

January 14, 2014

**Virginia:**

AT A REGULAR MEETING of the Nelson County Board of Supervisors at 2:00 p.m. in the General District Courtroom located on the third floor of the Nelson County Courthouse.

Present: Allen M. Hale, East District Supervisor  
Thomas H. Bruguere, Jr. West District Supervisor  
Constance Brennan, Central District Supervisor - Chair  
Larry D. Saunders, South District Supervisor – Vice Chair  
Thomas D. Harvey, North District Supervisor  
Stephen A. Carter, County Administrator  
Candice W. McGarry, Administrative Assistant/Deputy Clerk  
Debra K. McCann, Director of Finance and Human Resources  
Tim Padalino, Director of Planning and Zoning  
Susan Rorrer, Director of Information Systems

Absent: None

**I. Call to Order**

Mr. Bruguere called the meeting to order at 2:03 pm, with all Supervisors present to establish a quorum.

- A. Moment of Silence
- B. Pledge of Allegiance – Ms. Brennan led the Pledge of Allegiance.

**II. Reorganization of the Board**

Mr. Carter noted that at the first Board Meeting of the year, State law and the County Code required that an annual organizational meeting be held to elect a Chair and Vice Chair. He then noted that the floor was open for nominations.

- A. Election of Chair

Mr. Hale moved to nominate Ms. Brennan for Chair and Mr. Bruguere seconded the motion. There being no other nominations, the nominations for Chair were closed. Supervisors then voted unanimously (5-0) by roll call vote to approve the motion and elect Ms. Brennan Chair.

- B. Election and Appointment of Vice-Chair

Ms. Brennan moved to nominate Mr. Saunders for Vice Chair and Mr. Bruguere seconded the motion. There being no other nominations, the nominations for Vice Chair were closed. Supervisors then voted unanimously (5-0) by roll call vote to approve the motion and elect Mr. Saunders Vice Chair.

- C. Resolution- **R2014-01** Annual Meeting of the Board

Supervisors discussed the meeting schedule and Mr. Harvey asked if the Board needed the second meeting of the month. Mr. Carter advised it was up to the Board and that they could continue from meeting to meeting as needed. A point of concern was that the Broadband Authority had been meeting just prior to the Board's second meeting of the month and Mr. Carter advised that the meeting schedule for the Authority would be determined the following week. He added that he would suggest that this meeting go back to being held quarterly.

Mr. Harvey then moved to adopt resolution **R2014-01** modifying the meeting schedule back to one meeting per month on the second Tuesday of the month at 2pm and 7pm and eliminating the meeting on the fourth Thursday.

Mr. Saunders seconded the motion and Mr. Bruguere noted he had no issues with having continued or called meetings. Mr. Carter advised that the Board would need to continue the

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current meeting until the following Thursday since public hearings had already been scheduled for this date. Mr. Hale noted that the Board should be fully prepared to continue or have a called meeting as the need arose. Mr. Carter assured the Board that staff was well practiced with continued and called meetings.

There being no further discussion, Supervisors voted unanimously (5-0) by roll call vote to approve the motion and the following resolution was adopted:

**RESOLUTION R2014-01**  
**NELSON COUNTY BOARD OF SUPERVISORS**  
**ANNUAL MEETING**  
**JANUARY 14, 2014**

**WHEREAS**, pursuant to the applicable provisions of Title 15.2 of the Code of VA and Chapter 2, Article 2 of the Code of the County of Nelson, VA, the Nelson County Board of Supervisors conducts an annual organizational meeting at the Board's first meeting in January of each year; and,

**WHEREAS**, matters to be determined by the Board of Supervisors in addition to the appointment of a Chairman and Vice-Chairman include the establishment of a schedule of regular and, as applicable, special meetings, the establishment of rules of order, the establishment of (a) meeting agenda(s), and the establishment of Board appointments, including a Clerk and Deputy Clerk to the Board of Supervisors, a Zoning Administrator and a Hazardous Material Coordinator.

**NOW THEREFORE BE IT RESOLVED**, by the Nelson County Board of Supervisors as follows:

Regular meetings of the Board of Supervisors shall be conducted during Calendar Year 2014 in the General District Courtroom located in the Nelson County Courthouse in Lovingston, VA on the second Tuesday of each month, beginning at 2:00 p.m., and reconvening thereafter at 7:00 p.m. Should the regular meetings fall on any legal holiday, the meeting shall be held on the next following regular business day, without action of any kind by the Board; unless otherwise cancelled. Should the Chairman or Vice Chairman (if the Chairman is unable to act) find and declare that weather or other conditions are such that it is hazardous for members to attend regular meetings; the meeting(s) will be continued on the following Tuesday. Such finding shall be communicated to the members, staff, and the press as promptly as possible. All hearings and other matters previously advertised shall be conducted at the continued meeting(s) and no further advertisement is required.

Special meetings of the Board of Supervisors may be convened from time to time, as determined by the Board of Supervisors in accordance with the applicable provisions of the Code of VA and the Code of the County of Nelson, VA.

In accordance with the Code of the County of Nelson, VA, Robert's Rules of Order, shall be observed as the rules for conducting the business of the Board of Supervisors and the agenda for all meetings of the Board of Supervisors shall be established by the Clerk of the Board in consultation with the Chairman.

Board of Supervisors appointments for Calendar Year 2014 shall be as follows:

Thomas Jefferson Planning District Commission:	Allen M. Hale
Thomas Jefferson Planning District Commission:	Tim Padalino
Director of Emergency Services:	Thomas D. Harvey
Emergency Services Coordinator:	Jaime O. Miller
Piedmont Workforce Network Council:	Larry D. Saunders
Clerk to the Nelson County Board of Supervisors:	Stephen A. Carter
Deputy Clerk to the Nelson County Board of Supervisors:	Candice W. McGarry
Zoning Administrator:	Tim Padalino
Hazardous Materials Coordinator:	Jaime O. Miller
Thomas Jefferson EMS Council:	Jaime O. Miller
Nelson County EMS Council:	Thomas H. Bruguiera, Jr.

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Thomas Jefferson Community Criminal Justice Board: Constance Brennan  
Nelson County Social Services Board: Constance Brennan

### III. Consent Agenda

Mr. Harvey moved to approve the consent agenda and Mr. Saunders seconded the motion. There being no further discussion, Supervisors voted unanimously (5-0) by roll call vote to approve the motion and the following resolutions were adopted:

A. Resolution – **R2014-02** COR Refunds

**RESOLUTION R2014-02**  
**NELSON COUNTY BOARD OF SUPERVISORS**  
**APPROVAL OF COMMISSIONER OF REVENUE REFUNDS**

**RESOLVED**, by the Nelson County Board of Supervisors that the following refunds, as certified by the Nelson County Commissioner of Revenue and County Attorney pursuant to §58.1-3981 of the Code of Virginia, be and hereby are approved for payment.

