noted they had the software but they did not use it and that Dr. Comer had agreed to participate in the TJPDC study.

Mr. Harvey advised that the Schools would take the heat on the outcomes and that they had studied this a while ago when Gary Wade was there. Mr. Saunders noted he thought this was worth doing and Supervisors agreed by consensus to come back to this.

Transfer to Broadband Fund

Increase to Amortized Connection Allotment **\$100,000** *Funded

Ms. McCann noted that this would be an additional \$100,000 over the normal \$100,000 transferred to the Broadband Fund and it would be dedicated to the amortization fund. She noted that this fund would eventually replenish itself; however the original allotment had been over expended since it was going out faster than it was coming back in. She noted that the success in getting new connections was causing this to outpace itself. Mr. Harvey then clarified that it would get to a point where it would come back in.

Mr. Carter reiterated that the Authority was already in a deficit situation with the amortization set aside and Mr. Harvey added that there were 120-125 more new customers ready to sign up.

Mr. Bruguere suggested that staff keep track of what had been put in so the Authority could eventually pay the County back.

Mr. Carter noted that growth may help with broadband expansion elsewhere and the system would have over 500-600 customers this time next year.

Ms. McCann noted that this fund paid for installations upfront and it was being paid back over five years. Mr. Bruguere noted that some places in the County would have to be connected by wireless because they were too far apart; not like in Afton.

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Increase Request (no increase in local funding) **\$114,370** Funded

Mr. Carter reiterated that this increase was not in local funding and no change was made by the Board.

Transfer to Schools (Refer to School Budget)

Increase Request for operations	\$664,788	Not Funded
School Buses (4 requested, 2 funded)	\$162,000	2 Buses Funded
	\$162,000	Not Funded
Capital Improvements-Priority 1 per Capital Improvement Plan	\$2,353,900	Not Funded

Supervisors agreed by consensus to come back to this request.

III. Other Business (As May Be Presented)

There was no other business considered by the Board.

IV. Adjournment

Ms. McCann inquired as to setting up meetings with Agencies. It was noted that perhaps they would look at the tax rates and the Personal Property Tax relief and then look at Agencies at a future meeting.

At 4:52 PM, Mr. Hale moved to adjourn and Mr. Bruguere seconded the motion. There being no further discussion, Supervisors voted unanimously (4-0) by roll call vote to approve the motion and the meeting adjourned.