<u>Amount</u>	<u>Category</u>	<u>Payee</u>
\$ 19.77	2013 PP Taxes	Lucas Sherman Preston Furrow 334 River View Lane Faber, VA 22938
\$177.18	2013 PP Tax & Vehicle License Fee	Harold A. VanHout, III 1770 Sugar Maple Court Charlottesville, VA 22903
\$866.29	2012-13 PP Tax & Vehicle License Fee	Christopher Mark Vinet P.O. Box 202 Piney River, VA 22964
\$1,106.40	2013 RE Taxes – Disabled Vet Exemption	Edward J. Solomon RR 1 Box 812 Roseland, VA 22967

B. Resolution – **R2014-03** FY13-14 Budget Amendment

**RESOLUTION R2014-03**  
**NELSON COUNTY BOARD OF SUPERVISORS**  
**AMENDMENT OF FISCAL YEAR 2013-2014 BUDGET**  
**NELSON COUNTY, VA**  
**January 14, 2014**

BE IT RESOLVED by the Board of Supervisors of Nelson County that the Fiscal Year 2013-2014 Budget be hereby amended as follows:

**I. Appropriation of Funds (General Fund)**

<u>Amount</u>	<u>Revenue Account (-)</u>	<u>Expenditure Account (+)</u>
\$ 83,811.00	3-100-003303-0105	4-100-031020-5420

**II. Transfer of Funds (General Fund)**

<u>Amount</u>	<u>Credit Account (-)</u>	<u>Debit Account (+)</u>
\$ 86.00	4-100-999000-9905	4-100-013020-1003
\$ 350.00	4-100-999000-9905	4-100-013010-1010
\$ 26.00	4-100-999000-9905	4-100-013010-5201
\$ 67.00	4-100-999000-9905	4-100-013010-5401
\$ 1,733.00	4-100-999000-9905	4-100-013010-5413
\$ 524.00	4-100-999000-9905	4-100-013010-5501
\$ 93.00	4-100-999000-9905	4-100-013010-5503
\$ 17,729.00	4-100-999000-9905	4-100-043040-7005
\$ 5,500.00	4-100-999000-9905	4-100-043040-5409
<b>\$ 26,108.00</b>		

C. Resolution – **R2014-04** Authorization for Public Hearing, Zoning Fee Ordinance

**RESOLUTION R2014-04  
NELSON COUNTY BOARD OF SUPERVISORS  
AUTHORIZATION FOR PUBLIC HEARING TO AMEND THE CODE OF  
NELSON COUNTY, VIRGINIA – APPENDIX A, ZONING ORDINANCE,  
APPLICATION FEES**

**BE IT RESOLVED**, that pursuant to §15.2-1427, §15.2-2204, §15.2-2285, §15.2-2286 and §15.2-107 of the Code of Virginia 1950 as amended, and **Resolution R2013-34** dated May 23, 2013, the County Administrator is hereby authorized to advertise a public hearing to be held on **February 11, 2014** at 7:00 p.m. in the General District Courtroom in the Courthouse in Lovingston, Virginia. The purpose of said public hearing is to receive public input on an ordinance proposed for passage to amend Appendix A, Zoning Ordinance in accordance with the Planning Commission’s recommendations as modified by the Board of Supervisors on January 14, 2014 as follows:

<u>Fee Type</u>	<u>Current Fee</u>	<u>Proposed Fee</u>
Special Use Permit	\$45	\$200
Rezoning	\$25	\$300
Variance	\$25	\$150
Appeal	\$25	\$150

**IV. Public Comments and Presentations**

A. Public Comments

Ms. Brennan opened the floor for public comments and the following persons were recognized:

1. Maria Pope, Carter Hill Road Roseland

Ms. Pope requested Carter Hill Road be added to the Secondary Six Year Plan (SSYP) to have the road surface treated. She noted that other roads had been paved before this one and that at one point it had been on the plan and she had not been able to ascertain why it was taken off. She added that she has made calls to VDOT and Supervisors and she noted that she thought the traffic counts were fine and that the road was wide enough. She further explained that people get stuck on the road and there was so much dust that they could not

enjoy sitting on their porch. She added that her granddaughter had asthma and the dust made it hard to be outside and she wanted to know what could be done.

Mr. Carter noted that this road had been re-established on the SSYP and was pending approval.

Ms. Pope questioned how it came to be removed and Mr. Austin of VDOT noted that it was listed in 2008 on the plan and that when funding for this program was reduced; it was taken off based on traffic counts. Ms. Pope then noted that Pigeon Hill Rd., which went to Persimmon Hill subdivision, was done ahead of Carter Hill Road.

Mr. Carter then advised that a public hearing on the SSYP was tentatively scheduled to be held on the second Tuesday in March at 7pm.

## 2. Reverend Rose, Wingina

Mr. Rose requested that the Board come to observe the mobile food pantry on the first and third Tuesdays of the month. He added that there were many people in need in the County and no one had come to observe this. He reported that 350 families were being served now. He then advised that the mobile pantry would have to move to the Heritage Center in order to be able to serve everyone. He then asked that the Board donate a truck load of food. He noted that the Food Lion in Lovington had donated a truck load and various organizations made these donations.

Mr. Rose then asked that the Districts have Town Hall meetings. He noted that people did not know who their Supervisor was. He added that in doing this, they could get to know people and what was going on in the Communities. He acknowledged that Ms. Brennan and Mr. Harvey had done this and Ms. Brennan added that Mr. Hale had as well.

Mr. Rose then reiterated his previous request that the speed limit on Route 56 east before the Wingina Fire Station be decreased. He added that the speed limit was lower in other residential areas of the county and he wanted this to be done.

In response to questions, Mr. Rose advised the Board that the mobile food pantry truck arrived around 9:30 AM and that it would be moving to the Heritage Center in March. He noted that it was currently at the Nelson Center now near the Library.

Mr. Saunders asked that Mr. Austin address the speed limit issue that Mr. Rose was concerned about. Mr. Austin noted that a speed study had been done and VDOT had reported back with their findings. He noted that it was not as residential an area and it was a major roadway. Mr. Saunders then stated that the Board had followed up on Mr. Rose's original request and had done something on this. Mr. Carter advised that Mr. Rose could be provided the results of the VDOT speed study that had been done.

## 3. Wayne Mundy, Greenfield Drive, Gladstone.

Mr. Mundy spoke about the poor conditions at the Gladstone Collection site on Route 60. He added that everything was dumped there and the cameras in place did not seem to be catching anyone doing these things. He noted that something better was needed there and the entrance needed improving. He added that the site was full of potholes and that the lighting was out.

Mr. Mundy then noted that on Norwood Rd. Route 626 off of Route 60, the ditches were flat with the road and when the water in the road froze it caused hazardous driving.

Mr. Mundy then noted that he was trying to get VDOT to surface treat their road at the intersection of Norwood and Greenfield. He added that people flew through the road and less than half a mile of the road needed to be done and then the gravel problem would be eliminated. He added that there was a problem with the speed limit there and he would like some posted speed limits there if it were paved.

Mr. Mundy then reported that he had a Supervisor call him from the Shipman shed to ask him to stop calling about the road. He added that the person advised him that if he kept on, he would be called a liar. Mr. Mundy noted that this person was a problem to work with and that he thought the Supervisor should not be in the position he was in. He added that this occurred a year ago.

4. Elwood Waterfield, III Cedar Creek Road, Arrington.

Mr. Waterfield noted that he lived in the South District and had picked up 170 tons of trash on eight or ten roads in his community.

Mr. Waterfield then reported his displeasure with the Sheriff's Department's handling of a threatening letter he had received. He added that the incident had never been investigated and he read portions of the letter aloud.

Mr. Waterfield then described how he had picked up trash on Wilson Hill Road and had picked up four (4) tons of trash in the last seven (7) days. He then described how full his bags were and that he was aware of how VDOT calculated the weight of the bags. He added that he had applied to be appointed to the Keep Nelson Beautiful (KNB) Council every year it had been in existence and was denied every time. He added that no one had come close to picking up as much trash as he had. He then noted that Sunday he had been out picking up trash since 8:00 AM and around lunch time, Mr. Saunders had stopped to let him know how much he appreciated what he was doing. Mr. Waterfield noted he did not feel that Mr. Saunders was being sincere. He then read the September 2013 minutes regarding his appointment to KNB and noted that he believed that the Board only appointed him after he had used the work litigious at a previous Board meeting. Mr. Waterfield became agitated and noted that he thought that he had been discriminated against.

Ms. Brennan then noted to Mr. Waterfield that his time limit had been reached and asked that he please conclude his remarks. Mr. Waterfield became belligerent and noted he would not stop speaking. Mr. Carter then called for a deputy to be brought in to remove Mr. Waterfield and Mr. Waterfield reluctantly left voluntarily.

Mr. Carter reiterated that he stood behind his reasons for not wanting Mr. Waterfield to be appointed to KNB. Mr. Saunders noted that he did not recognize who he was when he had stopped to thank him that day and Ms. Brennan acknowledged that Mr. Waterfield had picked up a lot of trash.

B. Presentation – Robinson, Farmer, Cox Associates, FY13 Audit Report (D. Foley)

Mr. David Foley of Robinson, Farmer, Cox Associates thanked staff for their help in preparing for and assisting them in preparing the FY13 audit. He commended staff for an excellent job on that.

Mr. Foley then noted that the independent auditors report was contained on page 1 and that they had issued an unqualified opinion on the County's financial statements and that it was a clean opinion. Mr. Foley referred to two other reports prepared in accordance with Generally Accepted Accounting Principles (GAAP) that were located in the compliance section. He noted that one was the report of internal controls, which was clean, and no deficiencies were found and the second indicated there were no deficiencies in major federal programs. He then advised that there were no other issues addressed in the management letter.

There were no questions for Mr. Foley regarding the audit and Ms. Brennan noted that she was proud of the County's financial position and commended Mr. Carter and Staff for their hard work.

C. VDOT Report

1. 2015-2020 Secondary Six Year Plan (SSYP)

Mr. Don Austin was in attendance and distributed additional information regarding the SSYP. He provided current traffic counts from the last date counted and he noted most were from 2012. He also provided a printout of the 2008 priority list that showed which projects had been completed since then. He added that there was some confusion because some road segments of the same road were budgeted and some were not. He noted for example that the remaining section of Carter Hill Rd. had not been done but a section of it was done and that was on the list. He added that the traffic count was high on that segment that was completed; however it was lower on the segment that Ms. Pope spoke about. He noted he was not sure what established the breaking point at that time; however two (2) segments of Route 807 were programmed at that time. Mr. Austin noted that he had tried to color code the routes on the map.

Mr. Harvey then confirmed that Parrish Lane (Route 807) has been done and Mr. Austin noted he wasn't sure but they had marked it off as complete on the list.

Mr. Austin added that the list he had provided was not 100% accurate but was a starting point. He noted that VDOT wanted to look at having a March public hearing so he asked for the Board's input during February to formulate a final list. He added that there was very little money and the unpaved road funds were not available for another two (2) years. He did note that the Board could use other project balances towards these. He then asked that the Board e-mail him if they had roads that they wanted them to look at during February. He added that he would verify the dates of the traffic counts provided as well. Mr. Austin then suggested that the Board and staff present anything important to be added at the February Board meeting so they could incorporate it into the plan. He added that VDOT could push the public hearing into April if March did not suit, however they preferred to do it before June.

Mr. Austin then reported that VDOT had acquired the easement to run the power line over to the flashing light on Route 6 and he noted it would soon be operational. He then heard the following concerns from Supervisors:

Mr. Harvey had no VDOT concerns to discuss.

Mr. Saunders:

Mr. Saunders asked Mr. Austin to further explain about the speed study done in Wingina that Mr. Rose had spoken about.

Mr. Austin noted that the traffic division handled speed studies and that they had Federal guidelines to go by. He noted that even though this area was residential it was limited and they were on a primary route. He confirmed that he would provide this information to Mr. Rose if he would like. Mr. Austin then confirmed that he was asked by the Board to look into this and Mr. Harvey noted that this was as far the Board's power went.

Mr. Saunders then noted that it was brought to his attention again that in Arrington, there was a Y intersection instead of a T and that there was no stop sign from Route 719 into Route 639 and drivers were going right out into traffic. He added that it was paved to go one way but people were going another way on the gravel.

Mr. Hale noted he was familiar with this and thought it would continue to be used unless a barrier was put up. He added that he thought it should be kept as a Y intersection and could use a stop sign. Mr. Austin noted that he would check on this.

Mr. Bruguere:

Mr. Bruguere presented Mr. Austin with several pictures he had taken around his district to show the lack of maintenance that was being done; which was creating issues. Mr. Austin noted he would check on these.

Mr. Hale:

Mr. Hale thanked Mr. Austin for the work done to fill in the leveling off of Rockfish River Road.

Ms. Brennan:

Ms. Brennan thanked Mr. Austin for reopening the bridge at Woods Mill. Mr. Harvey then added that there had been a head on collision the first hour the bridge was opened. He added that everyone was okay but the vehicles were totaled.

**V. New Business/ Unfinished Business**

**A. Conditional Rezoning #2013-004 –Mr. Taylor Smack / Blue Mountain Brewery**

Mr. Padalino gave a brief report on the submitted application. He reiterated that the applicant had made an original request for rezoning and he noted the parcel address of 9403 Critzer Shop Road, Afton, Tax Map Parcel #4-A-60. He noted that the current zoning was Residential R-1 and the applicants now wanted approval of a conditional rezoning to Agricultural A-1. He added that the applicants had proffered away the uses of: Kennels (per Section 4-1-9); Public Utilities (per Section 4-1-11); and Automobile Graveyard (per Section 4-1-18). He added that the request for the rezoning was centered on brewery related uses that would not be allowed in R-1. Mr. Padalino reported that the minor site plan submitted was subject to future changes and a major site plan would have to be submitted before things actually changed. He then noted that approval of the application was recommended by the Planning Commission and a decision was tabled by the Board on December 10, 2013.

Mr. Carter noted that the information provided to the Board was the same as that provided in December. Ms. Brennan then invited the applicant to speak and Mr. Smack, in attendance addressed the Board.

Mr. Smack noted that he has made himself available to answer questions. He added that a lot was up in the air and he did not want to spend money on engineering fees just yet. He added that the County had asked for a site plan update for what was there now and they would have to address storm water management issues. He then noted that the general idea was to generate more parking, have a wedding pergola, an event center, more landscaping, and to grow more hops. He noted that the intended event center building would be in the same architectural style as the current building. He noted that they had an existing well that would be abandoned and they would be drilling a new one and they would also need a new drainfield. Mr. Smack noted that he had spoken with the neighboring church and they had given him their full approval. He added that they had asked for a fence separating the properties rather than the brush fence that existed now. He noted that he had offered to landscape on theirs and the church's side but they said it was not necessary.

Mr. Smack further noted that their business had growth in all areas except for events. He noted that currently they could not host events on weekends or holidays because the restaurant was so busy. He added that they had weddings booked through 2015 right now. Mr. Smack noted that Route 151 traffic was always a concern and that there were times that he had parked cars in his own yard to make it work. He added that they were trying to keep parking safe by having attendants and having Route 151 coned off.

Ms. Brennan asked if they would be working with VDOT and Mr. Smack noted that his understanding was that a Special Use Permit for the events center would come first and that would prompt VDOT's review. He noted that it was not forgone that VDOT would let them use the current entrance and they could possibly work with E&S people to bridge over to the other property. He added that they wanted the land zoned A-1 anyway even if they cannot use it as planned in order to grow hops. He reiterated they wanted it to be A-1 regardless so it could be used.

Mr. Hale then moved to approve the Conditional Rezoning application #2013-004 to rezone tax map parcel #4-A-60 from R-1 to A-1 and Mr. Bruguire seconded the motion. There being no further discussion, Supervisors voted unanimously (5-0) by roll call vote to approve the motion.

B. Referral of Proposed Amendments to Zoning & Subdivision Ordinance to Planning Commission – Stormwater Management (**R2014-05**)

Mr. Carter reported that these proposed amendments were minor changes to include references to what will be the new Stormwater Ordinance. He added that Sands Anderson had drafted the amendments and they needed to be referred to the Planning Commission and would come back to the Board for consideration following their review.

Mr. Hale then moved to approve resolution **R2014-05**, Referral of Amendments to Nelson County Zoning and Subdivision Ordinance to Nelson County Planning Commission, Local Stormwater Management Program.

Mr. Bruguire seconded the motion and Mr. Carter confirmed that the proposed amendments were paid for with DCR grant funding for the storm water management program development.

There being no further discussion, Supervisors voted unanimously (5-0) by roll call vote to approve the motion and the following resolution was adopted:

**RESOLUTION R2014-05**  
**NELSON COUNTY BOARD OF SUPERVISORS**  
**REFERRAL OF AMENDMENTS TO NELSON COUNTY ZONING &**  
**SUBDIVISION ORDINANCE TO NELSON COUNTY PLANNING COMMISSION**  
**(LOCAL STORMWATER MANAGEMENT PROGRAM)**

**WHEREAS**, the Nelson County Board of Supervisors (the Board) has received and reviewed in public session conducted on January 14, 2014 a staff report on changes proposed to Appendix A-Zoning (Nelson County Zoning Ordinance) and Subdivision Ordinance of the Code of the County of Nelson, Virginia; and,

**WHEREAS**, the staff report proposed changes to the Zoning and Subdivision Ordinance in order for these Ordinances to be in concurrence with the mandated Stormwater Management Ordinance currently under review by the Virginia Department of Environmental Quality; to be used in administering the Local Stormwater Management Program;

**NOW, THEREFORE, BE IT RESOLVED** by the Nelson County Board of Supervisors, pursuant to the applicable provisions of Chapter 22, Planning, Subdivision of Land and Zoning of the Code of Virginia, 1950 with specific reference to §15.2-2285 of said Code, that the proposed amendments of the Code of Nelson County to incorporate local Stormwater Management Program components be referred to the Nelson County Planning Commission for review and development of a report on the Commission's findings and recommendations to the Board in accordance with Chapter 22 of the Code of Virginia.

C. Sheriff's Department Request for Funding – New Vehicle Radios

Mr. Carter advised that Susan Rorrer was present in order to speak to this request.

Ms. Rorrer noted that since the original inventory was done early on in the radio project, the Sheriff's Office has had changes in personnel and vehicles and now needed new radios. She noted that two (2) additional portables for the new positions were needed and mobile radios were needed for the three (3) new police cars, the crime scene vehicle, and the Humvee. She noted that three (3) cars took into account all those radios that could be moved.

Ms. Rorrer noted that the pricing she had for the units differed from the quote gotten by Captain Robertson. She noted that a change had been made from a dash mount to a remote mount which increased the cost and then Ms. Rorrer noted she had not included labor costs

in her numbers so there was a difference there. Ms. Rorrer explained that she thought a remote mount was located in the trunk and the others were located on the dashboard.

Mr. Harvey noted that none of the other radios were remote mounts and he did not think this was necessary. Ms. Rorrer noted she was unsure; however the Clear Communications quote from Captain Robertson would increase somewhat. She noted a labor charge of \$1,115 should be added and another \$1,000 if they went with the remote mount.

Mr. Bruguere noted he did not think that they should put mounted radios in the Crime Scene Vehicle or the Humvee since they were not regularly used. He added that mobiles should work for use in these and Mr. Harvey agreed.

Mr. Harvey asked about the current vehicles and Ms. Rorrer noted that the Department has three (3) spare cars. Ms. McCann added that one new car was intended to replace a vehicle but now that vehicle was going to be put back into service. She explained that at first it was going to cost \$4,500 to fix the vehicle and then the Captain was able to have it fixed for \$250.

Mr. Harvey noted that the spare cars did not have any radios on them right now and these would soon be eliminated. It was noted that the two (2) additional cars were for new people. Ms. McCann noted that they would use some of the older vehicles for new positions and this depended on the Board's approval of three (3) more new vehicles.

Mr. Carter added that the Board would consider the request for three new vehicles later in the meeting. He noted that he agreed that all active vehicles should have radios in them. Ms. Rorrer noted that if the Board approved the radios for the additional cars, then the only ones without them would be the three (3) spares, the Crime Scene Unit, and the Humvee. She added that once the vehicles were replaced, the radios would be moved.

Mr. Bruguere asked if the three new vehicles were on site and it was noted that the ones that were included in the budget were on site. It was noted that not all of these were equipped and on the road and Ms. Rorrer confirmed that the cars were in service; however they were only equipped with portables.

Mr. Hale advised that he thought the Sheriff should present these requests so he can answer the Board's questions and added that it was their responsibility to come to discuss things so that the Board can get clarification. He noted that he agreed that radios did not need to be installed in vehicles that were rarely used. Mr. Harvey stated that they needed to go through Ms. Rorrer on the radios and Ms. Brennan agreed that they should have come to present their request. Mr. Carter explained that he thought they ought to come to the Board when Staff was not in agreement with what was requested and what should be done.

Mr. Bruguere then suggested that if they were buying three (3) new cars, they should be able to rotate radios over from the old cars. Mr. Harvey then confirmed that four (4) cars had been approved and three (3) were within the regular budget and one was additional. Ms. McCann added that the Board was to consider the three (3) more vehicles based on the status of speed enforcement revenues.

Members then agreed that they would like a sheet on what vehicles were in the fleet and what was being purchased.

Mr. Hale noted that it made sense to go forward with getting radios for the cars sitting and waiting and Mr. Carter reiterated that the primary consideration was not getting them for the vehicles that sat most of the time.

Supervisors then came to consensus that for the next meeting, Staff would bring back a budget amendment to include the radios that were agreed to, this being the three (3) mobile radios and two (2) portables. Mr. Harvey added that he would like to know more about the remote mount and noted he did not think these were two (2) piece radios.

D. Amendment of Annual Leave and Sick Leave Policy for Hybrid Plan Employees (**R2014-06**)

Ms. McCann explained that the new Hybrid Plan was created by the General Assembly and would apply to all hires after January 1, 2014 except for those in law enforcement. She noted that with this change, VRS recommended that localities review their sick leave policies. She noted that the significant differences were relative to disability benefits. She added that Plan 1 and Plan 2 employees could receive disability retirement; however the Hybrid Plan employees cannot; however they can receive short and long term disability that provides income replacement. She noted that the short term disability benefit lasted for up to 120 days and the long term benefit lasted for up to two years and longer in some situations.

Ms. McCann then reviewed the following summary of changes to the Annual and Sick Leave Policy:

**Annual Leave**

Generally speaking the provisions for annual leave accruals, carryover, and maximum payment are not changed from the current policy. Certain situations that were not addressed in the current policy have been added as follows:

- Current policy states, “If an employee is absent for a period exceeding his or her earned leave balances, he or she will not earn annual leave for that period.” New language modeled after the state policy states that annual leave will not be earned after 90 consecutive calendar days of leave with pay regardless of the type of leave to which the absence is charged.
- New language is added to denote that annual leave is not accrued during periods of Long Term Disability status.
- New language is also added to denote that annual leave is not accrued during periods of suspension/administrative leave which is not specifically addressed in the current policy.
- Language is also added to specifically address the use of annual leave to supplement Short Term Disability benefits, Long Term Disability-Working benefits, and Workers’ Compensation benefits when the benefit is less than 100% of pay.

**Sick Leave**

General sick leave provisions are changed as follows:

- Current policy requires verification of sick absences after 60 work days which is essentially the same as the 90 calendar day language which is utilized in the revised policy. This language is modeled after the state policy and keeps language consistent with annual leave provisions.
- Current policy does not specifically identify forms of verification that may be provided relevant to use of sick leave. A section is added to the new policy to provide more detail.
- Current policy states that no sick leave is earned during any period of absence immediately following an absence of sixty calendar days. New language modeled after the state policy states that sick leave will not be earned after 90 consecutive calendar days of leave with pay regardless of the type of leave to which the absence is charged.
- New language is added to denote that sick leave is not accrued during periods of Long Term Disability status.

- New language is also added to denote that sick leave is not accrued during periods of suspension/administrative leave which is not specifically addressed in the current policy.
- Language is also added to specifically address the use of sick leave to supplement Short Term Disability benefits, Long Term Disability-Working benefits, and Workers' Compensation benefits when the benefit is less than 100% of pay.

**Sick Leave Plan for Plan 1 or 2 Employees**

Plan 1 or Plan 2 employees are generally all existing employees and all law enforcement employees. Sick leave earnings and accruals do not change for existing employees unless they opt-in to the Hybrid Plan.

**Sick Leave Plan for Hybrid Plan Employees**

All employees hired January 1, 2014 or later are Hybrid Plan employees with the exception of law enforcement employees. Additionally existing employees will have a onetime option to move from Plan 1 or Plan 2 into the Hybrid Plan.

The sick leave plan for Hybrid Plan employees differs from the current plan as follows:

- An employee will not carryover sick leave from one leave year to the next. The exception is for existing employees who opt-in to the Hybrid Plan will be able to maintain their balance of sick leave earned while in Plan 1 or Plan 2.
- Employees will receive an annual allotment of sick leave based on the number of complete years of service on each July 1 rather than the monthly accrual received by current employees.

General comparison of the two sick leave plans can be seen in the charts below:

<b>Sick Leave for Plan 1 and Plan 2 Employees</b>				
<b>Tenure</b>	<b>Annual</b>	<b>Per Mo</b>	<b>Annual Carryover</b>	<b>Maximum Payment</b>
Less than 5 Years	96 hrs	8 hrs	Unlimited	None
5-9 Years	96 hrs	8 hrs	Unlimited	None
10 or more Years	96 hrs	8 hrs	Unlimited	None

<b>Sick Leave for Hybrid Plan Employees</b>				
<b>Tenure on July 1</b>	<b>Annual Allotment</b>	<b>Per Mo</b>	<b>Annual Carryover</b>	<b>Maximum Payment</b>
Less than 5 Years	96 hrs	8 hrs	None	None
5-9 Years	108 hrs	9 hrs	None	None
10 or more Years	120 hrs	10 hrs	None	None

Ms. McCann then noted that Plan 1 and Plan 2 could opt into the Hybrid Plan up until July 1, 2014. She further explained that Hybrid plan employees got their leave allotment at the beginning of the year and if an employee terminated prior to the end of the year, then their pay would be docked for the amount of leave not yet accrued. She added that these policies only applied to County employees and that the County did not have the authority to have Constitutional Offices do this. She noted that she hoped the Board would allow her to meet with them to create an MOU so that they would also adopt this policy. She reiterated that it did not apply to law enforcement. Mr. Bruguiere noted that he thought it would be good for an MOU to be developed for the Constitutional Offices.

Mr. Hale then inquired as to whether or not anyone would move to the Hybrid plan from Plan 1 or Plan 2 and Ms. McCann noted she did not anticipate that anyone would. She added that the Hybrid plan was anticipated to save VRS money. She also noted that Plan 1 and Plan 2 employees had to use sick leave because they did not have the disability benefit.

Ms. Brennan then suggested looking at having a sick bank and Ms. McCann advised that this had been looked at before and it involved more monitoring and administration. She added that she thought the leave policy was sufficient and with leave carryover, having enough leave was not an issue.

Ms. McCann then advised that as a matter of housekeeping, Section 7.1.1 was covered in 7.2 and 7.3 and could be deleted. She then requested to delete this section and add the following sentence to the resolution to include this:

Now therefore be it further resolved, that the Nelson County Board of Supervisors authorizes the deletion of Section 7.11 Terminal Leave and Pay within the Nelson County Personnel Policies and Procedures Manual.

Mr. Hale then moved to approve resolution **R2013-06** Approval of Nelson County Annual and Sick Leave Policies to Incorporate VRS Hybrid Plan Employees Revision to Section 7.2 and 7.3 of the Nelson County Personnel Policies and Procedures Manual along with the added language provided by Ms. McCann authorizing the deletion of Section 7.11 Terminal Leave and Pay within the Nelson County Personnel Policies and Procedures Manual.

Mr. Bruguiere seconded the motion.

Ms. Brennan then asked at what point an employee would apply for disability if the long term disability went on for two to three years. Ms. McCann noted that if they were on Long Term Disability for that long, they would be required to apply for disability retirement. She added that once an employee was on long term disability, they came off of the County payroll and they could be notified that their job was not required to be held.

There being no further discussion, Supervisors voted unanimously (5-0) by roll call vote to approve the motion and the following resolution was adopted:

**RESOLUTION R2014-06**  
**NELSON COUNTY BOARD OF SUPERVISORS**  
**APPROVAL OF NELSON COUNTY ANNUAL AND SICK LEAVE POLICIES TO**  
**INCORPORATE VRS HYBRID PLAN EMPLOYEES REVISION TO SECTION 7.2**  
**AND 7.3 OF THE NELSON COUNTY PERSONNEL POLICIES AND**  
**PROCEDURES MANUAL**

**WHEREAS**, the County of Nelson currently has policies governing annual and sick leave for employees;

**WHEREAS**, employees hired on January 1, 2014 or later (except those hired in positions covered by enhanced benefits for hazardous duty) and those current employees who choose to opt-in to the hybrid retirement plan effective July 1, 2014 shall receive short and long term disability benefits through the Virginia Local Disability Program administered by the Virginia Retirement System;

**WHEREAS**, the Virginia Local Disability Program provides income protection if an employee cannot work because of illness, injury, or major chronic conditions; and

**WHEREAS**, the current sick leave policies serve a similar purpose and as such the current leave policies should be amended in consideration of the benefits provided by the Virginia Local Disability Program;

**NOW THEREFORE, BE IT RESOLVED**, that the Nelson County Board of Supervisors hereby approves and authorizes that the current Section 7.2 Annual Leave through Section 7.3 Sick Leave in the Nelson County Personnel Policies and Procedures Manual (Adopted December 12, 1995 and Effective January 1, 1996) be amended and replaced with the

attached Section 7.2 through Section 7.3 which have been modified to incorporate the Virginia Local Disability Program.

**NOW THEREFORE, BE IT FURTHER RESOLVED**, that the Nelson County Board of Supervisors authorizes the deletion of Section 7.11 Terminal Leave and Pay within the Nelson County Personnel Policies and Procedures Manual.

Mr. Carter then commended Ms. McCann for her excellent work on this.

E. Draft Ordinance to Amend Chapter 4, Article II, Div IV Unsafe Buildings and Structures **(R2014-07)**

Mr. Carter noted that ordinances from other localities were collected and Mr. Payne had drafted an ordinance relating to this as requested by the Board.

Mr. Payne then related that the draft Ordinance was straightforward and was authorized by the State Code §15.2-906. He added that the draft Ordinance tracked with this Code section. Mr. Payne then noted that without the Ordinance in place, the Board had three other remedies: Could file suit in court and this allowed the Building Inspections Department to make a determination and give notice to the owner. He added that this method created a lien and the County could get money back. He noted that the third remedy was in use right now and he noted that the Building Inspector had the authority to require that a structure be demolished and then if the landowner did not comply, the County would have to go to court to enforce the directive. He noted that the Ordinance created a more streamlined version of the powers that the County already had.

Ms. Brennan then asked who made the decision on the structure and Mr. Payne noted that the Building Official did.

Mr. Hale noted that the building at Findlay Mountain Road was a perfect example of why this was needed. Mr. Carter advised that notice had been given by the Building Official to these owners. He added that the Building Official would make a determination in these instances and a notice would be issued to the owners. He added that if there was no owner compliance, the County could act under the ordinance; whereas now under state statute, the County would have to go to court.

Mr. Payne advised that if the landowner rejected the determination, then they could appeal to the Board of Building Appeals. He added that in his opinion, most of these cases would be clear cut.

Mr. Saunders then asked how the County could be reimbursed for related expenses and Mr. Payne noted that the property could be auctioned off and a Civil Penalty of \$1000 could be issued by the court as a fine on top of the cost of removing the building. Mr. Carter noted that the County would probably have to get quotes for this work, however if it were done regularly, he thought the County could pre-qualify numerous contractors in order to streamline the process. He added that initially, this would be bid out or the County would have to get four (4) quotes.

Ms. Brennan then noted that she would assume that these types of property would be assessed at zero and asked what the lien would be for. Mr. Payne noted that it would be for the costs involved and that the lien could be for more than the value of the property. He added that liens could not be put onto other properties of the landowners. He added that the County could be stuck paying these costs.

Mr. Bruguiere then asked if it would be an obstacle if these buildings were of historic building age and Mr. Carter noted that it would not as there were no related controls in place now and this would only apply if the County had an architectural review board etc. Mr. Payne added that the paragraph in the Ordinance about historic properties was State Language and was not something the County would really be faced with.

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Mr. Bruguere then moved to approve resolution **R2014-07** Authorization for Public Hearing to Amend the Code of Nelson County, Virginia Chapter 4, Buildings, Article II, Building Code, Division 4-Nelson County Unsafe Buildings and Structures.

Mr. Saunders seconded the motion and Mr. Bruguere noted that the purpose of the Ordinance was not to go after every dilapidated unsafe building in the County.

There being no further discussion, Supervisors voted unanimously (5-0) by roll call vote to approve the motion and the following resolution was adopted:

**RESOLUTION R2014-07**  
**NELSON COUNTY BOARD OF SUPERVISORS**  
**AUTHORIZATION FOR PUBLIC HEARING TO AMEND THE CODE OF**  
**NELSON COUNTY, VIRGINIA CHAPTER 4 - BUILDINGS,**  
**ARTICLE II – BUILDING CODE, DIVISION 4 -NELSON COUNTY UNSAFE**  
**BUILDINGS AND STRUCTURES**

**BE IT RESOLVED**, that pursuant to §15.2-1427, of the Code of Virginia 1950 as amended, the County Administrator is hereby authorized to advertise a public hearing to be held on **February 11, 2014** at 7:00 p.m. or as soon as possible thereafter, in the General District Courtroom in the Courthouse in Lovingston, Virginia. The purpose of said public hearing is to receive public input on an ordinance proposed for passage to enact Chapter 4, Article II, Division IV, Nelson County Unsafe Buildings and Structures.

**VI. Reports, Appointments, Directives, and Correspondence**

A. Reports

1. County Administrator's Report

**I. Courthouse/Government Center Project:** Blair Construction is continuing its efforts to resolve tunnel connector deficient conditions. The remaining project retainage is being held.

**II. Jefferson Building:** Minor punch list item is pending. Re-location of Commonwealth Attorney's office TBD. External building renovation projected for spring 2014.

Mr. Carter added that a soapstone windowsill had a break in it and the County has asked for a credit from the Contractor. He noted that the Commonwealth's Attorney's Office would wait until they got new furnishings to move. Mr. Saunders added that it had been brought to his attention that there were no electrical outlets in the bathroom or hallway in order for the custodial staff to plug in air fresheners.

**III. Health Department Building Demolition:** Demolition of the building is complete. Site restoration (final grading and matting) is pending.

Mr. Carter noted that the Contractor would be using matting rather than straw throughout the site and this would happen once things dried up. He added that they may do some final grading and that the site was flat at the bottom closer to the street.

Mr. Carter reported that the underground storage tank (UST) had been taken care of and about twelve tons of contaminated soils were treated and removed. He noted that all of these costs except for \$500 would be paid for by the DEQ UST fund. Mr. Carter then noted that he thought these tanks were crushed in.

**IV. Massies Mill School Demolition:** Bid advertisement projected by not later than 1-30-14.

Mr. Carter advised that staff still had to identify the UST at the site. He added that Paul Truslow was looking for the tank. Mr. Saunders noted that he thought it was in front of the building towards the road.

**V. Broadband & Radio Projects:** Staff report on broadband operations to be submitted at 1-23 Authority meeting (and copied to Board of Supervisors). Radio project is in process.

Mr. Carter noted that staff was working on a strategy with BRI on this to have CDBG grant funds to extend the fiber to Route 664 and north up to Route 250. He added that staff needed to talk to DHCD and it was still a work in progress.

**VI. Lovington Health Care Center:** JABA's further feasibility assessment is pending. Mr. Carter noted that MFA was not relocating until 2015 and would be there another year. He added he was not sure if they had started building the new facility in Albemarle.

**VII. BR Tunnel and BR Railway Trail Projects:** A) **BRRT** – Construction in progress with completion date of 5-15-14. B) **BRT** – Advertisement for Phase 1 bids projected for 1-19-14.

Mr. Carter advised that the ad for bids would be in the Richmond Times Dispatch that Sunday and the Nelson County times the following week. He added that the drawings would be available in a plan room and the ad would be on the County's website.

Mr. Saunders asked where the work was being done now on the Blue Ridge Trail and Mr. Carter noted that the work was on the East end closer to the depot. He noted that the trail would be extended somewhat but not extensively. Mr. Hale added that the trail did not connect at that end and that this was being looked at; however it would require acquisitions or easements from property owners there. He noted that one could not follow the exact track to the end; you had to walk to the end and then go back. Mr. Carter confirmed that they had never been able to get an outlet on that end of the trail; however they were working on it.

Mr. Harvey inquired about the location of the weigh station and Mr. Carter noted it was about half way 2-4 miles in from the Nelson side and would be an exhibit of sorts.

**VIII. 2014 Gen. Reassessment:** Board of Equalization training on 1-16. Hearings TBD.

**IX. Real Estate Tax Collection:** Annual report by Schrader Law Office is attached.

Mr. Carter advised that the County had recouped almost 2 million dollars from delinquent tax sales or tax collection. He noted that the funds were held in escrow for two (2) years.

Mr. Bruguiere inquired about Mr. Shrader's fees and Mr. Carter noted that his fees were included in the recoveries. He added that the County did front some of the money; however he collected it from the sales. Mr. Carter noted that there were instances where work had been done but the sale did not go through and his expenses were covered by this money.

Mr. Hale noted that it appeared that in 2013 he took about \$83,000 for his work. Mr. Carter noted that the inference was that money was taken in and some was sitting in the Clerk's Office escrow account waiting. He added that there was a surplus if more was taken in than owed. It was noted that it was hard to determine from the reports where Mr. Shrader's fees were included; however it was noted to be not really relevant based on the money being brought in.

Mr. Carter advised that the fees that were held in escrow had been coming back to the County. Ms. McCann noted that the fees had gradually declined; possibly due to the fact that the larger delinquencies had been addressed first or people were not as delinquent as when the program began. It was agreed by all that the program was successful.

**X. FY 14-15 Budget:** Draft budget completion is in process.

Mr. Carter noted that the School Division CIP budget had been provided to the Board and that staff was still working on the County's draft budget which would be presented in late February.

**XI. 2014 Board Work Session (February 4 & 5, 2014): Scheduled.**

2. Board Reports

Mr. Saunders, Mr. Harvey, and Mr. Bruguire had no reports.

Mr. Hale:

Mr. Hale reported that the first meeting of the year for the Blue Ridge Claudius Crozet Tunnel Foundation (BRCCTF) was held the previous week and they had discussed that the Foundation wanted to show support of the tunnel rehabilitation project. He noted that somewhere around \$25,000 had been raised and the BRCCTF Board voted to give \$10,000 to the County to show its support for the project and ensure that it was a genuine public private partnership. He added that the County had stepped forward in purchasing the Tyler property and the Foundation was appreciative of that.

Mr. Hale then reported that the TJPDC was still searching for an Executive Director with the firm Springstead. He reported that they had held Skype interviews the previous day and that they would interview three (3) of those candidates. He added that he hoped to find someone who would drum up funding besides money from localities to operate. He noted that the TJPDC had a Grant Writer who was available to localities. Mr. Carter noted that staff had met with her and she had attended an EMS Council meeting to introduce herself and her services. Mr. Hale then reported that the TJPDC Corp. has raised some money for the PDC.

Ms. Brennan:

Ms. Brennan reported that the Governor had appointed her to the Transition Council on Local Government. She added that she had attended a meeting and the Governor had spoken to the Council.

Ms. Brennan attended a JABA Board meeting and heard a talk on aging by Dr. Lindsay. She added that she thought the County needed to include issues related to aging in the Comprehensive Plan.

Ms. Brennan noted that there was not much to report from DSS and the agency was running along nicely. She added that they were all waiting to see what would happen with Medicaid expansion in Virginia.

Ms. Brennan reported attending a meeting with the Route 151 organization who wants to do strategic planning for the Route 151 corridor in order to preserve the Route's rural beauty and to promote marketing for the area.

Mr. Carter then asked the Board if they wanted this group to come to the retreat and noted that they could be invited or allowed to speak under public comment. Mr. Bruguire recommended that they come to a meeting and suggested that they present at the February 11, 2014 meeting. Supervisors agreed by consensus to proceed with this. Mr. Harvey then commented that their members were all wineries, vineyards or distillers. He added that there was very little property left to be developed along the corridor. Ms. Brennan suggested that they could do their own study of the corridor rather than the County committing staff time for this. Mr. Bruguire reported that the BB&T on RT 151 would be closed at the end of January. He noted that the ATM may be there for some time after closing and that the property was 1-2 acres.

Ms. Brennan reported attending a meeting with Ms. Kelley, Mr. Carter, Hank Theiss, and a resident of Wintergreen. She noted that they were interested in developing an enhanced marketing venture with Wintergreen. She noted that everyone left with some concerns and that they would let it mellow around a little bit. She noted that they would probably meet again to see what they proposed and she would share this with the Board.

Ms. Brennan reported that she attended the first School Board meeting of the year and enjoyed the presentation for the Drama Team. She then asked about the Board's recognition

of them and Ms. McGarry reported that she was working on coordinating a dual recognition of the Drama Team and FFA Teams for the February meeting.

B. Appointments

Ms. McGarry noted that a second application for the PVCC Board had been received after the packets had gone out and it was distributed at the Supervisors' seats. Mr. Hale asked that consideration of the PVCC Board appointment be deferred until the January 23, 2014 meeting and the Board agreed by consensus to do so.

C. Correspondence

1. Sheriff's Department Funding Request – Part Time Speed Enforcement

Mr. Carter advised that the current budget provided \$10,000 for speed enforcement and the Sheriff's department had exhausted these funds, so they were asking for another \$10,000. He noted that typically, fines and forfeitures have covered these additional costs. He added that the Board was going to look at this line to determine if they were going to authorize funding for three (3) additional vehicles and look at fines and forfeitures. Mr. Carter noted that the revenue projections were short of the budget estimate and these funds would be in addition to this. He noted that there was a significant difference in revenues from last year at this time.

Staff then noted that the Part Time investigator's position had not been filled and the funding for a full year was still in place. Ms. McCann noted that Staff had discussed freezing the funding for this position or using \$10,000 from this line to cover the request for speed enforcement. It was noted that this would not be utilizing new funding and would simply be a transfer of \$10,000 from the Part Time Investigator budget line to the Part Time Speed Enforcement budget line.

Mr. Harvey then noted that staff was comparing projected revenue numbers and he added that they have not had a car to use for speed enforcement. Mr. Carter and Ms. McCann noted that they have had a car and it was in use. They noted that this program was a win-win for the County and the Sheriff's Department.

Mr. Carter noted that if they put this aside and there was no consideration of any changes, then it was a question of appropriating an additional \$10,000. He added that this would be over and above the three (3) new cars that would be requested.

Mr. Hale agreed that staff should transfer the \$10,000 from the Part Time Investigator position line to cover this. He added that they funds were still there if they hired someone for now until the end of the year.

Mr. Harvey then suggested that the Sheriff's Department should only ask for two cars and not three. Ms. McCann noted that the cars had not been requested at this point.

Mr. Carter then noted that the funding solution would be brought back as a budget transfer and staff would let the Sheriff's Department know how their request has been addressed.

D. Directives

Mr. Harvey, Mr. Hale, and Mr. Bruguere had no directives.

Ms. Brennan requested that the Supervisors come to the Work Session/Retreat with ideas on goals and objectives. She added that the Board should also consider Mr. Carter's evaluation.

Ms. Brennan then asked if the Board could do a resolution in recognition of Cecelia Epps for her many contributions to the County and Mr. Harvey suggested that he would like to see something more than that done. It was suggested that a list of her contributions could be obtained from JABA as these were noted at her retirement party celebration. Mr. Harvey suggested that a room at the Nelson Center be named for her or a portrait be done to hang

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there. Supervisors agreed by general consensus that something more substantial should be done in her honor.

It was noted that there would be a service Friday night at Calvary Baptist Church with the burial on Saturday. Mr. Carter noted he would find out the exact arrangements.

Ms. Brennan noted she would not be able to attend the next Mayors and Chairs meeting at the PDC and Mr. Carter and Mr. Saunders noted they would attend.

Mr. Saunders reported that he had received a call regarding the water usage over the last few months at the Gladstone Senior Center. He added that the Service Authority had gone down and no leaks were found. He noted that they had determined that a valve could not be turned off to isolate the potential leak that was possibly between the meter and the building. He noted that because of this, it was not the Service Authority's responsibility and he asked if there was anything the Board should or could do.

Mr. Hale noted that the Service Authority had equipment that could find leaks. Mr. Saunders noted that they may have to dig up the area between the meter and the building and that they did not have the money to pay for this. Mr. Harvey noted that they would work on this.

Mr. Saunders reported that the seniors did not want to move to another building and Mr. Harvey noted that the Board has put a lot of money into a building that the County does not own. Mr. Saunders confirmed that they were not using the building in the winter and the water was now shut off. He added that the bill showed that 11,000 gallons a month was used and the main concern was finding the leak. It was noted that there was some contention among the members there such that some did not want to move and some did not get along.

Following discussion, no action was taken.

Mr. Mundy in attendance then asked if he could ask a question regarding the deputies' cars. Mr. Mundy was recognized by the Chair and He asked if the County had looked at what it would save to keep the deputies' cars at the Courthouse after their shifts.

Mr. Harvey noted that there were pros and cons to that and that the Sheriff ran his own department. Mr. Hale added that the Board had some say in things; however they did not have the authority to mandate this.

## **VII. Adjournment - Evening Session Is Cancelled**

Prior to adjournment, Ms. Brennan reminded members she would be absent for the January 23, 2014 meeting and the Vice Chair, Mr. Saunders would be presiding.

At 5:05 pm, Mr. Harvey moved to adjourn and continue the meeting until 7:00 PM on January 23, 2014. Mr. Bruguere seconded the motion and there being no further discussion, Supervisors voted unanimously by voice vote to approve the motion.